



**Broward Workforce Development Board
One Stop Services Committee**
Tuesday, August 1, 2023
12:30 p.m. – 2:00 p.m.
Zoom Meeting ID: 882 9910 5340
Zoom Password: 452004
Zoom Call in: 1 646 876 9923

MEETING MINUTES

CareerSource Broward Executive Conference Room, 2890 W. Cypress Creek Road, Ft. Lauderdale, FL 33309

This meeting is being held in person. This meeting is also accessible via a Zoom video conference using the link below.

<https://us02web.zoom.us/j/88299105340?pwd=NUpVcmpETEprTGptVjdUdUY2TkphQT09>

THE COMMITTEE WAS REMINDED OF CONFLICT OF INTEREST PROVISIONS.

ATTENDANCE:

One Stop Services Committee Members: Heiko Dobrikow, Marjorie Walters, Tara Williams, Kathleen Cannon, Felipe Pinzon, Kareen Torres, Audrey Ljung, Cynthia Sheppard, and Rick Shawbell who chaired the meeting. (All Committee members attended via Zoom)

Staff: Ron Moffett, Mark Klinecicz, Peter Rivera, Kimberly Bryant, Michell Williams, Nadine Jackson, Natalie Joseph-Cauley, and Tarra Smith.

Guests: None

APPROVAL OF MINUTES

Approval of the Minutes of the 6/6 meeting.

On a motion by Felipe Pinzon and seconded by Heiko Dobrikow, the One Stop Services Committee unanimously approved the minutes of the 6/6 meeting.

NEW BUSINESS

1. One Stop Services (OSS) Committee Strategic Planning Matrix PY 23/24

On 6/22, the Board approved the report from the planning session on the strategic goals and objectives for PY 23/24. Staff distributed the report amongst Board committees. Each committee tracks progress on achieving the deliverables in the form of a strategic planning matrix. The proposed PY 23/24 matrix was presented for review. Considered the approval of the matrix and 2) assignment of CSBD staff to develop the next steps and benchmarks and bring updates to the committee.

Ms. Bryant reviewed and highlighted the objectives of the OSS Committee Strategic Planning Matrix.

Ms. Cannon referred to objective 2.1 of the Matrix and asked for more information on regionalism.

Mr. Moffett explained that for the past year, the State has been contracting with Ernst & Young. House Bill 1507 required CareerSource Florida to look at consolidating the number of workforce boards across the State of Florida. Currently, there are 24 workforce boards. The recommendation that resulted from the study was to realign local workforce areas and reduce the number of boards from 24 to 21. CSBD was not affected, enabling us to maintain our boundaries. The EY study also highlighted the need for a more regional approach amongst LWDB. We posed this as a “thought question” for the Board to consider at our planning session in April.

Ms. Torres asked for clarification on how Able Trust was selected and recommended adding other agencies that work with customers with disabilities.

Mr. Moffett stated that Able Trust was identified at the Board Planning session. We can add “explore additional agencies that provide similar services”. The committee agreed to this change on the matrix.

On a motion by Tara Williams and seconded by Kathleen Cannon, the One Stop Services Committee unanimously approved 1) the PY 23/24 matrix and add “explore additional agencies that provide similar services” and 2) the assignment of CSBD staff to develop the next steps and benchmarks and bring updates to the committee.

2. Addition of New Training Provider Universal Technical Institute

Considered the approval of Universal Technical Institute as an Eligible Training Provider and add 1) Automotive & Diesel Technology II 2) Diesel Technology II 3) Automotive Technology II and 4) Welding Technology II to the Workforce Innovation and Opportunity Act Individual Training Account List. As the committee members are aware pursuant to state law, CSBD cannot exclude programs because of their cost, and pursuant to federal law, CSBD cannot interfere with “customer choice” in the selection of training programs and providers. Staff reviewed the application for completeness and to ensure that Board-mandated criteria are met for the school, training programs, and the related occupational titles.

Ms. Ljung questioned the cost of the programs and asked who will be responsible for paying the cost.

Mr. Bryant indicated that CSBD pays up to \$12,000, in scholarships, and the participant is responsible for any remaining balance, which the school usually covers through financial aid and scholarships.

Mr. Dobrikow suggested sharing the full ITA list with Committee members. Mr. Moffett stated that we could send the link on our webpage of the full ITA list to the Committee.

On a motion by Heiko Dobrikow and seconded by Kathleen Cannon, the One Stop Services Committee unanimously approved Universal Technical Institute as an Eligible Training Provider and add 1) Automotive & Diesel Technology II 2) Diesel Technology II 3) Automotive Technology II and 4) Welding Technology II to the Workforce Innovation and Opportunity Act Individual Training Account List.

3. Addition of New Courses for Existing Training Provider Hollywood Career Institute

Considered the addition of three (3) courses from current Eligible Training Provider Hollywood Career Institute: 1) Massage Therapy 2) Hemodialysis Tech and 3) Medical Assistant with Basic X-Ray to the WIOA Individual Training Account List. These programs provide opportunities to train for careers in the healthcare industry and are in high demand. CSBD reviewed the applications for completeness and to ensure that Board-mandated criteria have been met for the training programs and related occupational titles.

Ms. Bryant reviewed the new programs recommended to be added to the ITA list. She indicated that CSBD encourages current training providers to compare the targeted occupations list to their course catalog to ensure all of their eligible training programs are included on our ITA list. Adding these courses increases training options for our customers, and we are recommending the committee's approval.

On a motion by Audrey Ljung and seconded by Heiko Dobrikow, the One Stop Services Committee unanimously approved adding three (3) courses from current Eligible Training Provider Hollywood Career Institute: 1) Massage Therapy 2) Hemodialysis Tech and 3) Medical Assistant with Basic X-Ray to the WIOA Individual Training Account List.

REPORTS

1. Presentation to the Committee

One-Stop Operator (OSO), Nadine Jackson provided an update on her activities as OSO for the past year.

Mr. Shawbell thanked Ms. Jackson for her presentation and her dedication to the One-Stop Operator role.

2. Update on the Single Mothers Grant

The Single Mothers grant is a two-year grant focused on assisting up to 100 single mothers with a child under 4 years old. As of July 2023, we have enrolled 62 women in the program. We have partnered with the Early Learning and Healthy Start Coalitions to market the program. CSBD provides job search support, career training, and resource referrals to remove barriers including education, housing, and food security. In addition, we have added a financial assistance component by partnering with Locality Bank to provide bi-monthly financial workshops. For those parents who could benefit from additional support, we partner with Consolidated Credit to provide one-on-one financial coaching. CSBD is also finalizing Work Experience contracts with

Broward Health as its 31 locations, flexible work schedules, benefits, and career paths are an excellent fit for our customers.

Ms. Bryant stated that we are ahead of schedule with 62 women already enrolled in the program as of July 2023. Ms. Bryant highlighted the partnership with Locality Bank to provide financial literacy. These services were volunteered by Board member, Keith Costello, and Kim expressed her appreciation.

Ms. Cannon asked if the Single Mothers Grant is in collaboration with Prosperity Broward.

Ms. Jackson indicated that this is a separate grant, but we did present the Single Mothers program in the City of Lauderdale Lakes, and nine mothers have taken the next step to enroll.

3. Update on Partnership with FAU for Entrepreneurial Training

CSBD partnered with FAU and the Small Business Development Center to bring entrepreneurial learning and development opportunities to Veterans interested in starting new businesses to achieve financial independence. This course is funded through the Get There Faster grant and is specifically designed for Veterans. In addition to classroom and online training, veterans also receive mentorship from successful entrepreneurs who provide direct guidance in applying for government contracts and grants. Six (6) veterans completed the first cohort and all 6 have started their own businesses in areas such as manufacturing, medical services, and food service.

Ms. Bryant provided an update to the committee on the CSBD partnership with FAU to provide Veterans with entrepreneurial training. She stated that we are currently enrolling for the second cohort.

Ms. Ljung asked if we will follow up with the 6 veterans who completed the first cohort.

Ms. Bryant confirmed that we will continue to follow up with them for up to 1 year.

4. 2023 Tech Talent Fest Event

CSBD is participating in the South Florida Tech Hub “2023 Tech Talent Fest” on 8/30 at Florida Atlantic University in Boca Raton. South Florida Tech Hub is the local association representing employers and professionals across a wide range of industry verticals. The Tech Talent Fest is an industry job fair focusing on recruitment among occupations in artificial intelligence, cloud computing, cybersecurity, and more. CSBD’s technology industry intermediary will present our services, including how employers can unlock our funding for work-based training and scholarship opportunities for individuals seeking industry certifications. We will also have a booth to exhibit our services.

Ms. Bryant updated the Committee on CSBD’s participation in the 2023 Tech Talent Fest event.

5. Monthly Performance Report

The current performance for the month of June was provided. The data reflects that within the Big 7 Regions, CSBD is in a four-way tie for 1st in WIOA Entered Employment Rate (EER), 1st in Veterans EER, 1st in Welfare Transition EER, All Family participation rate and Two-parent participation rate and ranks 2nd in Wagner Peyser EER.

Ms. Bryant reviewed the Performance Report for June and highlighted that CSBD ranked #1 in the big 7 in all measures for PY 22/23.

The Committee collectively commended the team for a job well done.

6. Broward County and Florida Unemployment Information

The unemployment rate in Broward County was 2.9 percent in June 2023. This rate was 0.1 percentage points lower than the region's year-ago rate. In June 2023, Broward County's unemployment rate was 0.1 percentage points lower than the State's rate. Out of a labor force of 1,096,242 up 27,411 (+2.6 percent) over the year, there were 32,092 unemployed Broward County residents. The state has advised us they have discontinued the Questions and Answers attachment to their monthly data release.

Ms. Bryant reviewed the Broward County and Florida Unemployment Information and informed the Committee that the State discontinued submitting the QA-LMI report therefore they will no longer receive that report.

7. Broward County Economic and Workforce Dashboard

The unemployment rate in Broward County was 2.9 percent in June 2023. This rate was 0.1 percentage points lower than the region's year-ago rate. In June 2023, Broward County's unemployment rate was 0.1 percentage points lower than the State's rate. Out of a labor force of 1,096,242 up 27,411 (+2.6 percent) over the year, there were 32,092 unemployed Broward County residents. The state has advised us that they have discontinued the Questions and Answers attachment to their monthly data release.

Mr. Klincewicz reviewed the Broward County Economic and Workforce Dashboard.

MATTERS FROM THE ONE STOP SERVICES COMMITTEE CHAIR

None

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None

MATTERS FROM THE FLOOR

None

MATTERS FROM THE PRESIDENT/CEO:

Mr. Moffett explained Ms. Hylton was traveling and that is why she is not here today. He reported we have seen an increase in foot traffic at all of our One-Stop Career centers due to our outreach and marketing campaigns.

ADJOURNMENT 1:37 p.m.

THE NEXT COMMITTEE MEETING IS SCHEDULED FOR TUESDAY 9/26/23 AT 12:30 P.M.