

AMENDMENT NO. 5

TO

SUB-RECIPIENT AGREEMENT

NO. 2019-2020-CR-WIOA-OSY-54000

BETWEEN

CAREERSOURCE BROWARD

AND

HELPING ABUSED, NEGLECTED, DISADVANTAGED YOUTH, INC.

SUBRECIPIENT

DUNS#	965744611
FEDERAL AWARD IDENTIFICATION (FAIN)#	AA-36313-21-55-A-12
FEDERAL AWARD DATE	6/16/2021
TOTAL FEDERAL AWARD	\$2,824,273
FEDERAL AWARDDING AGENCY	US DOL
CFDA#	17.259
PASS THROUGH ENTITY	Florida Department of Economic Opportunity
CONTRACT OFFICER	CAROL HYLTON
CONTACT INFORMATION	Per Notice Section in the Agreement

This Workforce Innovation and Opportunity Act Sub-Grant Agreement is fully supported by the Employment and Training Administration of the U.S. Department of Labor as part of an award totaling \$130,750

AMENDMENT NO. 5
TO
SUB-RECIPIENT AGREEMENT
NO. 2019-2020-CR-WIOA-OSY-54000
FOR
PROGRAM YEAR 2022-2023
BETWEEN
CAREERSOURCE BROWARD
AND
HELPING ABUSED, NEGLECTED, DISADVANTAGED YOUTH, INC.

THIS AMENDMENT # 5 TO SUBGRANT AGREEMENT NO. 2019-2020-CR-WIOA-OSY-54000, which was entered into the 5th day of June, 2019 by and between CAREERSOURCE BROWARD hereinafter referred to as (“CSBD”), the administrative entity and fiscal agent for the CareerSource Broward Council of Elected Officials and the Broward Workforce Development Board, Inc. having its principal office at 2890 W. Cypress Creek Road, Fort Lauderdale, FL 33309 and HELPING ABUSED, NEGLECTED, DISADVANTAGED YOUTH, INC., hereinafter referred to as (“SUB-GRANTEE”), existing under and by virtue of the laws of the State of Florida as a not for profit corporation, having its principal office at 1717 North Andrews Ave. Fort Lauderdale, FL 33311, to begin on the date this Amendment is executed by the parties and to terminate June 30, 2023.

RECITALS

WHEREAS, CareerSource Broward and Sub-grantee entered into an Agreement effective June 5, 2019 to serve out of-school youth as defined under the Workforce Innovation and Opportunity Act of 2014 Pub. L. 113 – 128, which terminated on June 30, 2020 and which was extended through June 30, 2022; and

WHEREAS, at their meeting on April 28, 2022, the CSBD governing boards approved the renewal of the Agreement and awarded additional funds for the period of the extension; and

WHEREAS, the CareerSource Broward governing boards wish to amend the existing Agreement to extend the program for an additional 12 months term of July 1, 2022 through June 30, 2023;

NOW THEREFORE, in consideration of the premises and the mutual covenants and obligations herein contained, and subject to the terms and conditions hereinafter stated, the parties hereto agree to amend Sub-Grantee's Agreement No. 2019-2020-CR-WIOA-OSY-54000 as follows:

1. Article 3, Fiscal Management, is amended by replacing section 3.2.1 a. with the language below:

3.2 Compensation

3.2.1 Total Compensation

- a. The total funds allocated for the program to be operated under this Agreement for the Amendment 3 renewal period shall be One Hundred and Thirty Thousand, Seven Hundred and Fifty Dollars and zero cents (\$130,750.00), in accordance with the budget attached to this Amendment as Exhibit A.

2. Article 5, Program Requirements, Section 5.16.1 is amended substitute the following for Article 5, Section 5.16.1 in the original Agreement as follows:

5.16 Agreement Term

- 5.16.1 The term of this Amendment shall begin on July 1, 2022 and shall end on June 30, 2023. **The term of this Agreement may be extended for one (1) additional one-year period**, if provider is meeting performance. Renewal shall be at the option of the CSBD governing boards. The continuation of this Agreement beyond the end of any program year shall be subject to performance and the appropriation of funds as described in this Agreement.

3. Article 7.2, Recruitment, Section 7.2.1, is amended to add the underscored words and to delete the stricken language as follows:

- 7.2.1 Sub-grantee shall identify and enroll 30 out of school youth during the period of this amendment. Fifty percent (50%) or 15 youth shall be enrolled by 9/30/22. The youth shall be WIOA eligible OSY selected from among youth currently receiving services through Sub-grantee's other programs. Youth carried forward from the previous Program Year shall continue to be served and shall count toward the number of

youth to be served during the subsequent Program Year each year this Sub-grant Agreement is in effect. As youth are exited from the program Sub-Grantee shall refill the slot within forty-five (45) days of the slot being open so as to maintain an average case load level of 30 youth including youth carried forward from the previous program year. Sub-Grantee shall not over-enroll into the program funded by this Agreement, but shall strive to maintain a consistent caseload.

4. All provisions of said Agreement, as amended by Amendment No. 1, which are not in conflict with this Amendment, shall continue to be enforced in accordance with the terms and conditions therein.
5. This Amendment and all its attachments are made a part of said Agreement.
6. The effective date of this Amendment shall be the date on which it has been signed by all the parties.

EXECUTION PAGE

IN WITNESS THEREOF, the parties hereto have made and executed this document on the respective dates under each signature: HELPING ABUSED, NEGLECTED, DISADVANTAGED YOUTH, INC. through its Board (Board, Commission, Executive, as applicable), signing by and through its CEO (Title of Signatory) following Board (Board, Commission, Executive) action on the 12 day of March, 2022 and CareerSource Broward signing by and through its President/CEO, following Board Action on April 28, 2022

AS TO HELPING ABUSED, NEGLECTED, DISADVANTAGED YOUTH, INC:

ATTEST:

Nardège Laforest
Nardège Laforest

BY: *Kirk Brown*
(Signature)
NAME: KIRK BROWN
TITLE: CEO
DATE: 06/20/2022

AS TO CAREERSOURCE BROWARD:

ATTEST:

Amy Winer
Moya Brathwaite

BY: *Carol Hylton*
(Signature)
NAME: CAROL HYLTON
TITLE: President/CEO
DATE: 06/22/2022

Approved as to form by the CareerSource Broward
Rochelle J. Daniels
General Counsel
2890 West Cypress Creek Road
Fort Lauderdale, FL 33309

BY: *Rochelle J. Daniels*
Rochelle J. Daniels
General Counsel

SIGNATURE CERTIFICATE



REFERENCE NUMBER
83E74E59-C909-4253-8C4D-5760CD438057

TRANSACTION DETAILS

Reference Number
83E74E59-C909-4253-8C4D-5760CD438057

Transaction Type
Signature Request

Sent At
06/20/2022 11:45 EDT

Executed At
06/22/2022 15:42 EDT

Identity Method
email

Distribution Method
email

Signed Checksum
f617e8fc00fa831eab1e2da32c30c6422d53e125d5133d9770d5d90afc0ef1c9

Signer Sequencing
Enabled

Document Passcode
Disabled

DOCUMENT DETAILS

Document Name
Rd-Handy- Amendment No 5 To Agreement No 2019-2020-Cr-Wioa-Osy-5400 Py 22-23

Filename
rd-handy- amendment_no_5_to_agreement_no_2019-2020-cr-wioa-osy-5400_py_22-23.pdf

Pages
12 pages

Content Type
application/pdf

File Size
4.21 MB

Original Checksum
61135609d939fab77bdc9b6b8184082b9e525620284b93133675f9fb751806e0

SIGNERS

SIGNER

Name
Maxine Brown Webster

Email
mbrown@handyinc.org

Signer Sequence
1

Components
1

E-SIGNATURE

Status
signed

Multi-factor Digital Fingerprint Checksum
0d2179acfb51c6b5e5ab3082a5bbcdc6fee21a91f0bdc3079ae115b82ea497e0

IP Address
96.64.174.145

Device
Firefox via Windows

Drawn Signature

Signature Reference ID
FA4975EF

Signature Biometric Count
1111

EVENTS

Viewed At
06/22/2022 14:51 EDT

Identity Authenticated At
06/22/2022 14:53 EDT

Signed At
06/22/2022 14:53 EDT

Name
Kirk Brown

Email
kbrown@handyinc.org

Signer Sequence
0

Components
8

Status
signed

Multi-factor Digital Fingerprint Checksum
088111675694faaa573008607099f98e2600b873b8422baf4552eac2faff907f

IP Address
73.139.40.178

Device
Chrome via Windows

Drawn Signature

Signature Reference ID
8584DD4D

Signature Biometric Count
165

Viewed At
06/20/2022 13:19 EDT

Identity Authenticated At
06/20/2022 13:31 EDT

Signed At
06/20/2022 13:31 EDT

AUDITS

TIMESTAMP	AUDIT
06/20/2022 11:45 EDT	Moya Brathwaite (mbrathwaite@careersourcebroward.com) created document 'rd-hand-_amendment_no_5_to_agreement_no_2019-2020-cr-wioa-osy-5400_py_22-23.pdf' on Chrome via Windows from 67.23.70.69.
06/20/2022 11:45 EDT	Kirk Brown (kbrown@handyinc.org) was emailed a link to sign.
06/20/2022 13:19 EDT	Kirk Brown (kbrown@handyinc.org) viewed the document on Chrome via Windows from 73.139.40.178.
06/20/2022 13:31 EDT	Kirk Brown (kbrown@handyinc.org) authenticated via email on Chrome via Windows from 73.139.40.178.
06/20/2022 13:31 EDT	Kirk Brown (kbrown@handyinc.org) signed the document on Chrome via Windows from 73.139.40.178.
06/20/2022 13:31 EDT	Maxine Brown Webster (mbrown@handyinc.org) was emailed a link to sign.
06/21/2022 09:17 EDT	Maxine Brown Webster (mbrown@handyinc.org) was emailed a reminder.
06/22/2022 14:50 EDT	Maxine Brown Webster (mbrown@handyinc.org) was emailed a reminder.
06/22/2022 14:51 EDT	Maxine Brown Webster (mbrown@handyinc.org) viewed the document on Firefox via Windows from 96.64.174.145.
06/22/2022 14:53 EDT	Maxine Brown Webster (mbrown@handyinc.org) authenticated via email on Firefox via Windows from 96.64.174.145.
06/22/2022 14:53 EDT	Maxine Brown Webster (mbrown@handyinc.org) signed the document on Firefox via Windows from 96.64.174.145.
06/22/2022 14:53 EDT	Kristen Nelson (knelson@handyinc.org) was emailed a link to sign.
06/22/2022 15:42 EDT	Kristen Nelson (knelson@handyinc.org) was removed from document 83e74e59-c909-4253-8c4d-5760cd438057 as the document was force completed.
06/22/2022 15:42 EDT	Component 'Signature Field 3' assigned to signer3 was removed as the document was force completed.
06/22/2022 15:42 EDT	Moya Brathwaite (mbrathwaite@careersourcebroward.com) force completed document 'rd-hand-_amendment_no_5_to_agreement_no_2019-2020-cr-wioa-osy-5400_py_22-23.pdf' on Chrome via Windows from 67.23.70.69.

SIGNATURE CERTIFICATE



REFERENCE NUMBER
AFAA8DA8-B65A-4C57-8C7E-5957C1FF8A6D

TRANSACTION DETAILS

Reference Number
AFAA8DA8-B65A-4C57-8C7E-5957C1FF8A6D

Transaction Type
Signature Request

Sent At
06/22/2022 16:06 EDT

Executed At
06/22/2022 16:28 EDT

Identity Method
email

Distribution Method
email

Signed Checksum
f6962a90eeb16e0e0f94161726437279e9fc77ce475f5ffbb31cb8f794cbae49

Signer Sequencing
Disabled

Document Passcode
Disabled

DOCUMENT DETAILS

Document Name
Rd-Handy- Amendment No 5 To Agreement No 2019-2020-Cr-Wioa-Osy-5400 Py 22-23-Signed-Certificate

Filename
rd-handy- amendment_no_5_to_agreement_no_2019-2020-cr-wioa-osy-5400_py_22-23-signed-certificate.pdf

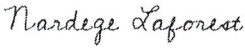
Pages
14 pages

Content Type
application/pdf

File Size
4.23 MB

Original Checksum
37456e9662e214e4b2ca669ccd3c78689fdc196f31b92bddc01a151b7883f81

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
<p>Name Nardege Laforest</p> <p>Email nlaforest@handyinc.org</p> <p>Components 1</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum 596e18012df24b515c9cbb277c51c8f8deffd239e623bfec18ac27795bad54a6</p> <p>IP Address 96.64.174.145</p> <p>Device Chrome via Windows</p> <p>Typed Signature </p> <p>Signature Reference ID 17B11BF0</p>	<p>Viewed At 06/22/2022 16:27 EDT</p> <p>Identity Authenticated At 06/22/2022 16:28 EDT</p> <p>Signed At 06/22/2022 16:28 EDT</p>

AUDITS

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06/22/2022 16:06 EDT	Moya Brathwaite (mbrathwaite@careersourcebroward.com) created document 'rd-handy- _amendment_no_5_to_agreement_no_2019-2020-cr-wioa-osy-5400_py_22-23-signed- certificate.pdf' on Chrome via Windows from 67.23.70.69.
06/22/2022 16:06 EDT	Nardege Laforest (nlaforest@handyinc.org) was emailed a link to sign.
06/22/2022 16:27 EDT	Nardege Laforest (nlaforest@handyinc.org) viewed the document on Chrome via Windows from 96.64.174.145.
06/22/2022 16:28 EDT	Nardege Laforest (nlaforest@handyinc.org) authenticated via email on Chrome via Windows from 96.64.174.145.
06/22/2022 16:28 EDT	Nardege Laforest (nlaforest@handyinc.org) signed the document on Chrome via Windows from 96.64.174.145.

SIGNATURE CERTIFICATE



REFERENCE NUMBER
BAD36334-CFAA-447C-99BE-BF98E4380B79

TRANSACTION DETAILS

Reference Number
BAD36334-CFAA-447C-99BE-BF98E4380B79

Transaction Type
Signature Request

Sent At
06/22/2022 16:52 EDT

Executed At
06/23/2022 09:03 EDT

Identity Method
email

Distribution Method
email

Signed Checksum
a7e75df47df939ce1463dc6b7bd2af64f0488e148cdf7642224363547b848c3

Signer Sequencing
Enabled

Document Passcode
Disabled

DOCUMENT DETAILS

Document Name
Pe-Handy- Amendment No 5 To Agreement No 2019-2020-Cr-Wioa-Osy-5400 Py 22-23-Signed Certificate

Filename
pe-handy- amendment_no_5_to_agreement_no_2019-2020-cr-wioa-osy-5400_py_22-23-signed_certificate.pdf

Pages
15 pages

Content Type
application/pdf

File Size
4.28 MB

Original Checksum
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SIGNERS

SIGNER	E-SIGNATURE	EVENTS
<p>Name Moya Brathwaite</p> <p>Email mbrathwaite@careersourcebroward.com</p> <p>Signer Sequence 2</p> <p>Components 1</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum d641feb72d22a3edace73aca535d75c4ab9d0cfc588ba55862d08f633abee30f</p> <p>IP Address 67.23.70.69</p> <p>Device Chrome via Windows</p> <p>Typed Signature <i>Moya Brathwaite</i></p> <p>Signature Reference ID BA53FAF3</p>	<p>Viewed At 06/23/2022 09:02 EDT</p> <p>Identity Authenticated At 06/23/2022 09:03 EDT</p> <p>Signed At 06/23/2022 09:03 EDT</p>
<p>Name Amy Winer</p> <p>Email awiner@careersourcebroward.com</p> <p>Signer Sequence 1</p> <p>Components 1</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum 110bf3e8a00651e20dbee94f5f069dc84d159a492d577306b3b1d9602e36592d</p> <p>IP Address 67.23.70.69</p> <p>Device Chrome via Windows</p> <p>Typed Signature <i>Amy Winer</i></p> <p>Signature Reference ID 10887936</p>	<p>Viewed At 06/23/2022 07:58 EDT</p> <p>Identity Authenticated At 06/23/2022 07:58 EDT</p> <p>Signed At 06/23/2022 07:58 EDT</p>
<p>Name Carol Hylton</p> <p>Email</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum</p>	<p>Viewed At 06/22/2022 16:56 EDT</p> <p>Identity Authenticated At</p>

chylton@careersourcebroward.com

16aa09b5c057efe02feba2393bac47f5ca439b6a6489e8f25148ef0f43bc59c6

06/22/2022 16:56 EDT

Signer Sequence

0

IP Address

174.211.105.234

Signed At

06/22/2022 16:56 EDT

Components

2

Device

Mobile Safari via iOS

Typed Signature

Carol Hylton

Signature Reference ID

12C4FC3F

AUDITS

TIMESTAMP	AUDIT
06/22/2022 16:52 EDT	Moya Brathwaite (mbrathwaite@careersourcebroward.com) created document 'pe-handly-_amendment_no_5_to_agreement_no_2019-2020-cr-wioa-osy-5400_py_22-23-signed_certificate.pdf' on Chrome via Windows from 67.23.70.69.
06/22/2022 16:52 EDT	Carol Hylton (chylton@careersourcebroward.com) was emailed a link to sign.
06/22/2022 16:56 EDT	Carol Hylton (chylton@careersourcebroward.com) viewed the document on Mobile Safari via iOS from 174.211.105.234.
06/22/2022 16:56 EDT	Carol Hylton (chylton@careersourcebroward.com) authenticated via email on Mobile Safari via iOS from 174.211.105.234.
06/22/2022 16:56 EDT	Carol Hylton (chylton@careersourcebroward.com) signed the document on Mobile Safari via iOS from 174.211.105.234.
06/22/2022 16:56 EDT	Amy Winer (awiner@careersourcebroward.com) was emailed a link to sign.
06/23/2022 07:58 EDT	Amy Winer (awiner@careersourcebroward.com) viewed the document on Chrome via Windows from 67.23.70.69.
06/23/2022 07:58 EDT	Amy Winer (awiner@careersourcebroward.com) authenticated via email on Chrome via Windows from 67.23.70.69.
06/23/2022 07:58 EDT	Amy Winer (awiner@careersourcebroward.com) signed the document on Chrome via Windows from 67.23.70.69.
06/23/2022 07:58 EDT	Moya Brathwaite (mbrathwaite@careersourcebroward.com) was emailed a link to sign.
06/23/2022 09:02 EDT	Moya Brathwaite (mbrathwaite@careersourcebroward.com) viewed the document on Chrome via Windows from 67.23.70.69.
06/23/2022 09:03 EDT	Moya Brathwaite (mbrathwaite@careersourcebroward.com) authenticated via email on Chrome via Windows from 67.23.70.69.
06/23/2022 09:03 EDT	Moya Brathwaite (mbrathwaite@careersourcebroward.com) signed the document on Chrome via Windows from 67.23.70.69.

**HANDY
SERVICES**

July 1, 2022 - June 30, 2023

Note: Totals will automatically calculate when related cells are filled.

Line Item					TOTAL
Personnel					
Salaries *	\$ 107,800				\$ 107,800
Fringe Benefits	\$ 22,295				\$ 22,295
Mileage	\$ -				\$ -
Staff Incentives					\$ -
Total Personnel	\$ 130,095	\$ -	\$ -		\$ 130,095
Non Personnel					
Supplies	\$ -				\$ -
Bus Passes					\$ -
Incentives					\$ -
Teaching Aids					\$ -
Credential training					\$ -
Postage					\$ -
Telephone					\$ -
Maintenance					\$ -
Printing					\$ -
Equipment Rental					\$ -
Equipment Purchase					\$ -
Space Rental					\$ -
Insurance					\$ -
Utilities					\$ -
** Indirect Costs					\$ -
Audit					\$ -
Legal					\$ -
Accounting					\$ -
***Profit					\$ -
Background Screening	\$ 655				\$ 655
Subcontractor					\$ -
Total Non-Personnel	\$ 655	\$ -	\$ -		\$ 655
Total SERVICES	\$ 130,750	\$ -	\$ -		\$ 130,750

*** Note that all gray areas are read only and can not be changed.

HANDY
Administration

7/1/22 - 6/30/23

Note: Totals will automatically calculate when related cells are filled.

Line Item					TOTAL
Personnel					
Salaries *	\$	-			\$ -
Fringe Benefits	\$	-			\$ -
Mileage	\$	-			\$ -
Staff Incentives					
Total Personnel	\$	-	\$ -	\$ -	\$ -
Non Personnel					
Supplies					\$ -
Materials					\$ -
Books	\$	-			\$ -
Teaching Aids	\$	-			\$ -
Credential training					\$ -
Postage	\$	-			\$ -
Telephone	\$	-			\$ -
Maintenance	\$	-			\$ -
Printing					\$ -
Equipment Rental	\$	-			\$ -
Equipment Purchase					\$ -
Space Rental	\$	-			\$ -
Insurance	\$	-			\$ -
Utilities	\$	-			\$ -
** Indirect Costs	\$	-			\$ -
Audit					\$ -
Legal	\$	-			\$ -
Accounting	\$	-			\$ -
***Profit	\$	-			\$ -
Background Screening	\$	-			\$ -
Subcontractor	\$	-			\$ -
Total Non-Personnel	\$	-	\$ -	\$ -	\$ -
Total SERVICES	\$	-	\$ -	\$ -	\$ -

*** Note that all gray areas are read only and can not be changed.

Itemize any items in your budget under the categories listed and provide cost breakdown.

Note: Items with 0 will automatically calculate when related cells are filled.

Cost Category*	Item	Quantity	Unit Cost	Total Cost**
EX: Distance Travelled (Per employee)	Pompano to Fort Lauderdale	8 miles	\$0.55 (Mileage rate)	\$3.56
400 miles per year x 2 staff				
				\$ -

* Must match categories on budget pages 1-3

** Must match totals on Budget Summary, Budget Page 3

Line Item	Annual Expense	Administration	Services
Personnel			
Salaries *	\$ 107,800	\$ -	\$ 107,800
Fringe Benefits	\$ 22,295	\$ -	\$ 22,295
Mileage	\$ -		\$ -
Staff Incentives	\$ -		\$ -
Total Personnel	\$ 130,095	\$ -	\$ 130,095
Non Personnel			
Supplies	\$ -		\$ -
Bus Passes			
Incentives			
Teaching Aids			
Credential training			
Postage			
Telephone/Internet/Fax			
Maintenance			
Printing			
Equipment Rental			
Equipment Purchase			
Space Rental			
Insurance			
Utilities			
** Indirect Costs			
Audit			
Legal			
Accounting			
***Profit			
Background Screening	\$ 655		\$ 655
Subcontractor			
Total Non- Personnel	\$ 655	\$ -	\$ 655
GRAND TOTAL	\$ 130,750	\$ -	\$ 130,750