**AMENDMENT NUMBER 1**

**TO**

**SUB-RECIPIENT AGREEEMENT**

**NO. 2025 – 2026-ONE-STOP OPERATOR-11477**

(PROGRAM YEAR 2026 - 2027)

BETWEEN

CAREERSOURCE BROWARD

AND

WORKFORCE GUIDANCE ASSOCIATES, LLC

THIS IS NOT A CONTRACT FOR RESEARCH AND DEVELOPMENT

| | | | | |
|---|---|---|---|---|
| UEI # | X2LWAFK8EW35 | | | |
| FEDERAL AWARDING AGENCY | U.S. DOL, HHS | | | |
| TOTAL FEDERAL AWARD | $13,236,420 | | | |
| FEDERAL AWARD IDENTIFICATION # (FAIN) | ALN (CFDA) # | FDA/CSFA Title | FEDERAL AWARD DATE | TOTAL FEDERAL AWARD |
| 265FL412Q7503 | 10.561 | SNAP | 10/1/2025 | $ 204,018 |
| G-2601FLTANF | 93.558 | TANF | 10/1/2025 | $3,167,308 |
| 26A55AT000165 | 17.258 | WIOA Adult | 7/1/2026 | $2,735,379 |
| 26A55AW000166 | 17.278 | WIOA DW | 7/1/2026 | $2,562,681 |
| 26A55AY000176 | 17.259 | WIOA Youth | 4/1/2026 | $2,167,857 |
| 26A55WP000169 | 17.207 | WP | 7/1/2026 | $1,286,442 |
| 26555DV000176 | 17.801 | LVER/DVOP | 10/1/2025 | $ 152,735 |
| 25A60UR000133 | 17.225 | RESEA | 1/1/2025 | $ 960,000 |
| PASS THROUGH ENTITY | FL. Department of Commerce | | | |
| CONTRACTING OFFICER | Carol Hylton, President/CEO | | | |
| CONTACT INFORMATION | CareerSource Broward<br>2890 W. Cypress Creek Road<br>Ft. Lauderdale, FL 33309 | | | |

This Workforce Innovation and Opportunity Act Contract is fully supported by the Employment and Training Administration of the U.S. Department of Labor and Personal Responsibility and Work Opportunity Reconciliation Act is fully supported by the Department of Health and Human Services which together total $11,419,356 with funds from the federal funding streams listed above. The total funds for this contract are $114,000. Pursuant to the Steven's Amendment 100% of the funds support this contract are federal funds.

**AMENDMENT NUMBER 1**

**TO**

**SUB-RECIPIENT AGREEEMENT**

**NO. 2025 – 2026-ONE-STOP OPERATOR-11477**

(PROGRAM YEAR 2026-2027)

This is Amendment Number One to Sub-grant Agreement No. 2025–2026-ONE-STOP OPERATOR-11477 entered into the 29th day of September, 2025 by and between, CareerSource Broward, (hereinafter referred to as CSBD) the administrative agency and fiscal agent for the CSBD Council of Elected Officials, (hereinafter referred to as Council) a consortium of the Cites of Fort Lauderdale and Hollywood, and Broward County, existing under and by virtue of the laws of the State of Florida as an Inter-local Unit of Governments, and the Broward Workforce Development Board, Inc., (hereinafter referred to as the BWDB) a not for profit corporation having its principal offices at 2890 Cypress Creek Road, Fort Lauderdale, FL 33309 AND WORKFORCE GUIDANCE ASSOCIATES, LLC, (hereinafter referred to as Sub-grant Recipient), existing under and by virtue of the laws of the State of Florida as a for profit limited liability corporation having its principal office at 10456 NW 48th Manor, Coral Springs, FL 33076, to begin on the date this Agreement is signed by all the parties and to terminate on **September 30, 2027**.

WITNESSETH THAT:

WHEREAS, CSBD has entered into an agreement with the Governor of the State of Florida for the implementation of workforce development programs and activities in accordance with the Workforce Innovation and Opportunity Act of 2014, P.L. 113-128 (WIOA); and

WHEREAS, CSBD issued a Request for Quotes for One-Stop Operator Services; and

WHEREAS, Sub-grant Recipient submitted a response to the Request for Quotes and was selected by CareerSource Broward to serve as the one-stop operator for the local workforce development area to coordinate programs among the one-stop partners identified in WIOA; and

WHEREAS, the Agreement is scheduled to expire on September 30, 2026; and

WHEREAS an extension of the Agreement and funds to support the renewal period through September 30, 2027 were approved by the Broward Workforce Development Board at their August 27, 2026 meeting;

NOW THEREFORE, in consideration of the premises and the mutual covenants and obligations herein contained, and subject to the terms and conditions hereinafter stated, the parties hereto agree to amend the Sub-grant Recipient Agreement as follows:

1. Article III COMPENSATION, Paragraph 300.1, is amended to delete the stricken language and to include the underscored language as follows:

   300.1 Sub-grant Recipient shall be paid Nine Thousand Five Hundred Dollars ($9500.00) a month for a contract total of ($114,000.00), for the tasks outlined in Section 201 above for the period of October 1, ~~2025~~–2026 through September 30, ~~2026~~ 2027.

   300.3 <u>Sub-grantee shall be added to the group health insurance provided by the CSBD Career Center Provider. CSBD shall pay the cost for Sub-grantee's health insurance.</u>

2. Article V, PROGRAM REQUIREMENTS, Paragraph 509 AGREEMENT TERM is amended to delete the stricken language and to include the underscored language as follows:

   509.1 The term of this Agreement shall begin on the date it is fully executed by both parties and shall end on September 30, ~~2026~~ 2027.

   509.2 This Agreement may be renewed for an additional ~~two~~ one, one-year term subject to performance and CSBD approval as follows:

   ~~a. Renewal period number 1: October 1, 2026 – September 30, 2027~~

   b. Renewal period number 2: October 1, 2027 – September 30, 2028

3. All provisions of the Agreement entered into on September 29, 2025, which are not in conflict with this Amendment, shall continue to be enforced in accordance with the terms and conditions therein.

4. This Amendment and all its attachments are made a part of said Agreement. The effective date of this Amendment shall be the date on which it has been signed by all parties.

EXECUTION PAGE

IN WITNESS THEREOF, the parties hereto have made and executed this document on the respective dates under each signature:
WORKFORCE GUIDANCE ASSOCIATES, LLC, signing and through its President, and CAREERSOURCE BROWARD signing by and through its President/CEO following Board Action on August 27,2026.

AS TO WORKFORCE GUIDANCE ASSOCIATES, LLC

WITNESSED BY:

Reginald Gregoire L.S.

Peter Karl Jackson L.S.

BY: Nadine Jackson
(Signature)
PRINT NAME: NADINE G. JACKSON
TITLE: PRESIDENT
DATE: 09/25/2026

AS TO CAREERSOURCE BROWARD:

WITNESSED BY:

Michell Williams L.S.

Moya Brathwaite L.S.

BY: Carol Hylton
(Signature)
PRINT NAME: CAROL HYLTON
TITLE: PRESIDENT/CEO
DATE: 09/28/2026

Approved as to form by the CareerSource Broward
General Counsel
2890 West Cypress Creek Road
Fort Lauderdale, FL 33309

BY: _____
Rochelle J. Daniels
General Counsel

| SIGNER | E-SIGNATURE | EVENTS |
|---|---|---|
| **Name**<br>Nadine Jackson | **Status**<br>signed | **Viewed At**<br>09/25/2026 01:18:04 PM EDT |
| **Email**<br>goodgrammar@yahoo.com | **Multi-factor Digital Fingerprint Checksum**<br>4f53cda18c2baa0c0354bb5f9a3ecbe5ed12ab4d8e11ba873c2f11161202b945 | **Identity Authenticated At**<br>09/25/2026 01:18:36 PM EDT |
| **Signer Sequence**<br>0 | **IP Address**<br>67.23.70.69 | **Signed At**<br>09/25/2026 01:18:36 PM EDT |
| **Components**<br>2 | **Device**<br>Chrome via Windows | |
| | **Typed Signature**<br>Nadine Jackson | |
| | **Signature Reference ID**<br>2F75FA03 | |

# AUDITS

| TIMESTAMP | AUDIT |
|---|---|
| 09/25/2026 01:08:50 PM EDT | Moya Brathwaite (mbrathwaite@careersourcebroward.com) created document 'Amendment_No_1_to_Agreement_No_2025-2026-WIOA-ONE-STOP_Operator-11477.pdf' on Chrome via Windows from 67.23.70.69. |
| 09/25/2026 01:08:50 PM EDT | Nadine Jackson (goodgrammar@yahoo.com) was emailed a link to sign. |
| 09/25/2026 01:18:04 PM EDT | Nadine Jackson (goodgrammar@yahoo.com) viewed the document on Chrome via Windows from 67.23.70.69. |
| 09/25/2026 01:18:36 PM EDT | Nadine Jackson (goodgrammar@yahoo.com) authenticated via email on Chrome via Windows from 67.23.70.69. |
| 09/25/2026 01:18:36 PM EDT | Nadine Jackson (goodgrammar@yahoo.com) signed the document on Chrome via Windows from 67.23.70.69. |
| 09/25/2026 01:18:36 PM EDT | Reginald Gregoire (reginald.gregoire@gmail.com) was emailed a link to sign. |
| 09/25/2026 04:35:28 PM EDT | Reginald Gregoire (reginald.gregoire@gmail.com) viewed the document on Chrome Mobile via Android from 149.102.227.99. |
| 09/25/2026 04:37:37 PM EDT | Reginald Gregoire (reginald.gregoire@gmail.com) authenticated via email on Chrome Mobile via Android from 149.102.227.99. |
| 09/25/2026 04:37:37 PM EDT | Reginald Gregoire (reginald.gregoire@gmail.com) signed the document on Chrome Mobile via Android from 149.102.227.99. |
| 09/25/2026 04:37:38 PM EDT | Peter Karl Jackson (jackson.peterkarl@gmail.com) was emailed a link to sign. |
| 09/25/2026 05:29:40 PM EDT | Peter Karl Jackson (jackson.peterkarl@gmail.com) viewed the document on Chrome via Windows from 153.33.198.94. |
| 09/25/2026 05:30:21 PM EDT | Peter Karl Jackson (jackson.peterkarl@gmail.com) authenticated via email on Chrome via Windows from 153.33.198.94. |
| 09/25/2026 05:30:21 PM EDT | Peter Karl Jackson (jackson.peterkarl@gmail.com) signed the document on Chrome via Windows from 153.33.198.94. |

Progress | RightSignature

# SIGNATURE CERTIFICATE

**REFERENCE NUMBER**
520AD9D9-B18A-4085-AB12-E3D5E5A762BB

**TRANSACTION DETAILS**

**Reference Number**
520AD9D9-B18A-4085-AB12-E3D5E5A762BB

**Transaction Type**
Signature Request

**Sent At**
09/25/2026 01:08:50 PM EDT

**Executed At**
09/25/2026 05:30:21 PM EDT

**Identity Method**
email

**Distribution Method**
email

**Signed Checksum**
40fa54d1bdc2623b6d404eb5822b9223940943f658cf9289855faab6ca9cf696

**Signer Sequencing**
Enabled

**Document Passcode**
Disabled

**eIDAS Authentication**
Disabled

**DOCUMENT DETAILS**

**Document Name**
Amendment No 1 to Agreement No 2025-2026-WIOA-ONE-STOP Operator-11477

**Filename**
Amendment_No_1_to_Agreement_No_2025-2026-WIOA-ONE-STOP_Operator-11477.pdf

**Pages**
4 pages

**Content Type**
application/pdf

**File Size**
33.2 KB

**Original Checksum**
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## SIGNERS

**SIGNER**

**Name**
Peter Karl Jackson

**Email**
jackson.peterkarl@gmail.com

**Signer Sequence**
2

**Components**
1

**E-SIGNATURE**

**Status**
signed

**Multi-factor Digital Fingerprint Checksum**
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**IP Address**
153.33.198.94

**Device**
Chrome via Windows

**Typed Signature**
Peter Karl Jackson

**Signature Reference ID**
86A50BFD

**EVENTS**

**Viewed At**
09/25/2026 05:29:40 PM EDT

**Identity Authenticated At**
09/25/2026 05:30:21 PM EDT

**Signed At**
09/25/2026 05:30:21 PM EDT

**Name**
Reginald Gregoire

**Email**
reginald.gregoire@gmail.com

**Signer Sequence**
1

**Components**
1

**Status**
signed

**Multi-factor Digital Fingerprint Checksum**
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**IP Address**
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**Device**
Chrome Mobile via Android

**Typed Signature**
Reginald Gregoire

**Signature Reference ID**
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**Viewed At**
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**Identity Authenticated At**
09/25/2026 04:37:37 PM EDT

**Signed At**
09/25/2026 04:37:37 PM EDT

Progress | RightSignature

# SIGNATURE CERTIFICATE

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**TRANSACTION DETAILS**

**Reference Number**
8323049B-EBEE-43A5-AC18-4979BC57E4F8

**Transaction Type**
Signature Request

**Sent At**
09/28/2026 09:49:55 AM EDT

**Executed At**
09/28/2026 11:25:21 AM EDT

**Identity Method**
email

**Distribution Method**
email

**Signed Checksum**
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**Signer Sequencing**
Enabled

**Document Passcode**
Disabled

**eIDAS Authentication**
Disabled

**DOCUMENT DETAILS**

**Document Name**
PE-Amendment No 1 to Agreement No 2025-2026-WIOA-ONE-STOP Operator-11477

**Filename**
PE-Amendment_No_1_to_Agreement_No_2025-2026-WIOA-ONE-STOP_Operator-11477.pdf

**Pages**
6 pages

**Content Type**
application/pdf

**File Size**
124 KB

**Original Checksum**
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## SIGNERS

**SIGNER**

**Name**
Moya Brathwaite

**Email**
mbrathwaite@careersourcebroward.com

**Signer Sequence**
2

**Components**
1

**E-SIGNATURE**

**Status**
signed

**Multi-factor Digital Fingerprint Checksum**
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**IP Address**
67.23.70.69

**Device**
Chrome via Windows

**Typed Signature**
Moya Brathwaite

**Signature Reference ID**
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**EVENTS**

**Viewed At**
09/28/2026 11:24:59 AM EDT

**Identity Authenticated At**
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**Signed At**
09/28/2026 11:25:21 AM EDT

**Name**
Michell Williams

**Email**
mwilliams@careersourcebroward.com

**Signer Sequence**
1

**Components**
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**Status**
signed

**Multi-factor Digital Fingerprint Checksum**
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**IP Address**
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**Device**
Chrome via Windows

**Typed Signature**
Michell Williams

**Signature Reference ID**
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**Viewed At**
09/28/2026 10:16:14 AM EDT

**Identity Authenticated At**
09/28/2026 10:16:26 AM EDT

**Signed At**
09/28/2026 10:16:26 AM EDT

| SIGNER | E-SIGNATURE | EVENTS |
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| **Email**<br>chylton@careersourcebroward.com | **Multi-factor Digital Fingerprint Checksum**<br>4f53cda18c2baa0c0354bb5f9a3ecbe5ed12ab4d8e11ba873c2f11161202b945 | **Identity Authenticated At**<br>09/28/2026 10:10:32 AM EDT |
| **Signer Sequence**<br>0 | **IP Address**<br>67.23.70.69 | **Signed At**<br>09/28/2026 10:10:32 AM EDT |
| **Components**<br>2 | **Device**<br>Chrome via Windows | |
| | **Typed Signature**<br>Carol Hylton | |
| | **Signature Reference ID**<br>4164730A | |

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| 09/28/2026 10:10:32 AM EDT | Carol Hylton (chylton@careersourcebroward.com) authenticated via email on Chrome via Windows from 67.23.70.69. |
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| 09/28/2026 10:10:33 AM EDT | Michell Williams (mwilliams@careersourcebroward.com) was emailed a link to sign. |
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