



Broward Workforce Development Board  
**Youth Committee**  
Tuesday, November 18, 2025  
12:30 p.m. – 2:00 p.m.

Zoom Meeting ID: 730 243 5583  
Zoom Password: 223498  
Zoom Call-In: 1 646 876 9923

**MEETING MINUTES**  
CareerSource Broward Boardroom  
2890 West Cypress Creek Road, Ft. Lauderdale, FL 33309

**The Committee was reminded of the conflict-of-interest provisions.**

**ATTENDEES:** Dr. Lisa Knowles, Traci Schweitzer, Jill Denis-Lay, and Dawn Liberta, who chaired the meeting.

**STAFF:** Kimberly Bryant, Maurice Gardner, Mark Klincewicz, Rochelle Daniels, Yushika Florence, and LaTanya Brown.

**GUESTS:** Jill Reispa, Jennifer Wennberg, Fern Phillips, and Tabitha Bush.

**PRESENTATION TO THE COMMITTEE**

Fern Phillip, Jennifer Wennberg, and Tabitha Bush, Sr. Programs Managers with Children's Services Council (CSC), presented on CSC's youth initiatives and programs.

**APPROVAL OF MINUTES**

Approval of the Minutes of the 9/16 Youth Committee meeting.

**On a motion made by Traci Schweitzer and seconded by Jill Denis-Lay, the Youth Committee unanimously approved the Minutes of the 9/16 meeting.**

**NEW BUSINESS**

**1. Youth Committee Meeting Calendar 2026**

Considered approval of the 2026 Youth Committee Meeting Schedule. There are four (4) meetings scheduled for the upcoming year. Meetings will be in person. On occasion, if necessary, a committee member can attend via Zoom.

Dawn Liberta presented the item.

Jill Denis-Lay indicated that she may have an issue with the first meeting, as it falls during spring break, and would let us know.

**On a motion made by Traci Schweitzer and seconded by Jill Denis-Lay, the Youth Committee unanimously approved the 2026 Youth Committee Meeting Calendar.**

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## 2. Updates to the Youth Committee Matrix PY 25/26

Considered approval of the updates to the strategic planning matrix.

Dawn Liberta presented the item, and Kimberly Bryant reviewed the report and provided updates on CSBD's progress on each of the objectives.

Ms. Liberta added that she believes that middle school is probably the most important place to start when discussing career exploration and is pleased to see that this is one of the objectives on the matrix.

**On a motion made by Dr. Lisa Knowles and seconded by Traci Schweitzer, the Youth Committee unanimously approved the updates to the Youth Committee Strategic Planning Matrix.**

## 3. WIOA Youth Provider Performance

Considered the acceptance of the WIOA Youth Provider Performance Report for the period 7/1 to 11/10. For program year (PY) 25/26, CareerSource Broward currently contracts with four (4) Out-of-School Youth and two (2) In-School Youth programs. The youth receive case management, career pathway planning, occupational skills training, and job readiness preparation. This Youth Performance report provides the Youth Committee with provider performance as required under their agreements and in accordance with the Workforce Innovation and Opportunity Act.

Dawn Liberta presented the item.

Jill Denis-Lay inquired about the performance chart for Junior Achievement. Ms. Bryant explained that, because they are serving the in-school youth population, enrollment will not begin until January.

**On a motion made by Jill Denis-Lay and seconded by Traci Schweitzer, the Youth Committee unanimously approved the Youth Provider Performance Report for the period 7/1 to 11/10.**

## REPORTS

### 1. Summer Youth Employment Program Update

Planning for the 2026 Summer Youth Employment Program (SYEP) is currently underway, with the application portal set to open on 12/1. The program plans to serve over 1,000 youth ages 16 to 18, thanks to generous funding of over \$4.2 million from the Children's Services Council and \$700,000 from Broward County. Each participant will receive three days of employability skills training designed to prepare them for the workforce, followed by an eight-week meaningful summer work experience. SYEP continues to be a vital initiative that equips youth with practical skills, professional exposure, and opportunities for personal growth.

Dawn Liberta presented the item.

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## **2. Worlds of Work (WOW) 2026 Planning**

CareerSource Broward and the School Board of Broward County held a planning meeting on 11/14 to begin preparations for WOW 2026. In coordination with staff at the Amerant Bank Arena, the event has been tentatively scheduled for either March 4 or March 5, with final confirmation expected in early December. In response to student feedback requesting more time in each of the interactive "worlds", the number of worlds will be reduced from 12 to 10. This adjustment aims to enhance the overall experience and for deeper engagement. We are excited to continue building this immersive learning opportunity that students eagerly anticipate each year.

Kimberly Bryant reviewed the item. Ms. Bryant indicated that this is our third annual event. Government and Education will not be featured separately, and will be integrated into the other worlds.

## **3. Paychecks for Patriots Job Fair 2025**

On 11/7, CSBD proudly hosted the 13th annual Paychecks for Patriots Job Fair, welcoming more than 2,400 job seekers, including over 350 veterans, and featuring 140+ employers actively recruiting talent. Youth providers referred work-ready participants, with Success Coaches accompanying them to provide added support. Employers in attendance included Broward Health, Memorial Healthcare, Seminole Hard Rock, Broward County Public Schools, Coca-Cola, Riverside Hotel, and numerous law enforcement agencies such as Fort Lauderdale Police, the FBI, Broward Sheriff's Office, and Pembroke Pines Police. In addition to employer recruitment, job seekers benefited from free haircuts and professional headshots. Feedback from both employers and job seekers was overwhelmingly positive.

Kimberly Bryant reviewed the item and shared the video from the event with the committee.

Ms. Bryant reminded members that a few years ago, we had about 500 people attending the job fair; now, it has grown to over 2,400.

Ms. Liberta stated she attended the event and was very impressed with how it was organized. Ms. Liberta went on to further state that CSBD staff always does an excellent job.

## **MATTERS FROM THE YOUTH COMMITTEE CHAIR**

None.

## **MATTERS FROM THE YOUTH COMMITTEE**

None.

## **MATTERS FROM THE FLOOR**

None.

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## **MATTERS FROM THE PRESIDENT/CEO**

Kimberly Bryant shared that she was promoted to Executive VP of Operations, and added that Ron Moffett was retiring. Maurice Gardner will serve as the new Sr. VP of Operations. Everyone welcomed him.

Dawn Liberta shared that Mark Klincewicz was also promoted to the Executive VP of Administration. All in attendance congratulated everyone on their respective promotions. Ms. Liberta indicated that, even though it is well deserved, Mr. Moffett will be missed.

Ms. Liberta wished everyone a wonderful holiday season.

**ADJOURNMENT** – 01:29 p.m.

<p><b>THE NEXT YOUTH COMMITTEE MEETING IS ON MARCH 17, 2026.</b></p>
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