



**Broward Workforce Development Board
One Stop Services Committee
Tuesday, May 2, 2023
12:30 p.m. – 2:00 p.m.
Zoom Meeting ID: 882 9910 5340
Zoom Password: 452004
Zoom Call in: 1 646 876 9923**

MEETING MINUTES

CareerSource Broward Board Conference Room, 2890 W. Cypress Creek Road, Ft. Lauderdale, FL 33309

This meeting was held in person. Due to Coronavirus, in the interest of keeping our committee members, staff, and public safe, this meeting was also accessible via a Zoom video conference using the link below.

<https://us02web.zoom.us/j/88299105340?pwd=NUpVcmpETEprTGptVjdUdUY2TkphQT09>

THE COMMITTEE WAS REMINDED OF CONFLICT OF INTEREST PROVISIONS.

ATTENDANCE:

One Stop Services Committee Members: Marjorie Walters, Felipe Pinzon, Cynthia Sheppard, and Rick Shawbell who chaired the meeting.

Staff: Carol Hylton, Ron Moffett, Rochelle Daniels, Mark Klinecicz, Kimberly Bryant, and Michell Williams.

Guests: Barney McCoy, Renato Cortez, Patricia Josue, Roshani Boynton, Cara Malave, Brian Johnson, Chardae Riles, and Letarshia Shorter.

APPROVAL OF MINUTES

Approval of the Minutes of the 1/24 meeting.

On a motion by Rick Shawbell and seconded by Marjorie Walters, the One Stop Services Committee unanimously approved the minutes of the 1/24 meeting.

PRESENTATION

Barney McCoy, Assistant General Manager - Service and Strategic Planning, Broward County Transit (BCT), provided an update on services offered by BCT.

Mr. McCoy presented the new initiatives related to public transportation services. He discussed the strategies and goals for the program, the economic development plan, phases of the project delivery and routes, and the five-year implementation plan that is starting in June 2023.

Mr. Shawbell thanked Mr. McCoy for his presentation and stated the presentation would be shared with the committee members.

NEW BUSINESS

1. Transfer of WIOA Dislocated Worker Funds to WIOA Adult Funds

Considered approving the transfer of up to \$1,000,000 from the Workforce Innovation and Opportunity Act (WIOA) Dislocated Worker funding stream to the WIOA Adult funding stream. WIOA allows local boards 100% transferability between the two funding streams. We monitor the demand for services and the expenditure rate of the funding streams and request transfer authority as needed. We saw more Adult eligible customers than Dislocated Workers, therefore, this transfer will shift funds to where they are needed. These funds will be used to provide Adult customers with employment services that include 1) occupational skills training 2) work experience and 3) On-the-Job training.

Ms. Bryant stated that transferring up to \$1,000,000 from the WIOA Dislocated Worker funds to the WIOA Adult funding stream will allow us to serve the maximum number of customers as there has been more demand from WIOA Adult eligible customers than Dislocated Workers.

On a motion by Rick Shawbell and seconded by Felipe Pinzon, the One Stop Services Committee unanimously approved the transfer of up to \$1,000,000 from the WIOA Dislocated Worker funding stream to the WIOA Adult funding stream.

2. Continued Eligibility for Five (5) Current ITA Providers

Considered the approval of continued eligibility for the period 6/22/23 thru 6/22/25 and maintain their currently approved occupational training programs on our ITA list for existing eligible training providers (ETP) 1) APEX Training Center 2) Dentrilogy Academy 3) Dick Robinson Media Code School, LLC dba Connecticut School of Broadcasting 4) Dick Robinson Media Code School, LLC dba Palm Beach Code School and 5) Margate Medical Training Center. This is in accordance with WIOA, which requires providers to be re-evaluated and approved for continuation on the ETP List after their initial year of eligibility. All 5 providers meet continued eligibility requirements, including licensure, accreditation, issuance of an industry-recognized credential, and reporting to the Florida Education and Training Placement Information Program. CSBD reviewed the applications for completeness and ensured that CareerSource Florida requirements and Board mandated criteria were met for all 5 ETPs.

Ms. Bryant indicated that when new eligible training providers are added to the ITA list, they begin with an initial, one-year eligibility period. During that one year, CSBD monitors and ensures that the providers meet performance expectations, submit information to FETPIP, and maintain their eligibility requirements. Ms. Bryant stated that these 5 current ITA providers had met the requirements and were in good standing with CSBD.

On a motion by Rick Shawbell and seconded by Marjorie Walters, the One Stop Services Committee unanimously approved the continued eligibility status for ETPs, 1) APEX Training Center 2) Dentrilogy Academy 3) Dick Robinson Media Code School, LLC dba Connecticut School of Broadcasting 4) Dick Robinson Media Code School, LLC dba Palm Beach Code School and 5) Margate Medical Training Center.

3. Additional Training Programs for Existing Providers Concorde Career Institute, Dentrilogy Academy, and The Academy of South Florida

Considered approval of the addition of 1) Concorde Career Institute's Diagnostic Medical Sonography and 2) Cardiovascular Sonography 3) Dentrilogy Academy's Entry Level Dental Front Office Administration and 4) Entry Level Dental Function & Front Office Administration and 5) The Academy of South Florida's Project Manager Professional (Security+, Project+, and PMP) training programs to our WIOA ITA List. As the committee members are aware pursuant to state law, CSBD cannot exclude programs because of their cost, and pursuant to federal law, CSBD cannot interfere with "customer choice" in the selection of training programs and providers. Staff reviewed the applications for completeness and to ensure that Board mandated criteria were met for the training programs and related occupational titles.

Ms. Bryant stated that Concorde Career Institute, Dentrilogy Academy, and The Academy of South Florida are existing training providers who have applied to add five new training programs to our ITA list. CSBD reviewed each of the applications to ensure that Board mandated criteria were met.

Ms. Hylton reminded the committee that the local workforce boards cannot restrict training providers based on the cost of the program. Ms. Hylton indicated CSBD works with the customer and conducts financial assessments so they know about the various programs offered and the cost associated with them.

On a motion by Rick Shawbell and seconded by Marjorie Walters, the One Stop Services Committee unanimously approved adding 1) Concorde Career Institute's Diagnostic Medical Sonography and 2) Cardiovascular Sonography 3) Dentrilogy Academy's Entry Level Dental Front Office Administration and 4) Entry Level Dental Function & Front Office Administration and 5) The Academy of South Florida's Project Manager Professional (Security+, Project+, and PMP) training programs on the WIOA ITA List.

REPORTS

1. One Stop Services (OSS) Committee Strategic Planning Matrix Updates

Considered approving the final updates to the OSS Committee Strategic Planning Matrix for PY 22/23.

Ms. Bryant reviewed the OSSC Strategic Planning Matrix Updates with the committee and provided an overview of some of the highlights and achievements in the 22/23 program year.

Mr. Shawbell thanked the committee members who worked with CSBD over the past year to assist with accomplishing some of these goals and stated that he had attended the Board planning session last week and was looking forward to the next strategic plan cycle to accomplish even more great things in the coming year.

2. Individual Training Account (ITA) Provider Performance

CSBD conducted its semi-annual analysis of ITA provider performance in March and found 1) TechLaunch Academy's (formerly New Horizons Computer Learning Center) Networking Security Professional - Preparatory and 2) The Academy of South Florida's Cloud and Network

Security Administrator programs did not achieve a 70% training-related employment rate. Per Board policy, both schools were notified that referrals to these programs were suspended. Each provider continues to work with our customers to place them in training-related occupations.

Ms. Bryant explained that these programs were removed from the ITA list because they did not meet the 70% training-related placement rate. The providers were notified and continue to work with our customers to place them in training-related occupations.

3. Monthly Performance Report

The current performance for the month of February was provided. The data reflected that within the Big 7 Regions, CSBD was in a four-way tie for 1st in WIOA Entered Employment Rate (EER), ranked 1st in Veterans and Wagner Peyser EER, WTP All Family and Two Parent participation rate, and ranked 2nd in WTP EER.

Ms. Bryant reviewed the Performance Report for February.

4. Recognition From Broward County Public Schools

Broward County Public Schools Superintendent Dr. Earleen Smiley presented CSBD with the 2023 Outstanding District Partner of the Year award for the integral role we play in shaping the lives of students.

Ms. Bryant shared that on May 5th, CSBD will receive the 2023 Outstanding District Partner of the Year award from Broward County Public Schools Superintendent Dr. Earleen Smiley. We plan to attend with several of our board members.

Mr. Shawbell congratulated the team on receiving the award.

5. Broward County and Florida Unemployment Information

The unemployment rate in Broward County was 2.5 percent in March 2023. This rate was 0.5 percentage points lower than the region's year-ago rate. In March 2023, Broward County's unemployment rate was 0.1 percentage points lower than the State rate (2.6%). Out of a labor force of 1,081,132, up 24,156 (+2.3 percent) over the year, 27,362 Broward County residents were unemployed.

Ms. Bryant reviewed the Broward County and Florida Unemployment Information with the committee.

6. Broward County Economic and Workforce Dashboard

To further the efforts set forth by the Economic and Labor Market Analysis of Broward County, CareerSource Broward has created a dashboard allowing website visitors to review the current and historical economic and workforce status of Broward County. The dashboard is a value-added resource allowing businesses and those looking to move to Broward the ability to make data-informed decisions.

Mr. Klincewicz reviewed the Broward County Economic and Workforce Dashboard. He demonstrated how to navigate to the website. He noted that a new tile was added, which displays the number of active job seekers by zip code in Broward County. Mr. Klincewicz informed the members that based upon Mr. Pinzon's request CSBD followed up with the state to see if ethnicity and race data for the unemployed population is available, and a response is pending.

MATTERS FROM THE ONE STOP SERVICES COMMITTEE CHAIR:

Mr. Shawbell stated that an OSSC meeting would be scheduled in June as there will be business that needs to come before the committee that cannot wait. Notification will be sent out to the members so they can plan accordingly.

MATTERS FROM THE ONE STOP SERVICES COMMITTEE:

None

MATTERS FROM THE FLOOR:

None

MATTERS FROM THE PRESIDENT/CEO:

Ms. Hylton shared that on 4/20, CSBD held the Learn, Work, and Win event with our partners at the Urban League and Hispanic Unity. This was a dual-purpose event that included employers with open positions and ITA providers with training opportunities. Attendees received an orientation about CSBD and our services, and they were able to start the enrollment process onsite. Participants received headshots, free haircuts, and a clothing closet was available.

Ms. Hylton stated the event was well received, and over 200 job seekers attended. Several were hired on the spot and we are following up with the employers to get additional new hire data. For May, since it is Military Appreciation Month, we are planning various activities at the One-Stop centers to show our veterans that we appreciate them.

As June is right around the corner and the Summer Youth Employment Program will be starting, Ms. Hylton shared the great news that the Children's Services Council recently awarded CSBD an additional \$1.4 million, which will allow us to enroll a total of over 1,000 youth in this year's program.

Ms. Hylton discussed that CSBD has been helping our community partners throughout Broward County to learn the Crosswalk system, an application that allows an entity to refer customers to CSBD without needing a paper referral. Ms. Hylton stated she looks forward to expanding its use with more community partners.

Ms. Hylton stated Mark Schaunaman, who is the Business Manager of the International Union of Operating Engineers Local 487, and President, AFL-CIO South Florida Building Trades Council,

recently joined our Board. Mr. Schaunaman has offered to bring the Apprenticeship Directors' meeting to one of our career centers so they can learn more about our services, especially those that are applicable to apprenticeships.

Lastly, Ms. Hylton asked the committee members if they would like to have one of the One Stop Services Committee meetings at one of our career centers and conduct a tour. She stated if they were interested, we could arrange this for a future meeting. Mr. Shawbell said he would love to, Ms. Walters and Mr. Pinzon agreed and thought it was a great idea. Ms. Hylton stated they would look at the members' locations compared to the centers, select the most convenient location, and schedule the meeting. Mr. Shawbell stated he would be thrilled if the OSSC meeting scheduled for August could be at a center.

ADJOURNMENT 1:30 p.m.

THE NEXT COMMITTEE MEETING IS TO BE DETERMINED.