



May 13, 2020

Josh Levy
Mayor, City of Hollywood
Chair
CareerSource Broward
Council of Elected Officials

Dean Trantalis
Mayor, City of Fort Lauderdale
Vice Chair
CareerSource Broward
Council of Elected Officials

Tim Ryan
Commissioner
Board of County Commissioners
Chair Pro Tem
CareerSource Broward
Council of Elected Officials

Dr. Lisa Knowles
Chair
Broward Workforce
Development Board, Inc.

Mason C. Jackson
President/CEO
CareerSource Broward

Dear Colleague:

CareerSource Broward has received a Disaster Dislocated Worker Grant as a result of the impact of COVID-19 in Broward County. The grant provides funds to hire individuals whose jobs were impacted or who lost their jobs as a result of COVID-19, and to employ them as temporary workers to assist other disaster victims. The temporary work assignments can include humanitarian assistance, clean-up of public facilities and other recovery-related projects. We are seeking public sector and non-profit organizations to serve as host worksites for the worker/participants similar to the way we work together after a hurricane. There is no cost to your organization as the grant pays 100% of the workers' wages and mandatory benefits as well as any required background checks. **Please note:** These workers cannot substitute for laid off or furloughed workers but can take the place of former volunteers who have stopped coming in

Workers through this program will be able to work 30 to 40 hours a week for up to six months, generally at a wage between \$10 and \$20 an hour. Disaster relief employment jobs include clean-up activities at public facilities, cleanup and provision of humanitarian assistance to economically disadvantaged areas within Broward County. Type of work activities can include:

- Moving, storing, and distributing food and supplies; providing assistance to individuals that are homebound because of the emergency; staffing of medical and satellite facilities to assist with overload, quarantine, and intake; and case management of individuals affected by the emergency to assess needs and help access resources.

- Cleanup and recovery activities may include sanitizing areas accessed by the public. For instance, cleanup activities could involve cleaning schools or sanitizing quarantine or treatment areas after their use.

It's easy to get started. If you have already executed a DWG worksite agreement with CSBD, we will send a link to our online job portal to the individual identified as the signatory to the agreement. You will be able to enter your request for workers through the portal.

If you have not already executed a worksite agreement, please click on <https://careersourcebroward.com/about-us/worksite-agreements> to download the agreement and cover letter, which has the instructions for execution and return of the document to CSBD.

We will recruit qualified, eligible workers for the positions requested. CSBD has contracted with several staffing agencies which will serve as the employer of record, provide workers compensation coverage, and handle the payroll and benefits for the participants. CSBD will have a point person who will serve as the coordinator between the worksites and the staffing companies to address any issues that may arise during the course of the program.

The COVID-19 Dislocated Worker Grant offers a great opportunity to bolster your back-to-work efforts.

Thank you,

Mason Jackson
President/CEO

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