



**Broward Workforce Development Board
Youth Committee
Wednesday, September 27, 2023
12:30 p.m. – 2:00 p.m.**

**Zoom Meeting ID: 815 2482 0840
Zoom Password: 125381
Zoom Call in: 1 646 876 9923**

MEETING MINUTES

THE COMMITTEE WAS REMINDED OF CONFLICT-OF-INTEREST PROVISIONS.

ATTENDANCE:

Youth Committee Members: Jill Denis-Lay, Rufus James, and Dawn Liberta, who chaired the meeting.

Staff: Carol Hylton, Ron Moffett, Mark Klincewicz, Kim Bryant, Yushika Florence, and Latema King.

Guests: Christy Bradford, Christine Frederick, Kirk Brown, Robert Sawyer, Cara Malave, and RaShani Boyton.

APPROVAL OF MINUTES

Approval of the Minutes of the 6/26 Youth Committee meeting.

On a motion by Rufus James and seconded by Jill Denis-Lay, the Youth Committee unanimously approved the minutes of the 6/26 meeting.

PRESENTATIONS

Ms. Christy Bradford, Curriculum Supervisor, Career, Technical, Adult, and Community Education at Broward County Public Schools and 2) Ms. Christine Frederick, CEO, FLITE Center, presented to the committee on their Out of School youth program models and evidenced-based innovative approaches to recruiting, enrolling and engaging youth who can benefit from CSBD funded services. Ms. Hylton thanked both presenters and added that the wonderful work highlighted during these presentations reflects the quality of our partnerships and the successful results we are seeing.

NEW BUSINESS

1. Accept Summer Youth Employment Program Funds

Considered the acceptance of \$4,215,656 from the Children's Services Council (CSC) to serve 913 economically disadvantaged youth ages 16-18 years old in the PY 23/24 Summer Youth Employment Program (SYEP). Due to the success of this summer's program, this renewal includes an additional 1.4 million in funding to match last year's award. These funds will allow us to maintain the youth wage of \$14.00 per hour. The SYEP will provide each youth with three days of employability skills training and an eight-week meaningful summer work experience.

On a motion by Rufus James and seconded by Jill Denis-Lay, the Youth Committee unanimously approved the acceptance of \$4,215,656 from the Children's Services Council to serve up to 913 economically disadvantaged youth in the PY 23/24 Summer Youth Employment Program.

2. Youth Committee Strategic Planning Matrix Updates

Considered the approval of the updates to the Strategic Planning Matrix.

Ms. Bryant reviewed the Strategic Planning Matrix and discussed the next steps and benchmarks with the committee members.

Ms. Liberta requested that the Department of Juvenile Justice be added to objective 5.1 as one of the organizations to contact regarding educating justice-involved youth on career pathways.

On a motion by Rufus James and seconded by Jill Denis-Lay, the Youth Committee unanimously approved the 1) updates to the Youth Committee Strategic Planning Matrix and 2) addition of the Department of Juvenile Justice to objective 5.1 as one of the organizations to contact regarding educating justice-involved youth on career pathways.

3. Distribution of Fully Depreciated Computers

Considered the approval of expanding the distribution of CSBD computers to include summer youth, veterans' participants as well as CSBD/ISG/DFC staff. CSBD cycles computers out of use every 5 years in accordance with our rotation policy. To date, per Board policy, we offer them to WIOA youth and Welfare program participants or other non-profit organizations. Because many of our participants in training receive technology through support services or from the training institution, we still have computers left after offering them to WIOA youth and Welfare participants. By expanding the distribution of the old computers, we can reach additional participants as well as staff who could benefit from being able to add technology to their homes.

Mr. Moffett stated that CSBD and the Board have a long history of supporting initiatives to reduce the digital divide in Broward County. This recommendation is to expand what was already approved to include 1) Summer Youth Program participants 2) the Veteran population, and after those priority groups 3) we would offer any remaining equipment to staff.

Ms. Liberta stated that she thinks this is a great idea.

On a motion by Rufus James and seconded by Dawn Liberta, the Youth Committee unanimously approved expanding the distribution of surplus CSBD computers to include summer youth, veterans' participants and CSBD/ISG/DFC staff.

REPORTS

1. Update on WIOA Youth Performance for Program Year 23/24

This Youth Performance report provides the Youth Committee with provider performance as required under their agreements and in accordance with the Workforce Innovation and Opportunity Act. CSBD funds 4 Out-of-School and 2 In-School Youth programs. Since the beginning of the program year, which began on 7/1, CSBD staff has been meeting with each of the providers to discuss contract expectations, offer ongoing technical support, and receive updates on recruitment activities. The report shows that all of our youth providers are off to a great start and actively enrolling youth to meet their deliverables.

Ms. Bryant reviewed the performance updates for each of the youth providers. She stated, as can be seen from the report, the first quarter is ending, and providers have been focused on enrollments and getting positive outcomes for the youth who were carried forward from the last program year.

2. Summer Youth Employment Program 2023

This year, staff developed nearly 40 new employer host sites. CSBD served about 1,000 youth over the summer, and we have already received many heartwarming testimonials from employers. The youth held positions allowing them hands-on career exploration in the vast array of healthcare occupations, which included Broward Health and its network of hospitals and clinics. We are also reaching out to youth via text messaging and email blasts who have graduated high school and who may not have plans for school or work, to invite them to come to our centers to learn about CSBD services and how we may be able to assist them with a scholarship and/or work-based training programs. The Children's Services Council of Broward County also conducted an administrative and fiscal review and we were commended for having no findings.

Ms. Hylton updated the committee on the closeout for the 2023 SYEP. Each year, CSC conducts an audit and there were no financial or administrative findings. She highlighted that this year we had the largest number of CSBD Board members participating in the SYEP. One example of an innovative approach to enriching the youths' experience is Broward Health, which offered a virtual hospital learning environment for the youth who participated with them.

3. Youth Career Exploration Event

As the Committee is aware, CSBD, in partnership with the School Board of Broward County (SBBC), is planning a Youth Career Exploration event for 9th and 10th graders. The goal is to help students better understand the opportunities available to them and which career paths align best with their interests and skill sets. We recently met with Dr. Licata and SBBC Career,

Technical, Adult, & Community Education staff to begin planning the event. The SBBC has agreed to provide lunch for the youth on the day of the event and to cover the cost of the transportation for youth to get to the event. The proposed venue is the Amerant Bank Arena

(formerly FLA Live Arena). The event will include guest speakers, employer representatives, training providers, and other vendors, such as the virtual reality career exploration team. We're expecting to have a day of exploration, awareness, and fun as we get younger youth to start thinking early about their future careers.

Ms. Bryant provided an update to the committee on the status of the Youth Career Exploration event which ties back to item 2.0 on the Youth Committee's Matrix. She explained that the plan is to have the event in early 2024, and we've secured an event planner to help make the event a success.

Ms. Liberta applauded staff for initiating this event as it affords younger youth the opportunity to explore a range of careers and introduces them and their families to the services offered by the career centers.

MATTERS FROM THE YOUTH COMMITTEE CHAIR: None

MATTERS FROM THE YOUTH COMMITTEE: None

MATTERS FROM THE FLOOR: None

MATTERS FROM THE PRESIDENT/CEO:

Ms. Hylton acknowledged Ms. King and Mr. Klincewicz for their hard work in making the SYEP a success this year.

Ms. Hylton informed the committee of upcoming changes related to the Eligible Training Provider application process. This revised policy will change the process for how providers apply to become eligible training providers or when existing providers are able to add new programs. The policy is still pending CareerSource Florida's board approval. Ms. Liberta asked Ms. Hylton if she thought any providers would not want to go through the new process. Ms. Hylton replied that they would not have a choice if they wanted to continue to work with us and with enrollments being low, she believed that they would do it. We have a great relationship with all of our providers and the state, so if there are any bottlenecks, we can provide feedback.

Ms. Hylton also discussed the good news that CSBD was acknowledged at the September Broward County Commission meeting and received a proclamation sponsored by CSBD Council Chair, Commissioner Ryan, proclaiming September as Workforce Development Professionals Month.

ADJOURNMENT 1:42 p.m.

THE NEXT YOUTH COMMITTEE MEETING IS SCHEDULED FOR MONDAY, 11/6/23 AT 12:30 P.M.