



**Broward Workforce Development Board
One Stop Services Committee
Tuesday December 1, 2020
12:30 p.m. – 2:00 p.m.
Zoom Meeting ID: 892 6401 0548
Zoom Password: 449890
Dial by Phone: 1-646-876-9923**

MEETING MINUTES

Due to COVID-19, in the interest of keeping our committee members, staff, and public safe, this meeting was held via Zoom.

THE COMMITTEE WAS REMINDED OF CONFLICT OF INTEREST PROVISIONS.

ATTENDANCE:

One Stop Services Committee Members: Gary Arenson, Cassandra Evans, Ann Deibert, Marjorie Walters, Gertrudis Perez-Dusek and Audrey Llung.

Staff: Carol Hylton, Ron Moffett, Rochelle Daniels, Kimberly Bryant, Mark Klincewicz, Barbara Cevieux, Elisha Westfall, Latema King and Michell Williams.

Guests: Andree Garnier, Christy Bradford, Brian Johnson, Juliet Mayers, Olivia Sarson, Natarish Bacon, Ezekiel McKine Sr. and Letarshia Knight.

APPROVAL OF MINUTES

Approval of the Minutes for the 9/1/2020 One Stop Services Committee Meeting.

On a motion by Cassandra Evans and seconded by Ann Deibert the One Stop Services Committee unanimously approved the minutes of the 9/1/2020 One Stop Services Committee Meeting.

PRESENTATION

Mark Klincewicz, our Senior Vice President, Information Technology, provided a brief overview of our new Virtual Career System (VCS) that has been deployed in our Center Resource Rooms and Computers labs.

Mark Klincewicz provided a demonstration of the system. He explained the VCS site was created using a workforce innovation grant; and we customized the system to reflect information on industries in our region.

Carol Hylton added that the VCS will help make job searching easier for customers returning to the centers. Brian Johnson asked if the site will accommodate customers with disabilities. Mark showed the “accessibility” symbol available on the site for customers with disabilities. Gary Arenson asked would those with disabilities know about the symbol. Ron Moffett thought that they would and added that we have staff trained and available to help customers with disabilities navigate through the VCS site.

Gary Arenson asked if the VCS site is being advertised via social media outlets. Carol Hylton stated that advertising the system is a great idea and we will look into it. Audrey Llung asked if a flyer could be distributed about the VCS. Carol stated yes and that due to Covid-19, we send out information to our community partners using digital flyers.

NEW BUSINESS

1. Addition of New Course for Existing Eligible Training Provider – New Horizons

Consideration to approve an application submitted by current Eligible Training Provider, New Horizons, to add their Network Administrator Preparatory program to the Individual Training Account list. The program will prepare WIOA customers for employment as a Computer Support Specialist. We have reviewed the application for completeness and to ensure that Board mandated criteria are met for the training program and related occupational title.

Gary Arenson introduced and reviewed the item with the committee members.

On a motion by Audrey Llung and seconded by Ann Deibert the One Stop Services Committee unanimously approved the Addition of New Horizons Network Administrator Preparatory program to the Individual Training Account list.

2. One Stop Services Committee Meeting Calendar for 2021

The purpose of this memo is to provide the One Stop Services Committee with the meeting calendar for 2021. The Committee generally meets the first Tuesday of the month. There is one exception which is the September meeting which was moved to 9/9 due to a conflict with a holiday.

On a motion by Ann Deibert and seconded by Audrey Llung the One Stop Services Committee unanimously approved the One Stop Services Committee Meeting Calendar for 2021.

REPORTS

1. Performance Update on WIOA Youth Program Activities – Program Year (PY) 20-21

CareerSource Broward, funds five (5) Out-of-School Youth (OSY) programs. The OSY receive education and employability skills training through case management and career pathway planning. The memo provides an update on the youth provider performance outcomes thus far for PY 20-21.

Rochelle Daniels explained we are working closely with the School Board of Broward County and Broward College to address the carry forward population to help exit those students and enroll new students. For our three navigators FLITE, HANDY, and Center for Independent Living of Broward recruitment has struggled due to the pandemic but they are working hard to do better going forward with enrollments.

2. Summer Youth Employment Program (SYEP) for 2021

This is to update the One Stop Services Committee on the 2021 (SYEP) and the steps we are taking now due to Covid-19 to prepare for a safe summer experience for the youth and staff.

Carol Hylton explained normally the intake application process is held in person at our central office. CSBD has changed the process to now receiving the application packages virtually, due to Covid-19. We are working with our IT department to process all SYEP documents electronically and will provide a set up for small groups of youth to meet with staff to submit and review their I-9 forms to follow CDC guidelines on social distancing. Carol shared CSBD is working with the Children Services Council to set up for youth to take the 3-Day Employability Skills Training using a hybrid approach where some youth will take the classes in person and others will take classes virtually. We are also visiting the SYEP employers to ensure that they are aware of and following CDC Guidelines.

3. CareerSource Broward's 2020 "Paychecks for Patriots" Veterans Hiring Fair

CareerSource Broward hosted the eighth annual "Paychecks for Patriots" Veterans Hiring Fair on 11/12/20. Sixty-seven (67) employers with open positions attended the virtual hiring fair. Almost one hundred (100) job seekers many of whom were veterans participated. Feedback from both employers and job seekers has been positive and as we always do we are following up with those who attended to see where they are in the hiring process and/or to offer additional services. We are planning several smaller industry focused job fair events.

Gary Arenson stated the job fair employers compared to attendees were two to one. Carol Hylton stated we had Sixty-seven (67) employers with several positions available and about one hundred (100) job seekers in attendance at the "Paychecks for Patriots" Veterans Hiring Fair and we are planning smaller job fair events for others who had interest in the fair. She informed the committee that our event had more employers, more jobs and more participants than any of the other regions.

4. Monthly Performance Report

The current performance for the month of October is provided. This month's data reflects that within the Big 7 Regions CSBD is in a five-way tie for 1st in WIOA Entered Employment Rate (EER), ranks 3rd in Wagner Peyser and WTP EER, and is tied for 3rd in WTP All Family Participation Rate.

Carol Hylton explained the Wagner Peyser Entered Employment Rate in Broward was heavily impacted due to layoffs in the hospitality industry and we are seeing that people are just returning back to look for work. Welfare Transition Program participants have been on a waiver for several months meaning customers are not required to participate. Once customers start participating again, we will see the rates increase.

5. Broward County and Florida Unemployment Information

The unemployment rate in Broward County for October 2020 was 7.3% compared to 7.8% in September 2020 and 2.8% in October 2019. The state unemployment rate is 6.4% compared to the national rate of 6.6%.

Gary Arenson asked if a survey is done to get the unemployment rates and Carol stated yes. Gary stated the numbers are positive and he likes seeing the numbers decrease.

MATTERS FROM THE ONE STOP SERVICES COMMITTEE:

Audrey Llung shared that Broward County is involved in the CARES Act assistance for small businesses and residents impacted by Covid-19 and provided the number for assistance 954-831-2380. Carol shared that several municipalities provided CSBD with this information and we sent it out to the community.

MATTERS FROM THE FLOOR: NONE

MATTERS FROM THE PRESIDENT/CEO:

Carol Hylton shared she recently did a taping with Prosperity Broward and our community partners that highlights the wonderful work we have been doing that will be available and shared soon. CSBD is also running an ad on the Department of Motor Vehicles monitors in English, Spanish and Creole highlighting the services CSBD provides. There is an increase in Work Experience (WEX) and On-The-Job Training's as employers re-open.

Carol also shared she, along with eight other CSBD staff members, volunteered with the Urban League of Broward County for their Thanksgiving Turkey Drive. Audrey Llung commended CSBD staff for their participation in the Thanksgiving Turkey Drive. Carol also shared that connections were made with Broward Health and they will have a meeting to see how CSBD can partner with them.

ADJOURNMENT: 1:15 P.M.

THE NEXT COMMITTEE MEETING WILL BE ON TUESDAY, 2/2/21 AT 12:30 PM.