

AMENDMENT NO. 2
PROGRAM YEAR 2025 – 2026
TO
SUB-GRANT AGREEMENT NO. 2024-2025-CR-WIOA-OSY-770004
BETWEEN
CAREERSOURCE BROWARD
AND
FLORIDA INDEPENDENCE TRAINING & EDUCATION CENTER, INC. (FLITE)

UNIQUE ENTITY ID#	R5WJK644XWH9
FEDERAL AWARD IDENTIFICATION / FAIN)#	24A55AY000073
FEDERAL AWARD DATE	4/1/2024
TOTAL FEDERAL AWARD	\$2,021,353
FEDERAL AWARDDING AGENCY	USDOL
CFDA#	17.259
PASS THROUGH ENTITY	Florida Department of Commerce
CONTRACT OFFICER	Carol Hylton
CONTACT INFORMATION	2890 W. Cypress Creek Road, Fort Lauderdale, FL 33309

Pursuant to the Steven's Amendment Consolidated Appropriations Act of 2018, Pub. L No. 115- 141, 132 Stat. 348, div. H, Title V, Sec. 505 (Mar. 23, 2018)

1. The percentage of the total costs of the program or project which will be financed with Federal money is 100 percent.
2. The dollar amount of Federal funds for the project or program is \$227,000.
3. The percentage and dollar amount of the total costs of the project or program that will be financed by non-governmental sources is 0 percent.

THIS AMENDMENT TO SUB-GRANT AGREEMENT NO. 2024-2025-CR-WIOA-OSY-770004, which was entered into the 26th day of June, 2024 by and between CAREERSOURCE BROWARD hereinafter referred to as "CSBD", the administrative entity and fiscal agent for the CareerSource Broward Council of Elected Officials (hereinafter "Council") and the Broward Workforce Development Board, Inc., (hereinafter "BWDB") having its principal office at 2890 W. Cypress Creek Road, Fort Lauderdale, FL 33309 and FLORIDA INDEPENDENCE TRAINING & EDUCATION CENTER, INC. hereinafter referred to as "SUB-GRANTEE", existing under and by virtue of the laws of the State of Florida as a not for profit entity, having its principal office at 5201 NW 33rd Avenue, Fort Lauderdale, FL 33309, to begin on the date this Agreement is executed by the parties and to terminate June 30, 2026.

RECITALS

WHEREAS, CSBD and Sub-Grantee entered into an Agreement effective June 26, 2024 to serve Out-of-School youth under the Workforce Innovation and Opportunity Act of 2014 (WIOA 29 U.S.C. Sec. 3101, et. seq. Public Law 113-128); and

WHEREAS, CSBD wishes to amend the existing Agreement to extend the term of the Sub-Grant Agreement with Sub-Grantee through June 30, 2026, for the continuation of the youth program and to provide funds for the period of the extension as described herein; and

WHEREAS, at their meeting on April 24, 2025, the CSBD governing boards approved an amendment to extend Agreement No. 2024-2025-CR-WIOA-OSY-770004 and the award of funds to SUB-GRANTEE to serve Out-of-School youth;

NOW THEREFORE, in consideration of the premises and the mutual covenants and obligations herein contained, and subject to the terms and conditions hereinafter stated, the parties hereto agree as follows:

1. Article 3, Fiscal Management, Section 3.2.1 Total Compensation is amended by replacing Sub-section 3.2.1 Subparagraph a in its entirety with the underscored language as follows:

3.2.1 Total Compensation

- a. The compensation awarded for the Out-of-School Youth program funded under this sub-grant amendment shall be Two Hundred and Twenty-seven Thousand Dollars and zero cents (\$227,000.00), for the period July 1, 2025 through June 30, 2026 in accordance with the budget attached hereto as Exhibit A.

2. Article 5, Program Requirements, Section 5.17 Sub-Grant Agreement Term, Sections 5.17.1, 5.17.2, and 5.17.3 are amended by deleting those sections and replacing the sections in their entirety to incorporate the underscored language as follows:

5.17 Sub-Grant Agreement Term

5.17.1 The term of this Sub-Grant Agreement shall begin on the date it is fully executed by both parties and shall end on June 30, 2026.

5.17.2 The term of this Sub-Grant Agreement may be extended for three additional one-year periods. Renewal shall be at the option of the CSBD governing boards. The continuation of this Sub-Grant Agreement shall be subject to performance as defined herein, and the appropriation and availability of funds as described in this Sub-Grant Agreement.

5.17.3 At the end of each CSBD program year, if a new sub-grant agreement, for the same program services as provided for herein, is approved by the CSBD governing boards, or the term of this Sub-Grant Agreement is renewed by the CSBD governing boards for an additional one year period, the term of this Sub-grant Agreement shall automatically be extended from June 30, 2026 until such time as the new Agreement or amendment extending this Agreement, is approved and executed by Sub-Grantee, not to extend beyond September 30 of the calendar year following the end date of the immediately previous Agreement.

5. All provisions of the Sub-Grant agreement entered into on June 26, 2024, which are not in conflict with this Amendment, shall continue to be enforced in accordance with the terms and conditions therein.
6. This Amendment and all its attachments are made a part of said Contract. The effective date of the Amendment shall be the date on which it has been signed by all parties.

EXECUTION PAGE

IN WITNESS THEREOF, the parties hereto have made and executed this document on the respective dates under each signature: FLORIDA INDEPENDENCE TRAINING & EDUCATION CENTER, INC., through its Board (Board, Commission, Executive, as applicable), signing by and through its CEO (Title of Signatory) following Board (Board, Commission, Executive) action on the 29th day of April, 2025 and CareerSource Broward signing by and through its President/CEO following GOVERNING BOARDS' action on April 24, 2025.

AS TO FLORIDA INDEPENDENCE TRAINING & EDUCATION CENTER, INC.:

ATTEST:

Marisa Glover
[Signature]

BY: Christine M. Frederick
(Signature)
NAME: Christine M. Frederick
TITLE: CEO
DATE: 05/19/2025

AS TO CAREERSOURCE BROWARD:

ATTEST:

Amber Williams
Moya Brathwaite

BY: Carol Hylton
NAME: CAROL HYLTON
TITLE: PRESIDENT/CEO
DATE: 05/20/2025

Approved as to form and sufficiency by
CareerSource Broward General Counsel
2890 West Cypress Creek Road
Ft. Lauderdale, FL 33309

BY: [Signature]
ROCHELLE J. DANIELS
General Counsel

FLITE
EXHIBIT A - BUDGET
Administration

Reminder: Administration is limited to 5%
Note: Totals will automatically calculate when related cells are filled.

Line Item	TOTAL		
Personnel			
Salaries *	\$ -		\$ -
Fringe Benefits	\$ -		\$ -
Mileage	\$ -		\$ -
Total Personnel	\$ -	\$ -	\$ -
Non Personnel			
Supplies	\$ -		\$ -
Materials	\$ -		\$ -
Books	\$ -		\$ -
Teaching Aids	\$ -		\$ -
Credential training	\$ -		\$ -
Postage	\$ -		\$ -
Telephone	\$ -		\$ -
Maintenance	\$ -		\$ -
Printing	\$ -		\$ -
Equipment Rental	\$ -		\$ -
Equipment Purchase	\$ -		\$ -
Space Rental	\$ -		\$ -
Insurance	\$ -		\$ -
Utilities	\$ -		\$ -
** Indirect Costs			\$ -
Audit	\$ -		\$ -
Legal	\$ -		\$ -
Accounting	\$ -		\$ -
***Profit	\$ -		\$ -
Background Screening	\$ -		\$ -
Subcontractor	\$ -		\$ -
Total Non-Personnel	\$ -	\$ -	\$ -
Total ADMINISTRATION	\$ -	\$ -	\$ -

*Must be explained in detail.
** Must have an approved indirect cost rate plan all other overhead must be itemized.
***Profit - For for-profits only. Profit is limited to 7.5%.
*** Note that all gray areas are read only and can not be changed.

FLITE
EXHIBIT A - BUDGET
Services

Note: Totals will automatically calculate when related cells are filled.

Line Item	TOTAL		
Personnel			
Salaries *	\$ 174,250		\$ 174,250
Fringe Benefits	\$ 52,750		\$ 52,750
Mileage			-
Total Personnel	\$ 227,000	\$ -	\$ 227,000
Non Personnel			
Supplies			\$ -
Materials			\$ -
Books			\$ -
Teaching Aids			\$ -
Credential training			\$ -
Postage			\$ -
Telephone			\$ -
Maintenance			\$ -
Printing			\$ -
Equipment Rental			\$ -
Equipment Purchase			\$ -
Space Rental			\$ -
Insurance			\$ -
Utilities	\$ -		\$ -
** Indirect Costs	\$ -		\$ -
Audit	\$ -		\$ -
Legal	\$ -		\$ -
Accounting	\$ -		\$ -
***Profit	\$ -		\$ -
Background Screening	\$ -		\$ -
Subcontractor	\$ -		\$ -
Total Non-Personnel	\$ -	\$ -	\$ -
Total SERVICES	\$ 227,000	\$ -	\$ 227,000

*** Note that all gray areas are read only and can not be changed.

FLITE
EXHIBIT A - BUDGET PERSONNEL DETAILS
Salaries

List all positions included and the total amount of wages requested for each cost category. Add more lines if necessary. All allocations of salary across cost categories must be supported by matching job descriptions and a cost allocation plan.
NOTE: Columns with 0 will be automatically calculated when other items are entered.

Job Title	Staff member (if known)	Annual Salary	Year 1 (12 months)	% of Salary to Admin Budget*	% of Salary to Services Budget**	\$ to Services Budget**	% of Salary from CareerSource Broward Programs	\$ from other CareerSource Broward Programs	% of Salary from Other Sources of Funding**	\$ to Other Sources of Funding***	Total % (Must total 100)	Total \$
EX: Case Manager	Jane Doe		\$ 26,000	10%	50%	\$ 13,000	10%	\$ 2,600	30%	\$ 7,800	100%	\$ 26,000
Navigator	Carlos Rymer	\$ 51,000	\$ 51,000	0.00%	100.00%	\$ 51,000	0.00%	\$ -	0.00%	\$ -	100.00%	\$ 51,000
Navigator	Samora Cunningham	\$ 54,000	\$ 54,000	0.00%	100.00%	\$ 54,000	0.00%	\$ -	0.00%	\$ -	100.00%	\$ 54,000
Navigator	Natarish Bacon	\$ 54,000	\$ 54,000	0.00%	100.00%	\$ 54,000	0.00%	\$ -	0.00%	\$ -	100.00%	\$ 54,000
Employment Coordinator	Letarshia Shorter	\$ 61,000	\$ 61,000	0.00%	25.00%	\$ 15,250	0.00%	\$ -	75.00%	\$ 45,750	100.00%	\$ 61,000
TOTALS				\$ -		\$ 174,260		\$ -		\$ 45,750		\$ 220,000

*Total must match the total salaries on Administration Budget (Budget Sheet #1)

**Total must match the total salaries o

***Include all non-CareerSource Broward Funds

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EXHIBIT A - BUDGET PERSONNEL DETAILS
Fringe Benefits

Enter fringe benefits for all positions listed on Budget page 4. Add more lines if necessary.
NOTE: Columns with 0 will be automatically calculated when other items are entered.

Job Title	Staff member (If known)	Annual Salary	Year 1 (12 months)	Total Fringes	% of Fringes compared to Salary	% of Fringes to Admin Budget*	% of Fringes to Services Budget	\$ to for Fringes Services Budget**	% of Fringes from other CareerSource Broward Programs	\$ for Fringes from other CareerSource Broward Programs	% of Fringes from Other Sources of Funding **	\$ for Fringes from Other Sources ***	Total % (Must total 100)	Total \$
EX: Case Manager	Jane Doe		\$ 26,000	\$ 4,680	18%	10%	50%	\$ 2,340	10%	\$ 468	30%	\$ 1,404	100%	\$ 4,680
Navigator	Carlos Rymr	\$ 51,000	\$ 51,000	\$ 15,198	29.80%	0.00%	100.00%	\$ 15,198	0.00%	\$ -	0.00%	\$ -	100.00%	\$ 15,198
Navigator	Samora Cunningham	\$ 54,000	\$ 54,000	\$ 16,202	30.00%	0.00%	100.00%	\$ 16,202	0.00%	\$ -	0.00%	\$ -	100.00%	\$ 16,202
Navigator	Natarish Bacon	\$ 54,000	\$ 54,000	\$ 16,470	30.50%	0.00%	100.00%	\$ 16,470	0.00%	\$ -	0.00%	\$ -	100.00%	\$ 16,470
Employment Coordinator	Letarshia Shorter	\$ 61,000	\$ 61,000	\$ 19,520	32.00%	0.00%	25.00%	\$ 4,880	0.00%	\$ -	75.00%	\$ 14,640	100.00%	\$ 19,520
TOTALS								\$ 52,750		\$ -		\$ 14,640		\$ 67,390

*Total must match the total fringes on Administration Budget (Budget Sheet #1)
**Total must match the total fringes on Services Budget (Budget Sheet #2)
***Include all non-WorkForce One Funds

FLITE
EXHIBIT A - BUDGET
Personnel Costs

Itemize any items in your budget under the categories listed and provide cost breakdown.
Note: Items with 0 will automatically calculate when related cells are filled.

Cost Category*		Item	Quantity	Unit Cost	Total Cost**
EX: Distance Travelled (Per employee)		Pompano to Fort Lauderdale	8 miles	\$0.445 (Mileage rate)	\$3.56
TOTAL					\$

* Must match categories on budget pages 1-3
** Must match totals on Budget Summary, Budget Page 3

FLITE
EXHIBIT A - BUDGET SUMMARY

Line Item	Annual Expense	Administration	Services
Personnel			
Salaries *	\$ 174,250	\$ -	\$ 174,250
Fringe Benefits	\$ 52,750	\$ -	\$ 52,750
Mileage	\$ -	\$ -	\$ -
Total Personnel	\$ 227,000	\$ -	\$ 227,000
Non Personnel			
Supplies	\$ -	\$ -	\$ -
Materials	\$ -	\$ -	\$ -
Books	\$ -	\$ -	\$ -
Teaching Aids	\$ -	\$ -	\$ -
Credential training	\$ -	\$ -	\$ -
Postage	\$ -	\$ -	\$ -
Telephone	\$ -	\$ -	\$ -
Maintenance	\$ -	\$ -	\$ -
Printing	\$ -	\$ -	\$ -
Equipment Rental	\$ -	\$ -	\$ -
Equipment Purchase	\$ -	\$ -	\$ -
Space Rental	\$ -	\$ -	\$ -
Insurance	\$ -	\$ -	\$ -
Utilities	\$ -	\$ -	\$ -
** Indirect Costs	\$ -	\$ -	\$ -
Audit	\$ -	\$ -	\$ -
Legal	\$ -	\$ -	\$ -
Accounting	\$ -	\$ -	\$ -
***Profit	\$ -	\$ -	\$ -
Background Screening	\$ -	\$ -	\$ -
Subcontractor	\$ -	\$ -	\$ -
Total Non- Personnel	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 227,000	\$ -	\$ 227,000

Budget Sheet 6.
All 6 budget pages must be completed.

SIGNATURE CERTIFICATE



REFERENCE NUMBER

781A0840-E1C8-4A9A-82FE-4C27EC9C98B2

TRANSACTION DETAILS

Reference Number

781A0840-E1C8-4A9A-82FE-4C27EC9C98B2

Transaction Type

Signature Request

Sent At

05/16/2025 14:33 EDT

Executed At

05/20/2025 13:09 EDT

Identity Method

email

Distribution Method

email

Signed Checksum

bc78692b1f9fcf6569ee73a8a2a9e54610fbbd572c926ffae65ae4bf92a10c9a

Signer Sequencing

Enabled

Document Passcode

Disabled

DOCUMENT DETAILS

Document Name

rd-FLITE Amend No 2-PY 25-26

Filename

rd-FLITE_Amend_No_2-PY_25-26.pdf

Pages

10 pages

Content Type

application/pdf

File Size

187 KB

Original Checksum

66264bca390018ac2b784b7104192e2f48b5ec2a654bea5f512256b85758cafd

SIGNERS

SIGNER

Name

Cara Malave

Email

cara@flitecenter.org

Signer Sequence

2

Components

1

E-SIGNATURE

Status

signed

Multi-factor Digital Fingerprint Checksum

8f3fceb572b19efe282b0d682648e65b6a8d39a38fbd692cc17ca182eaa5a0c8

IP Address

74.95.137.30

Device

Chrome via Windows

Drawn Signature

Signature Reference ID

DCC9A11E

Signature Biometric Count

1

EVENTS

Viewed At

05/20/2025 13:09 EDT

Identity Authenticated At

05/20/2025 13:09 EDT

Signed At

05/20/2025 13:09 EDT

Name

Marisa Glover

Email

marisa@flitecenter.org

Signer Sequence

1

Components

1

Status

signed

Multi-factor Digital Fingerprint Checksum

b59a63bc98bbd849c4919eb45427af852209aa902d7bf80f7df6f75cb241e8a

IP Address

74.95.137.30

Device

Microsoft Edge via Windows

Typed Signature

Signature Reference ID

A6D7BBF4

Viewed At

05/20/2025 12:45 EDT

Identity Authenticated At

05/20/2025 12:45 EDT

Signed At

05/20/2025 12:45 EDT

SIGNER	E-SIGNATURE	EVENTS
Name Christine M. Frederick	Status signed	Viewed At 05/19/2025 13:58 EDT
Email christine@flitecenter.org	Multi-factor Digital Fingerprint Checksum 17b9ce01e3a83309ac6b1073af4f85a32d47974536b51a855ec2ed8e05703d83	Identity Authenticated At 05/19/2025 14:17 EDT
Signer Sequence 0	IP Address 65.56.39.170	Signed At 05/19/2025 14:17 EDT
Components 8	Device Chrome via Mac	
	Typed Signature <i>Christine M. Frederick</i>	
	Signature Reference ID 39EA2C1E	

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SIGNATURE CERTIFICATE



REFERENCE NUMBER

BD2F0FAF-6BD0-4B4D-99A0-72BA77C4F70B

TRANSACTION DETAILS

Reference Number
BD2F0FAF-6BD0-4B4D-99A0-72BA77C4F70B

Transaction Type
Signature Request

Sent At
05/20/2025 15:17 EDT

Executed At
05/21/2025 12:52 EDT

Identity Method
email

Distribution Method
email

Signed Checksum
3b368cf535271428fa0f9522b2b65dce89d4626ba6d5472cc543cd671212697

Signer Sequencing
Enabled

Document Passcode
Disabled

DOCUMENT DETAILS

Document Name
PE-rd-FLITE Amend No 2-PY 25-26

Filename
PE-rd-FLITE_Amend_No_2-PY_25-26.pdf

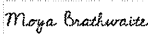
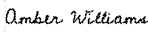
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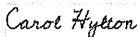
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237 KB

Original Checksum
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SIGNERS

SIGNER	E-SIGNATURE	EVENTS
Name Moya Brathwaite Email mbrathwaite@careersourcebroward.com Signer Sequence 2 Components 1	Status signed Multi-factor Digital Fingerprint Checksum a9c1e8098afd04989ae6bee76d6af86d98994c6789f8e65ffcec279577b8cdf4 IP Address 67.23.70.69 Device Chrome via Windows Typed Signature  Signature Reference ID CFE70B88	Viewed At 05/21/2025 12:51 EDT Identity Authenticated At 05/21/2025 12:52 EDT Signed At 05/21/2025 12:52 EDT
Name Amber Williams Email amwilliams@careersourcebroward.com Signer Sequence 1 Components 1	Status signed Multi-factor Digital Fingerprint Checksum db139603ba9d572fd6da4938e319d7e141129bc0070955f02b4648d806d30977 IP Address 67.23.70.69 Device Chrome via Windows Typed Signature  Signature Reference ID 41628097	Viewed At 05/21/2025 10:33 EDT Identity Authenticated At 05/21/2025 10:33 EDT Signed At 05/21/2025 10:33 EDT

SIGNER	E-SIGNATURE	EVENTS
Name Carol Hylton	Status signed	Viewed At 05/20/2025 16:51 EDT
Email chylton@careersourcebroward.com	Multi-factor Digital Fingerprint Checksum d780ed9d338a9a6e3b7ea635e0520fdb994901432f114f34e9229083d641ff67	Identity Authenticated At 05/20/2025 16:51 EDT
Signer Sequence 0	IP Address 174.212.37.211	Signed At 05/20/2025 16:51 EDT
Components 2	Device Mobile Safari via iOS	
	Typed Signature 	
	Signature Reference ID E15BC352	

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