



**Broward Workforce Development Board**  
**Ad Hoc Organizational Resources Committee**  
Monday February 6, 2023  
12:00 Noon – 1:30 p.m.

Zoom Meeting ID: 829 6264 7015  
Zoom Password: 412378  
Zoom Call-in: +1 646 876 9923

## MEETING MINUTES

The Committee is reminded of the conflict-of-interest provisions. In declaring a conflict, please refrain from voting or discussion and declare the following information: 1) your name and position on the Board, 2) the nature of the conflict and 3) who will gain or lose as a result of the conflict. Please also fill out form 8B prior to the meeting.

**ATTENDEES VIA ZOOM:** Dr. Ben Chen, Dr. Lisa Knowles, Zac Cassidy, and Kevin Korahrens, who chaired the meeting

**STAFF:** Carol Hylton, Ron Moffett, Rochelle Daniels, and Amy Winer

### APPROVAL OF MINUTES

Approval of the Minutes of the 11/7/22 Ad Hoc Organizational Resources Committee (ORC) meeting.

**On a motion by Dr. Ben Chen and seconded by Dr. Lisa Knowles, the ORC unanimously approved the minutes of the 11/7/22 committee meeting.**

### MATTERS FROM THE PRESIDENT/CEO

Ms. Hylton stated at the request of the previous board chair, Frank Horkey, we moved the matters from the President/CEO up in the order of the agenda. Ms. Hylton explained another change is that our current chair, Heiko Dobrikow, has requested the Committee Chairs introduce and lead the discussion of those items that came before their committees at the board meeting.

With respect to engaging our legislative delegation, Ms. Hylton informed the committee that she met with Senator Rosalind Osgood, State Representative Marie Woodson, and Representative Patricia Williams. These meet and greets are just the beginning of the conversation that she plans to continue with our local elected officials so they are aware of the Board's work and the services we provide to their constituents. Ms. Hylton stated that Dr. Chen and Mr. Dobrikow have also reached out to Representative Chip LaMarca to discuss the realignment.

In regards to the Ernst and Young realignment evaluation, Ms. Hylton informed the committee that she and Dr. Knowles will be traveling to Tallahassee to attend the Florida Workforce Development Association and CareerSource Florida (CSF) committee meetings to participate in the discussion

and learn first-hand what is being recommended. She further stated that Ms. Daniels has been in contact with our lobbyist, and they are reaching out to those with the right connections. Lastly, Ms. Hylton told the committee that she had conversations with Jennifer O'Flannery and Laurie Sallarulo to discuss the realignment since they are on the CareerSource Florida Board and will be participating in the vote.

As we prepare for the upcoming Board planning session, Ms. Hylton told the committee that today is one of five Staff Planning Sessions. We are doing it differently this year to improve upon last year's experience. We have combined the centers with our administrative staff, and the admin office is hosting the sessions. The Children's Services Council put us in touch with two excellent consultants who are facilitating the sessions. Dr. Knowles stated that it was a good idea and a great team-building strategy to blend everyone together and host them at the administrative building.

## **NEW BUSINESS**

### **1. Broward Workforce Development Board Appointments**

Considered recommending the appointment of 1) Mark Schaunaman, Business Manager, International Union of Operating Engineers Local 487, and President, AFL-CIO South Florida Building Trades Council and 2) Tara Williams, Director, Broward County Human Services Department to the Organized Labor and Community Based Organization Category. The appointees will fill open slots in this mandatory category of membership due to the resignation of Mayor Frank Ortis and the retirement of Ismael Martinez.

Ms. Hylton informed the committee that Mayor Ortis has moved on because he wants to focus on his business and give way to someone new. She explained that she contacted Mr. Cassidy to help find a union representative. Mr. Cassidy recommended Mark Schaunaman, the Business Manager at the International Union of Operating Engineers Local 487 and President of the AFL-CIO South Florida Building Trades Council.

Ms. Hylton further explained to the committee that Ismael Martinez had retired from the County and moved out of state. She stated that we want decision-makers on the board and Ms. Williams was Ismael's boss. Ms. Williams has a 2 million dollar budget and is responsible for six divisions in the County.

Dr. Chen inquired if we are going to get a substitute for the Broward County School Board Superintendent position or if we are going to wait until they hire a new Superintendent. Ms. Hylton said she would rather wait until a new superintendent is hired. She further stated that she would rethink this decision if the process of finding a new superintendent went too long.

**On a motion made by Dr. Ben Chen and seconded by Dr. Lisa Knowles, the ORC unanimously approved Mark Schaunaman, Business Manager, International Union of Operating Engineers Local 487 and President AFL-CIO South Florida Building Trades Council and Tara Williams, Director, Broward County Human Services Department to be recommended for appointment to the BWDB.**

## **2. Holiday Schedule**

DEO requires us to align our holidays with a federal, State, or county authority. CareerSource Broward customarily aligns our holidays to the County holiday schedule. The County recently added the Juneteenth holiday to its schedule. Consideration to approve adding the Juneteenth holiday to CSBD's holiday schedule to align with the County.

**On a motion made by Dr. Lisa Knowles and seconded by Dr. Ben Chen, the ORC unanimously approved adding Juneteenth to the CSBD holiday schedule.**

## **MATTERS FROM THE ORGANIZATIONAL RESOURCES COMMITTEE CHAIR**

None

## **MATTERS FROM THE ORGANIZATIONAL RESOURCES COMMITTEE**

Dr. Chen inquired if the Ernest and Young draft report would be available to the public before the CSF board meeting. Ms. Hylton responded that the report should be on the agenda for the CSF policy and performance committee first, but she is unsure when they will release the report. Ms. Hylton further stated that the FWDA committee meeting is on 2/21, and the CSF board meeting is on 2/23. Ms. Hylton told the committee that she hopes to share what happens at the CSF board meeting during our board meeting. Ms. Daniels explained that after the recommendation is provided at the CSF board meeting, it will go to the Governor's office.

Ms. Hylton told the committee that Mayor Trantalis and Mayor Levy were on a call last week with Ernest and Young, advocating that Broward County boundaries remain untouched. The mayors effectively brought the point across that Miami, WPB, and Broward are different on many different levels and spelled out the rationale for keeping our local workforce area separate and intact. We did hear that there are possible ways the State can better align the regions without touching their boundaries. For example, if they have industries or employers in common.

Dr. Chen asked what is the start date for the Legislative session. Mr. Cassidy responded the session starts on 3/7.

## **MATTERS FROM THE FLOOR**

None

**ADJOURNMENT: 12:23 pm**

<p><b>THE NEXT AD HOC ORGANIZATIONAL RESOURCES COMMITTEE MEETING IS TO BE DETERMINED.</b></p>
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