
MEETING MINUTES

BROWARD WORKFORCE DEVELOPMENT BOARD, INC. & CAREERSOURCE BROWARD COUNCIL OF ELECTED OFFICIALS

**Partnership Meeting #255
Thursday, May 23, 2024
CareerSource Broward Boardroom
2890 West Cypress Creek Road, Ft. Lauderdale, FL 33309**

The Board and Council are reminded of the conflict-of-interest provisions. In declaring a conflict, please refrain from voting or discussion and declare the following information: 1) your name and position on the Board 2) the nature of the conflict and 3) who will gain or lose as a result of the conflict. Please also fill out form 8B prior to the meeting whether or not you are able to attend the meeting if you have a conflict with any agenda items.

Attendees: Mayor Josh Levy, Zac Cassidy, Dr. Ben Chen, Paul Farren, Michael Goldstein, Frank Horkey, Rufus James, Dr. Lisa Knowles, Kevin Kornahrens, Dawn Liberta, Sandy-Michael McDonald, Jim Ryan, Mark Schaubman, Cynthia Sheppard, Dr. Stacy Volnick, Marjorie Walters, Lori Wheeler, and Heiko Dobrikow, who chaired the meeting.

Guests: Mayor Nan Rich, Eugen Bold, Adrienne Johnston, and Jacklyn Washington.

Staff: Carol Hylton, Ron Moffett, Mark Klineciewicz, Rochelle Daniels, Tony Ash, and Samantha Vazquez.

Board Chair Heiko Dobrikow introduced the Honorable Nan Rich, Broward County Mayor and invited her to lead the pledge of allegiance.

MISSION MOMENT

Heiko Dobrikow commended Carol Hylton for surpassing expectations since spearheading the initiative set by Immediate Past Chair Frank Horkey to convene CareerSource Broward (CSBD) with as many organizations as possible. He noted the significant partnership established with Broward County government and credited her for making the organization stronger through fostering open communication and collaboration with Broward County government. He emphasized that the organization has proven its commitment to mutual support and collective efforts to enhance Broward County's prosperity. He also highlighted Ms. Hylton's collaboration with Monica Cepero and Tim Garling to include Broward Transit in the State of the Workforce job fair, where the County provided free transportation throughout the prosperity zip codes for job seekers.

Heiko Dobrikow acknowledged Commissioner Tim Ryan for his long-standing involvement with the Board, providing valuable insights and challenging questions. He also highlighted the transformative impact of Sandy-Michael McDonald's addition to the Board, bringing new perspectives and enhancing strategic planning efforts.

Heiko Dobrikow indicated that during his time on the Board, no other county mayor has attended our Board meetings. He welcomed Mayor Nan Rich and thanked her for attending and sharing her priorities for the coming year. The mayor discussed the continued need for affordable housing emphasizing that these issues are critical to economic sustainability and have long been her primary concern.

Mayor Rich highlighted that Broward County has the highest housing costs relative to wages in the United States and ranks last in Florida for affordable housing units per hundred families earning 60%

or less of the area median income. Last year, the median cost of a single-family home reached \$600,000, making homeownership affordable for only 5% of residents.

Mayor Rich also discussed the Broward County Affordable Housing Trust Fund created in 2018 which will be used for affordable housing. She informed the Board that the County has built over 5,000 new affordable renting units, with more on the way.

She indicated that the Broward County Commission recently passed a 10-year affordable housing master plan that can be viewed on Broward.org. The plan touches on transportation, economic development, land use, zoning, and climate change.

Heiko Dobrikow expressed agreement with the direction the County is taking to help resolve the affordable housing issue, sharing success stories of his own staff who have utilized assistance from these initiatives. Mayor Nan Rich commended and thanked Mr. Dobrikow for his presentation during the 25th Anniversary Celebration of the Broward Partnership for the Homeless.

Dr. Ben Chen thanked Mayor Nan Rich for her work, particularly achieving 100% funding of the Sadowski Act, which is unprecedented. However, he expressed concerns about the policy aspects of the funding, noting that most of it is allocated to single-family homes rather than affordable rental housing. He inquired whether the County has the ability to require rental developers to designate a certain percentage of units as affordable housing, or if there is funding the County can provide as an incentive for developers to offer affordable housing.

Mayor Nan Rich confirmed that the legislature has allocated a significant amount of funding for multifamily units this year, with more to come.

Heiko Dobrikow commended Adrienne Johnston's active presence on LinkedIn and her effective use of virtual communication on the platform. He appreciated her insightful, useful, and thought-provoking posts and invited her to address the Board.

Ms. Johnston thanked the Board for their hospitality and for including her as a guest at the meeting. She expressed her appreciation for the Board's engagement, noting that it aligns with her focus on ensuring board members across the state understand their roles and responsibilities. She emphasized the importance of using funds effectively to serve the community and achieve meaningful outcomes. Additionally, she mentioned that she regularly uses Broward as a prime example of engagement with its Board members and local elected officials. She highlighted that Broward is a leader in the network.

Adrienne Johnston informed the Board that after this meeting, she and Carol Hylton have a speaking engagement at the 2024 Florida Prosperity and Economic Opportunity Summit. She highlighted some of the initiatives they will be discussing, such as Hope Florida, a state-wide initiative through the Department of Children and Families. This initiative shares a similar focus with those mentioned by Mayor Nan Rich, aiming to identify individuals in critical need and providing them with comprehensive community support and resources. She informed the Board that the State Board of Directors has invested approximately \$5 million to ensure that there are Hope Florida navigators at each local workforce development board.

APPROVAL OF MINUTES

Approval of the minutes of the 4/25 BWDB meeting #254.

On a motion made by Frank Horkey and seconded by Dr. Stacy Volnick, the BWDB unanimously approved the minutes of the 4/25 meeting #254.

CONSENT AGENDA

Consent Agenda items are items that may not need individual discussion and may be voted on as one item. Any member wishing to discuss an item may move to have it considered individually.

ACCEPTANCE OF CONSENT AGENDA

1. Monthly Performance Report

The current performance for the month of March is provided. The data reflects that within the Big 7 Regions, CSBD is in a five-way tie for 1st in WIOA Entered Employment Rate (EER), 1st in Welfare Transition All Family Participation Rate and Two-Parent Participation Rate, 2nd in Wagner Peyser EER, and in a two-way tie for 2nd in Veterans EER.

2. Letter of Support

Letters of support were written for 1) Broward College's submission of their Perkins V 24/25 grant application 2) Sfakia, LLC, D/B/A Good Greek Moving & Storage's Quick Response Training grant application and 3) Goodwill Industries of South Florida's application for DOL's Senior Community Service Employment Program grant.

On a motion made by Dr. Ben Chen and seconded by Dr. Stacy Volnick, the BWDB unanimously approved the Consent Agenda of 5/23.

REGULAR AGENDA

These are items that the Council and Board will discuss individually in the order listed on the Agenda. Individuals who wish to participate in these discussions may do so merely by raising their hand during the discussion and being recognized by the Chair. The Chair will determine the order in which each individual will speak and the length of time allotted.

NEW BUSINESS

Prior to the addressing the order of the agenda, the chair brought a non-agenda item up for consideration by the governing boards. Heiko Dobrikow explained that earlier in the week, CSBD was notified of an award of \$315,000 from the County for the Summer Youth Employment Program (SYEP). This is in addition to the \$385,000 in funds the Board previously accepted during the 2/22 Board Meeting for a total of \$700,000. Heiko Dobrikow asked Carol Hylton to further elaborate on the item.

Carol Hylton informed the Board that, upon hearing the SYEP had a waiting list, Commissioner Tim Ryan invited her to do a presentation at the Broward Commission meeting. Commissioner Ryan advocated for the program by requesting an additional \$315,000 be awarded to the SYEP. Ms. Hylton took a moment to thank Mayor Nan Rich, Commissioner Ryan, the other commissioners, and Monica Cepero.

Mayor Nan Rich emphasized that Carol Hylton's presentation, along with a remarkable video, effectively demonstrated the impact of the SYEP on Broward County's youth. The Commissioners were impressed with the program's growth and recognized the urgency of approving additional funds before June 1st, despite it being outside the usual process. Consequently, the Commissioners voted unanimously to approve the additional funding. Mayor

Rich emphasized that the funding was well-deserved and expressed excitement that more youth would be able to benefit from this incredible opportunity.

Sandy-Michael McDonald declared a conflict of interest as he is employed by Broward County, abstained from the vote and will complete a conflict-of-interest form. It was noted that Tara Williams has a conflict of interest for this item as she is also employed by the County. She was not in attendance but will be required to submit a conflict-of-interest form. There was no further discussion.

On a motion made by Frank Horkey and seconded by Mayor Josh Levy, the BWDB unanimously approved the acceptance of \$315,000 from Broward County for the Summer Youth Employment Program (SYEP).

1. Workforce Innovation and Opportunity Act (WIOA) Reauthorization

Considered approval for 1) CSBD Council Chair Mayor Levy to sign the United States Conference of Mayors (USCM) letter to the U.S. Senate addressing issues of concern in HR 6655, A Stronger Workforce for America Act, which passed the House on 4/10 and 2) sharing the concerns with our Washington delegation. If approved by the Senate, the Bill amends the WIOA of 2014. Approved at the 5/8 Strategic Planning and 5/13 Executive Committee meetings. *(This is in alignment with the Board's goal to maintain our role as workforce development leaders through advocacy by the board, collaboration, and providing information and intelligence to stakeholders with feedback from the community.)*

Heiko Dobrikow introduced the item and asked Sandy-Michael McDonald to present it, which he did. Mr. Dobrikow then asked Rochelle Daniels if she, as our representative on the USCM Workforce Development Council and Chair of its Policy and Advocacy Committee, would like to comment.

Rochelle Daniels explained that the USCM's letter is being distributed nationally across all LWDBs and addresses three major issues 1) the requirement that 50% of WIOA Title I Adult and Dislocated Worker funds be spent on training, which is very narrowly defined in the bill 2) an increase in the state set aside from 15% to 25% so states can create a critical industry skills fund to incentivize innovation and 3) the ability for Governors to re-designate local area boundaries four (4) years after passage.

In regard to the first issue, she explained that the definition in the existing law for training allows workforce boards to include books, uniforms and staff salaries when working with customers in training. This broader definition of the requirement makes it easier to reach the 50% threshold.

The proposed narrow definition, on the other hand, would exclude support services and staff payroll costs and restrict our ability to adapt to changing economic conditions making it more difficult to reach the 50% threshold.

In regard to the second issue, of increasing the state set aside from 15% to 25%, Rochelle Daniels underscored that the state already receives 15% of funds so increasing that would mean less funding will go to the local boards for services.

Rochelle indicated that the third concern is the new legislation will give governors the ability to re-designate local area boundaries every four (4) years. While Florida recently went through a redesignation this would impact boards across the nation.

Mayor Josh Levy thanked Rochelle Daniels for her work with the USCM and indicated he would approve signing the letter.

Heiko Dobrikow provided additional clarification in assuring that there is not a problem with Board Members approaching federal law makers within their network to have these important conversations. Carol Hylton agreed.

On a motion made by Cynthia Sheppard and seconded by Marjorie Walters, the BWDB unanimously approved 1) CSBD Council Chair Mayor Levy to sign the USCM letter to the U.S. Senate addressing issues of concern in HR 6655, ASWA, which passed the House on 4/10 and 2) sharing the concerns with our Washington delegation.

2. 2024 Planning Session Report

Considered adoption of the strategic goals and objectives for program year 24/25 developed during the Broward Workforce Development Board (Board) annual planning session held on 4/25. During the session, the Board had a chance to review the year's highlights and hear from the FloridaCommerce Deputy Secretary, Ms. Lindsay Volpe. Then, the Board, Council members, and guests formed workgroups to discuss goals and objectives for the upcoming year. The planning session ended with each group reporting their recommendations. Approved at the 5/13 Executive Committee meeting. *(This is in alignment with the Board goal to maintain our role as workforce development leaders through advocacy by the Board, collaboration, and providing information and intelligence to stakeholders with feedback from the community.)*

Heiko Dobrikow introduced the item and asked Carol Hylton to present it. She reviewed the Planning Session recommendations, highlighting some of the recommended strategies.

On a motion made by Dr. Ben Chen and seconded by Jim Ryan, the BWDB unanimously approved the strategic goals and objectives for program year 24/25 developed during the Board annual planning session held on 4/25.

3. Summer Youth Work Experience Contract with Broward County

Considered approval of the SYEP contract with Broward County for Summer 2024. The SYEP contracts are non-financial; entities agree to serve as host work sites for the youth. CSBD is the youths' employer of record. Because Board Members Sandy-Michael McDonald and Tara Williams are employed by Broward County, they will need to declare a conflict of interest, and a 2/3 vote of the Board members present at a meeting with an established quorum is required. *(This is in alignment with the Board goal to align Broward County community services (social services and education) to maximize employment and work opportunities for targeted populations veterans, youth, individuals with disabilities, and ex-offenders.)*

Heiko Dobrikow introduced the item. Sandy-Michael McDonald declared a conflict of interest as he is employed by Broward County, abstained from the vote and completed a conflict-of-interest form at the meeting. It was noted that Tara Williams has a conflict of interest for this item as she is also employed by the County. She was not in attendance but will be required to submit a conflict-of-interest form. There was no further discussion.

On a motion made by Zac Cassidy and seconded by Frank Horkey, the BWDB unanimously approved the non-financial SYEP contract with Broward County for Summer 2024.

4. Summer Youth Work Experience Contract with the School Board of Broward County

Considered approval of a SYEP contract with the School Board of Broward County (SBBC) through 9/30/24. The SYEP contracts are non-financial; entities agree to serve as host work sites for the youth. CSBD is the youths' employer of record. Because Board Member Dr. Howard Hepburn is employed by the SBBC, he will need to declare a conflict of interest, and a 2/3 vote of the Board members present at a meeting with an established quorum is required. *(This is in alignment with the Board goal to align Broward County community services (social services and education) to maximize employment and work opportunities for targeted populations veterans, youth, individuals with disabilities, and ex-offenders.)*

Heiko Dobrikow introduced the item. It was noted that Dr. Howard Hepburn has a conflict of interest for this item as he is employed by the SBBC. He was not in attendance but will be required to submit a conflict-of-interest form. There was no further discussion.

On a motion made by Paul Farren and seconded by Mayor Josh Levy, the BWDB unanimously approved the non-financial SYEP contract with the SBBC through 9/30/24.

5. WIOA Work Experience Contract with Broward County

Considered approval to renew a non-financial WIOA Adult Work Experience contract with Broward County through 7/31/25 for their University Student Practicum Program. CSBD is the employer of record. The State's workers' compensation covers adult participants. Because Board Members Sandy-Michael McDonald and Tara Williams are employed by Broward County, this recommendation must be approved by a 2/3 vote of the Board members present with an established quorum at a Board meeting. This is the first of three renewals under the current agreement. Approved at the 5/7 One-Stop Services and 5/13 Executive Committee meetings. *(This is in alignment with the Board goal to align Broward County community services (social services and education) to maximize employment and work opportunities for targeted populations veterans, youth, individuals with disabilities, and ex-offenders.)*

Heiko Dobrikow introduced the item and asked Jim Ryan to present it, which he did. Sandy-Michael McDonald declared a conflict of interest as he is employed by Broward County, abstained from the vote and completed a conflict-of-interest form at the meeting. It was noted that Tara Williams has a conflict-of-interest for this item as she is also employed by the County. She was not in attendance but will be required to submit a conflict-of-interest form. There was no further discussion.

On a motion made by Dr. Stacy Volnick and seconded by Frank Horkey, the BWDB unanimously approved the renewal of a non-financial WIOA Adult Work Experience contract with Broward County through 7/31/25 for their University Student Practicum Program.

6. Summer Youth Work Experience Contract with OutPLEX

Considered approval of the SYEP contract with OutPLEX through 9/30/26. The SYEP contracts are non-financial; entities agree to serve as host work sites for the youth. CSBD is the youths' employer of record. Because Board Vice-Chair Jim Ryan is employed by OutPLEX, he will need to declare a conflict of interest, and a 2/3 vote of the Board members present at a

meeting with an established quorum is required. *(This is in alignment with the Board goal to align Broward County community services (social services and education) to maximize employment and work opportunities for targeted populations veterans, youth, individuals with disabilities, and ex-offenders.)*

Heiko Dobrikow introduced the item. Jim Ryan declared a conflict of interest as he is employed by OutPLEX, abstained from the vote and completed a conflict-of-interest form at the meeting. There was no further discussion.

On a motion made by Mayor Josh Levy and seconded by Dr. Stacy Volnick, the BWDB unanimously approved the non-financial SYEP contract with OutPLEX through 9/30/26.

7. Summer Youth Work Experience Contract with Riverside Hotel

Considered approval of the SYEP contract with Las Olas Company dba Riverside Hotel through 9/30/26. The SYEP contracts are non-financial; entities agree to serve as host work sites for the youth. CSBD is the youths' employer of record. Because Board Chair Heiko Dobrikow is employed by the Riverside Hotel, he will need to declare a conflict of interest, and a 2/3 vote of the Board members present at a meeting with an established quorum is required. *(This is in alignment with the Board goal to align Broward County community services (social services and education) to maximize employment and work opportunities for targeted populations veterans, youth, individuals with disabilities, and ex-offenders.)*

Heiko Dobrikow passed conduct of the meeting to Jim Ryan who then introduced and reviewed the item with the members. There was no further discussion.

Heiko Dobrikow declared a conflict of interest as he is employed by the Riverside Hotel, abstained from the vote and completed a conflict-of-interest form at the meeting.

On a motion made by Mayor Josh Levy and seconded by Dr. Stacy Volnick, the BWDB unanimously approved the non-financial SYEP contract with the Las Olas Company dba Riverside Hotel through 9/30/26.

Jim Ryan returned conduct of the meeting back to Heiko Dobrikow.

8. Summer Youth Work Experience Contract with Advanced Roofing

Considered approval of the SYEP contract with Advanced Roofing through 9/30/26. The SYEP contracts are non-financial; entities agree to serve as host work sites for the youth. CSBD is the youths' employer of record. Because Board Member Kevin Kornahrens is employed by Advanced Roofing, he will need to declare a conflict of interest, and a 2/3 vote of the Board members present at a meeting with an established quorum is required. *(This is in alignment with the Board goal to align Broward County community services (social services and education) to maximize employment and work opportunities for targeted populations veterans, youth, individuals with disabilities, and ex-offenders.)*

Heiko Dobrikow introduced the item. Kevin Kornahrens declared a conflict of interest as he is employed by Advanced Roofing, abstained from the vote and will complete a conflict-of-interest form. There was no further discussion.

On a motion made by Mayor Josh Levy and seconded by Frank Horkey, the BWDB unanimously approved the non-financial SYEP contract with Advanced Roofing through 9/30/26.

9. Summer Youth Work Experience Contract with Broward Health

Considered approval of the SYEP contract with Broward Health through 9/30/26. The SYEP contracts are non-financial; entities agree to serve as host work sites for the youth. CSBD is the youths' employer of record. Because Board Member Shane Strum is employed by Broward Health, he will need to declare a conflict of interest, and a 2/3 vote of the Board members present at a meeting with an established quorum is required. *(This is in alignment with the Board goal to align Broward County community services (social services and education) to maximize employment and work opportunities for targeted populations veterans, youth, individuals with disabilities, and ex-offenders.)*

Heiko Dobrikow introduced the item. It was noted that Shane Strum has a conflict of interest for this item as he is employed by Broward Health. He was not in attendance but will be required to submit a conflict-of-interest form. There was no further discussion.

On a motion made by Mayor Josh Levy and seconded by Sandy-Michael McDonald, the BWDB unanimously approved the non-financial SYEP contract with Broward Health through 9/30/26.

10. Continued Eligibility for Atlantic, McFatter, and Sheridan Technical Colleges

Considered the approval of current eligible training providers (ETPs) 1) Atlantic 2) McFatter and 3) Sheridan Technical College's continued eligibility status beginning 7/1/24 through 6/30/26. The State requires that ETPs be renewed every 2 years. Each provider has met continued eligibility requirements, including licensure, accreditation, issuance of an industry-recognized credential, and reporting to the Florida Education and Training Placement Information Program. CSBD reviewed the applications for completeness and to ensure that CareerSource Florida requirements and board-mandated criteria are met for all three schools. Because Board Member Dr. Howard Hepburn is employed by the School Board of Broward County, this recommendation must be approved by a 2/3 vote of the Board members present with an established quorum at a Board meeting. Approved at the 5/7 One-Stop Services and 5/13 Executive Committee meetings. This is in alignment with the Board goal to align Broward County community services (social services and education) to maximize employment and work opportunities for targeted populations (veterans, youth, individuals with disabilities, older workers and ex-offenders).

Heiko Dobrikow introduced the item and asked Jim Ryan to present it, which he did. There was no further discussion.

On a motion made by Zac Cassidy and seconded by Dr. Stacy Volnick, the BWDB unanimously approved current ETPs 1) Atlantic 2) McFatter and 3) Sheridan Technical College's continued eligibility status beginning 7/1/24 through 6/30/26.

11. Continued Eligibility for Florida Atlantic University

Considered approval of current ETP Florida Atlantic University's (FAU) continued eligibility status beginning 7/1/24 through 6/30/26. The State requires that ETPs be renewed every 2 years. FAU has met continued eligibility requirements that include, licensure, accreditation, issuance of an industry-recognized credential, and reporting to the Florida Education and Training Placement Information Program. CSBD reviewed the application for completeness and to ensure that CareerSource Florida requirements and board-mandated criteria are met. Because Board Member Dr. Stacy Volnick is employed by FAU, this recommendation must be approved by a 2/3 vote of the Board members present with an established quorum at a Board meeting. Approved at the 5/7 One-Stop Services and 5/13 Executive Committee meetings. (*This is in alignment with the Board goal to align Broward County community services (social services and education) to maximize employment and work opportunities for targeted populations (veterans, youth, individuals with disabilities, older workers and ex-offenders)*)

Heiko Dobrikow introduced the item and asked Jim Ryan to present it, which he did. Dr. Stacy Volnick declared a conflict of interest as she is employed by FAU, abstained from the vote and will complete a conflict-of-interest form. There was no further discussion.

On a motion made by Dr. Ben Chen and seconded by Rufus James, the BWDB unanimously approved current ETP FAU's continued eligibility status beginning 7/1/24 through 6/30/26.

12. PY 24/25 Integrative Staffing Group Contract Renewal

Considered approval to renew the contract with Integrative Staffing Group, Inc. (ISG) for PY 24/25. ISG staffs our one-stop career centers. They have provided excellent customer service and have been responsive to our needs. They are not requesting an increase to their current rate of \$85.00 per employee per pay period. Based on our current staffing level, the estimated annual cost is \$181,220. This is the second of three one-year renewals under the current procurement. Approved at the 5/7 One-Stop Services and 5/13 Executive Committee meetings. (*This is in alignment with the Board goal to improve the sustainability of the workforce system through increased funding, efficiency, and relevancy.*)

Heiko Dobrikow introduced the item and asked Jim Ryan to present it, which he did. There was no further discussion.

On a motion made by Jim Ryan and seconded by Zac Cassidy, the BWDB unanimously approved the renewal of our contract with ISG for PY 24/25 with an estimated annual cost of \$181,220.

13. One-Stop Operator (OSO) Contract Renewal

Considered approval to renew the contract with Workforce Guidance Associates, LLC. (WGA) in the amount of \$114,000 to cover the wages and benefits for Ms. Nadine Gregoire-Jackson, WGA's principal. This is a \$4,000 increase from last year. Ms. Jackson has been instrumental in our increased community outreach efforts. Ms. Jackson supervises the community liaison, assists with grant acquisition, oversees some dedicated grants, and is our OSO. This is the second and last of the renewals under the current procurement. Approved at the 5/7 One-Stop

Services and 5/13 Executive Committee meetings. *(This is in alignment with the Board goal to maintain our role as workforce development leaders through advocacy by the Board, collaboration, providing information and intelligence to stakeholders with feedback from the community.)*

Heiko Dobrikow introduced the item and asked Jim Ryan to present it, which he did. There was no further discussion.

On a motion made by Jim Ryan and seconded by Dr. Stacy Volnick, the BWDB unanimously approved the renewal of our contract with WGA in the amount of \$114,000 to cover the wages and benefits for Ms. Nadine Gregoire-Jackson, WGA's principal.

14. Additional Welfare Transition Program (WTP) Funds

Considered acceptance of \$100,000 in WTP funds. These additional funds will be used to enroll additional youth into the Summer Youth Employment Program. With the addition of these funds, we will serve about 1,200 youth this summer. Approved at the 5/13 Executive Committee meeting. *(This is in alignment with the Board goal to improve the sustainability of the workforce system through increased funding, efficiency, and relevancy.)*

Heiko Dobrikow introduced the item and asked Dawn Liberta to present it, which she did. There was no further discussion.

On a motion made by Zac Cassidy and seconded by Dr. Stacy Volnick, the BWDB unanimously approved the acceptance of \$100,000 in WTP funds.

15. Continued Eligibility for Eleven (11) Current ITA Providers

Considered the approval of current ETPs 1) Academy of South Florida 2) Broward College 3) Concorde Career Institute 4) Florida National University 5) Florida Vocational Institute 6) Jersey College 7) Miami-Dade College 8) PC Professor 9) Ruby's Academy for Health Occupations 10) South Florida Academy of Air Conditioning and 11) Southeastern Colleges' continued eligibility status beginning 7/1/24 through 6/30/26. This is in accordance with WIOA, which requires providers to be re-evaluated and approved for continuation on the ETP List after their initial year of eligibility. All of these providers have met continued eligibility requirements that include licensure, accreditation, issuance of industry-recognized credentials, and reporting to the Florida Education and Training Placement Information Program. CSBD reviewed the applications for completeness to ensure that CareerSource Florida requirements and board-mandated criteria are met for all schools. Approved at the 5/7 One-Stop Services and 5/13 Executive Committee meetings. *(This is in alignment with the Board goal to align Broward County community services (social services and education) to maximize employment and work opportunities for targeted populations (veterans, youth, individuals with disabilities, older workers and ex-offenders.)*

Heiko Dobrikow introduced the item and asked Jim Ryan to present it, which he did. There was no further discussion.

On a motion made by Jim Ryan and seconded by Rufus James, the BWDB unanimously approved the current ETPs 1) Academy of South Florida 2) Broward College 3) Concorde Career Institute 4) Florida National University 5) Florida Vocational Institute 6) Jersey

College 7) Miami-Dade College 8) PC Professor 9) Ruby's Academy for Health Occupations 10) South Florida Academy of Air Conditioning and 11) Southeastern Colleges' continued eligibility status beginning 7/1/24 through 6/30/26.

16. Transfer of WIOA Dislocated Worker Funds to WIOA Adult Funds

Considered approval to transfer up to \$1,000,000 from the WIOA Dislocated Worker funding stream to the WIOA Adult funding stream. WIOA allows local boards 100% transferability between the two funding streams. We monitor the demand for services and the expenditure rate of the funding streams and we request transfer authority as needed. We are seeing more adult-eligible customers than dislocated workers. These funds will be used to provide adult customers with employment services that include 1) occupational skills training 2) work experience 3) Incumbent Worker Training and 4) On-the-Job Training. Approved at the 5/7 One-Stop Services and 5/13 Executive Committee meetings. *(This is in alignment with the Board goal to align Broward's services to improve the sustainability of the workforce system through increased funding, efficiency, and relevancy.)*

Heiko Dobrikow introduced the item and asked Jim Ryan to present it, which he did. There was no further discussion.

On a motion made by Jim Ryan and seconded by Dr. Lisa Knowles, the BWDB unanimously approved the transfer of up to \$1,000,000 from the WIOA Dislocated Worker funding stream to the WIOA Adult funding stream.

17. Addition of Occupational Titles to the Targeted Occupation List (TOL)

Considered approval to add two (2) occupations to our local TOL 1) Home Health Aide and 2) Personal Care Aide. Over the year, CSBD receives input from our industry intermediaries, eligible training providers, our economist, and employers in order to evaluate our local TOL. CSBD staff has been able to establish local demand for Home Health Aides and Personal Care Aides, and both occupations meet all board-mandated criteria to be added to the TOL for Program Year 23/24. Approved at the 5/7 One-Stop Services and 5/13 Executive Committee meetings. *(This is in alignment with the Board goal to maintain our role as workforce development leaders through advocacy by the board, collaboration, and providing information and intelligence to stakeholders with feedback from the community.)*

Heiko Dobrikow introduced the item and asked Jim Ryan to present it, which he did. There was no further discussion.

On a motion made by Zac Cassidy and seconded by Rufus James, the BWDB unanimously approved the addition of two (2) occupations to the TOL 1) Home Health Aide and 2) Personal Care Aide.

REPORTS

1. **Education and Industry Consortium (EIC) First Quarter Report**

Pursuant to the Reimagining Education and Career Help Act (REACH), all local workforce boards in Florida are required to create an EIC. The purpose of the EIC is to convene local leaders who can provide information about education and workforce opportunities to businesses and job seekers. The goal is to align educational programming with industry needs at the local level. The EIC held its first meeting on 3/5. The committee reviewed 1) local labor market information 2) the regional In-demand Occupations List and 3) the WIOA Individual Training Account list and addressed talent pipeline needs in Marine and Aviation. The exhibit is the required report.

Heiko Dobrikow introduced the item and asked Carol Hylton to present the report, which she did.

2. **State Required Financial Disclosure**

Each year elected officials and board members must file Financial Disclosure Form 1. The form is due 7/1/24. A \$25.00/day fine is imposed against filers for forms not filed by 9/3/24. New this year, Form 1 filers must file electronically using the [Electronic Financial Disclosure Management System](#) link (which will take you to the login page. Filers should click "I am a Filer" and follow the prompts. There is a "How to" video that can guide you through the process.

Heiko Dobrikow presented the item and reminded the members of the due date for submission.

3. **Individual Training Account (ITA) Provider Performance**

CSBD conducted its semi-annual analysis of ITA provider performance and found that 1) South Florida Academy of Air Conditioning's HVAC Maintenance Technician and 2) Sheridan Technical College - Commercial Vehicle Driving Class A programs did not achieve a 70% training-related employment rate. Per Board policy, we notified the schools and suspended referrals to these programs until such time as performance is met.

Heiko Dobrikow introduced the item and asked Carol Hylton to present it. Ms. Hylton explained the process for evaluating our training providers and their programs. She stated these two programs did not achieve the performance required by their contract and we therefore suspended referrals. There was no further discussion.

4. **CSBD Spring Career Fair**

CSBD held its annual Spring Career Fair on 5/16. The fair coincided with National Military Appreciation Month. The first hour of the event was reserved for veterans and their family members. 31 employers participated and over 225 job seekers attended. We heard from employers that they were impressed by the quality of the job seekers and over 40 on-the-spot job offers were made. As we customarily do, we are following up with the employers and job seekers to offer further employment services and referrals.

Heiko Dobrikow introduced the item and asked Tony Ash to present it, which he did.

Mr. Dobrikow recognized Rufus James and Keith Costello for their service in the military. There was no further discussion.

5. Board Member Recognition

Chen Moore and Associates was recently listed in the Sun-Sentinel's Top Workplaces 2024 in the small business category. Our own Dr. Ben Chen is the founder and Chairman of the Board of Chen Moore and Associates. Congratulations Dr. Chen!

Heiko Dobrikow presented the item congratulating Dr. Ben Chen.

Carol Hylton indicated she had to leave to attend the 2024 Florida Prosperity and Economic Opportunity Summit as she was a presenter with Adrienne Johnston, President of Florida Commerce. Ms. Hylton passed the President's remarks to Ron Moffett.

6. Broward County Unemployment and Economic Dashboard

The unemployment rate in Broward County was 3.1 percent in April 2024. This rate was 0.7 percentage points higher than the region's year-ago rate. In April 2024, Broward County's unemployment rate was 0.1 percent less than the State's rate. Out of a labor force of 1,095,618, up 18,549 (+1.7 percent) over the year, there were 33,772 unemployed Broward County residents. The dashboard is a value-added resource, allowing businesses the ability to make data-informed decisions.

Heiko Dobrikow reviewed Broward County's unemployment report and the Economic Dashboard.

Dr. Ben Chen suggested researching the addition of an inflation tile to the dashboard, highlighting that South Florida has the highest inflation rate in the United States, primarily due to housing costs.

MATTERS FROM THE CAREERSOURCE BROWARD COUNCIL OF ELECTED OFFICIALS

None.

MATTERS FROM THE BROWARD WORKFORCE DEVELOPMENT BOARD CHAIR

Heiko Dobrikow highlighted FAU's Business Leader of the Year event he and Jim Ryan recently attended. Mr. Ryan thanked Dr. Volnick for the wonderful event that annually celebrates entrepreneurship by recognizing a business leader of the year.

Heiko Dobrikow indicated that while higher education and the Broward school system have faced significant drops in enrollment and school closures, FAU has remained a positive example. He then asked Dr. Stacy Volnick to discuss FAU's enrollment successes.

Dr. Volnick reported that the previous fall semester saw FAU's largest incoming and graduating classes in history. Typically, FAU holds six ceremonies for the spring semester, but this year they held eight. The quality of admitted students has also improved, with the average GPA rising from 3.85 to 3.95, and this increase does not include graduate students. FAU has been very intentional in maintaining and improving the quality of its students and the wrap-around services offered. For the first time in FAU's history, there is a waiting list, indicating that the university is a top choice for incoming students.

MATTERS FROM THE BOARD

None.

MATTERS FROM THE FLOOR

Eugen Bold, representing Commissioner Tim Ryan, acknowledged a positive development in the upcoming Premium Mobility Plan (PREMO), the County's effort to improve public transportation. He indicated that Commissioner Ryan, Mayor Nan Rich, and their colleagues proposed a surtax for transportation in 2016, which was passed in 2018 and is now coming to fruition.

MATTERS FROM THE PRESIDENT/CEO

Ron Moffett asked Sandy-Michael McDonald to comment on Broward and Beyond, a successful event with over 900 employers. He expressed that CSBD was privileged to receive significant exposure at the event.

Mr. McDonald thanked CSBD for their participation at the event. He underscored the County's dedication to sustaining these collaborations to ensure that all employers are fully aware of the invaluable opportunities afforded by working closely with CSBD. Mr. McDonald shared that the event featured two successful women business owners who have opened their fourth location since the start of their business and emphasized that it all started by working with CSBD.

Paul Farren commended the Broward and Beyond event, noting its quality of speakers and flawless program organization, as experienced from the perspective of a small business attendee.

Heiko Dobrikow expressed his agreement that it was a great event.

Ron Moffett informed the members that we are making progress on developing our employer chatbot and it is in the testing phase.

Ron stated on behalf of Carol Hylton and staff, we wish the Board a commemorative and safe Memorial Day weekend in honor of all the men and women who have given their lives in service to our country.

ADJOURNMENT 1:57 p.m.

<p><i>THE DATE OF THE NEXT BROWARD WORKFORCE DEVELOPMENT BOARD/CAREERSOURCE BROWARD COUNCIL MEETING IS JUNE 27, 2024.</i></p>
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