

AMENDMENT NO. 1

TO

SUB-RECIPIENT AGREEMENT

NO. 2019-2020-WIOA-ONE-STOP OPERATOR-11477

CFDA NO.'S  
93.558 WTP  
17.278 WIOA Dislocated Worker  
17.259 WIOA Youth  
17.207 WP  
10.561 FSET  
17.801 LVER  
17.225 UC

(PROGRAM YEAR 2020-2021)

BETWEEN

WORKFORCE GUIDANCE ASSOCIATES, LLC

AND

CAREERSOURCE BROWARD

DUNS #		
FEDERAL AWARD IDENTIFICATION (FAIN) #		
FEDERAL AWARD DATE		
TOTAL FEDERAL AWARD		
FEDERAL AWARDDING AGENCY		
CFDA #	93.558 17.258 17.278 17.207 10.561 17.801 17.225	TANF WIOA Adult WIOA Dislocated Worker FSET WP LVER UC

Pursuant to the Steven's Amendment  
Consolidated Appropriations Act of 2018, Pub. L. No. 115- 141, 132 Stat. 348, div. H, Title V,  
Sec. 505 (Mar. 23, 2018)

1. The percentage of the total costs of the program or project which will be financed with Federal money is 100 percent.
2. The dollar amount of Federal funds for the project or program is \$56,000
3. The percentage and dollar amount of the total costs of the project or program that will be financed by non-governmental sources is 0 percent

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TO  
SUB-RECIPIENT AGREEMENT

NO. 2019-2020-WIOA-ONE-STOP-OPERATOR-11477

This AMENDMENT NO. 1 TO SUBGRANT AGREEMENT, NO. 2019-2020-WIOA-ONE-STOP-OPERATOR-11477 which was entered into the 18th day of October, 2019, by and between CareerSource Broward, (hereinafter referred to as CSBD) the administrative agency and fiscal agent for the CSBD Council of Elected Officials, (hereinafter referred to as Council) a consortium of the Cities of Fort Lauderdale and Hollywood, and Broward County, existing under and by virtue of the laws of the State of Florida as an Inter-local Unit of Governments, and the Broward Workforce Development Board, Inc., (hereinafter referred to as the BWDB) a not for profit corporation having its principal offices at 2890 Cypress Creek Road, Fort Lauderdale, FL 33309 AND WORKFORCE GUIDANCE ASSOCIATES, LLC, (hereinafter referred to as Sub-grantee, existing under and by virtue of the laws of the State of Florida as a for profit limited liability corporation having its principal office at 10456 NW 48<sup>th</sup> Manor, Coral Springs, FL 33076. to begin on the date this Agreement is signed by all the parties and to terminate on **September 30, 2021**.

WITNESSETH THAT

WHEREAS, CSBD has entered into an agreement with the Governor of the State of Florida for the implementation of workforce development programs and activities in accordance with the Workforce Innovation and Opportunity Act of 2014, P.L. 113-128 (WIOA); AND

WHEREAS, in accordance with WIOA CSBD has competitively selected Sub-grantee to serve as the one-stop operator for the local workforce development area to coordinate programs among the one-stop partners identified in WIOA; AND

WHEREAS, CareerSource Broward and Sub-grantee entered into an Agreement effective October 18, 2019, to serve as the one-stop operator for the local workforce development area to coordinate programs among the one-stop partners identified in WIOA; which expires on September 30, 2020; AND

WHEREAS, at their meeting on May 28, 2020, the CSBD governing boards approved the renewal of the Agreement for an additional one (1) year term;

NOW THEREFORE, in consideration of the mutual terms, conditions, promises, covenants, and obligations hereinafter set forth, and subject to the terms and conditions hereinafter stated, the parties hereto agree to amend Sub-grantee Agreement NO. 2019-2020-WIOA-ONE-STOP-OPERATOR-11477 CSBD and Sub-grantee agree as follows:

1. Article II, Scope of Work, is amended to substitute the year 2021 for 2020 and PY 20 for PY 19 as follows:

201.21

- d. Sub-grant Recipient shall prepare a draft report for review and approval by the CSBD Operations Department by February 2021:

- i. Listing three areas identified for coordination.
- ii. The individuals and their titles who met with Sub-grant Recipient and provided input to the recommendations being developed.
- iii. The benefit to be realized by each of the listed partners.
- iv. A process map/Visio depiction for the action steps needed for each service activity listed such that CSBD and the partner can work toward implementation of the coordination initiative.

201.24 Sub-grant Recipient shall develop a matrix to be shared with the one-stop partners so that they may better understand each other's programs. The matrix shall minimally provide the following information:

- d. Performance requirements including state set performance baselines for PY 20

2. Article III, Compensation, is amended to substitute \$56,000.00 for \$45,000.00

300.1 Sub-grant Recipient shall be paid four thousand six hundred and sixty-six dollars and sixty-six cents (\$4666.66) a month for a total of (\$56,000.00) for the tasks outlined in Section 201 for the period of October 1, 2020 through September 30, 2021.

3. All provisions of said Agreement, which are not in conflict with this Amendment, shall continue to be enforced in accordance with the terms and conditions therein.
4. This Amendment and all its attachments are made a part of said Agreement.
5. The effective date of this amendment shall be the date on which it has been signed by all the parties.

EXECUTION PAGE

IN WITNESS THEREOF, the parties hereto have made and executed this document on the respective dates under each signature:

Workforce Guidance Associates, LLC, signing by and through its President-<sup>Nadine Gregoire Jackson</sup> (Title of Individual authorized to sign) and CSBD signing by and through its President/CEO, following Board Action on the 28<sup>th</sup> of May 2020.

AS TO WORKFORCE GUIDANCE ASSOCIATES, LLC:

WITNESSED BY:

Reginald K. Higgins L.S.

magalie berrouet L.S.

BY: NJ Jackson  
(Signature)

Nadine Gregoire Jackson  
Printed Name  
President

TITLE:

DATE: 09/30/2020

AS TO CAREERSOURCE BROWARD

WITNESSED BY:

Amy Winer L.S.

Moya Brathwaite L.S.

BY: Carol Hylton  
(Signature)

CAROL HYLTON  
TITLE: President/CEO

DATE: 10/01/2020

Approved as to form by the CareerSource Broward  
General Counsel  
2890 West Cypress Creek Road  
Fort Lauderdale, FL 33309

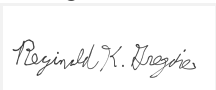


BY: Rochelle Daniels  
Rochelle J. Daniels  
General Counsel



**SIGNATURE CERTIFICATE**

TRANSACTION DETAILS	DOCUMENT DETAILS
<p><b>Reference Number</b> 5C9B4D21-4600-4FD2-A413-9BB6A68B3E3E</p> <p><b>Transaction Type</b> Signature Request</p> <p><b>Sent At</b> 09/30/2020 16:11 EDT</p> <p><b>Executed At</b> 09/30/2020 18:58 EDT</p> <p><b>Identity Method</b> email</p> <p><b>Distribution Method</b> email</p> <p><b>Signed Checksum</b> 77419adb74773b5d872fc1b1ca3b431dc840e4c7fcd3b27bebfd5ea7428aed7c</p> <p><b>Signer Sequencing</b> Enabled</p> <p><b>Document Passcode</b> Disabled</p>	<p><b>Document Name</b> Unexecuted-Amendment No 1 To Agreement No 2019-2020-Wioa-One-Stop-Operator-11477-Workforce Guidance Associates Lic Csbd-09-30-2020-Rd</p> <p><b>Filename</b> unexecuted-amendment_no_1_to_agreement_no_2019-2020-wioa-one-stop-operator-11477-workforce_guidance_associates_lic_csbd-09-30-2020-rd.pdf</p> <p><b>Pages</b> 5 pages</p> <p><b>Content Type</b> application/pdf</p> <p><b>File Size</b> 88.9 KB</p> <p><b>Original Checksum</b> 1cf3edbec38c4daafda99da56762950059672204701e410fddc7019a7126aba</p>

**SIGNERS**

SIGNER	E-SIGNATURE	EVENTS
<p><b>Name</b> Reginald Gregoire</p> <p><b>Email</b> reginald.gregoire@gmail.com</p> <p><b>Signer Sequence</b> 2</p> <p><b>Components</b> 1</p>	<p><b>Status</b> signed</p> <p><b>Multi-factor Digital Fingerprint Checksum</b> 801bd28ab242473ebf67a028504aca93e054ff793c1884d8b16278804c7df851</p> <p><b>IP Address</b> 185.254.87.1</p> <p><b>Device</b> Chrome Mobile via Android</p> <p><b>Drawn Signature</b> </p> <p><b>Signature Reference ID</b> D9948032</p> <p><b>Signature Biometric Count</b> 745</p>	<p><b>Viewed At</b> 09/30/2020 18:54 EDT</p> <p><b>Identity Authenticated At</b> 09/30/2020 18:58 EDT</p> <p><b>Signed At</b> 09/30/2020 18:58 EDT</p>
<p><b>Name</b> Magalie Berrouet</p> <p><b>Email</b> magalie_berrouet@yahoo.com</p> <p><b>Signer Sequence</b> 1</p> <p><b>Components</b> 1</p>	<p><b>Status</b> signed</p> <p><b>Multi-factor Digital Fingerprint Checksum</b> 2c31f31f3048ef3621e7c55c444e34e76b7ed6381e42b83a766aef7c93ca6d2</p> <p><b>IP Address</b> 98.254.230.110</p> <p><b>Device</b> Chrome via Windows</p> <p><b>Typed Signature</b> </p> <p><b>Signature Reference ID</b> 8222864F</p>	<p><b>Viewed At</b> 09/30/2020 18:36 EDT</p> <p><b>Identity Authenticated At</b> 09/30/2020 18:38 EDT</p> <p><b>Signed At</b> 09/30/2020 18:38 EDT</p>
<p><b>Name</b> Nadine Gregoire-Jackson</p> <p><b>Email</b> workforceguidance@gmail.com</p> <p><b>Signer Sequence</b> 0</p> <p><b>Components</b> 5</p>	<p><b>Status</b> signed</p> <p><b>Multi-factor Digital Fingerprint Checksum</b> f0eb7b93af43a9c39e48e656f7e3d02d74bd8083a2a76c398159510f72dfc252</p> <p><b>IP Address</b> 76.235.214.179</p> <p><b>Device</b> Chrome via Windows</p> <p><b>Typed Signature</b> </p> <p><b>Signature Reference ID</b> A2B687FD</p>	<p><b>Viewed At</b> 09/30/2020 16:28 EDT</p> <p><b>Identity Authenticated At</b> 09/30/2020 16:30 EDT</p> <p><b>Signed At</b> 09/30/2020 16:30 EDT</p>

## AUDITS

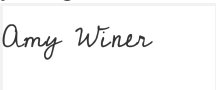
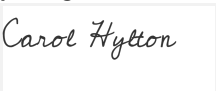
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09/30/2020 18:54 EDT	Reginald Gregoire (reginald.gregoire@gmail.com) viewed the document on Chrome Mobile via Android from 185.254.87.1.
09/30/2020 18:38 EDT	Reginald Gregoire (reginald.gregoire@gmail.com) was emailed a link to sign.
09/30/2020 18:38 EDT	Magalie Berrouet (magalie_berrouet@yahoo.com) signed the document on Chrome via Windows from 98.254.230.110.
09/30/2020 18:38 EDT	Magalie Berrouet (magalie_berrouet@yahoo.com) authenticated via email on Chrome via Windows from 98.254.230.110.
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09/30/2020 16:41 EDT	Magalie Berrouet (magalie_berrouet@yahoo.com) viewed the document on Chrome via Windows from 98.254.230.110.
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09/30/2020 16:11 EDT	Nadine Gregoire-Jackson (workforceguidance@gmail.com) was emailed a link to sign.
09/30/2020 16:11 EDT	Moya Brathwaite (mbrathwaite@careersourcebroward.com) created document 'unexecuted-amendment_no_1_to_agreement_no_2019-2020-wioa-one-stop-operator-11477-workforce_guidance_associates_llc_csbd-09-30-2020-rd.pdf' on Chrome via Windows from 67.23.70.69.



**SIGNATURE CERTIFICATE**

TRANSACTION DETAILS	DOCUMENT DETAILS
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**SIGNERS**

SIGNER	E-SIGNATURE	EVENTS
<p><b>Name</b> Amy Winer</p> <p><b>Email</b> awiner@careersourcebroward.com</p> <p><b>Signer Sequence</b> 1</p> <p><b>Components</b> 1</p>	<p><b>Status</b> signed</p> <p><b>Multi-factor Digital Fingerprint Checksum</b> 40fa1ae3174d491010bb4cd7fa170f0cd37a1f26283da98a20ffcfb3c669dd09</p> <p><b>IP Address</b> 67.23.70.69</p> <p><b>Device</b> Internet Explorer via Windows</p> <p><b>Typed Signature</b> </p> <p><b>Signature Reference ID</b> 7760BAD3</p>	<p><b>Viewed At</b> 10/01/2020 12:58 EDT</p> <p><b>Identity Authenticated At</b> 10/01/2020 12:58 EDT</p> <p><b>Signed At</b> 10/01/2020 12:58 EDT</p>
<p><b>Name</b> Carol Hylton</p> <p><b>Email</b> chylton@careersourcebroward.com</p> <p><b>Signer Sequence</b> 0</p> <p><b>Components</b> 2</p>	<p><b>Status</b> signed</p> <p><b>Multi-factor Digital Fingerprint Checksum</b> 518705480fa3bd2bb9a2d22970d73faa678d9735a9a5de08624cfe3e297b25c5</p> <p><b>IP Address</b> 67.23.70.69</p> <p><b>Device</b> Chrome via Windows</p> <p><b>Typed Signature</b> </p> <p><b>Signature Reference ID</b> 0922D7EA</p>	<p><b>Viewed At</b> 10/01/2020 12:55 EDT</p> <p><b>Identity Authenticated At</b> 10/01/2020 12:55 EDT</p> <p><b>Signed At</b> 10/01/2020 12:55 EDT</p>

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10/01/2020 12:55 EDT	Amy Winer (awiner@careersourcebroward.com) was emailed a link to sign.
10/01/2020 12:55 EDT	Carol Hylton (chylton@careersourcebroward.com) signed the document on Chrome via Windows from 67.23.70.69.
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Carol Hylton (chylton@careersourcebroward.com) was emailed a link to sign.

10/01/2020 09:25 EDT


Moya Brathwaite (mbrathwaite@careersourcebroward.com) created document 'partially\_executed-amendment\_no\_1\_to\_agreement\_no\_2019-2020-wioa-one-stop-operator-11477-workforce\_guidance\_associates\_llc\_csbd-09-30-2020-rd.pdf' on Chrome via Windows from 67.23.70.69.



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TRANSACTION DETAILS	DOCUMENT DETAILS
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**SIGNERS**

SIGNER	E-SIGNATURE	EVENTS
<p><b>Name</b> Rochelle Daniels</p> <p><b>Email</b> rdaniels@careersourcebroward.com</p> <p><b>Components</b> 1</p>	<p><b>Status</b> signed</p> <p><b>Multi-factor Digital Fingerprint Checksum</b> d16c5a088837c62e410afced256ea8f63e9c567e9ba65d0e286011b630c3aae1</p> <p><b>IP Address</b> 67.23.70.69</p> <p><b>Device</b> Chrome via Windows</p> <p><b>Typed Signature</b> </p> <p><b>Signature Reference ID</b> C6DDB24D</p>	<p><b>Viewed At</b> 10/02/2020 21:06 EDT</p> <p><b>Identity Authenticated At</b> 10/02/2020 21:07 EDT</p> <p><b>Signed At</b> 10/02/2020 21:07 EDT</p>

**AUDITS**

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10/01/2020 14:34 EDT	Rochelle Daniels (rdaniels@careersourcebroward.com) was emailed a link to sign.
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