

AMENDMENT NO. 2
 TO
 VENDOR CONTRACT NO. 2022 – 2023-Vendor-11181
 BETWEEN
 CAREERSOUCÉ BROWARD
 AND
 TAYLOR HALL MILLER PARKER, P.A.
 FOR
 PROGRAM MONITORING SERVICES

This is not a Contract for Research and Development

UEI #	VZCJB8H4HWD4			
FEDERAL AWARDDING AGENCY	U.S. DOL, HHS			
TOTAL FEDERAL AWARD	\$13,513,628			
FEDERAL AWARD IDENTIFICATION # (FAIN)	ALN (CFDA) #	FDA/CSFA Title	FEDERAL AWARD DATE	TOTAL FEDERAL AWARD
245FL412Q7503	10.561	SNAP	10/1/2023	\$234,533
G-2001FLTANF	93.558	TANF	10/1/2023	\$2,897,485
23A55AT000009	17.258	WIOA Adult	7/1/2023	\$2,666,135
23A55AW000012	17.278	WIOA DW	7/1/2023	\$3,277,844
23A55AY000003	17.259	WIOA Youth	4/1/2023	\$2,324,084
23A55WP000018	17.207	WP	7/1/2023	\$1,425,545
24555DV000065	17.804	LVER/DVOP	10/1/2023	\$123,002
23A60UR000036	17.225	RESEA	1/1/2023	\$565,000
PASS THROUGH ENTITY	FL. Department of Commerce			
CONTRACTING OFFICER	Carol Hylton, President/CEO			
CONTACT INFORMATION	CareerSource Broward 2890 W. Cypress Creek Road Ft. Lauderdale, FL 33309			

This Workforce Innovation and Opportunity Act Contract is fully supported by the Employment and Training Administration of the U.S. Department of Labor and Personal Responsibility and Work Opportunity Reconciliation Act is fully supported by the Department of Health and Human Services which together total \$13,513,628 with funds from the federal funding streams listed above. The total funds for this contract are \$81,000. Pursuant to the Steven's Amendment 100% of the funds support this contract are federal funds.

AMENDMENT # 2 TO CONTRACT NO. 2022 – 2023-Vendor-11181

BETWEEN

CAREERSOURCE BROWARD

AND

TAYLOR HALL MILLER PARKER, P.A.

THIS IS AMENDMENT NO. 2 TO CONTRACT, 2022 – 2023 Vendor – 11181 entered into on 22nd day of September, 2022 by and between CareerSource Broward (hereinafter CSBD), the administrative entity for the CareerSource Council of Elected Officials (hereinafter the Council) which is a consortium of the Cities of Fort Lauderdale and Hollywood and Broward County, existing under and by virtue of the laws of the State of Florida as an Inter-local Governmental Agency, and the administrative entity for the Broward Workforce Development Board, Inc., (hereinafter BWDB) a not-for-profit corporation, having its principle office 2890 W. Cypress Creek Road, Fort Lauderdale, Florida, 33309 and Taylor Hall Miller Parker, P.A. (hereinafter Contractor) existing under and by virtue of the laws of the State of Florida as a Professional Association, having its principal office at 225 E. Robinson Street, Suite 455, Orlando, FL 32801.

WHEREAS, CSBD has entered into a Contract with the Governor of the State of Florida for grants to implement workforce development programs and serve as the grant recipient and administrative entity; and

WHEREAS, CSBD issued a Request for Quotes for Monitoring Services in 2022; and

WHEREAS, Contractor submitted a response to the Request for Quotes and was selected by the CareerSource Broward governing boards to conduct program monitoring of CSBD and its service providers; and

WHEREAS, the elected officials comprising the CSBD Council, and the BWDB, wish to engage Contractor to provide for program monitoring of its grant programs; and

WHEREAS, CSBD entered into a contract to retain Contractor for a one-year term which was subject to renewal for four additional one-year terms to provide program monitoring services, as outlined in this Agreement; and

WHEREAS, the CSBD governing boards have approved the renewal of the Contract for the period October 1, 2024 to September 30, 2025;

NOW THEREFORE, in consideration of the premises and the mutual covenants and obligations herein contained, and subject to the terms and conditions hereinafter stated, the parties hereto agree to amend Contractor's Program Monitoring Agreement as follows:

1. Article 3, Term, 3.1, shall be amended to delete the stricken language and to include the underscored language as follows:

This Amendment shall commence on the date that it is fully executed by both parties. The term to be encompassed by this Amendment shall begin on ~~October 1, 2023~~ October 1, 2024 and shall end on ~~September 30, 2024~~ September 30, 2025. The original Contract as amended may be renewed by the CSBD governing boards for ~~three (3)~~ two (2) additional one (1) year periods covering CSBD program monitoring for program years:

~~July 1, 2024 – June 30, 2025~~

July 1, 2025 – June 30, 2026

July 1, 2026 – June 30, 2027

2. Article 4, Scope of Services, 4.4 Monitoring Visit Schedule shall be amended to delete the stricken language and to include the underscored language as follows:

4.4.1 The monitoring schedule for the period covered by this Amendment shall be as follows:

a. Visit #1 – ~~week of November 13, 2023~~ November 18 – 21, 2024

b. Visit #2 – ~~week of March 11, 2024~~ March 24 – 27, 2025

c. Visit #3 – ~~week of July 29, 2024~~ July 28 - 31, 2025

4.4.2 The dates of the visits may be modified to meet the convenience of the parties.

4.4.3 Mutually agreed upon dates for performing the agreed upon procedures for each Contract renewal period will be coordinated with CSBD staff at the end of the CSBD fiscal year each year that the contract is in effect.

3. Article 6, Compensation, 6.1 Monitoring Fee, is amended to delete the stricken language and to include the underscored language as follows:

6.1.1 Contractor shall be paid Twenty-Seven Thousand Dollars (\$27,000.00) for each of three (3) distinct program monitoring visits, between **October 1, 2023 2024, and September 30, 2024 2025** for a total amount of Eighty-One Thousand Dollars (\$81,000) a year.

THMP

PY 24-25 Program Monitoring

Amendment # 2 to Agreement No. 2022-2023-Vendor-11181

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4. Article 7, General, Paragraph 7.10 Compliance with Federal Laws is amended to add the following underscored sub-paragraphs:

7.10.20 Prohibition Against Unallowable and Criminal Activities: Disclosure of Violations

- a. Contractor shall promptly disclose whenever, in connection with the funds awarded under this Sub-Recipient Agreement, it has credible evidence of the commission of a violation of Federal criminal law involving fraud, conflict of interest, bribery, or gratuity violations.
- b. The disclosure must be made in writing to the WBLV Executive Director, the PA DLI, the applicable Federal agency, depending on the funding stream and the agency's Office of Inspector General.

5. Article 7, General, Paragraph 7.10 Compliance with Federal Laws is amended to add the following underscored sub-paragraphs:

7.10.21 Fair Labor Standards

- a. Contractor shall adhere to the Fair Labor Standards Act with respect to hours of work and working conditions as appropriate and to the Fair Labor Standards Act Amendment for Major Disasters.
- b. Contractor shall appropriately classify employees consistent with the Fair Labor Standards Act.

6. Article 7, General, Paragraph 7.10 Compliance with Federal Laws is amended to add the following underscored sub-paragraph:

7.10.22 Reusable Products

To the extent permitted by law, Contractor shall purchase, acquire, or use products and services that can be reused, refurbished, or recycled; contain recycled content, are biobased, or are energy and water efficient; and are sustainable.

7. Article 7, General, Paragraph 7.6 Insurance is amended to add the following underscored sub-paragraph:

7.6.3 Workers' Compensation Insurance

Coverage must be afforded per Federal and State of Florida, Chapter 440, Florida Statutes with minimum statutory limits or elective exemptions as defined in Section 440, Florida Statutes Any person or entity performing work for or on behalf of CSBD must provide Workers' Compensation

insurance. The Contractor waives, and the Contractor shall ensure that the Contractor's insurance carrier waives, all subrogation rights against CSBD and the CSBD governing boards, their officers, directors, employees, and volunteers for all losses or damages. The Workers Compensation Policy must include Employers' Liability with minimum limits of \$100,000 for each accident. CSBD requires the policy to be endorsed with WC 00 03 13 Waiver of our Right to Recover from others or equivalent.

Participants on a work experience assignment subsidized with WIOA funds under this Sub-grant Agreement are covered for work related injuries by the State of Florida and in the event of an injury Sub-Grantee shall coordinate with the CSBD VP of Human Resources to coordinate coverage.

8. All provisions of the Contract which are not in conflict with this Amendment, shall continue to be enforced in accordance with the terms and conditions therein
9. This Amendment and all its attachments and exhibits are made a part of said Contract. The effective date of this Amendment shall be the date on which it has been signed by all parties

EXECUTION PAGE

IN WITNESS THEREOF, the parties hereto have made and executed this document on the respective dates under each signature: **Taylor Hall Miller Parker, P.A.** by and through its PARTNER, and CareerSource Broward signing by and through its President/CEO in accordance with the CareerSource Broward governing boards action taken on August 22, 2024.

AS TO: TAYLOR HALL MILLER PARKER, P.A.

ATTEST: Jason B Parker
Terry Miller

BY: Dalton Hall
(Signature)
NAME: DALTON HALL
TITLE: Shareholder
DATE: 09/11/2024

AS TO CAREERSOURCE BROWARD:

ATTEST: Amber Williams
Moya Brathwaite

BY: Carol Hylton
(Signature)
NAME: CAROL HYLTON
TITLE: PRESIDENT/CEO
DATE: 09/11/2024

Approved as to form by the CareerSource Broward
General Counsel
2890 West Cypress Creek Road
Fort Lauderdale, FL 33309

BY: Rochelle J. Daniels
General Counsel

SIGNATURE CERTIFICATE



REFERENCE NUMBER

30943F63-213F-4CED-AEA6-B340AF8684FC

TRANSACTION DETAILS

Reference Number
30943F63-213F-4CED-AEA6-B340AF8684FC

Transaction Type
Signature Request

Sent At
09/11/2024 13:43 EDT

Executed At
09/11/2024 14:09 EDT

Identity Method
email

Distribution Method
email

Signed Checksum
37ce80b974fbd03cf66f2d55177a729777cdb1c919eb3ad087b22fc9a3cdcf2

Signer Sequencing
Enabled

Document Passcode
Disabled

DOCUMENT DETAILS

Document Name
THMP PA Amendment No 2 to Agreement No 2022-2023-Vendor-11181 PY 24-25

Filename
THMP_PA_Amendment_No_2_to_Agreement_No_2022-2023-Vendor-11181_PY_24-25.pdf

Pages
6 pages

Content Type
application/pdf

File Size
37.8 KB

Original Checksum
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SIGNERS

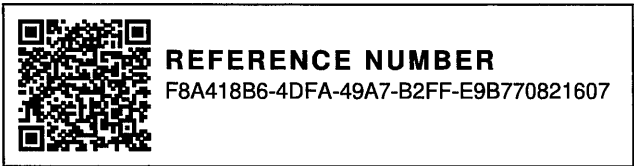
SIGNER	E-SIGNATURE	EVENTS
<p>Name Terry L. Miller</p> <p>Email tmiller@thmp-cpa.com</p> <p>Signer Sequence 2</p> <p>Components 1</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum 7a98a69dbfc883a9fad9caaa9665c8c93204cfedc4a6fe2aa8944b07ed9f4d53</p> <p>IP Address 72.189.123.88</p> <p>Device Microsoft Edge via Windows</p> <p>Typed Signature <i>Terry Miller</i></p> <p>Signature Reference ID C047ED7A</p>	<p>Viewed At 09/11/2024 14:06 EDT</p> <p>Identity Authenticated At 09/11/2024 14:09 EDT</p> <p>Signed At 09/11/2024 14:09 EDT</p>
<p>Name Jason Parker</p> <p>Email jparker@thmp-cpa.com</p> <p>Signer Sequence 1</p> <p>Components 1</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum 9520dd3e49f9929b7f10d6aa5eddd92022ed4abaf91470aafe0bd7b7d0c5ad60</p> <p>IP Address 45.18.15.123</p> <p>Device Firefox via Windows</p> <p>Typed Signature <i>Jason B Parker</i></p> <p>Signature Reference ID C2799489</p>	<p>Viewed At 09/11/2024 14:03 EDT</p> <p>Identity Authenticated At 09/11/2024 14:04 EDT</p> <p>Signed At 09/11/2024 14:04 EDT</p>

SIGNER	E-SIGNATURE	EVENTS
Name Dalton Hall	Status signed	Viewed At 09/11/2024 14:00 EDT
Email dhall@thmp-cpa.com	Multi-factor Digital Fingerprint Checksum 08335f5350b42520c316e353a04c4a67ac0a81904df32d34a41942b269ed1b9c	Identity Authenticated At 09/11/2024 14:02 EDT
Signer Sequence 0	IP Address 68.204.70.226	Signed At 09/11/2024 14:02 EDT
Components 3	Device Microsoft Edge via Windows	
	Typed Signature <i>Dalton Hall</i>	
	Signature Reference ID 3AC9FF36	

AUDITS

TIMESTAMP	AUDIT
09/11/2024 13:43 EDT	Moya Brathwaite (mbrathwaite@careersourcebroward.com) created document 'THMP_PA_Amendment_No_2_to_Agreement_No_2022-2023-Vendor-11181_PY_24-25.pdf' on Chrome via Windows from 67.23.70.69.
09/11/2024 13:43 EDT	Dalton Hall (dhall@thmp-cpa.com) was emailed a link to sign.
09/11/2024 14:00 EDT	Dalton Hall (dhall@thmp-cpa.com) viewed the document on Microsoft Edge via Windows from 68.204.70.226.
09/11/2024 14:02 EDT	Dalton Hall (dhall@thmp-cpa.com) authenticated via email on Microsoft Edge via Windows from 68.204.70.226.
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09/11/2024 14:04 EDT	Terry L. Miller (tmiller@thmp-cpa.com) was emailed a link to sign.
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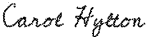
SIGNATURE CERTIFICATE



TRANSACTION DETAILS	DOCUMENT DETAILS
Reference Number F8A418B6-4DFA-49A7-B2FF-E9B770821607 Transaction Type Signature Request Sent At 09/11/2024 15:52 EDT Executed At 09/12/2024 10:45 EDT Identity Method email Distribution Method email Signed Checksum 8858575273c52663e814fa86071b3049668e99b712271b63eb744e086d47e266 Signer Sequencing Enabled Document Passcode Disabled	Document Name PE-THMP PA Amendment No 2 to Agreement No 2022-2023-Vendor-11181 PY 24-25-signed-certificate Filename PE-THMP_PA_Amendment_No_2_to_Agreement_No_2022-2023-Vendor-11181_PY_24-25-signed-certificate.pdf Pages 8 pages Content Type application/pdf File Size 180 KB Original Checksum 88a2123cd865a1e11d132dc6b68125adf24bf2a4f798d90a7035e50bb70302a

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
Name Moya Brathwaite Email mbrathwaite@careersourcebroward.com Signer Sequence 2 Components 1	Status signed Multi-factor Digital Fingerprint Checksum d2c335b55acee652580b0337681a515b2e6650702485368c689dbd1339284b90 IP Address 67.23.70.69 Device Chrome via Windows Typed Signature <i>Moya Brathwaite</i> Signature Reference ID 63AAFC16	Viewed At 09/12/2024 10:45 EDT Identity Authenticated At 09/12/2024 10:45 EDT Signed At 09/12/2024 10:45 EDT
Name Amber Williams Email amwilliams@careersourcebroward.com Signer Sequence 1 Components 1	Status signed Multi-factor Digital Fingerprint Checksum de2b1d774da8b1b1dbd0fb0b54bbf73d4eb2160fe006da0d4d67c987fbd46160 IP Address 67.23.70.69 Device Chrome via Windows Typed Signature <i>Amber Williams</i> Signature Reference ID 70A5ACAF	Viewed At 09/12/2024 10:29 EDT Identity Authenticated At 09/12/2024 10:31 EDT Signed At 09/12/2024 10:31 EDT

SIGNER	E-SIGNATURE	EVENTS
Name Carol Hylton	Status signed	Viewed At 09/11/2024 18:01 EDT
Email chylton@careersourcebroward.com	Multi-factor Digital Fingerprint Checksum 89073f80220d938f8d5be504cb1673f7f03ab0d1a4e9c64e852c17287dad681	Identity Authenticated At 09/11/2024 18:02 EDT
Signer Sequence 0	IP Address 174.212.34.184	Signed At 09/11/2024 18:02 EDT
Components 2	Device Mobile Safari via iOS	
	Typed Signature 	
	Signature Reference ID B58B021A	

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