
MEETING MINUTES

BROWARD WORKFORCE DEVELOPMENT BOARD, INC. & CAREERSOURCE BROWARD COUNCIL OF ELECTED OFFICIALS

**Partnership Meeting #256
Thursday, June 27, 2024
CareerSource Broward Boardroom
2890 West Cypress Creek Road, Ft. Lauderdale, FL 33309**

The Board and Council are reminded of the conflict-of-interest provisions. In declaring a conflict, please refrain from voting or discussion and declare the following information: 1) your name and position on the Board 2) the nature of the conflict and 3) who will gain or lose as a result of the conflict. Please also fill out form 8B prior to the meeting whether or not you are able to attend the meeting if you have a conflict with any agenda items.

Attendees: Mayor Josh Levy, Mayor Dean Trantalis, Zac Cassidy, Keith Costello, Paul Farren, Dr. Howard Hepburn, Frank Horkey, Dr. Lisa Knowles, Kevin Kornahrens, Francois Leconte, Dawn Liberta, Sandy-Michael McDonald, Felipe Pinzon, Jim Ryan, Mark Schaunaman, Cynthia Sheppard, Bob Swindell, Marjorie Walters, Lori Wheeler, Tara Williams, and Heiko Dobrikow, who chaired the meeting.

Guests: Dr. Peter Licata, Christy Bradford, Samantha Mares, Eugen Bold

Staff: Carol Hylton, Ron Moffett, Mark Klineciewicz, Rochelle Daniels, Kaminnie Kangal, Kim Bryant, and Samantha Vazquez.

PRESENTATION

Heiko Dobrikow recognized Dr. Peter Licata, former Board Member and former Superintendent of Broward County Public Schools, for his exceptional public service to the community. He highlighted how Dr. Licata quickly embraced his role as an active Board member upon joining in August 2023, leaving his mark by helping advance board goals and enhancing our roles as conveners of local workforce services.

Mr. Dobrikow emphasized that quality education is the most critical driver of the community. He noted Dr. Licata was instrumental in making our inaugural Worlds of Work (WOW) event a success.

Furthermore, Dr. Licata brought numerous graduating students to our inaugural State of the Workforce event, which included a job fair.

Mayor Josh Levy presented Dr. Licata with a plaque expressing appreciation for his work on the Board.

Dr. Peter Licata highlighted that while he has collaborated with similar organizations in the past, CareerSource Broward stands out for its unwavering dedication to youth and supportive collaboration with the school system. He noted that the organization recognizes that our community's whole potential hinges on actively enhancing youth education and career development. Lastly, he recognized his successor, Dr. Howard Hepburn, emphasizing that he is an outstanding leader.

Mr. Dobrikow then invited Dr. Howard Hepburn to address the Board.

Dr. Howard Hepburn shared with the Board that he is originally from Belle Glade, Florida, in Palm Beach County. He earned an academic scholarship to attend the University of Central Florida. He later served

as principal in various Orange County Public Schools before returning to Palm Beach County, where he worked closely with Dr. Licata.

Dr. Hepburn highlighted the significant gains made in the past year, noting that 86% of our schools saw substantial increases in student performance compared to the previous year despite the challenges of transitioning to new education standards.

MISSION MOMENT

Heiko Dobrikow welcomed Christy Bradford, Curriculum Supervisor for Career, Technical, Adult, and Community Education (CTACE) of Broward County Public Schools, and Samantha Mares, Intern with Atlanta Technical College, and invited them to share Ms. Mares' journey in the Out-of-School Youth (OSY) program in partnership with Broward County Public Schools.

Christy Bradford introduced herself and expressed her appreciation for the opportunity to have collaborated closely with CareerSource Broward (CSBD) for the past 10 years. She explained that Broward County Public Schools is the only district in Florida with a grant for both OSY and In-School-Youth (ISY).

Ms. Bradford highlighted that CSBD's programs are consistently recognized for their excellence, and she is frequently asked for advice on collaborating with Local Workforce Development Boards to achieve similar results. She attributed much of this success to CSBD's efforts and dedication to the youth, which led to her nominating us for a community partner award. This nomination was elevated at the district level, earning CSBD the District Partner of the Year title. Ms. Bradford introduced Samantha Mares OSY student, and asked her to share her experience with the program.

Samantha Mares shared that thanks to the OSY program, she graduated with a GED from Atlantic Technical College (ATC) in 2023. She is currently working as a clerical payroll intern at the college. Initially, it was challenging to adapt to being a student again. However, with the support of her counselors and fellow students, she persevered and felt truly seen and valued. She was recently hired at ATC. Samantha concluded by expressing her gratitude for the opportunities provided by the OSY program and ATC, acknowledging that she wouldn't be where she is today without the program's support. She thanked the Board for their time and the chance to share her story.

Heiko Dobrikow highlighted her remarkable presence and incredible energy, which he noted would be perfect for the hospitality industry should she ever be interested. He acknowledged how her hard work and dedication were evident in her achievements. Mr. Dobrikow congratulated Samantha on her impressive journey and thanked her for sharing such a rich and inspiring story.

APPROVAL OF MINUTES

Approval of the minutes of the 5/23 BWDB meeting #255.

On a motion made by Mayor Josh Levy and seconded by Paul Farren, the BWDB/CSBD Council of Elected Officials unanimously approved the minutes of the 5/23 meeting #255.

CONSENT AGENDA

Consent Agenda items are items that may not need individual discussion and may be voted on as one item. Any member wishing to discuss an item may move to have it considered individually.

ACCEPTANCE OF CONSENT AGENDA

1. Monthly Performance Report

The State is delayed in providing the data we use for the Monthly Performance Report. Florida Commerce has informed us that they are working on a solution and as soon as there is a fix in place, they will notify us.

2. Letter of Support

Letters of support were written for 1) Certiport's examinations (industry credentials) placed on the Master Credential List 2) Kelly Kronenburg P.A.'s Quick Response Training grant application and 3) Broward College's application to include three (3) industry certifications on the Master Credential and CAPE Funding Lists.

On a motion made by Mayor Josh Levy and seconded by Paul Farren, the BWDB/CSBD Council of Elected Officials unanimously approved the Consent Agenda of 6/27.

REGULAR AGENDA

These are items that the Council and Board will discuss individually in the order listed on the Agenda. Individuals who wish to participate in these discussions may do so merely by raising their hand during the discussion and being recognized by the Chair. The Chair will determine the order in which each individual will speak and the length of time allotted.

NEW BUSINESS

1. WIOA Work Experience Contract Approval for Broward Health

Considered the approval of a WIOA Adult and Dislocated Worker Work Experience (WEX) contract with Broward Health through 6/30/26. Healthcare is one of our targeted industries. WEX contracts are non-financial, as CSBD is the employer of record. Because Board Member Shane Strum is employed by Broward Health this recommendation will require a 2/3 vote of the Board members present once a quorum has been seated at a Board meeting. Approved at the 6/5 One-Stop Services Committee and 6/10 combined Executive and Audit Committee meetings. *(This is in alignment with the Board goal to align Broward County community services (social services and education) to maximize employment and work opportunities for targeted populations veterans, youth, individuals with disabilities, and ex-offenders.)*

Heiko Dobrikow presented the item on behalf of Zac Cassidy. It was noted that Shane Strum has a conflict-of-interest for this item as he is employed by Broward Health. He was not in attendance but will be required to submit a conflict-of-interest form. There was no further discussion.

On a motion made by Francois Leconte and seconded by Lori Wheeler, the BWDB/CSBD Council of Elected Officials unanimously approved the WIOA Adult and Dislocated Worker WEX contract with Broward Health through 6/30/26.

2. **WIOA Adult Work Experience Contract Approval for the Las Olas Company, Inc.**

Considered the approval of a WIOA Adult and Dislocated Worker WEX contract with the Las Olas Company, Inc. (LOC) through 9/30/26. Participants will be placed in positions such as front-of-house representatives, guest services associates, dining support, and maintenance engineers. WEX contracts are non-financial, as CSBD is the employer of record. Because Board Chair Heiko Dobrikow is employed by the LOC, this recommendation will require a 2/3 vote of the Board members present once a quorum has been seated at a Board meeting. Approved at the 6/5 One-Stop Services Committee and 6/10 combined Executive and Audit Committee meetings. *(This is in alignment with the Board goal to align Broward County community services (social services and education) to maximize employment and work opportunities for targeted populations veterans, youth, individuals with disabilities, and ex-offenders.)*

Heiko Dobrikow declared a conflict of interest as he is employed by the LOC, abstained from the vote and completed a conflict-of-interest form at the meeting and passed the conduct of the meeting to Jim Ryan who then introduced the item.

There was no further discussion.

On a motion made by Keith Costello and seconded by Paul Farren, the BWDB/CSBD Council of Elected Officials unanimously approved the WIOA Adult and Dislocated Worker WEX contract with the LOC through 9/30/26.

Jim Ryan returned the conduct of the meeting to Heiko Dobrikow.

3. **Addition of New Courses for Existing Training Provider Florida Atlantic University**

Considered approval to add two (2) training programs at Florida Atlantic University (FAU) to the WIOA Individual Training Account (ITA) list 1) CompTIA A+ Certification and 2) CompTIA A+, Network+, and Security+ Certification. CSBD reviewed the applications for completeness to ensure that Board mandated criteria are met for the training programs and related occupational title. Because Board Member Dr. Stacy Volnick is employed by FAU, this recommendation will require a 2/3 vote of the Board members present once a quorum has been seated at a Board meeting. Approved at the 6/5 One-Stop Services Committee and 6/10 combined Executive and Audit Committee meetings. *(This is in alignment with the Board goal to align Broward County community services (social services and education) to maximize employment and work opportunities for targeted populations veterans, youth, individuals with disabilities, and ex-offenders.)*

Heiko Dobrikow presented the item. It was noted that Dr. Stacy Volnick has a conflict-of-interest for this item as she is employed by FAU. She was not in attendance but will be required to submit a conflict-of-interest form. There was no further discussion.

On a motion made by Mayor Josh Levy and seconded by Lori Wheeler, the BWDB/CSBD Council of Elected Officials unanimously approved the addition of two (2) FAU training programs to the WIOA ITA list 1) CompTIA A+ Certification and 2) CompTIA A+, Network+, and Security+ Certification.

4. **Accept Summer Youth Employment Program Funds**

Considered the acceptance of \$50,000 from the Community Foundation of Broward to serve economically disadvantaged youth ages 16-18 years old in the PY 24/25 Summer Youth Employment Program (SYEP). Each youth will receive three days of employability skills training

and an eight-week meaningful summer work experience. Approved at the 6/10 combined Executive and Audit Committee meeting. *(This is in alignment with the Board goal to align Broward's services to improve the sustainability of the workforce system through increased funding, efficiency, and relevancy.)*

Heiko Dobrikow asked Dawn Liberta to present the item, which she did. There was no further discussion.

On a motion made by Felipe Pinzon and seconded by Marjorie Walters, the BWDB/CSBD Council of Elected Officials unanimously approved the acceptance \$50,000 from the Community Foundation of Broward for the PY 24/25 SYEP.

5. Able Operations Contract Renewal

Considered renewing the contract with Able Operations at a cost up to \$15,000, subject to negotiation, which is \$10,000 less than last year. Aaron Schmerbeck, PhD will create and update LMI Tiles on the CSBD website. This is the second and last of two renewals under the current procurement. Approved at the 6/10 combined Executive and Audit Committee meeting. *(This is in alignment with the Board goal to maintain our role as workforce development leaders through advocacy by the Board, collaboration, providing information and intelligence to stakeholders with feedback from the community.)*

Heiko Dobrikow asked Ron Moffett to present the item, which he did. There was no further discussion.

On a motion made by Jim Ryan and seconded by Keith Costello, the BWDB/CSBD Council of Elected Officials unanimously approved renewing the contract with Able Operations at a cost up to \$15,000.

6. PY 24/25 Preliminary Budget

The Program Year (PY) 24/25 preliminary budget reflects an overall decrease in the State allocation and carry forward of 17.4% for a total of (\$3,395,425). The total amount of PY 24/25 formula and carry forward is projected to be \$16,127,619 as compared to \$19,523,044 in PY 23/24. The budget continues to emphasize investments in customer training and getting the unemployed back to work and it aligns with WIOA and achieving Board strategic initiatives and key business results. CSBD recommends acceptance and approval of the preliminary PY 24/25 budget. Approved at the 6/5 One-Stop Services and 6/10 combined Executive and Audit Committee meetings. *(This is in alignment with the Board goal to align Broward's services to improve the sustainability of the workforce system through increased funding, efficiency, and relevancy.)*

Heiko Dobrikow asked Ron Moffett to present the budget. Mr. Moffett explained that formula allocations are based on local unemployment and poverty rates relative to other areas in Florida and other states.

Ron Moffett indicated that additional budget details are provided to the CSBD Council and Board Members may also request a copy. Formula reductions are not evenly spread across funding streams; we manage our vacancy fill rates throughout the year and only hire staff when the caseload necessitates it.

Facilities and related costs have been reduced, and marketing and outreach agreements will not be renewed, but rather we plan to create a vendor list for as-needed work.

Ron Moffett highlighted factors impacting the budget, such as the requirement to spend a minimum of 50% of WIOA adult and dislocated worker funds on training and 20% of youth expenditures on work experience.

He indicated we have a \$50,000 set aside for the State of the Workforce job fair and Worlds of Work career awareness signature events and that we plan to seek donations and partners to support the events next program year. He specified that dedicated grants, such as the Get There Faster grant for veterans, Hope Florida, and the Florida Healthcare Training Grant, will offset some of the reduction in our formula funds as they allow for training customers in in-demand occupations. Administration costs remain at 9%, in line with board direction.

Heiko Dobrikow congratulated the team on producing a balanced budget.

Felipe Pinzon inquired about the number of staff on the payroll and if merit increases had been factored into the budget. Mr. Moffett answered that we have about 120 staff on payroll and confirmed that merit increases are included.

Carol Hylton added that as the Board previously approved, we complete a compensation study every two years. The study is underway and is expected to be completed in the fall. We do not expect it to result in significant changes as over the past few years, the Board has approved salary adjustments for staff to stay competitive with the market.

Bob Swindell inquired about the reduction in outreach and marketing investments and stated that CSBD did a great job raising awareness within the employer community and he did not want to lose the momentum.

Carol Hylton agreed with continuing initiatives to keep our momentum and explained that last year's funding was obligated to two entities. This year, we plan to handle more marketing work internally and use a vendor list for specific needs when necessary. She further pointed out that contracts with major chambers and relationships with community partners would continue to support that goal and we will continue to utilize social media to spread the word about our resources.

Mayor Josh Levy commended the approach of managing media in-house and leveraging relationships for more efficient spending, aligning with the goal of making CareerSource Broward a well-known and proud entity in the County and shared that CareerSource Broward is no longer the best-kept secret.

Ms. Hylton indicated that our initiatives, such as tours of our centers for community partners and elected officials, also contributed to our success, many of whom are sharing our social media, which are cost-effective ways to increase visibility and engagement.

Heiko Dobrikow added that this year's marketing plan is more robust than previous years, reflecting lessons learned and successful strategies. He reiterated Mayor Levy's statement that the organization is certainly no longer "the best-kept secret."

On a motion made by Francois Leconte and seconded by Felipe Pinzon, the BWDB/CSBD Council of Elected Officials unanimously approved the acceptance of the PY 24/25 preliminary budget.

7. **CareerSource Broward Marketing and Communications Plan for PY 24/25**

Considered the approval of CSBD's marketing plan for PY 24/25. Each year, CSBD implements targeted outreach to job seekers, employers, and community stakeholders through the press,

digital, print, and social media to increase awareness of our services. This year's strategies stem from the Planning Session and includes 1) maximizing the website to incorporate testimonials 2) building relationships with elected officials to enhance understanding of how our services benefit their constituents 3) focusing on "plain talk" messaging on the impact we have on an employers' bottom line and 4) supporting brand awareness through signature events like the State of the Workforce event, Worlds of Work, and Paychecks for Patriots. Approved at the 6/3 Employer Services and 6/10 combined Executive and Audit Committee meetings. (*This is in alignment with the Board goal to maintain our role as workforce development leaders through advocacy by the Board, collaboration, and providing information and intelligence to stakeholders with feedback from the community.*)

Heiko Dobrikow asked Francois Leconte to present the item, which he did. There was no further discussion.

On a motion made by Francois Leconte and seconded by Jim Ryan, the BWDB/CSBD Council of Elected Officials unanimously approved CSBD's marketing plan for PY 24/25.

8. **One-Stop Centers' Hours of Operation and Holiday Schedule**

Considered the approval of the one-stop centers' hours of operation and holiday schedule. There are no changes to our hours of operation or our holidays for the upcoming year. The Florida Department of Commerce requires the governing boards' annual approval of the one-stop center hours of operation and holiday schedule at the start of each program year. The One Stop Centers' hours of operation are M-F 8:00 a.m. – 5:00 p.m. Our holidays are aligned with those of Broward County.

Heiko Dobrikow asked Ron Moffett to present the item, which he did. Ron reminded the Board that per the Master Agreement, the Board has to approve this item annually.

Tara Williams inquired about the possibility of extending the hours of operation into the evening. Carol Hylton responded that in the past the centers were open until 6:30 p.m. but due to low customer traffic, we moved to our current schedule which has worked well.

On a motion made by Dawn Liberta and seconded by Mayor Josh Levy, the BWDB/CSBD Council of Elected Officials unanimously approved the one-stop centers' hours of operation and holiday schedule.

REPORTS

1. **General Fund Balance**

As of 12/31/23, we reported that the General Fund balance was \$1,089,280. From 1/1/24 through 4/30/24, we realized revenues of \$201,802 and incurred expenditures of \$93,630. The General Fund balance as of 4/30/24 is \$1,197,452. Of this amount \$537,041 is held in reserve leaving a balance of \$660,411.

Heiko Dobrikow asked Rochelle Daniels to present the item. Ms. Daniels reviewed the charts summarizing the approved funds, budget allocations, and revenue sources. She emphasized the importance of tracking these funds and expressed hope for further increases in the Ticket to Work program to generate additional funding.

2. Central One Stop Career Center Located on Oakland Park Boulevard

The CSBD Central One-Stop Career Center is part of a complex of 7 state owned buildings. CSBD occupies 3 of the buildings. The State has recently informed us that they are exploring the sale of all the buildings and have received preliminary estimates on their sale price. The State has indicated a willingness to work with us on either 1) a purchase or a 2) long-term lease for the two buildings located on the west end of the property. CSBD is currently housed in the center of the property. The move would then leave a connected tract for the State to put on the open market for sale. Per the Executive Committee recommendation, CSBD has asked the State if they have any additional information on the condition of the buildings and has requested, we ask the Board if any members would like to volunteer to attend the Audit Committee meetings to assist in determining which option CSBD should pursue.

Heiko Dobrikow introduced the item and asked Carol Hylton to present it. Ms. Hylton provided an update on the potential acquisition or lease of buildings where the CSBD Central One-Stop Career Center is located. Currently, CSBD occupies space in three of the seven buildings in the complex. She explained that the State is considering selling the property. After recent discussions with the State, they are open to moving the CSBD staff to one side of the property and selling the rest of the buildings.

Carol Hylton informed the Board that during the recent Combined Executive and Audit Committee meeting, members recommended we ask the State for additional information on the condition of the building CSBD would move to and that we ask the Board for volunteers to assist the Audit Committee members in determining which option we choose.

Mayor Josh Levy inquired whether the State is actively marketing the properties for sale. He asked about the potential impact on the services currently offered.

Carol Hylton responded that the State has obtained a valuation for the property but has not started actively marketing it. The State is open to moving us to one side of the property so we can continue to be in the area. Our decision will be whether to buy or lease the buildings we move into. She indicated that there is also a third option that Rochelle Daniels suggested, which is to request the legislature transfer ownership of the property to CSBD. However, the State has asked us to hold off on this idea and suggested we negotiate with them first.

Heiko Dobrikow and Mayor Josh Levy suggested we ask the State if they would consider selling the rest of the property for a specific purpose, such as workforce housing. Carol Hylton responded that the State previously was interested only in selling the property at a fair price and as quickly as possible.

3. Cherry Bekaert LLP Fiscal Monitoring - Report #2 PY 23/24 Issued 5/15/24

Cherry Bekaert conducted fiscal monitoring for the period 10/1/23 through 2/29/24. Cherry Bekaert reviewed a total of 979 elements during the review period. There were no findings or observations. Based upon the total elements reviewed, this was a 0% error rate.

Heiko Dobrikow asked Ron Moffett to present the item. Mr. Moffett reviewed the report and attributed these impressive results to the efforts of Kaminnie Kangal, our Chief Financial Officer, and her team.

4. Taylor Hall Miller Parker (THMP), P.A. Program Monitoring Report Issued 11/23

THMP conducted program monitoring for the period 8/1/23 through 11/13/23. They reviewed a total of 178 files consisting of 7,115 elements. There were 3 findings and 6 observations. This equates to an error rate of .04%, or less than 1%. All findings and observations were corrected except where cases were closed and no further action could be taken.

Heiko Dobrikow asked Ron Moffett to present the item. Mr. Moffett provided an overview of the report and attributed these impressive results to the efforts of Kim Bryant, Senior Vice President of Operations and her team.

Heiko Dobrikow congratulated the team for their exceptional fiscal and programmatic monitoring results.

5. WIOA Youth Provider Performance PY 23/24

CareerSource Broward (CSBD) funds four (4) Out-of-School (OSY) and two (2) In-School Youth (ISY) programs. The youth receive case management, career pathway planning, occupational skills training, and job readiness preparation. This Youth Performance report provides the Youth Committee with provider performance as required under their agreements and in accordance with the Workforce Innovation and Opportunity Act (WIOA). A final youth provider performance report for PY 23/24 will be brought to the Youth Committee during the 1st quarter of PY 24/25 after all outcomes and exits from the program have been entered into the Employ Florida system.

Heiko Dobrikow asked Rochelle Daniels to present the item. Ms. Daniels reported that the School Board is expected to achieve 100% performance for their in-school and out-of-school programs, with all participating youth receiving their GED or high school diploma. The navigator programs, which are smaller community-based organizations, are also performing well. All programs met their enrollment goals, and some have successfully assisted out-of-school youth in returning to post-secondary training or obtaining a GED. The chart provided outlines the performance outcomes for each contract.

6. Summer Youth Employment Program (SYEP) Update

The SYEP kicked off on Wednesday, 6/12, with the first day of employability skills training held at four schools for about 1,300 youth. Due to the rain and flash flooding, Broward County Public Schools closed all of its facilities Thursday and Friday. CSBD staff proactively took action by emailing, texting, and calling all of the youth, our worksite monitors, and worksites. Due to our efforts, all youth started their work assignments on time Monday morning as planned.

Heiko Dobrikow congratulated the team and expressed personal gratitude to Latema King for her exceptional program management.

7. Broward County Unemployment and Economic Dashboard

The unemployment rate in Broward County was 2.8 percent in May 2024. This rate was 0.1 percentage points higher than the region's year-ago rate. In May 2024, Broward County's unemployment rate was 0.2 percent less than the State's rate. Out of a labor force of 1,091,105,

up 7,662 (+0.7 percent) over the year, there were 31,039 unemployed Broward County residents. The dashboard is a value-added resource allowing businesses the ability to make data-informed decisions. A new tile was added, "Broward County Business Confidence Report" that links to the GFLA's 2024 Broward Executive Leadership Survey.

Heiko Dobrikow asked Mark Klincewicz to present the item. Mr. Klincewicz pointed out that a new tile was added for the business confidence report, and it links directly to Bob Swindell's page for the 2024 Broward Executive Leadership Survey.

MATTERS FROM THE CAREERSOURCE BROWARD COUNCIL OF ELECTED OFFICIALS

None.

MATTERS FROM THE BROWARD WORKFORCE DEVELOPMENT BOARD CHAIR

Heiko Dobrikow expressed his appreciation for CSBD and highlighted his personal journey with the organization since becoming Board Chair. Mr. Dobrikow shared successes such as our involvement in industry forums, particularly noting the hospitality forum and the positive impact CSBD has had in providing resources to professionals in that sector.

He highlighted the SYEP program's success, mentioning that his hotel hosts six to eight students each year, many of whom were hired afterward. Mr. Dobrikow cited examples of successful programs like SYEP, apprenticeships, and WEX programs, expressing gratitude to the Board for approving the WEX program at this meeting. He challenged the members to actively engage in CSBD's initiatives, urging them to support and participate in the programs themselves.

He congratulated the team on their achievements and expressed appreciation to the Council of Elected Officials for their support of CSBD's work.

MATTERS FROM THE BOARD

None.

MATTERS FROM THE FLOOR

None.

MATTERS FROM THE PRESIDENT/CEO

Carol Hylton announced a recent visit from Venessa Thomas, State Women's Coordinator for the Department of Veteran Affairs, at the south office. She shared that Ms. Thomas praised the center as the best she has toured statewide, she was impressed by the layout and staff knowledge.

Regarding committee developments, Carol indicated that Joe Cox has joined the Youth Committee.

Carol Hylton reminded everyone to complete their financial disclosure forms by July 1st to avoid penalties, with an email forthcoming for those who have not complied.

Ms. Hylton informed the Board of her upcoming leave from 7/1 to 7/12, during which Ron Moffett will serve as the point of contact.

ADJOURNMENT 1:36 p.m.

<p>THE DATE OF THE NEXT BROWARD WORKFORCE DEVELOPMENT BOARD/CAREERSOURCE BROWARD COUNCIL MEETING IS AUGUST 22, 2024.</p>
