



CareerSource Broward  
**Council of Elected Officials**  
Thursday, January 15, 2025  
12:00 p.m. – 1:00 p.m.

Conference Call-In: +1 646 876 9923  
Room Conference #: 219-169-288

## MEETING MINUTES

CareerSource Broward  
2890 West Cypress Creek Road, Ft. Lauderdale, FL 33309

**The Council was reminded of the conflict-of-interest provisions.**

**ATTENDEES IN-PERSON:** Mayor Josh Levy and Commissioner Beam Furr who chaired the meeting.

**STAFF:** Carol Hylton, Mark Klinecicz, Rochelle Daniels, and Samantha Vazquez.

### NEW BUSINESS

#### 1. Election of CareerSource Broward (CSBD) Council of Elected Officials Officers for 2026

Officers for the CSBD Council of Elected Officials must be selected for the 2026 calendar year. There are no legal or By-Law requirements for the selection of officers. Current CSBD Council officers are Mayor Dean Trantalis, Chair; Commissioner Beam Furr, Vice-Chair; and Mayor Josh Levy, Chair Pro Tem. *(This is in alignment with the Board goal to maintain our role as workforce development leaders through advocacy by the Board, collaboration, providing information and intelligence to stakeholders with feedback from the community.)*

Commissioner Beam Furr asked Carol Hylton to present the item, after which Commissioner Furr nominated Mayor Josh Levy to be the Chair, Mayor Dean Trantalis for Vice-Chair, and himself to Chair Pro Tem.

**On a motion made by Commissioner Beam Furr and seconded by Mayor Josh Levy, the CareerSource Broward Council of Elected Officials unanimously approved the selection of officers for the CSBD Council of Elected Officials.**

#### 2. Membership Renewals

Considered the renewal of the Broward Workforce Development Board (Board) members whose terms will expire in January 2026 and who are eligible for renewal for an additional two years. The thirteen (13) members recommended for renewal are 1) Dr. Lisa Knowles 2) Catherina Rozario 3) Dawn Liberta 4) Walberto "Wally" Utreras 5) Felipe Pinzon 6) Vanessa Cantave 7) Dr. Ben Chen 8) Paul Farren 9) Michael Goldstein 10) Rufus James 11) Kevin Kornahrens 12) Jim Ryan and 13) Shane Strum. The CSBD Council of Elected Officials appoints Board members following a recommendation from the Board. Approved at the 11/17 Organizational Resources and 12/1 Executive Committee meetings. *(This is in alignment with*

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*the Board's goal to maintain our role as workforce development leaders through advocacy by the Board, collaboration, and providing information and intelligence to stakeholders with feedback from the community.)*

Carol Hylton presented the item.

**On a motion made by Mayor Josh Levy and seconded by Commissioner Beam Furr, the CareerSource Broward Council of Elected Officials unanimously approved the renewal of BWDB members for an additional two years.**

### **3. Broward Workforce Development Board (Board) Appointments**

Considered the nomination of 1) Nelson Fernandez, Owner, ANF Group, from the Construction industry and 2) Matt Rocco, President, South Florida Manufacturing Association to fill 2 private sector slots on the Board. As is our custom, the President/CEO solicits input from Board members to fill vacancies. CSBD Council of Elected Officials appoints Board members following a recommendation from the Board. Approved at the 11/17 Organizational Resources and 12/1 Executive Committee meetings. *(This is in alignment with the Board goal to align Broward County community services (social services and education) to maximize employment and work opportunities for targeted populations veterans, youth, individuals with disabilities, and ex-offenders.)*

Carol Hylton presented the item.

**On a motion made by Commissioner Beam Furr and seconded by Mayor Josh Levy, the CareerSource Broward Council of Elected Officials unanimously approved appointments.**

### **4. Food and Beverage Purchases**

Considered approval of up to \$27,000 from the General Fund for food and beverage expenses for 2026. This is the same amount set aside last year. We use these funds for 1) Board and committee meetings 2) staff planning sessions and day-long staff training 3) employer forums 4) networking events such as chamber of commerce/industry association meetings 5) community meetings attended by the President/CEO, Executive Vice Presidents, and management and 6) staff appreciation up to 3 times per year. Funds not expended remain in the General Fund. *(This is in alignment with the Board goal to maintain our role as workforce development leaders through advocacy by the Board, collaboration, and providing information and intelligence to stakeholders with feedback from the community.)*

Carol Hylton presented the item.

**On a motion made by Mayor Josh Levy and seconded by Commissioner Beam Furr, the CareerSource Broward Council of Elected Officials unanimously approved up to \$27,000 from the General Fund for food and beverage expenses for 2026.**

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**5. Board By-Laws**

Considered amendment of the Board By-Laws to add the underscored language to Article V, Meeting Procedures, Voting Rights, Section 1 “Meetings as follows: Regular meetings of the Board shall generally be held on the 4th Thursday of each month at the CSBD main office located at 2890 W. Cypress Creek Road, in accordance with a calendar published with the BWDB/CSBD Council of Local Elected Officials’ Agenda and approved at the annual meeting each year.” This change is a recommendation made by the state during a monitoring visit. Approved at the 11/17 Organizational Resources and 12/1 Executive Committee meetings. *(This is in alignment with the Board goal to maintain our role as workforce development leaders through advocacy by the board, collaboration, and providing information and intelligence to stakeholders with feedback from the community.)*

Rochelle Daniels presented the item and referenced the discussion from the Board meeting on 12/11/25, during which Mayor Dean Trantalis suggested adding the phrase “subject to change,” which the Board agreed with.

**On a motion made by Commissioner Beam Furr and seconded by Mayor Josh Levy, the CareerSource Broward Council of Elected Officials unanimously approved the amendment to the BWDB By-Laws, including the phrase “subject to change.”**

**MATTERS FROM THE CAREERSOURCE BROWARD COUNCIL OF ELECTED OFFICIALS**

None.

**MATTERS FROM THE FLOOR**

None.

**MATTERS FROM THE PRESIDENT/CEO**

None.

**ADJOURNMENT 11:10 a.m.**

<p><b><i>THE DATE OF THE NEXT BROWARD WORKFORCE DEVELOPMENT BOARD/ CAREERSOURCE BROWARD COUNCIL MEETING IS FEBRUARY 26, 2026.</i></b></p>
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