

AMENDMENT NO. 2

TO

VENDOR CONTRACT NO. 2024 - Vendor - 12007

BETWEEN

CAREERSOUCÉ BROWARD

AND

THE GREATER HOLLYWOOD CHAMBER OF COMMERCE, INC.

FOR

BUSINESS INTERMEDIARY SERVICES

PROGRAM YEAR 2025 - 2026

This is not a Contract for Research and Development

UEI #				
FEDERAL AWARDING AGENCY	U.S. DOL, HHS			
TOTAL FEDERAL AWARD	\$12,319,535			
FEDERAL AWARD IDENTIFICATION # (FAIN)	ALN (CFDA) #	FDA/CSFA Title	FEDERAL AWARD DATE	TOTAL FEDERAL AWARD
245FL412Q7503	10.561	SNAP	10/1/2024	\$ 204,018
G-2001FLTANF	93.558	TANF	10/1/2024	\$2,812,099
23A55AT000009	17.258	WIOA Adult	7/1/2024	\$2,317,274
23A55AW000012	17.278	WIOA DW	7/1/2024	\$2,947,913
23A55AY000003	17.259	WIOA Youth	4/1/2024	\$2,021,353
23A55WP000018	17.207	WP	7/1/2024	\$1,273,356
24555DV000065	17.804	LVER/DVOP	10/1/2024	\$ 112,491
23A60UR000036	17.225	RESEA	1/1/2024	\$ 631,031
PASS THROUGH ENTITY	FL. Department of Commerce			
CONTRACTING OFFICER	Carol Hylton, President/CEO			
CONTACT INFORMATION	CareerSource Broward 2890 W. Cypress Creek Road Ft. Lauderdale, FL 33309			

This Workforce Innovation and Opportunity Act Contract is fully supported by the Employment and Training Administration of the U.S. Department of Labor and Personal Responsibility and Work Opportunity Reconciliation Act is fully supported by the Department of Health and Human Services which together total \$12,319,535 with funds from the federal funding streams listed above. The total funds for this contract are **\$45,000**. Pursuant to the Steven's Amendment 100% of the funds support this program are federal funds.

AMENDMENT NO. 2 TO VENDOR CONTRACT NO. 2024 - Vendor - 12007

BETWEEN

CAREERSOUCÉ BROWARD

AND

THE GREATER HOLLYWOOD CHAMBER OF COMMERCE, INC.

THIS IS AMENDMENT NO. 2 TO CONTRACT NO. 2024 - Vendor-12007, entered into on the 8th day of February, 2024, by and between CAREERSOURCE BROWARD hereinafter referred to as "CSBD", the administrative entity and fiscal agent for the CareerSource Broward Council of Elected Officials and the Broward Workforce Development Board, Inc., hereinafter the "BWDB" having its principal office at 2890 W. Cypress Creek Road, Fort Lauderdale, FL 33309 and THE GREATER HOLLYWOOD CHAMBER OF COMMERCE, INC., hereinafter referred to as a "CONTRACTOR", existing under and by virtue of the laws of the State of Florida as a not for profit corporation having its principal office at 330 N. Federal Hwy, Hollywood, FL 33020 to begin on the date this Contract is executed by the parties.

WITNESSETH THAT:

WHEREAS, CSBD is desirous of increasing its capability to market its services to employers; and

WHEREAS, CSBD issued a Request for Quotes directed to Business Associations interested in providing CSBD with intermediary services to employers; and

WHEREAS, Contractor submitted a response to the Request for Quotes and was selected by CareerSource Broward to serve as an intermediary; and

WHEREAS, CSBD entered into a contract with Contractor to provide business intermediary services, for a one-year term which was subject to renewal for three (3) additional one-year terms; and

WHEREAS, CSBD wishes to renew the contract for an additional one-year period;

NOW THEREFORE, in consideration of the premises and the mutual covenants and obligations herein contained, and subject to the terms and conditions hereinafter stated, the parties hereto agree to amend the contract as follow:

1. Article I, DESCRIPTION OF THE INTERMEDIARY SERVICES TO BE PROVIDED, shall be deleted and replaced with the following DESCRIPTION OF THE INTERMEDIARY SERVICES TO BE PROVIDED:

1. DESCRIPTION OF THE INTERMEDIARY SERVICES TO BE PROVIDED

- 1.1 Contractor, shall serve as an intermediary between the CSBD one-stop system and Contractor's employer members and prospective members to help identify training and placement opportunities for both their employer members and the CSBD one-stop job seekers by providing the following services:
 - a. Introduce new businesses that become Chamber members during each quarter of the Contract term by facilitating a meeting between the CSBD Vice President of Business Relations, the One-Stop Center Manager and CSBD Business Services staff so they may describe local area one-stop center services to the employers.
 - b. Twice during the contract term, with the dates to be approved by the CSBD President/CEO, engage a combination of 25 large and small employers representing a targeted occupational area for purposes of conducting an Employer Forum or a Job Fair. For the Forum, the occupational area shall be agreed to by Contractor and the CSBD President/CEO. Contractor shall invite education, economic development, and workforce development representatives to participate in the Forum. Contractor shall identify a speaker to address the Forum and to lead a discussion on employer workforce needs, challenges, and gaps. CSBD staff will address the Forum on workforce services available for employers. For the Job Fair, the number of employers to be invited and job seekers to be invited shall be agreed to in advance by Contractor and CSBD. Contractor shall continue to design and create all graphics and promotional materials related to the two contracted events to ensure brand consistency and professionalism.
 - c. Meet with the CSBD Vice President of Business Relations and Executive Vice President of Operations quarterly to identify the Chamber events appropriate for attendance by a representative of CSBD.
 - d. After reviewing the calendar of events and meetings with the CSBD Vice President of Business Relations and the executive Vice President of Operations, a CSBD representative shall be given an opportunity each quarter to address the membership, at a predetermined meeting or event as agreed to by the parties.

- e. Include details regarding CSBD events or services, in the Chamber newsletters, which may be The Greater Hollywood Chamber of Commerce Digital Newsletter. Copy shall be provided by CSBD in accordance with the deadline to be provided by Contractor for inclusion of articles in their publications. CSBD shall provide finalized promotional content for general marketing. The Chamber will continue to share this content across its platforms but will not be responsible for creating original marketing campaigns outside of event promotions.
- f. Contractor shall share its annual calendar of events with CSBD. Contractor shall coordinate with the CSBD Business Relations Department to include CSBD content and events so that the Chamber's membership is aware of CSBD events.
- g. Contractor shall provide CSBD with two complimentary Chamber Memberships. This will enable CSBD to have a representative at Contractor meetings once a month, to network with their employer members, at no additional cost.
- h. Contractor shall invite CSBD to all Contractor functions during the year and invite four CSBD representatives to attend Contractor's annual or semiannual event.
- i. Contractor shall maintain a prominent live link on their homepage to the CSBD website. The link shall clearly differentiate between the connection to the CSBD website and any link to the CareerSource Florida website.
- j. Contractor shall include a listing in their Business or Membership Directory for CSBD. CSBD shall approve the language and information to be included in the directory or roster.

2. Article 2, DEVELOPMENT OF WORKPLACE BASED SERVICES, subsection 2.2 shall be amended by adding the underlined language and deleting the stricken language as follows:

2.2 Contractor and CSBD shall annually determine total funds to be committed to workplace-based training activities. Funds may be allocated between adult and / dislocated worker. The funds allocated for work-based activities shall be committed to in writing. For this Contract year 2 of this Contract, the funds required to be committed for work-based activities total ~~\$180,000.00,~~ \$ 50,000.00.

3. Article 4, REPORTS, subsection 4.1 shall be amended by adding the underlined language and deleting the stricken language. Paragraphs may be renumbered where no other change is made to the language without special demarcation as follows:

4.1 Contractor shall provide a monthly report to CSBD with the following information:

- a. The list of new employer members introduced to CSBD.
- b. Employer Forum – Agenda, attendance sheets, speaker during the month the event was held; or for the Job Fair details including any flyers or emails, employer lists, and attendance details.
- c. Events where CSBD made a presentation.
- d. ~~A copy of the CSBD articles or announcements in Contractor's monthly publication.~~ A copy of Contractor's monthly publication in hard copy or digital format containing articles or announcements about CSBD.
- e. ~~Screenshot of the Contractor's social media sites where CSBD information was shared.~~
- e. Name and date of the Contractor's annual or semiannual event that CSBD representatives attended.
- f. Screenshot of the Contractor's website's home page showing the prominent placement and link to the CSBD website.
- g. ~~A copy of the results from the surveys to the Contractor's members~~
- h. ~~A copy of the report containing the labor market information researched among the Contractor's members and a screenshot of where the report is posted on the Contractor's website.~~
- g. A copy of the Contractor's events community calendar for the month.
- h. A copy of the CSBD listing in the Contractor's Business or Membership Directory.
- i. The names of the employers visited during the month to market work-based training activities.
- j. The number and names of participants placed into work-based training for the month.
- k. The number of work-based contracts.

4. Article 5, COMPENSATION, subsection 5.1.1 shall be amended by replacing 5.1.1 with the following paragraph:

5.1.1 The maximum fee to be paid shall be Forty-Five Thousand Dollars (\$45,000.00) for the period October 1, 2025 and ending September 30, 2026.

5. Article 5, COMPENSATION, subsection 5.1.2 shall be amended by replacing 5.1.2 with the following paragraph:

5.1.2 Contractor shall invoice CSBD Three Thousand Seven Hundred and Fifty Dollars (\$3,750.00) monthly for the deliverables listed in the contract.

6. Article 6 TERM, 6.1 is amended to delete the stricken language, and to add the underscored language, as follows:

6.1 The term of this Contract shall begin on October 1, 2025 ~~the date it is fully executed by both parties~~ and shall end on ~~September 30, 2025~~ September 30, 2026. The term of this Contract may be extended for ~~two (2)~~ one (1) one-year period.

7. All provisions of the Contract which are not in conflict with this Amendment, shall continue to be enforced in accordance with the terms and conditions therein.
8. This Amendment and all its attachments and exhibits are made a part of said Contract. The effective date of this Amendment shall be the date on which it has been signed by all parties.

EXECUTION PAGE

IN WITNESS THEREOF, the parties hereto have made and executed this document on the respective dates under each signature: THE GREATER HOLLYWOOD CHAMBER OF COMMERCE, INC. signing by and through its Marie Suarez CEO (*Title of Signatory*), on the 26 day of September, 2025, and CareerSource Broward signing by and through its President/CEO.

AS TO THE GREATER HOLLYWOOD CHAMBER OF COMMERCE, INC.:

WITNESSED BY:

Marty Shuham L.S.

Car Duplacy L.S.

By: Marie Suarez

(Signature)

Printed Name: Marie Suarez

Title: CEO

Date: 09/26/2025

AS TO CAREERSOURCE BROWARD:

WITNESSED BY:

Michelle Williams L.S.

Moya Brathwaite L.S.

By: Carol Hylton

(Signature)

Printed Name: Carol Hylton

Title: President/CEO

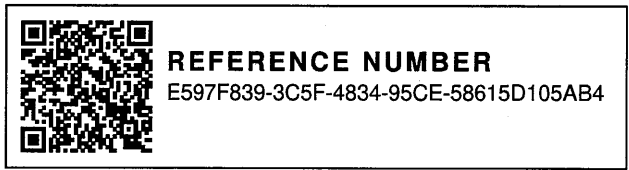
Date: 09/26/2025

Approved as to form by the CareerSource Broward
General Counsel
2890 West Cypress Creek Road
Fort Lauderdale, FL 33309

BY: _____

Rochelle J. Daniels
General Counsel

SIGNATURE CERTIFICATE



TRANSACTION DETAILS	DOCUMENT DETAILS
Reference Number E597F839-3C5F-4834-95CE-58615D105AB4 Transaction Type Signature Request Sent At 09/25/2025 01:35:11 PM EDT Executed At 09/26/2025 04:21:26 PM EDT Identity Method email Distribution Method email Signed Checksum 3bd8954ea6c1bffa3b9df836c81ad75553dd384a5b857c94635831e931693baf Signer Sequencing Enabled Document Passcode Disabled	Document Name rd rev-GHCOC -Bus Int Vendor Services Amendment No 2 to Agreement No 2024-VENDOR-12007 Filename rd_rev-GHCOC_-Bus_Int_Vendor_Services_Amendment_No_2_to_Agreement_No_2024-VENDOR-12007.pdf Pages 7 pages Content Type application/pdf File Size 77.2 KB Original Checksum 8fa2971579f401fe96e3ee52c14f85bbd50a0b774b1a9a62e22301322f5e8811

SIGNERS


SIGNER	E-SIGNATURE	EVENTS
Name Cat Suplicy Email cat@ravenops.co Signer Sequence 2 Components 1	Status signed Multi-factor Digital Fingerprint Checksum 4f53cda18c2baa0c0354bb5f9a3ecbe5ed12ab4d8e11ba873c2f11161202b945 IP Address 98.53.79.203 Device Chrome via Mac Typed Signature <i>Cat Suplicy</i> Signature Reference ID EA413A7B	Viewed At 09/26/2025 04:21:00 PM EDT Identity Authenticated At 09/26/2025 04:21:26 PM EDT Signed At 09/26/2025 04:21:26 PM EDT
Name Marty Shuham Email marty@shuham.com Signer Sequence 1 Components 1	Status signed Multi-factor Digital Fingerprint Checksum 4f53cda18c2baa0c0354bb5f9a3ecbe5ed12ab4d8e11ba873c2f11161202b945 IP Address 75.4.186.39 Device Chrome via Windows Typed Signature <i>Marty Shuham</i> Signature Reference ID 5F21CFD5	Viewed At 09/26/2025 04:17:37 PM EDT Identity Authenticated At 09/26/2025 04:18:36 PM EDT Signed At 09/26/2025 04:18:36 PM EDT

SIGNER	E-SIGNATURE	EVENTS
Name Marie Suarez	Status signed	Viewed At 09/26/2025 04:06:11 PM EDT
Email marie@hollywoodchamber.org	Multi-factor Digital Fingerprint Checksum 4f53cda18c2baa0c0354bb5f9a3ecbe5ed12ab4d8e11ba873c2f11161202b945	Identity Authenticated At 09/26/2025 04:08:30 PM EDT
Signer Sequence 0	IP Address 50.73.138.237	Signed At 09/26/2025 04:08:31 PM EDT
Components 4	Device Microsoft Edge via Windows	
	Typed Signature <i>Marie Suarez</i>	
	Signature Reference ID 77E0ED4B	

AUDITS

TIMESTAMP	AUDIT
09/25/2025 01:35:11 PM EDT	Moya Brathwaite (mbrathwaite@careersourcebroward.com) created document 'rd_rev-GHCOC - Bus_Int_Vendor_Services_Amendment_No_2_to_Agreement_No_2024-VENDOR-12007.pdf' on Chrome via Windows from 67.23.70.69.
09/25/2025 01:35:11 PM EDT	Marie Suarez (marie@hollywoodchamber.org) was emailed a link to sign.
09/26/2025 04:05:08 PM EDT	Marie Suarez (marie@hollywoodchamber.org) viewed the document on Microsoft Edge via Windows from 50.73.138.237.
09/26/2025 04:06:11 PM EDT	Marie Suarez (marie@hollywoodchamber.org) viewed the document on Chrome via Windows from 135.232.20.8.
09/26/2025 04:08:30 PM EDT	Marie Suarez (marie@hollywoodchamber.org) authenticated via email on Microsoft Edge via Windows from 50.73.138.237.
09/26/2025 04:08:31 PM EDT	Marie Suarez (marie@hollywoodchamber.org) signed the document on Microsoft Edge via Windows from 50.73.138.237.
09/26/2025 04:08:31 PM EDT	Marty Shuham (marty@shuham.com) was emailed a link to sign.
09/26/2025 04:17:37 PM EDT	Marty Shuham (marty@shuham.com) viewed the document on Chrome via Windows from 75.4.186.39.
09/26/2025 04:18:36 PM EDT	Marty Shuham (marty@shuham.com) authenticated via email on Chrome via Windows from 75.4.186.39.
09/26/2025 04:18:36 PM EDT	Marty Shuham (marty@shuham.com) signed the document on Chrome via Windows from 75.4.186.39.
09/26/2025 04:18:36 PM EDT	Cat Suplicy (cat@ravenops.co) was emailed a link to sign.
09/26/2025 04:21:00 PM EDT	Cat Suplicy (cat@ravenops.co) viewed the document on Chrome via Mac from 98.53.79.203.
09/26/2025 04:21:26 PM EDT	Cat Suplicy (cat@ravenops.co) authenticated via email on Chrome via Mac from 98.53.79.203.
09/26/2025 04:21:26 PM EDT	Cat Suplicy (cat@ravenops.co) signed the document on Chrome via Mac from 98.53.79.203.

SIGNATURE CERTIFICATE



REFERENCE NUMBER
839B230D-C839-4AD9-B8BD-5525BD44E1C2

TRANSACTION DETAILS	DOCUMENT DETAILS
<p>Reference Number 839B230D-C839-4AD9-B8BD-5525BD44E1C2</p> <p>Transaction Type Signature Request</p> <p>Sent At 09/26/2025 04:44:16 PM EDT</p> <p>Executed At 09/29/2025 09:01:44 AM EDT</p> <p>Identity Method email</p> <p>Distribution Method email</p> <p>Signed Checksum c4e53fb7760809d9c598d333c7f1e37f1c891702bad8be0aa193b78296894af6</p> <p>Signer Sequencing Enabled</p> <p>Document Passcode Disabled</p>	<p>Document Name PE-GHCOC -Bus Int Vendor Services Amendment No 2 to Agreement No 2024-VENDOR-12007</p> <p>Filename PE-GHCOC -Bus_Int_Vendor_Services_Amendment_No_2_to_Agreement_No_2024-VENDOR-12007.pdf</p> <p>Pages 9 pages</p> <p>Content Type application/pdf</p> <p>File Size 148 KB</p> <p>Original Checksum 0d0af32413b06e606c5811015c577f928979cb43c9dc90cd1a49f0117f890a82</p>

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
<p>Name Moya Brathwaite</p> <p>Email mbrathwaite@careersourcebroward.com</p> <p>Signer Sequence 2</p> <p>Components 1</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum 4f53cda18c2baa0c0354bb5f9a3ecbe5ed12ab4d8e11ba873c2f11161202b945</p> <p>IP Address 67.23.70.69</p> <p>Device Chrome via Windows</p> <p>Typed Signature <i>Moya Brathwaite</i></p> <p>Signature Reference ID FB5300A9</p>	<p>Viewed At 09/29/2025 09:01:26 AM EDT</p> <p>Identity Authenticated At 09/29/2025 09:01:44 AM EDT</p> <p>Signed At 09/29/2025 09:01:44 AM EDT</p>
<p>Name Michell Williams</p> <p>Email mwilliams@careersourcebroward.com</p> <p>Signer Sequence 1</p> <p>Components 1</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum 4f53cda18c2baa0c0354bb5f9a3ecbe5ed12ab4d8e11ba873c2f11161202b945</p> <p>IP Address 67.23.70.69</p> <p>Device Chrome via Windows</p> <p>Typed Signature <i>Michell Williams</i></p> <p>Signature Reference ID 76D1BCCA</p>	<p>Viewed At 09/29/2025 08:18:49 AM EDT</p> <p>Identity Authenticated At 09/29/2025 08:19:07 AM EDT</p> <p>Signed At 09/29/2025 08:19:07 AM EDT</p>

SIGNER	E-SIGNATURE	EVENTS
Name Carol Hylton	Status signed	Viewed At 09/26/2025 07:31:14 PM EDT
Email chylton@careersourcebroward.com	Multi-factor Digital Fingerprint Checksum 4f53cda18c2baa0c0354bb5f9a3ecbe5ed12ab4d8e11ba873c2f11161202b945	Identity Authenticated At 09/26/2025 07:31:32 PM EDT
Signer Sequence 0	IP Address 104.28.94.189	Signed At 09/26/2025 07:31:32 PM EDT
Components 2	Device Mobile Safari via iOS	
	Typed Signature <i>Carol Hylton</i>	
	Signature Reference ID AD278321	

AUDITS

TIMESTAMP	AUDIT
09/26/2025 04:44:16 PM EDT	Moya Brathwaite (mbrathwaite@careersourcebroward.com) created document 'PE-GHCOC - Bus_Int_Vendor_Services_Amendment_No_2_to_Agreement_No_2024-VENDOR-12007.pdf' on Chrome via Windows from 67.23.70.69.
09/26/2025 04:44:16 PM EDT	Carol Hylton (chylton@careersourcebroward.com) was emailed a link to sign.
09/26/2025 07:31:14 PM EDT	Carol Hylton (chylton@careersourcebroward.com) viewed the document on Mobile Safari via iOS from 104.28.94.189.
09/26/2025 07:31:32 PM EDT	Carol Hylton (chylton@careersourcebroward.com) authenticated via email on Mobile Safari via iOS from 104.28.94.189.
09/26/2025 07:31:32 PM EDT	Carol Hylton (chylton@careersourcebroward.com) signed the document on Mobile Safari via iOS from 104.28.94.189.
09/26/2025 07:31:32 PM EDT	Michell Williams (mwilliams@careersourcebroward.com) was emailed a link to sign.
09/29/2025 08:18:49 AM EDT	Michell Williams (mwilliams@careersourcebroward.com) viewed the document on Chrome via Windows from 67.23.70.69.
09/29/2025 08:19:07 AM EDT	Michell Williams (mwilliams@careersourcebroward.com) authenticated via email on Chrome via Windows from 67.23.70.69.
09/29/2025 08:19:08 AM EDT	Michell Williams (mwilliams@careersourcebroward.com) signed the document on Chrome via Windows from 67.23.70.69.
09/29/2025 08:19:08 AM EDT	Moya Brathwaite (mbrathwaite@careersourcebroward.com) was emailed a link to sign.
09/29/2025 09:01:26 AM EDT	Moya Brathwaite (mbrathwaite@careersourcebroward.com) viewed the document on Chrome via Windows from 67.23.70.69.
09/29/2025 09:01:44 AM EDT	Moya Brathwaite (mbrathwaite@careersourcebroward.com) authenticated via email on Chrome via Windows from 67.23.70.69.
09/29/2025 09:01:44 AM EDT	Moya Brathwaite (mbrathwaite@careersourcebroward.com) signed the document on Chrome via Windows from 67.23.70.69.