



**Broward Workforce Development Board
One-Stop Services Committee**

**Tuesday, June 2, 2026
12:30 p.m. – 2:00 p.m.**

**Zoom Meeting ID: 833 5498 0550
Zoom Password: 724534
Zoom Call-In: 1 305 224 1968**

MEETING MINUTES

**CareerSource Broward Boardroom
2890 West Cypress Creek Road, Ft. Lauderdale, FL 33309**

The committee was reminded of the conflict-of-interest provisions.

ATTENDEES IN-PERSON / VIA ZOOM: Dr. Kelly Moore, Melida Akiti, Sheri Brown Grosvenor, Tara Williams, and Rick Shawbell, who chaired the meeting.

STAFF: Mark Klinecicz, Maurice Gardner, Rochelle Daniels, Kaminnie Kangal, Melissa Rivera, and Sonia Harriott.

APPROVAL OF MINUTES

Approval of the Minutes of the 5/5 One-Stop Services Committee (OSSC) Meeting.

On a motion by Melida Akiti and seconded by Sheri Brown Grosvenor, the One-Stop Services Committee unanimously approved the minutes of the 5/5 meeting.

NEW BUSINESS

1. PY 26/27 Preliminary Budget

Considered the approval of the PY 26/27 preliminary budget. The budget reflects an increase of 2.1% or \$296,839 in formula allocations and carry-forward funds giving us a projected total of \$14,366,912, as compared to \$14,070,073 in PY 25/26. The budget continues to emphasize investments in customer training, re-employment and the Board's strategic initiatives. Dedicated grant funds are projected to be \$10,773,720; while these funds are restricted to specific grant purposes and are not included in the formula allocation totals, they bring the total projected funding available to \$25,140,632, for PY26/27 compared to \$22,630,097 in PY 25/26.

Committee Chair Rick Shawbell presented the item, and Rochelle Daniels reviewed the proposed budget.

Tara Williams asked whether the formula allocation reflected the impact of the Spirit Airlines layoffs.

Ms. Daniels explained that response efforts have been supported with available funding and said that CSBD had asked the state for approximately \$2 million to support ongoing workforce services for displaced workers.

On a motion made by Dr. Kelly Moore and seconded by Melida Akiti, the One-Stop Services Committee unanimously approved the PY 26/27 Preliminary Budget.

2. Memorandums of Understanding (MOU) Between CSBD and the One-Stop Partners

Considered the approval of the One-Stop MOUs with our legislative partners. WIOA allows us to enter into One-Stop MOUs for up to 3 years, after which we must renegotiate new 3-year MOUs. CareerSource Florida now requires us to use their template for the MOUs, which speak to how the One-Stop partners will coordinate services for participants. The MOUs include a required Infrastructure agreement, which details how the costs of the One-Stop are shared. Our MOU legislative partners are 1) The School Board of Broward County 2) Broward College 3) Vocational Rehabilitation 4) Broward County 5) and AARP.

Rick Shawbell asked Ms. Daniels to address this item. Ms. Daniels explained that the One-Stop MOU's must be renewed every three years.

On a motion made by Sheri Brown Grosvenor and seconded by Tara Williams, the One-Stop Services Committee unanimously approved the MOUs between CareerSource Broward and the One-Stop Partners.

3. OSSC Strategic Planning Matrix PY 26/27

Considered the approval of 1) the One Stop Committee matrix and 2) assigning CSBD staff to develop the next steps and benchmarks, and bring updates to the committee. On 5/28, the Board approved the report from the planning session on the strategic goals and objectives for PY 26/27. Staff distributed the report amongst Board committees. Each committee tracks progress on achieving the deliverables in the form of a strategic planning matrix.

Committee Chair Rick Shawbell presented the item, and Maurice Gardner reviewed the proposed matrix.

On a motion made by Sheri Brown Grosvenor and seconded by Dr. Kelly Moore, the One-Stop Services Committee unanimously approved the PY 26/27 One-Stop Services Committee Strategic Planning Matrix and assigned CSBD staff to develop the next steps and benchmarks and provide updates to the Committee.

REPORTS

1. CareerSource Broward's Response to Spirit Airlines Closure

Following the announcement of Spirit Airlines' closure on Saturday, May 2nd, CareerSource Broward immediately mobilized over the weekend to support affected workers by posting information on our website about available services and resources. On Monday morning, our South Career Center became "ground zero," where elected officials, CareerSource Florida, Broward County government, Spirit Airlines representatives, employers, and our CSBD staff stood ready to assist the impacted workers. Services included Rapid Response orientations, filing for unemployment compensation, resume and job search activities, and interviews with employers who stepped in to fill their job openings. To date, we have provided 1,210 impacted employees with Rapid Response services and targeted job fairs.

Rochelle Daniels reviewed the information.

Sheri Brown Grosvenor shared that emergency funding may also become available through the Community Foundation of Broward, Inc.

Melida Akiti noted that employee benefits were cut the same day as the layoffs and that additional assistance may be needed to connect impacted workers to medical programs, including the two public hospitals.

2. Individual Training Account (ITA) Provider Performance

CSBD conducted its semi-annual analysis of ITA provider performance and found that all training programs are in compliance with the Board-mandated 70% training-related placement rate.

Maurice Gardner reviewed the analysis, and there was no further discussion.

3. Monthly Performance Report

The current performance for the month of April is provided. The data reflects that within the Big 6 Regions, CSBD is 1st in Welfare Transition (WT) All Family Participation Rate, Two-Parent Participation Rate, and EER, 1st in Veterans EER, and 2nd in Wagner Peyser EER.

Mark Klinecicz reviewed the information.

Rick Shawbell commended CSBD for the continued excellent work.

4. Veteran and Marine Industry Job Fairs

CSBD is hosting a 1) Veteran Job Fair on 6/16 and a 2) Marine Industry Job Fair on 6/24 to connect job seekers with career opportunities in two important focus areas of Broward County's workforce. The Veteran Job Fair will support transitioning service members, veterans, and military families by connecting them with employers seeking skilled, disciplined talent across multiple industries. The Marine Industry event will address workforce demands in the growing

marine and boating sector. CSBD will leverage these job fairs to connect displaced Spirit Airlines workers with participating employers and available positions that match their skills and qualifications. These events will strengthen employer talent pipelines while supporting economic growth and workforce development throughout the region.

Maurice Gardner reviewed the information, and there was no further discussion.

5. Broward County Unemployment and Economic Dashboard

The unemployment rate in Broward County was 4.4 percent in April 2026. This rate was 1.2 percentage points higher than the region's year-ago rate. In April 2026, Broward County's unemployment rate was 0.2 percentage points lower than the State's rate. Out of a labor force of 1,072,179, down 5,959 (-0.6 percent) over the year, there were 46,983 unemployed Broward County residents. The dashboard is a value-added resource allowing businesses and those looking to move to Broward the ability to make data-informed decisions.

Mark Klincewicz reviewed the information, and there was no further discussion.

MATTERS FROM THE ONE-STOP SERVICES COMMITTEE CHAIR

None.

MATTERS FROM THE ONE-STOP SERVICES COMMITTEE

None.

MATTERS FROM THE FLOOR

None.

MATTERS FROM THE PRESIDENT/CEO

On behalf of Carol Hylton, Mark Klincewicz provided an update on CareerSource Broward's ongoing efforts to secure additional funding to support workers impacted by Spirit Airlines' layoffs.

Mr. Klincewicz also reported that the Summer Youth Employment Program would begin the following week and include three days of employability skills training. He noted that CareerSource Broward will be serving 1,256 youth through the program this year.

ADJOURNMENT

1:08 p.m.

THE NEXT ONE-STOP SERVICES COMMITTEE MEETING IS AUGUST 4, 2026
