

Broward Workforce Development Board Executive Committee Wednesday, June 15, 2022

12:00 Noon – 1:30 p.m.

 Zoom Meeting ID:
 823 4423 9594

 Zoom Password:
 653741

 Zoom Call in:
 +1 646 876 9923

MEETING MINUTES

The Committee was reminded of the conflict of interest provisions.

CareerSource Broward Boardroom 2890 West Cypress Creek Road, Ft. Lauderdale, FL 33309

ATTENDEES IN-PERSON: Frank Horkey and Rick Shawbell

ATTENDEES VIA ZOOM: Dr. Ben Chen, Zac Cassidy, Heiko Dobrikow, Dr. Lisa Knowles, Mayor Frank Ortis, and Marjorie Walters

GUEST: Bill Scherfel, Thomas Mastrantuoni, Integrative Staffing Group, and Jamie Cooper, New Horizons

STAFF: Carol Hylton, Ron Moffett, Rochelle Daniels, Christine Azor, and Amy Winer

APPROVAL OF MINUTES

Approval of the Minutes of the 4/4 meeting.

On a motion made by Rick Shawbell and seconded by Heiko Dobrikow, the Executive Committee unanimously approved the minutes of the 4/4 Executive Committee meeting.

NEW BUSINESS

1. PY 22/23 Preliminary Budget

The Program Year (PY) 22/23 Preliminary Budget being presented reflects a 4.3% increase in formula funds or \$820,003 which is due primarily to an increase in carry forward. The total amount of formula and carry forward that we project to be available in PY 22/23 is \$19,910,168 as compared to \$19,090,165 actual in PY 21/22. The budget continues to emphasize investments in customer training and assistance to employers. It is aligned with

the governing boards' strategic initiatives and key business results. CSBD recommends acceptance and approval of the preliminary PY 22/23 budget. This is a revised budget from the one considered at the One Stop Services Committee meeting on 5/17.

Carol Hylton stated this is the preliminary budget being presented that reflects a 4.3% increase in formula funds, or \$820,003, which is due primarily to an increase in carry forward. The total amount of carryforward is \$19,910,168. This does not include our dedicated grants, because those grants may only be spent on the specific purposes outlined by the grant. Our dedicated grants total about \$4.7 million dollars and, so when added to formula funds, the total is \$24,645,326, including carryforward and dedicated funds. This does not include unrestricted funds.

Ms. Hylton provided the committee with an overall summary, explained the considerations that went into the budget, and reviewed the budget for each of the various categories.

Ms. Hylton stated that a budget true-up based on the actual allocations will be presented by the February meeting in 2023.

Dr. Chen asked if any of the youth funds could be used for our summer youth program. Ms. Hylton responded that we provide a work experience for those youth in the year-round WIOA youth program. Once youth are enrolled in WIOA they are included in our performance. As we only work with youth in the summer program for 8 weeks, we would not have sufficient time working with them to achieve the performance measures required by WIOA. Additionally, our WIOA funding must be primarily targeted to out-of-school youth.

Dr. Chen asked where the unrestricted funds, like the TTW funds, were. Ms. Hylton responded that our unrestricted funds do not go into the programming dollars as they are added to the General fund. Our Elected Officials must determine how those funds are spent.

There was no vote at this time, as the vote will be foritems 2 and 3 since they both impact the budget and need to be voted on before the committee considers approval of the preliminary budget.

2. <u>Compensation Study</u>

Considered approving the recommendations from a recent compensation study which includes new salary ranges. The employees are either paid below the new range or are not competitive with the market based on their skills and experience. The majority of individuals affected are non-management career center employees. The salary adjustments are in the budget being presented for approval. The study was conducted after consulting with governing board chairs, Mayor Trantalis and Mr. Frank Harkey. During the 6/13 Organizational Resources Committee meeting they approved that 1) the study recommendations be adopted at a cost of \$79,313 2) the remaining funds set aside in the budget for the study be used to bring staff not covered by the study along in their ranges, as we have done in the past with a one-time payment of \$750.00 a person for a total of \$51,750 and 3) that we query Integrative Compensation Solutions, Inc. to determine whether an increase to the merit from 3% to 4% is warranted. We did and were told that based upon salary surveys including the Conference Board merit increases have moved to 3.9%. There are sufficient funds to cover an increase to the merit up to 3.9% as not everyone receives a

full merit increase and not all anniversary dates fall within the program year, as it is based on date of hire. We calculate the extra .9% to cost about \$18,000. Total cost is about \$150,000.

Mr. Horkey mentioned that in December we had received a partial compensation study from Palm Beach. We had to do our own study since we were not keeping up with salaries.

Ms. Hylton stated that EmpHire Staffing gave us feedback that our salaries are not competitive and it is making it challenging for them to recruit staff for CSBD. As we did not have a true gauge of the market, CSBD was reluctant to change salaries. We consulted with Mayor Trantalis, and Frank Horkey, who suggested seeking quotes for a compensation study.

The study considered like industries, geography, size of the organization, competitive positioning, and market pay targets in Broward County. The study included 5 recommendations. The recommendations included 1) new salary ranges around the median salaries identified by the market data 2) updates to some of the job descriptions to include additional education and experience requirements 3) reassignment of some job duties and responsibilities 4) and creation of level I and level II for success coaches and business service staff and 5) additional adjustments for some staff within the range based on their skills and experience as well as the critical role they serve within the organization.

Ms. Hylton stated that 33 employees are impacted for a total expenditure of \$79,313. At the 6/13 Organizational Resources Committee (ORC) meeting, their recommendations were to approve the \$79,313, bring staff not covered by the study along in their ranges, and query Integrative Compensation Solutions, Inc. to determine whether an increase to the merit from 3% to 4% is warranted. Integrative Compensation Solutions indicated that we could move the merit to 3.9% based upon salary surveys including the Conference Board that showed merit increases have moved to 3.9%. The total amount of actions is estimated at \$150,000.

Mr. Horkey stated that we discussed at the ORC meeting to include the 79 staff for an additional one-time payment of \$750. Mr. Horkey further noted he would like to see the merit increase from 3.9% to 4%.

Mr. Dobrikow inquired if we are investing in team-building exercises and experiences for employees. Ms. Hylton responded our Quality Assurance Department has coordinated training for our supervisors and a DISC analysis on how they work with staff and they are also researching entities to provide some team building activities for the staff.

On a motion made by Heiko Dobrikow and seconded by Rick Shawbell, the Executive Committee unanimously approved 1) that all the study recommendations be adopted 2) as we have done in the past provide a one-time payment of \$750.00 for each staff not in the study for a total of \$51,750 and 3) an increase to the annual merit from 3.9%, as recommended by the ORC, to 4%.

3. <u>Selection of a Staffing Company for the One-Stop Centers</u>

Considered approving the contract with Integrative Staffing Group (ISG), the low bidder, to staff the three (3) one-stop centers in the amount of \$85.00 per employee per pay period estimated at \$176,800 and the cost of the 90 day "Temp to Perm" of 1.4% for an estimated

\$16,416 for a total of \$193,216. As with our previous staffing contract this doesn't include benefits and taxes which are pass through costs. The contract will be for an initial (1) year period beginning 7/1 and for three (3) renewable one-year terms. All staff will transfer to ISG within 30 days. The current contract with EmpHire will be extended to 7/30 to allow for a short transition period. Approved at the 5/17 One Stop Services Committee meeting.

Ms. Rochelle Daniels stated that the contract for EmpHire expires on 6/30. CSBD put out an RFP and received 3 proposals. One of the proposals was deemed non-responsive. The remaining two proposals were scored and then ranked by a committee comprised of Board members. The Rating Committee unanimously ranked ISG 1st and EmpHire 2nd and voted to award the contract to ISG to staff the three (3) one-stop centers.

Ms. Daniels explained that EmpHire's new fees were \$120 per employee per pay period which has doubled from last year. ISG is charging \$85 per employee per pay period. ISG is located in Pennsylvania but they will have a staff member located in Broward County at one of our offices. Ms. Daniels stated that the RFP indicated that benfits would remain relatively the same as those currently provided.

Ms. Daniels stated that before the release of the RFP we piloted a 90-day "Temp to Perm" component with EmpHire under their current contract. The short employment of those Individuals allowed us to better assess their competencies before transferring them to regular employment. As a result, we added a 90-day "Temp to Perm" component to the RFP. The staffing company will be responsible for recruiting, interviewing, and on-boarding staff for the first 90 days.

Mr. Horkey explained that during the "Temp to Perm" period we paid a fee over the salary but not the per employee per pay period fee.

Dr. Chen inquired if ISG has chosen a health insurance provider. Ms. Daniels responded that ISG is negotiating with providers at this time.

Mr. Masters with ISG stated that they will provide insurance. They are currently working with Henderson Brothers and they are looking at the current benefits that are offered and trying to improve or match them. They will provide different options.

Ms. Daniels stated that she spoke with EmpHire and they agreed to extend their contract to allow for a small transition period to ensure benefits are in place.

Dr. Chen stated that it is imperative that ISG offers electronic timesheets that are compatible with our system as we have many funding codes. Ms. Daniels indicated that we are meeting with ISG on a weekly basis to discuss health benefits, retirement fees, and cost allocation with timesheets. Ms. Daniels also explained that the contract will be for an initial one (1) year period beginning July 1st and for three (3) renewable one-year terms.

Ms. Hylton stated that the contract with ISG is anticipated to start on 7/1 and we expect to transition by 7/30.

Mr. Dobrikow inquired how many staff members we have through EmpHire and if any of them have a non-compete contract. Ms. Daniels responded that we have approximately 69 employees with EmpHire and we do not have a non-compete contract.

Mr. Rick Shawbell asked if the "Temp to Perm" is just for new hires. Ms. Daniels responded yes.

On a motion made by Dr. Ben Chen and seconded by Zac Cassidy, the Executive Committee unanimously approved the contract with Integrative Staffing Group, and amended the motion to extend the current contract with EmpHire for up to two months for a smooth transition.

4. PY 22/23 Preliminary Budget

The Program Year (PY) 22/23 Preliminary Budget being presented reflects a 4.3% increase in formula funds or \$820,003 which is due primarily to an increase in carry forward. The total amount of formula and carry forward that we project to be available in PY 22/23 is \$19,910,168 as compared to \$19,090,165 actual in PY 21/22. The budget continues to emphasize investments in customer training and assistance to employers. It is aligned with the governing boards' strategic initiatives and key business results. CSBD recommends acceptance and approval of the preliminary PY 22/23 budget. This is a revised budget from the one considered at the One Stop Services Committee meeting on 5/17.

On a motion made by Rick Shawbell and seconded by Dr. Ben Chen, the Executive Committee unanimously approved the PY 22/23 Preliminary Budget.

5. <u>Continued Eligibility for Broward College</u>

Considered approving 1) current Eligible Training Provider (ETP) Broward College's continued eligibility for the period 7/1/22 thru 6/30/24 and 2) the retention of their programs on the Individual Training Account (ITA) list. The governing boards are required to approve ETPs every two years. The College has met continued eligibility requirements. Because Board member, Dr. Mildred Coyne, is employed by Broward College, and Board member, Francois LeConte, serves on the BC Business Advisory Committee this recommendation must be approved by a 2/3 vote of the Board members present with an established quorum at a Board meeting. Approved at the 5/17 One Stop Services meeting.

Mr. Ron Moffett stated that WIOA requires recertification of their eligibility every two years. The criteria required by the State include verification of licensure, industry-recognized credentials, and reporting to the Florida Education and Training Placement Information Program (FETPIP). He further noted that Broward College has met its eligibility requirements.

On a motion made by Heiko Dobrikow and seconded by Dr. Lisa Knowles, the Executive Committee unanimously approved continued eligibility for Broward College for the period 7/1/22 thru 6/30/24.

6. <u>Continued Eligibility for Atlantic, McFatter and Sheridan Technical Colleges</u>

Considered approving 1) current ETPs Atlantic, McFatter, and Sheridan Technical College's continued eligibility for the period 7/1/22 thru 6/30/24 and 2) the retention of their programs

on the ITA list. The governing boards are required to approve ETPs every two years. Each of the Technical Colleges have met continued eligibility requirements. Because Board member, James Payne, is employed by the School Board of Broward County, this recommendation must be approved by a 2/3 vote of the Board members present with an established quorum at a Board meeting. Approved at the 5/17 One Stop Services meeting.

On a motion made by Rick Shawbell and seconded by Dr. Ben Chen, the Executive Committee unanimously approved the continued eligibility for Atlantic, McFatter, and Sheridan Technical Colleges for the period 7/1/22 thru 6/30/24.

7. Addition of New Courses for Existing Provider Atlantic Technical College

Considered approving Atlantic Technical College's application to add eight (8) courses to the WIOA ITA list and one (1) Patient Care Technician program to the WTP ITA list. CSBD staff reviewed the applications to ensure that CSBD and Board policy criteria were met. The new courses will prepare customers for employment in high demand occupations in fields such as information technology, healthcare, aviation and advanced manufacturing. Because Board member, James Payne, is employed by the School Board of Broward County, this recommendation must be approved by a 2/3 vote of the Board members present with an established quorum at a Board meeting. Approved at the 5/17 One Stop Services meeting.

Mr. Moffett explained that we would like to add nine courses.

On a motion made by Heiko Dobrikow and seconded by Dr. Lisa Knowles, the Executive Committee unanimously approved the addition of new courses for existing provider Atlantic Technical College.

8. The Greater Fort Lauderdale Alliance (GFLA) Economic Sourcebook Ad

Considered approving the placement of an advertisement in the GFLA 2023 Economic Sourcebook to increase employer awareness of our business services. The cost of the ad is \$4,123. GFLA is a partner in the Sourcebook and will realize about \$413 from the ad. Because Board member, Bob Swindell, represents GFLA, State and WIOA conflict rules require that this item be approved by a 2/3 vote of the Board after a quorum has been seated and a conflict has been declared. Approved at the 6/6 Employer Services Committee meeting.

On a motion made by Heiko Dobrikow and seconded by Dr. Ben Chen, the Executive Committee unanimously approved the placement of an advertisement in the GFLA 2023 Economic Sourcebook.

9. April 2022 Planning Session

Considering approving the BWDB annual planning session recommendations on the strategic goals and objectives for PY 22/23. The BWDB annual planning session was held on 4/28. The honorable Mayors Trantalis and Levy, along with BWDB Chair, Frank Horkey, opened the meeting. CSBD President/CEO, Carol Hylton, spoke about the year's highlights

and accomplishments. This was followed by a talk delivered by Dr. Aaron Schmerbeck, on the state of the Broward County economy. The BWDB broke into work groups to discuss goals and objectives for the upcoming year. The planning session ended with each group reporting on their recommendations. Once approved, the workgroups' responses will form the basis for the board's goals and objectives for the upcoming year and will be sent to the committees to deploy.

Ms. Hylton explained that Dr. Aaron Schmerbeck spoke about local economic indicators and their influence on our labor market at the Board planning session. The information discussed at the workgroups will be incorporated into the appropriate committee matrices for the upcoming program year.

Mr. Dobrikow congratulated the staff on a job well done. He further stated it was a good board meeting and he was pleased that we brought back Dr. Aaron Schmerbeck for a presentation.

On a motion made by Heiko Dobrikow and seconded by Rick Shawbell, the Executive Committee unanimously approved the April 2022 Planning Session.

10. Region 22 Targeted Occupations List (TOL) for Program Year 22/23

Considered approving the TOL for PY 22/23. We sent the preliminary TOL provided by the State to local education and business stakeholders to get input and gather additional relevant labor market data. We also held a publicly noticed meeting held on 5/25 to review the occupational changes to Region 22's TOL and gather additional information. Based upon our review and community input, CSBD recommends 1) retaining 29 occupations proposed by the State for removal and 2) adding 14 new occupations. Approved at the 6/6 Employer Services Committee meeting.

Mr. Moffett explained that we get the preliminary TOL from the State that proposed both removing and adding occupations. We researched the preliminary list and compared it to the Board approved criteria. We then sent the TOL to our local education and business stakeholders, community partners, business leaders, and industry intermediaries to provide input.

We are recommending that CSBD retain 29 occupations as well as adding 14 new occupations.

On a motion made by Rick Shawbell and seconded by Dr. Lisa Knowles, the Executive Committee unanimously approved Region 22 Targeted Occupations List (TOL) for Program Year 22/23.

11. CareerSource Broward Marketing and Communications Plan for Program Year 22/23

Considered approving CSBD's marketing and communication plan for PY 22/23. Each year, CSBD implements targeted and strategic outreach to job seekers, employers, and community stakeholders, through the press, digital, print, and social media in an effort to

increase awareness of CSBD services. This year's strategies include enhanced community outreach and educational campaigns, targeted marketing to distressed communities, and collaboration with core partners such as industry associations, chambers of commerce, local municipalities, and additional stakeholder groups. We will be working with Moore Communications, an outreach, and marketing agency, to assist in implementing the plan. Approved at the 6/6 Employer Services Committee meeting.

Ms. Hylton stated that the marketing and communication plan has been updated to include recommendations from the board over the past year. We are planning to increase exposure through earned media. We have targeted audiences that include CEOs and business owners, Board members, job seekers and out-of-school youth ages 18 to 23, municipalities, and veteran groups.

Ms. Hylton explained that we have been working with Moore Communications, which is on a state contract. The marketing & communications strategic plan for PY 22/23 focuses on specific efforts that educate the public about CSBD's services.

Dr. Chen inquired how much the contract is with Moore Communications and does it include radio ads. Ms. Hylton stated that the contract is for a certain number of hours for marketing, creating talking points and radio ads, and packages for job seekers and youth and is for about \$34,000.

Mr. Dobrikow stated that he would like to recommend we include some speaking engagements for the President.

On a motion made by Heiko Dobrikow and seconded by Dr. Ben Chen, the Executive Committee unanimously approved CareerSource Broward Marketing and Communications Plan for Program Year 22/23.

12. <u>Continued Eligibility for Fourteen (14) Current ITA Providers</u>

Considered approving 1) 14 current ETPs' continued eligibility for the period 7/1/22 thru 6/30/24 and 2) retention of their training programs on the ITA list. The governing boards are required to approve ETPs every two years. The schools are: AAA School of Dental Assisting, Bar Education dba Southeastern College, City College, Concorde Career Institute, Florida Atlantic University, Florida National University, FVI School of Nursing & Technology, Jersey College, Miami Dade College, New Horizons Computer Learning Center, PC Professor, Ruby's Academy for Health Occupations, South Florida Academy of Air Conditioning, and The Academy of South Florida. All of these providers have met continued eligibility requirements. Approved at the 5/17 One Stop Services meeting.

On a motion made by Heiko Dobrikow and seconded by Dr. Ben Chen, the Executive Committee unanimously approved the continued eligibility for Fourteen current ITA Providers.

13. <u>Addition of New Courses for Existing Providers Concorde Career Institute, Florida</u> <u>Atlantic University, and PC Professor</u>

Considered approving 1) Concorde Career Institute's Surgical Technology course 2) Florida Atlantic University's Cybersecurity course and 3) PC Professor's eight (8) Information Technology course applications. CSBD reviewed the applications and they meet CSBD and Board policies and criteria. All the occupations are in demand in Broward County. Approved at the 5/17 One Stop Services meeting.

On a motion made by Dr. Ben Chen and seconded by Rick Shawbell, the Executive Committee unanimously approved the Addition of New Courses for Existing Providers Concorde Career Institute, Florida Atlantic University, and PC Professor.

14. <u>Add New Training Providers Apex Training Center, Dick Robinson Media Code School</u> <u>dba Connecticut School of Broadcasting and Palm Beach Code School</u>

Considered approving the following schools and courses for placement on the ETP List 1) Apex Training Center, Inc. for HVAC Mechanic Assistant 2) Dick Robinson Media Code School, LLC (DRMC) d/b/a Connecticut School of Broadcasting, for Radio and TV Broadcasting and 3) DRMC d/b/a Palm Beach Code School for training in Digital Filmmaking, Intro to Mobile Application Design and Development, Intro to Web Design & Development, and Social Media Marketing Specialist. CSBD reviewed the applications and they meet the Board mandated criteria. All occupations are in demand in Broward County. Approved at the 5/17 One Stop Services meeting.

Mr. Moffett explained that the schools are being approved under initial eligibility criteria as required by WIOA. He stated we also limit enrollment for new courses to 10 customers per program so we can ensure they meet the 70% training-related performance criteria.

On a motion made by Rick Shawbell and seconded by Dr. Ben Chen, the Executive Committee unanimously approved adding New Training Providers Apex Training Center, Dick Robinson Media Code School dba Connecticut School of Broadcasting and Palm Beach Code School.

15. Add New Training Providers Dentrilogy and Margate Medical Training Center

CSBD received applications from two (2) new schools to become ETPs and add a total of two (2) courses to the WIOA ITA list. Consideration to approve 1) Dentrilogy and its Dental Assistant course and 2) Margate Medical Training Center and its Practical Nurse course. CSBD reviewed the applications to ensure that Board mandated criteria were met. The occupations are in demand in Broward County. Approved at the 5/17 One Stop Services meeting.

On a motion made by Heiko Dobrikow and seconded by Dr. Ben Chen, the Executive Committee unanimously approved adding new training providers Dentrilogy and Margate Medical Training Center.

16. One Stop Center Hours of Operation and Holiday Schedule

Considered approving the one-stop center hours of operation and holiday schedule. There are no changes to our hours of operation or our holidays for the upcoming year. The Florida Department of Economic Opportunity requires the governing boards' annual approval of the one-stop center hours of operation and holiday schedule at the start of each program year. The One Stop Centers hours of operation are M-F 8:00 a.m. – 5 p.m. Our holidays are aligned with those of Broward County.

Mr. Horkey introduced the item and stated that there are no changes, but we are required to approve our hours of operation and holiday schedule to the State.

On a motion made by Dr. Ben Chen and seconded by Heiko Dobrikow, the Executive Committee unanimously approved the One Stop Center Hours of Operation and Holiday Schedule.

REPORTS

1. Presentation at the June Board Meeting

Charles Williams and Daniel Harper with the Florida Department of Economic Opportunity will provide the annual performance presentation.

Ms. Hylton explained that the State is aware that we did make the credential attainment measure; however, due to a coding issue, it is not reflected on our performance.

Mr. Horkey inquired if this affects us? Ms. Hylton stated no, this does not affect us, as a you must fail the same measure twice over two years before a region may be affected.

MATTERS FROM THE EXECUTIVE COMMITTEE

Heiko Dobrikow stated that it was a pleasure to invite Ms. Hylton to the 14th Annual Economic Engine Performance event. The #1 issue we are facing is the labor deficit followed by a lack of affordable workforce housing. Mr. Horkey responded that we do not have money for housing. Mr. Horkey stated that we do need to convene the stakeholders to address the housing issue. We need to get the right people in the room. He indicated that we could get people from the FRLA and housing to discuss short and long-term solutions.

Mr. Dobrikow inquired if we have access to Miami and Palm Beach's performance reports. Ms. Hylton responded yes; we can pull them from the State website.

Mr. Horkey mentioned that we would like to have Jennifer O'Flannery Anderson, President and CEO of the Community Foundation of Broward, attend one of our One Stop Services Committee or Board meetings.

MATTERS FROM THE FLOOR

None

MATTERS FROM THE PRESIDENT/CEO

Ms. Hylton stated that our SYEP started this week and we have almost 700 youth enrolled in the program.

Ms. Hylton indicated that she, Dr. Knowles, and Frank Horkey went to Tallahassee for the FWDA and CSF meetings. She recognized Dr. Knowles for being added as a 2nd voting member for the FWDA.

Ms. Hylton informed the members that Ernst & Young Consultants have been contracted by the State to determine how best to realign the workforce boards. The State wants fewer Boards. Ms. Hylton stated that we will be having a Strategic Planning (SP) Committee in July to discuss this further.

The State is also implementing letter grades for the Boards. We are concerned with the performance indicators we have seen. For example, Wagner Peyser does not allow use of these funds for occupational training of customers in the program but these customers will be in the denominator. We also found out that the State plans to pull wage data for customers from FETPIP, which tends to run two years behind.

Mr. Horkey stated that the Reach Act Office is under the Governor, not CSF. The Florida Workforce Chairs Association (FWCA) does receive updates, but it is not clear if they plan to take a position at this time. Mr. Horkey stated that the realignment cannot change our boundaries by Federal Law. We must talk with our legislators so they are aware of the value of having local control.

Mr. Dobrikow asked who has the final decision on the alignment. Ms. Daniels responded that the Governor has the final say. Ms. Daniels stated that the Governor is seeking a waiver, but the Feds have not agreed to provide waivers for local areas for those states that have asked in the past.

Mr. Dobrikow indicated that he would reach out to Representative Chip LaMarca and U.S. Senator Marco Rubio to see if he can engage them in a discussion about our Board's performance and to make a pitch for keeping our boundaries.

ADJOURNMENT: 1:56 p.m.

THE NEXT EXECUTIVE COMMITTEE MEETING WILL BE HELD ON AUGUST 15, 2022.