



**Broward Workforce Development Board
One Stop Services Committee**
Tuesday, April 16, 2019, 10:30 a.m. – 12:00 p.m.
CareerSource Broward, Main Conference Room
2890 W. Cypress Creek Rd.
Ft. Lauderdale, FL 33309

MEETING MINUTES

THE COMMITTEE WAS REMINDED OF CONFLICT OF INTEREST PROVISIONS.

SELF-INTRODUCTIONS

ATTENDEES: Gary Arenson, John Simmons, Brian Johnson, Olivia Sarson, Yushika Florence, Corey Hinds and Audrey Ljung.

STAFF: Ron Moffett, Carol Hylton, Barbara Cevieux, Christina Johnson, Rochelle Daniels and Valencia Spells Anderson.

APPROVAL OF MINUTES

Approval of the Minutes of the 3/5/19 One Stop Services (OSS) Committee Meeting.

On a motion by John Simmons and seconded by Gary Arenson the One Stop Services Committee unanimously approved the minutes of the 3/5/2019 meeting.

NEW BUSINESS

1. Selection of Out of School Youth (OSY) Providers

Consideration to approve the recommendations of the OSY Review Committee. On 2/19 CareerSource Broward (CSBD) released a Request for Proposals for OSY providers. Proposals were due 3/22. Seven (7) proposals were received, two (2) were non-responsive. A Proposal Review Committee met on 4/9 to evaluate the proposals. The Committee is recommending that all five (5) responsive proposals be funded. Contracts funded will be for one year renewable for four one year periods. Because Board member, Dr. Mildred Coyne, is employed at Broward College (BC) and Board member Enid Valdez is employed with Broward County Public Schools (BCPS), State rules require the governing boards approve this item by a 2/3 vote of the established quorum, after a conflict has been declared at the Board meeting.

Rochelle Daniels explained that the current contracts are expiring and therefore CSBD needed to release a new RFP. In February, 2019, RFPs were received for both full service and navigator programs. FLITE, HANDY and Center for Independent Living will be funded as navigator programs while Broward County Public Schools and Broward College will be funded as full service programs. Center for Independent Living requested two navigators, however because they are a new program they will receive one navigator at this time and CSBD will monitor their progress.

On a motion by Gary Arenson and seconded by John Simmons, the One Stop Services Committee unanimously approved the recommendation of the OSY review Committee to fund five Out of School Youth providers 1) FLITE, 2) HANDY, 3) Center for Independent Living, 4) Broward County Public Schools and 5) Broward College.

2. Transfer of FATES State Grant Funds to Support CSBD Apprenticeship Initiatives

CSBD received grant funds from the Florida Department of Economic Opportunity (DEO) to assist welfare recipients who are in transition and reaching a "fiscal cliff". After working with our transitional welfare population for over a year and a half there have been very few wishing to participate in the program. CSBD asked DEO for permission to reallocate the funds to 1) the BCPS to expand a pre-apprenticeship work experience initiative 2) hire a CSBD program manager to support the BC information technology apprenticeship grant 3) the Fort Lauderdale Housing Authority to expand their building maintenance registered apprenticeship program and 4) retain the balance of the FATES grant, for a redesign of the research project. Upon approval from DEO, consideration to approve the reallocation the funds as described above. Because Enid Valdez is a Board member and is employed by BCPS State rules require the governing boards approve this item by a 2/3 vote of the established quorum, after a conflict has been declared at the Board meeting.

Ron Moffett explained that CSBD was awarded a grant for the FATES program to assist welfare customers in transition with childcare and training to address the "fiscal cliff". As participants for the program were low we approached the State about shifting the funds to provide additional funds for apprenticeship programs. This request has not yet been granted by the State; however CSBD anticipates approval.

Gary Arenson stated there is a strong need locally for the workforce to embrace apprenticeship programs and other non-traditional forms of education as college is not always the way. Diversification is necessary to maintain competitiveness in the job market.

Ron stated that CSBD is seeing an increase of job seekers interested in “earn while you learn” opportunities especially among those who are unsure what they want to do.

John Simmons explained that individuals following apprenticeship programs do end up with college credits that can be applied to an associate’s degree.

On a motion by Gary Arenson and seconded by John Simmons, the One Stop Services Committee unanimously approved the reallocation of FATES State Grant Funds to 1) the BCPS to expand a pre-apprenticeship work experience initiative 2) hire a CSBD program manager to support the BC apprenticeship grant 3) the Fort Lauderdale Housing Authority to expand their apprenticeship program and 4) retain the balance of the FATES grant, for a redesign of the research project.

3. New Courses For Existing Individual Training Account Provider – Broward College (BC)

CSBD is in the process of expanding its Eligible Training Provider List (EPTL) to include Bachelor’s Degrees programs in demand occupations for individuals who need two years or less to obtain their degrees. Consideration to approve the addition of current eligible training provider BC’s (BC), applications to add their 1) Bachelors of Applied Science in Supervision and Management, 2) Bachelors of Science in Secondary Biology and 3) Bachelors of Science Mathematics Education programs to the EPTL so that CSBD can use the Individual Training Account (ITA) system to pay for the programs. CSBD reviewed the applications for completeness and to ensure that Board mandated criteria are met for these training programs and related occupational titles. Because Dr. Mildred Coyne is a Board member and is employed by BC State rules require the governing boards approve this item by a 2/3 vote of the established quorum, after a conflict has been declared at the Board meeting.

Gary Arenson reminded the committee that this matter is a separate item due to a board member conflict.

Carol Hylton explained that the committee doesn’t normally see approvals of Bachelor’s degree programs; however these approvals are to assist those that are close to completing the last two years of their degree as long as the degree is for an occupation in demand and meets all criteria set forth by the Board.

Rochelle Daniels stated these course approvals help participants get into demand occupations and even benefit those who already have Bachelor’s degrees but want to enter a demand occupation by applying credits already received.

On a motion by John Simmons and seconded by Gary Arenson, the One Stop Services Committee unanimously approved the addition of the 1) Bachelors of Applied Science in Supervision and Management, 2) Bachelors of Science in Secondary Biology and 3) Bachelors of Science Mathematics Education programs to the ITA list for existing ITA provider Broward College.

4. **New Courses For Existing ITA Provider – McFatter Technical College**

Consideration to approve current Individual Training Account (ITA) provider McFatter Technical College's, applications to add their 1) Fire Fighter I/II and 2) Practical Nursing programs to the ITA list. CSBD reviewed the applications for completeness and to ensure that Board mandated criteria are met for the training programs and related occupational titles. Because Enid Valdez is a Board member and is employed by BCPS State rules require the governing boards approve this item by a 2/3 vote of the established quorum, after a conflict has been declared at the Board meeting.

Gary Arenson again reminded the committee that this matter is a separate item due to a board member conflict.

On a motion by Gary Arenson and seconded by John Simmons, the One Stop Services Committee unanimously approved the addition of the 1) Fire Fighter I/II and 2) Practical Nursing programs to the ITA list for existing ITA provider McFatter Technical College.

5. **New Courses For Existing ITA Provider – Florida National University**

CSBD is in the process of expanding its EPTL to include Bachelor's Degrees programs in demand occupations for individuals who need two years or less to obtain their degrees. Consideration to approve the addition of Florida National University's (FNU) four (4) year degree programs in 1) Accounting, 2) Registered Nursing, 3) Finance, and 4) Marketing and Sales Management to the EPTL so that CSBD can use the ITA system to pay for the programs. CSBD reviewed the applications for completeness and to ensure that Board mandated criteria are met for these training programs and related occupational titles.

On a motion by John Simmons and seconded by Gary Arenson, the One Stop Services Committee unanimously approved the addition of 1) Accounting, 2) Registered Nursing, 3) Finance, and 4) Marketing and Sales Management to the ITA list for existing ITA provider Florida National University.

REPORTS

1. **Monthly Performance Report**

The current performance for the month of February is provided. This month's data reflects that within the Big 7 Regions CSBD is in a four-way tie for 1st in WIOA Entered Employment Rate (EER), ranks 1st in WTP EER, ranks 2nd in WTP All Family Participation Rate, and ranks 3rd in WTP Two Parent Participation Rate and Veterans EER.

Ron stated CSBD is doing very well on performance and highlighted some of the action steps and strategies CSBD is using. Ron pointed out that more outreach is being done in distressed communities in an effort to engage job seekers and businesses.

John Simmons stated that one improvement is that more guidance counselors in school are informing students that there are alternate paths to securing a career besides college.

2. Outreach to Distressed Communities

CareerSource Broward (CSBD) is increasing awareness of our services in the targeted distressed communities to educate them on our services such as the WIOA scholarship, employability workshops, and job placement assistance. This year to date, we have provided outreach to over 80 organizations consisting of businesses, churches, homeowner's associations, libraries, and community centers. Also, we've conducted several presentations and the outreach has been well received in the community.

Ron Moffett informed the committee CSBD continues to work very closely with the Greater Fort Lauderdale Alliance and he serves on the distressed area sub-committee. Lyncia Beggs has been hired to serve as CSBD's Community Outreach Liaison and she has been going out into the community.

Carol added that as a result of Lyncia going out and meeting with smaller groups, they are inviting us to hold resume sessions in the community. CSBD is working with staff to coordinate these additional requests.

Gary inquired as to whether or not questionnaires or surveys are sent out to gauge community awareness of CSBD. Carol informed the committee that surveys do go out on the employer services side.

3. Save The Date Ribbon Cutting for CareerSource Broward Building

We are happy to announce an Open House for our new administrative offices. The open house and ribbon-cutting ceremony will immediately follow the board meeting 4/25. We look forward to the Committee members attending.

4. Broward County and Florida Unemployment Information

The unemployment rate in Broward County for February 2019 was 3.3% compared to 3.8% in January 2019 and 3.6% in February 2018. The state unemployment rate is 3.4% compared to the national rate of 4.1%. Local labor market information from the DEO Employment and Unemployment Press Release dated 3/22/19 is provided for review.

The Committee reviewed the unemployment report and local market information.

Gary Arenson asked what staff is seeing as a result of the unemployment numbers.

Carol explained that we are seeing more interest in On The Job / work based training from our customers.

John Simmons stated one big issue is sustainable wages and affordable housing.

Gary Arenson inquired about the status of the Sadowski Act.

From the floor, Corey Hinds informed the committee that the Sadowski Act has the full support of the Governor; however, the House has a 60% sweep in their budget.

Audrey Ljung asked if they are gathering people to make calls as everyone needs to be involved to bring those funds to Broward County.

Corey stated that Marcy Barry-Smith has taken the lead and is organizing volunteers to make calls to the House leaders.

Gary Arenson pointed out there are two issues; others raiding the funds and the percentage that goes up versus the percentage that comes back. Corey indicated that he will forward a PowerPoint about the Sadowski Act to Ron for distribution to the committee.

MATTERS FROM THE ONE STOP SERVICES COMMITTEE: NONE

MATTERS FROM THE FLOOR: NONE

MATTERS FROM THE PRESIDENT/CEO:

Carol updated the committee on the Summer Youth Employment Program and that enrollment of the youth is underway.

Ron mentioned that a meeting has been scheduled for 4/26 to get input from the local community, ITA providers and businesses on the preliminary Targeted Occupations List and invited all committee member to attend.

ADJOURNMENT: 11:15AM

<p>THE NEXT ONE STOP SERVICES COMMITTEE MEETING IS SCHEDULED FOR MAY 7, 2019 AT 12:30 P.M.</p>
