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## **MEETING MINUTES**

### **BROWARD WORKFORCE DEVELOPMENT BOARD, INC. & CAREERSOURCE BROWARD COUNCIL OF ELECTED OFFICIALS**

**Partnership Meeting #232  
Thursday, February 25, 2021  
Ft. Lauderdale, FL 33309**

The Board and Council are reminded of the conflict of interest provisions. In declaring a conflict, please refrain from voting or discussion and declare the following information: 1) your name and position on the Board, 2) the nature of the conflict and 3) who will gain or lose as a result of the conflict. Please also fill out form 8B prior to the meeting whether or not you are able to attend the meeting if you have a conflict with any agenda items.

**Attendees: Mayor Josh Levy, Commissioner Tim Ryan, Mayor Dean Trantalis, Gina Alexis, Gary Arenson, Josie Bacallao, Michael Carn, Zac Cassidy, Kristen Cavallini-Soothill, Dr. Ben Chen, Dr. Mildred Coyne, Heiko Dobrikow, Paul Farren, Cynthia Gaber, Frank Horkey, Dr. Lisa Knowles, Kevin Kornahrens, Dawn Liberta, Ismael Martinez, Mayor Frank Ortis, James Payne, Jim Ryan, Pam Sands, Richard Shawbell, Bob Swindell, Dr. Steve Tinsley, Marjorie Walters, and Janet Wincko**

**Guests: Anthony Brunson, Audrey Robinson, Marti Coley, Lynn Goldman, Carlos Rodanes, Charlene Talbot, Samuel Christopher, Ruben Aguilera, and Jason Kruszka**

**Staff: Carol Hylton, Rochelle Daniels, Ron Moffett, Tony Ash, Kim Bryant, Michael Bateman, Christine Azor, Mark Klinecicz, Elisha Westfall, and Amy Winer**

### **RECOGNITION OF BOARD MEMBERS**

Presentation of plaques for 1) past Chair, Dr. Lisa Knowles and 2) Dr. Gertrudis Perez-Dusek, who has resigned from the Board.

### **APPROVAL OF MINUTES**

Approval of the minutes of 12/10/20 Partnership meeting #231.

**On a motion made by Gary Arenson and seconded by Commissioner Tim Ryan, the Broward Workforce Development Board, Inc./CareerSource Broward Council of Elected Officials unanimously approved the minutes of the 12/10/20, Partnership meeting #231.**

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## **CONSENT AGENDA**

Consent Agenda items are items that may not need individual discussion and may be voted on as one item. Any member wishing to discuss an item may move to have it considered individually.

### **ACCEPTANCE OF CONSENT AGENDA**

On a motion made by Dr. Ben Chen and seconded by Dr. Lisa Knowles, the Broward Workforce Development Board, Inc./CareerSource Broward Council of Elected Officials unanimously approved the Consent Agenda of 2/25/21.

#### **1. Committee Summary**

Summary of actions taken at the following meetings:

Employer Services Committee	12/7/20
Strategic Planning, Policy Development, Legislative Advocacy & Regionalism Committee	2/1/21
One Stop Services Committee	2/2/21
Audit Committee	2/8/21
Executive Committee	2/8/21

#### **2. Monthly Performance Report**

The current performance for the month of December is provided. December's data reflects that within the Big 7 Regions CSBD is in a four-way tie for 1<sup>st</sup> in WIOA Entered Employment Rate (EER), 2<sup>nd</sup> in Wagner Peyser and Veterans EER, and 3<sup>rd</sup> for Welfare Transition EER and All Family Participation. (Since the end of March 2020, participants for WTP have been on a waiver and have not been required to participate; therefore, the reported performance is only applicable to months when there was reported activity.)

#### **3. Letters of Support**

Letters of support were written for 1) Trumont pathways to Career Opportunities registered apprenticeship program and 2) South Florida Educational Development Center Inc., for U.S. Department of Labor Youth Build grant.

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## **REGULAR AGENDA**

*These are items that the Council and Board will discuss individually in the order listed on the Agenda. Individuals who wish to participate in these discussions may do so merely by raising their hands during the discussion and being recognized by the Chair. The Chair will determine the order in which each individual will speak and the length of time allotted.*

### **NEW BUSINESS**

#### **1. Anthony Brunson, P.A. Audit for FY 2019 - 2020 Presentation**

The firm Anthony Brunson, P.A. has completed its Audit Report for the 2019 – 2020 CareerSource Broward fiscal year. Anthony Brunson CEO of Anthony Brunson P.A. provided the audit report. The audit was clean and has an unqualified opinion. There are no findings or

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management recommendations. Approved at the 2/8 Audit and Executive Committee meetings. *(This is in alignment with the Board goal to improve the sustainability of the workforce system through increased funding, efficiency, and relevancy).*

Mr. Brunson noted that these are clean opinions, there were no exceptions, and there were no findings on compliance, and no material weaknesses or significant deficiencies in the internal controls.

Mr. Brunson stated that we have been able to maintain our current assets and liabilities ratios in the past three years at close to a one-to-one ratio, which is good.

Last year, our schedule of expenditures of federal awards was \$18,488,386 and this year \$18,944,984. The biggest driver last year was the hurricane dollars we had. The rest of the programs are consistent throughout both years.

Commissioner Tim Ryan asked Mr. Brunson if his review looked into compliance on the reporting of revenues and how the monies are spent. Does your audit encompass any of that or is that something we do with our internal controls? Mr. Brunson responded that they do some of the testing for that when they test individual programs and as part of CSBD internal controls they have outside monitors for the grant activities.

Rochelle Daniels explained all disaster monies, including the COVID and Hurricane monies, come in as national dislocated worker relief funds. They fall under the same funding streams but it is distributed at the Federal level based upon need, and these funds are not part of our formula dollars. It does come to us in a separate notice of funding and comes with special rules that we have to comply with. Recently, at the end of the Maria and Irma grants, the United States Department of Labor and the State came and monitored us and we had no findings or observations.

**On a motion made by Dr. Ben Chen and seconded by Gary Arenson, the Broward Workforce Development Board, Inc. /CareerSource Broward Council of Elected Officials unanimously approved the 2019 – 2020 Audit Report.**

## **2. 2021 Draft Legislative Agenda Presentation**

Considered approving the 1) draft 2021 Legislative Agenda, which is aligned with the Florida Workforce Development Association (FWDA) leading priorities and 2) support and monitoring priorities for community partners legislative positions relating to workforce issues. The new format was approved by the SPPDLAR committee. Marti Coley, of PinPoint Results, LLC, represents the FWDA and will provide an update. Approved at the 2/1 SPPDLAR and 2/8 Executive Committee meetings. *(This is in alignment with the Board goal to maintain our role as local workforce development leaders.)*

Carol Hylton advised that our 2021 draft Legislative Agenda is aligned with the FWDA's leading priorities. It is a new format where we separated our leading priorities from what we want to support and what we want to monitor.

Ms. Hylton introduced Ms. Marti Coley, the Vice President of PinPoint Results. She is the lobbyist for the Federal Workforce Development Association and she used to be a representative in the Florida House.

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Marti Coley stated one of the most important issues for us is TANF. TANF funding is crucial to what the local boards do to help customers get training and receive wrap-around services. She mentioned that she has already met with the appropriation chairs in both chambers to discuss the importance of maintaining TANF dollars in the workforce system.

Ms. Coley discussed the importance of expanding the apprenticeship program and the need for certification and workforce training. She mentioned that due to the pandemic the legislature is looking to reduce Bright Futures scholarships.

Ms. Coley indicated that CSBD does a great job with building the bridge between education and workforce services. She informed the Board that Carol and all regions have shared best practices and that she will bring them to the legislature. Lastly, Ms. Coley stated that the deadline for the bills to be filed is Friday. She will continue to watch the bills and have further conversations with the legislators.

Commissioner Tim Ryan mentioned that revenues are tight and now may be a good time to look at removing some corporate tax exemptions. Ms. Coley responded by saying that she does not believe the matter of removing tax exemptions is being considered, but she is happy to bring it to their attention.

Dr. Ben Chen inquired if we could use unemployment tax for the apprenticeship program. Ms. Coley responded, because of the pandemic that probably will not be considered this year due to the drastic increase in unemployment.

Frank Horkey asked what we could do as a board to help. Ms. Coley responded that if any one of you has relationships with members of the delegation you should reach out to them. Let them know that CSBD is supportive of maintaining the TANF funds because of services that are needed to be provided to help people get back to work. Continue to maintain constant communication and let them know you are available as a resource to them and for their constituents.

Heiko Dobrikow inquired about the process we have in place for the board members to assist. Carol Hylton responded that once the board approves the legislative agenda we will send out a listing of the delegation and you can let us know which ones you are contacting. Lastly, Ms. Hylton stated we are working on creating a video with our Board Chair, Frank Horkey, and he will talk through our priorities and the importance of what we are doing.

**On a motion made by Heiko Dobrikow and seconded by Dr. Ben Chen, the Broward Workforce Development Board, Inc./CareerSource Broward Council of Elected Officials unanimously approved the 2021 BWDB Legislative Agenda.**

### **3. Letter to Broward Delegation and Congressional Representatives**

Considered approving a letter from the Board to the Broward County Legislative Delegation and our Congressional Representatives asking that they support a role for the local workforce delivery system in infrastructure and climate control initiatives. The local workforce system has been instrumental in bringing together job seekers and employers quickly and seamlessly through the American Job Center system and can be catalysts for matching these projects with workers, especially those hardest hit by the pandemic. Approved at the 2/1 SPPDLAR and 2/8 Executive Committee meetings. *(This is in alignment with the Board goal to maintain our role as local workforce development leaders.)*

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Carol Hylton advised that we are aware the administration is planning to fund infrastructure and climate control projects and want to remind the Delegation and our Congressional Representatives that it is important we are at the table for the discussions.

**On a motion made by Dr. Ben Chen and seconded by Heiko Dobrikow, the Broward Workforce Development Board, Inc./CareerSource Broward Council of Elected Officials unanimously approved the letter to the Broward Delegation and Congressional representatives.**

#### **4. General Fund Balance**

Considered approving the Audit Committee's recommendation to reserve the depreciation collected annually. As is true of most mortgages, payments in the earlier years are mostly interest (paid by the grants) and in later years, when the majority of the payment is made up of principal, the depreciation paid into the General Fund will be needed to pay the principal. Since 6/30/20, the General Fund balance has seen an increase of \$245,947 and as of 12/31/20 had a balance of \$739,486. The increase is comprised of the depreciation of the CSBD building, Ticket to Work (TTW), and other small payments. We expect to see continued revenues through TTW, which will be available for outlays. Approved at the 2/8 Audit Committee meeting. (This is in alignment with the Board goal to improve the *sustainability of the workforce system through increased funding, efficiency, and relevancy*).

Rochelle Daniels stated that we have \$739,486 in the General Fund balance. Our recommendation is to reserve the depreciation that we draw from the grants so that as the mortgage matures and we have to pay more principal than interest, we will have sufficient funds to pay that principal. She further explained that when the mortgage comes to an end we will have collected \$4,124,545.50 in depreciation, paid off the mortgage principal, and there will be a remaining balance of \$1,511,861.50 in our General Fund. The depreciation collected is based upon the renovated value of the building, while the loan consisting of principal and interest is based on the purchase price of the building, which was much lower.

Frank Horkey inquired if we are recommending to reserve the depreciation in a manner similar to how we have \$250,000 reserved for questioned costs. Rochelle responded yes.

**On a motion made by Commissioner Tim Ryan and seconded by Mayor Dean Trantalis, the CareerSource Broward Council of Elected Officials unanimously approved 1) the General Fund Balance and 2) reserving the depreciation amount collected annually.**

#### **5. Board Recertification**

The CSBD Council of Elected Officials is required to request subsequent designation and certify our local workforce development board every two (2) years. Considered approving 1) submission to the state of our subsequent designation request and 2) the CSBD Council's certification that the Broward Workforce Development Board, Inc. meets the criteria set forth in the law. (*This is in alignment with the Board goal to maintain our role as local workforce development leaders.*)

Rochelle Daniels explained the elected officials must request subsequent local area designation every two (2) years. They must also certify we have a board that complies with WIOA and is comprised of members representing the correct categories, which we do.

**On a motion made by Mayor Dean Trantalis and seconded by Mayor Josh Levy, the Broward Workforce Development Board, Inc./CareerSource Broward Council of Elected**

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**Officials unanimously approved 1) submission to the state of our subsequent designation request and 2) the certification of the board.**

**6. Food and Beverage Purchases**

Each year, CSBD requests approval to use the General Fund to pay for food and beverage expenses as the State does not allow local boards to use WIOA funds for such expenses. It was requested that approval be given to 1) spend up to \$23,500 for calendar year 2021, in anticipation of meeting in person as we did prior to COVID-19 and to 2) add staff appreciation for up to 3 times per year for achievements and excellent service. This is the same amount as prior years and funds not expended remain in the General Fund. Approved at the 2/8 Audit and Executive Committee meetings. *(This is in alignment with the Board goal to improve the sustainability of the workforce system through increased funding, efficiency and relevancy).*

Carol Hylton stated that we would like to add a category of staff appreciation to the list of allowable food for the staff up to three times a year. The idea is to tie it to achievements such as excellent monitoring results.

Mr. Horkey commented that every year we have budgeted about \$23,500 but we did not spend it in 2020. He indicated that in previous years past chairs paid out of pocket for the staff appreciation events.

Mayor Josh Levy stated that three times a year is reasonable and that he had confidence it will not be in a spend thrift manner.

**On a motion made by Mayor Dean Trantalis and seconded by Mayor Josh Levy, the Broward Workforce Development Board, Inc./CareerSource Broward Council of Elected Officials unanimously approved 1) use of the General Fund to pay for food and beverage expenses up to \$23,500 for calendar year 2021 and 2) add staff appreciation for up to 3 times per year for achievements and excellent service.**

**7. Addition of New Courses for Existing Training Provider – Broward College (BC)**

Considered approving two training programs at BC to the Workforce Innovation and Opportunity Act Individual Training Account list 1) Medical Assistant and 2) Medical Billing. Since Board member, Dr. Mildred Coyne, is employed at BC and Board Member, Francois LeConte, serves on the BC Business Advisory Committee this recommendation must be approved by a 2/3 vote of the Board members present with an established quorum at a Board meeting. Approved at the 2/2 One Stop Services and 2/8 Executive Committee meetings. *(This is in alignment with the Board goal to align Broward County community services, social services, and education, to maximize employment and work opportunities for targeted populations veterans, youth, individuals with disabilities, and ex-offenders.)*

Dr. Mildred Coyne declared a conflict of interest for this item as she works for BC. She abstained from voting and will be required to submit a conflict of interest form.

Francois Leconte had a conflict of interest for this item as he serves on the BC Business Advisory Committee. He was not present at the meeting but will be required to submit a conflict of interest form.

**On a motion made by Heiko Dobrikow and seconded by Jim Ryan, the Broward Workforce Development Board, Inc./CareerSource Broward Council of Elected Officials**

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unanimously approved adding two new courses for existing training provider BC by a 2/3 vote of the seated quorum.

**8. Addition of New Courses for Existing Training Provider – McFatter Technical College**

Considered approving two rapid credentialing programs at the School Board of Broward County's (SBBC) McFatter Technical College to the Individual Training Account (ITA) list 1) Electrocardiograph Technology program for WIOA and 2) Patient Care Technician for the WTP ITA list. Since Board member, James Payne is employed by the SBBC this recommendation must be approved by a 2/3 vote of the Board members present with an established quorum at a Board meeting. Approved at the 2/2 One Stop Services and 2/8 Executive Committee meetings. *(This is in alignment with the Board goal to align Broward County community services (social services and education) to maximize employment and work opportunities for targeted populations (veterans, youth, individuals with disabilities, and ex-offenders).*

Ron Moffett stated the Patient Care Technician occupation is being recommended for the WTP list only as the wage rate is lower than what is required to be on the WIOA list.

James Payne declared a conflict of interest for this item as he works for SBBC. He abstained from voting and will be required to submit a conflict of interest form.

**On a motion made by Heiko Dobrikow and seconded by Marjorie Walters, the Broward Workforce Development Board, Inc./CareerSource Broward Council of Elected Officials unanimously approved adding two new courses for existing training provider, McFatter Technical College, by a 2/3 vote of the seated quorum.**

**9. Program Year (PY) 20 – 21 Revised Budget**

This is our annual update from the preliminary budget presented in May. It is the adjusted budget based upon the final grant awards received by CSBD. The CSBD formula grants for PY 20-21 total \$20,190,557, a slight decrease of \$2,749 or -0.01% from the planning numbers presented in May. Dedicated grants total \$5,144,403. Total available budget (\$20,190,557 + 5,144,403) is \$25,334,960 for PY 20-21. Approved at the 2/2 One Stop Services and 2/8 Executive Committee meetings. *(This is in alignment with the Board goal to align Broward's services to improve the sustainability of the workforce system through increased funding, efficiency, and relevancy.)*

Ms. Hylton stated that the formula grants were \$20,190,557, a slight decrease of \$2,749 from the planning numbers that were presented in May. We have a little over \$5M for dedicated grants, which gives us a total budget of over \$25M. We are maintaining the administrative cap at 9%.

Ms. Hylton advised we received additional funds from the Children's Services Council to cover the increase to the minimum wage. We also increased the budget in the program support staff category to add an intermediary for small businesses and to hire additional staff if there is an increase in caseloads.

**On a motion made by Gary Arenson and seconded by Marjorie Walters, the Broward Workforce Development Board, Inc./CareerSource Broward Council of Elected Officials unanimously approved the PY 20 – 21 revised budget.**

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## **10. Transfer WIOA Dislocated Worker Funds to WIOA Adult Funds**

Considered approving the transfer of up to \$1,800,000 from the Workforce Innovation and Opportunity Act (WIOA) Dislocated Worker funding stream to the WIOA Adult funding stream. WIOA allows local boards 100% transferability between the two funding streams. We monitor the demand for services and the expenditure rate of the funds and we request transfer authority as needed. These funds will be used to provide Adult customers with employment services that include 1) occupational skills training 2) work experience and 3) On-the-Job Training. Approved at the 2/2 One Stop Services and 2/8 Executive Committee meetings. *(This is in alignment with the Board goal to align Broward County community services (social services and education) to maximize employment and work opportunities for targeted populations (veterans, youth, individuals with disabilities, and ex-offenders).*

Ron Moffett stated we conducted an analysis of customer demand and have determined there is a need to transfer up to \$1,800,000 from the WIOA Dislocated Worker funding stream to the WIOA Adult funding stream to serve the maximum number of customers.

**On a motion made by Gary Arenson and seconded by Dr. Ben Chen, the Broward Workforce Development Board, Inc./CareerSource Broward Council of Elected Officials unanimously approved the transfer of up to \$1,800,000 of WIOA Dislocated Worker Funds to WIOA Adult funds.**

## **11. Accept Funds for the CSBD Apprenticeship Navigator**

The State invited workforce boards to apply for funding as part of an initiative to expand registered apprenticeship in their local regions. Considered accepting \$75,000 from the Florida Department of Economic Opportunity to fund an Apprenticeship Navigator to work with our targeted industries and educational partners to identify/develop Registered Apprenticeship programs. Approved at the 12/7 Employer Services and 2/8 Executive Committee meetings. *(This is in alignment with the Board goal to improve the sustainability of the workforce system through increased funding, efficiency, technology, and relevancy.)*

Carol Hylton stated these funds will be used to fund a position to expand registered apprenticeship programs in Broward County.

Tony Ash stated this will help CSBD facilitate the expansion of existing and creation of new apprenticeship programs with our industry partners. Tony shared that earlier today he spoke about apprenticeships at the Building Trades Working Group Zoom Meeting hosted by Mayor Gellar.

Zac Cassidy stated he was in attendance and that Tony did a great job.

Dr. Mildred Coyne inquired if the role of the navigator will be to focus on getting employers to take apprentices. She pointed out that apprenticeships have complications and challenges that often times make it difficult for employers to step up especially for occupations outside of the traditional trades. Is the role to help expand employer engagement and help employers understand the nuances and similarly the contributions that they need to make this a home grown workforce pipeline?

Ms. Hylton responded, yes, this would help with both and indicated that Valvery from the state apprenticeship office was also at the meeting today and they are putting things in place to make the process quicker.



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Dr. Coyne suggested we put together a work group to include Broward College, the technical colleges and others to work together. Ms. Hylton stated that we can discuss who else to bring to the workgroup and that she will follow up. Ms. Hylton thanked Rick Shawbell for looking at the job description to help us make sure we were on the right track.

**On a motion made by Zac Cassidy and seconded by Gary Arenson, the Broward Workforce Development Board, Inc./CareerSource Broward Council of Elected Officials unanimously approved to accept the funds for the CSBD Apprenticeship Navigator.**

## **12. Memorandum of Understanding Between CSBD and the Urban League of Palm Beach**

Considered entering into a Memorandum of Understanding as required under the Workforce Innovation and Opportunity Act with the Urban League of Palm Beach County which became a mandatory one-stop partner when they were awarded a Title V Senior Community Services Employment Program discretionary grant by the US Department of Labor. Approved at the 2/2 One Stop Services and 2/8 Executive Committee meetings. *(This is in alignment with the Board goal to align Broward County community services (social services and education) to maximize employment and work opportunities for targeted populations (veterans, youth, individuals with disabilities, and ex-offenders).*

Ron Moffett stated the Palm Beach Urban League applied for the grant and was awarded a Title V Senior Community Services Employment Program discretionary grant by the US Department of Labor. Ron explained this is in addition to the MOU we already have with AARP.

**On a motion made by Heiko Dobrikow and seconded by Dr. Ben Chen, the Broward Workforce Development Board, Inc./CareerSource Broward Council of Elected Officials unanimously approved the Memorandum of Understanding.**

## **13. Continued Eligibility for Jersey College and Connecticut School of Broadcasting**

The WIOA requires eligible training providers (ETP) to submit new applications every two years to remain on the ETP List. CSBD recommends renewal of Continued Eligibility status for 1) Jersey College for the next two-year period of 04/04/21 thru 04/04/23 and 2) Connecticut School of Broadcasting for the next two-year period of 02/26/21 thru 02/26/23. The courses for both providers have been previously approved by the Board. Approved at the 2/2 One Stop Services and 2/8 Executive Committee Meetings. *(This is in alignment with the Board goal to align Broward County community services (social services and education) to maximize employment and work opportunities for targeted populations (veterans, youth, individuals with disabilities, and ex-offenders).*

**On a motion made by Rick Shawbell and seconded by Gina Alexis, the Broward Workforce Development Board, Inc./CareerSource Broward Council of Elected Officials unanimously approved continued eligibility for Jersey College and Connecticut School of Broadcasting.**

## **REPORTS**

### **1. Budget vs. Actual Expenditures Report**

The Budget vs. Expenditure Report indicates that we are on target to meet all planned expenditures in our various funding streams with initiatives in place for the WIOA Youth and

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Veteran's funding streams. In the WIOA Youth funding stream, we are seeing an increase in work experience participation since last quarter and we plan to add technological tools to assist Veterans as well as increasing job fairs to connect them to work, as businesses return to normal. Reviewed at the 2/8 Audit and Executive Committee meetings.

**2. Taylor Hall Miller Parker (THMP), P.A. Program Monitoring Report Issued 10/20**

THMP conducted program monitoring for the period 4/2/20 through 7/30/20. They reviewed a total of 172 files consisting of 7,480 elements. There were 7 findings and 11 observations. The findings equate to a .09% error rate (less than 1%). All findings and observations were corrected except where cases were closed and no further action could be taken. Reviewed at the 2/8 Audit and Executive Committee meetings.

Frank Horkey thanked the staff for their excellent work.

Dr. Chen stated we have been excellent for a long time and, since this is not required, maybe the Audit Committee should discuss reducing this monitoring. Mr. Horkey agreed that the Audit Committee should further discuss.

**3. Cherry Bekaert, LLP Fiscal Monitoring Report #1 Issued 12/20**

Cherry Bekaert conducted fiscal monitoring for the period 7/1/20 through 9/30/20. Cherry Bekaert reviewed a total of 870 elements during the review period. There were no findings or observations, which reflects an error rate of 0%. Reviewed at the 2/8 Audit and Executive Committee meetings.

**4. Individual Training Account (ITA) Performance Report**

CSBD conducted its semi-annual analysis of ITA provider performance in January and found 1) South Florida Academy of Air Conditioning's HVAC Residential & Lt. Commercial Technician and 2) The Academy of South Florida's Cloud and Network Security Administrator programs did not achieve a 70% training related employment rate. Per Board policy, we suspended referrals to these programs and notified both schools. Reviewed at the 2/2 One Stop Services and 2/8 Executive Committee meetings.

Ron Moffett stated that we are in contact with the schools and working with them to increase their placement rate.

**5. Board Member Recognition**

CSBD would like to congratulate 1) Bob Swindell and Sam Robbin on being named to South Florida Business Journal's 2021 Power Leaders 250 list and 2) Heiko Dobrikow for the Terry Stiles South Florida Business Leader Award.

Mr. Horkey stated that Carol Hylton was nominated for Legacy Magazine South Florida's Most Influential and Prominent Black Women 2020.

**6. Broward County Unemployment**

There is no report this month due to "benchmarking" which happens each year at this time when previous year's statistics are "trued up." The January report will be issued on March 15<sup>th</sup>. February labor statistics for Florida will be released on March 26<sup>th</sup>.

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## **MATTERS FROM THE CAREERSOURCE BROWARD COUNCIL**

None

## **MATTERS FROM THE BOARD**

Mr. Dobrikow thanked the leadership at CSBD for helping the hospitality industry. He mentioned Tony and Auvernia participate in the industry's weekly meetings.

Gina Alexis stated that on 4/1 the BioFlorida Trade Association will be hosting a career event. She will send the details to Bonni Smith, CSBD's intermediary.

Dr. Mildred Coyne advised that Broward College North Campus is now a vaccination site. Registrations are not required.

## **MATTERS FROM THE FLOOR**

None

## **MATTERS FROM THE PRESIDENT/CEO**

Carol Hylton stated that she has been meeting with leaders in the community, such as President Haile of Broward College; Superintendent Robert Runcie; Jennifer O'Flannery from the Community Foundation, who was recently appointed to the CareerSource Florida board; Kathleen Cannon from United Way, who has invited us to join their Veteran's Advisory Council; and Dan Linblade with the Fort Lauderdale Chamber of Commerce. She further indicated that Denise Jordan, VP of the Fort Lauderdale Chamber of Commerce, will be joining our Employer Services Committee. Ms. Hylton advised that we will also be joining their industry committee as well.

Ms. Hylton went on to state that we are planning a hiring fair with Commissioner Dunn of Lauderdale, which is one of the targeted zip codes in the Prosperity Broward initiative.

Ms. Hylton stated that our IT intermediary is working with Tech Lauderdale, who is putting together an IT Palooza, which is March 24th and 25<sup>th</sup>. It's a virtual technology event where companies will be presenting new emerging technologies.

Lastly, Ms. Hylton stated that there was a recent WARN notice for Norwegian Air Resources announcing anticipated layoffs. We have been in contact with their HR representative to schedule a virtual rapid response for their impacted workers.

**ADJOURNMENT: 1:24 PM**

***THE DATE OF THE NEXT BROWARD WORKFORCE DEVELOPMENT BOARD/CAREERSOURCE BROWARD COUNCIL MEETING IS 3/25/21.***