

AMENDMENT NO. 2

TO

SUB-RECIPIENT AGREEMENT

NO. 2019-2020-CR-WIOA-OSY-54000

BETWEEN

CAREERSOURCE BROWARD

AND

HELPING ABUSED, NEGLECTED, DISADVANTAGED YOUTH, INC.

(SUBRECIPIENT

DUNS#	965744311
FEDERAL AWARD IDENTIFICATION (FAIN)#	AA-34762-20-55-A-12
FEDERAL AWARD DATE	03/05/2021
TOTAL FEDERAL AWARD	\$2,210,953
FEDERAL AWARDDING AGENCY	US DOL
CFDA#	17.259
PASS THROUGH ENTITY	Florida Department of Economic Opportunity
CONTRACT OFFICER	CAROL HYLTON
CONTACT INFORMATION	Per Notice Section in the Agreement

This Workforce Innovation and Opportunity Act Sub-grant Agreement is fully supported by the Employment and Training Administration of the U.S. Department of Labor as part of an award totaling \$130,750

AMENDMENT NO. 2
TO
SUB-RECIPIENT AGREEMENT
NO. 2019-2020-CR-WIOA-OSY-54000

FOR
PROGRAM YEAR 2021-2022

BETWEEN
CAREERSOURCE BROWARD

AND
HELPING ABUSED, NEGLECTED, DISADVANTAGED YOUTH, INC.

THIS AMENDMENT TO SUBGRANT AGREEMENT NO. 2019-2020-CR-WIOA-OSY-54000, which was entered into the 5th day of June, 2019 by and between CAREERSOURCE BROWARD hereinafter referred to as CSBD, the administrative entity and fiscal agent for the CareerSource Broward Council of Elected Officials and the Broward Workforce Development Board, Inc. having its principal office at 2890 W. Cypress Creek Road, Fort Lauderdale, FL 33309 and HELPING ABUSED, NEGLECTED, DISADVANTAGED YOUTH, INC., hereinafter referred to as SUB-GRANTEE, existing under and by virtue of the laws of the State of Florida as a not for profit corporation, having its principal office at 1717 North Andrews Ave. Fort Lauderdale, FL 33311, to begin on the date this Amendment is executed by the parties and to terminate June 30, 2022.

WITNESSETH THAT:

WHEREAS, CareerSource Broward and Sub-grantee entered into an Agreement effective June 5, 2019 to serve out of-school youth as defined under the Workforce Innovation and Opportunity Act of 2014 Pub. L. 113 – 128, which terminated on June 30, 2020 and which was extended through June 30, 2021 ; and

WHEREAS, at their meeting on May 27, 2021, the CSBD governing boards approved the renewal of the Agreement and awarded additional funds for the period of the extension; and

WHEREAS, the CareerSource Broward governing boards wish to amend the existing Agreement to extend the program for an additional 12 months term of July 1, 2021 through June 30, 2022;

NOW THEREFORE, in consideration of the premises and the mutual covenants and obligations herein contained, and subject to the terms and conditions hereinafter stated, the parties hereto agree to amend Contractor's Agreement No. 2019-2020-CR-WIOA-OSY-54000 as follows:

1. Article 3, Fiscal Management, is amended by replacing section 3.2.1 a. with the language below:

3.2 Compensation

3.2.1 Total Compensation

- a. The total funds allocated for the program to be operated under this Agreement for the renewal period shall be One Hundred Thirty Thousand Seven Hundred and Fifty Dollars and zero cents (\$130,750.00), in accordance with the budget attached to this Amendment as Exhibit A.
2. Article 5, Program Requirements, Section 5.16.1 is amended substitute the following for Article 5, Section 5.16.1 in the original Agreement as follows:

5.16 Agreement Term

5.16.1 The term of this Amendment shall begin on July 1, 2021 and shall end on June 30, 2022. The term of this Agreement may be extended for two (2) additional one-year periods, if provider is meeting performance. Renewal shall be at the option of the CSBD governing boards. The continuation of this Agreement beyond the end of any program year shall be subject to performance and the appropriation of funds as described in this Agreement.

3. Article 7.2, Recruitment, Section 7.2.1, is amended to add the underscored words and to delete the stricken language as follows:

7.2.1 Sub-grantee shall identify and enroll 30 out of school youth during the period of this amendment. Fifty percent (50%) or 15 youth shall be enrolled by 9/30/21 ~~twelve (12) — fifteen (15) out of school youth (OSY) per case manager~~. The youth shall be WIOA eligible OSY selected from among youth currently receiving services through Sub-grantee's other programs. Youth carried forward from the previous Program Year shall continue to be served and shall count

toward the number of youth to be served during the subsequent Program Year each year this Sub-grant Agreement is in effect. As youth are exited from the program Sub-grantee shall refill the slot within forty-five (45) days of the slot being open so as to maintain an average case load level of 30 youth ~~of enrolling a new youth participant following the exit of a currently enrolled participant. including youth carried forward from the previous program year. Sub-grantee may serve up to Thirty Five (35) OSY twelve (12) fifteen (15) out of school youth (OSY) per case manager,~~ Sub-grantee shall not over-enroll into the program funded by this Agreement, but shall strive to maintain a consistent caseload. ~~Sub-grantee may serve up to thirty five (35) OSY.~~

4. Article 7.2, Recruitment, is amended to add a new Sub Section 7.2.6 which is underscored as follows:

7.2.6 All youth enrolled in the program must be recruited from Sub-grantee's caseload. To meet the required enrollment level Sub-grantee shall recruit youth into its own programs during the first 2 quarters of the program year and shall work with the youth so as to be able to identify 15 youth or sufficient youth to assure a caseload of 30 youth. The youth shall be enrolled by January 15, each year this Agreement is in effect, from their caseload. The youth shall be appropriate for the WIOA program funded by this Agreement

5. Article 7.2, Recruitment, is amended to add a new Sub Section 7.2.7 which is underscored as follows:

7.2.7 Youth may not be enrolled in the 4th quarter of the Program Year if the youth will be enrolled into GED or a CSBD ITA.

6. Article 7, section 7.10, Performance, as amended by Amendment Number One is deleted in its entirety and is replaced by the following section 7.10 which is underscored as follows:

7.10 Performance

7.10.1 Sub-grantee shall meet the following performance with respect to the maintenance and correctness of their files:

- a. Sub-grantee is responsible for implementing a self-monitoring protocol.
- b. Sub-grantee shall make all corrective actions, as a result of findings

identified by (1) Sub-grantee through their own required self-monitoring, (2) the CSBD Program Manager or (3) the CSBD external monitors, including the state, within thirty (30) days of the issuance of the monitoring report. The corrective action must be accepted in writing by CSBD. Findings may not exceed five percent (5%) of the files monitored by CSBD, its external monitors or the state monitors, or of funds received, and no more than five percent (5%) of the Sub-grantee's data entry may be untimely or incorrect as determined by the CSBD Youth Program Manager.

7.10.2 Enrollment Goals - Sub-grantee shall enroll a minimum of 30 youth

- a. Sub-grantee shall enroll a minimum of 30 youth each program year, that this contract is in effect. The total youth to be enrolled shall include youth carried forward from the previous program year.
- b. For youth carried forward from the previous program year 100% must exit by June 30 of the subsequent program year.

7.10.3 Sub-grantee shall be required to meet all the performance elements described below to be considered as having met performance:

- a. 100% of youth enrolled each program year this Agreement is in effect that are either in a GED Program or a post-secondary training program on the CSBD ITA list must achieve a measurable skill gain during the program year each year that they remain in the program. Measureable skills gain is defined by USDOL and the State of Florida. This shall consist of attainment of the GED and/or passing a "GED READY" component or meeting the seat time and grades required for post-secondary training.
- b. Of the 30 youth program participants enrolled in Sub-grantee's program, a minimum of 15 youth or 50% of 30 youth must exit the program by June 30, of each year this program is effect.
- c. If any youth are enrolled in a GED or post-secondary training they must attain their GED or post secondary credential in the program year in which they exit.
- d. Of the 15 youth that must exit prior to June 30 each year 13 youth or 85% of the 15 youth shall enter the military, post-secondary education or be in unsubsidized employment at the time of their exit from the WIOA program and through the second (2nd) quarter after exit from the program so as to be considered as having met the "employment measure." If more than 15 youth exit in any program

year than 85% of the youth that exit shall enter the military, post-secondary education or be in unsubsidized employment at the time of their exit from the WIOA program and through the second (2nd) quarter after exit from the program so as to be considered as having met the “employment measure.”

- e. Youth placed into employment shall earn a minimum of \$10.00 an hour.
 - f. Of the 13 youth or if more than 13 youth exit the program prior to June 30, 2022, 85% of the youth that exit the program, or a minimum of 12 youth placed into employment, the military or post-secondary training of the youth, shall be retained in post-secondary education, employment or the military through the fourth (4th) quarter after their exit from the program.
- 7. All provisions of said Agreement, as amended by Amendment No. 1, which are not in conflict with this Amendment, shall continue to be enforced in accordance with the terms and conditions therein.
 - 8. This Amendment and all its attachments are made a part of said Agreement.
 - 9. The effective date of this Amendment shall be the date on which it has been signed by all the parties.

EXECUTION PAGE

IN WITNESS THEREOF, the parties hereto have made and executed this document on the respective dates under each signature: HELPING ABUSED, NEGLECTED, DISADVANTAGED YOUTH, INC through its Board (Board, Commission, Executive, as applicable), signing by and through its Chief Executive Officer (Title of Signatory) following executive (Board, Commission, Executive) action on the 16 day of June, 2021 and CareerSource Broward signing by and through its President/CEO, following Board Action on May 27, 2021

AS TO HELPING ABUSED, NEGLECTED, DISADVANTAGED YOUTH, INC:

ATTEST:

Maxine Brown-Webster

AJ Garnier

BY: Kirk Brown
(Signature)
PRINT: Kirk Brown
TITLE: CEO
DATE: 06/16/2021

AS TO CAREERSOURCE BROWARD:

ATTEST:

Amy Winer

Moya Brathwaite

BY: Carol Hylton
(Signature)
PRINT: CAROL HYLTON
TITLE: President/CEO
DATE: 06/21/2021

Approved as to form by the CareerSource Broward
Rochelle J. Daniels
General Counsel
2890 West Cypress Creek Road
Fort Lauderdale, FL 33309

BY: Rochelle Daniels
Rochelle J. Daniels
General Counsel

Note: Totals will automatically calculate when related cells are filled.

Line Item				TOTAL
Personnel				
Salaries *	\$ 107,400			\$ 107,400
Fringe Benefits	\$ 22,555			\$ 22,555
Mileage	\$ -			\$ -
Staff Incentives				\$ -
Total Personnel	\$ 129,955	\$ -	\$ -	\$ 129,955
Non Personnel				
Supplies	\$ -			\$ -
Bus Passes				\$ -
Incentives				\$ -
Teaching Aids				\$ -
Credential training				\$ -
Postage				\$ -
Telephone				\$ -
Maintenance				\$ -
Printing				\$ -
Equipment Rental				\$ -
Equipment Purchase				\$ -
Space Rental				\$ -
Insurance				\$ -
Utilities				\$ -
** Indirect Costs				\$ -
Audit				\$ -
Legal				\$ -
Accounting				\$ -
***Profit				\$ -
Background Screening	\$ 795			\$ 795
Subcontractor				\$ -
Total Non-Personnel	\$ 795	\$ -	\$ -	\$ 795
Total SERVICES	\$ 130,750	\$ -	\$ -	\$ 130,750

*** Note that all gray areas are read only and can not be changed.

**HANDY
Administration**

7/1/21 - 6/30/22

Note: Totals will automatically calculate when related cells are filled.

Line Item					TOTAL
Personnel					
Salaries *	\$ -				\$ -
Fringe Benefits	\$ -				\$ -
Mileage	\$ -				\$ -
Staff Incentives					
Total Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Non Personnel					
Supplies					\$ -
Materials					\$ -
Books	\$ -				\$ -
Teaching Aids	\$ -				\$ -
Credential training					\$ -
Postage	\$ -				\$ -
Telephone	\$ -				\$ -
Maintenance	\$ -				\$ -
Printing					\$ -
Equipment Rental	\$ -				\$ -
Equipment Purchase					\$ -
Space Rental	\$ -				\$ -
Insurance	\$ -				\$ -
Utilities	\$ -				\$ -
** Indirect Costs	\$ -				\$ -
Audit					\$ -
Legal	\$ -				\$ -
Accounting	\$ -				\$ -
***Profit	\$ -				\$ -
Background Screening	\$ -				\$ -
Subcontractor	\$ -				\$ -
Total Non-Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Total SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -

*** Note that all gray areas are read only and can not be changed.

**HANDY
Travel**

Itemize any items in your budget under the categories listed and provide cost breakdown.

Note: Items with 0 will automatically calculate when related cells are filled.

Cost Category*	Item	Quantity	Unit Cost	Total Cost**
EX: Distance Travelled (Per employee)	Pompano to Fort Lauderdale	8 miles	\$0.55 (Mileage rate)	\$3.56
400 miles per year x 2 staff				
				\$ -

* Must match categories on budget pages 1-3

** Must match totals on Budget Summary, Budget Page 3

**HANDY
Salaries**

July 1 , 2021 - June 30, 2022

List all positions included and the total amount of wages requested for each cost category. Add more lines if necessary. All allocations of salary across cost categories must be supported by matching job descriptions and a cost allocation plan.
 NOTE: Columns with 0 will be automatically calculated when other items are entered.

Job Title	Staff member (If known)	Annual Salary	Year 1	% of Salary to Admin Budget	\$ to Admin Budget*	% of Salary to Services Budget	\$ to Services Budget**	% of Salary from CareerSource Broward Programs	\$ from other CareerSource Broward Programs	% of Salary from Other Sources of Funding**	\$ to Other Sources of Funding***	Total % (Must total 100)	Total \$
EX: Case Manager	Jane Doe		\$ 26,000	10	\$ 2,600	50	\$ 13,000	10	\$ 2,600	30	\$ 7,800	100	\$ 26,000
TIL Job - Career Coach	Alfred Barr	\$ 45,000	\$ 45,000		\$ -	100.00%	\$ 45,000		\$ -		\$ -	100	\$ 45,000
TIL Job - Career Coach	Nadege Senat	\$ 45,000	\$ 45,000		\$ -	100.00%	\$ 45,000		\$ -		\$ -	100	\$ 45,000
Program Manager	Andree Garnier	\$ 60,000	\$ 60,000			29.00%	\$ 17,400			71.00%	\$ 42,600	100	\$ 60,000
					\$ -		\$ -						\$ -
					\$ -		\$ -						\$ -
			\$ -		\$ -		\$ -		\$ -				
					\$ -		\$ -						
					\$ -		\$ -						
								100.00%					
TOTALS		\$150,000			\$ -		\$ 107,400		\$ -		\$ -		\$ 150,000

*Total must match the total salaries on Administration Budget (Budget Sheet #1)
 **Total must match the total salaries on Services Budget (Budget Sheet #2)
 ***Include all non-CareerSource Broward Funds

**HANDY
Fringe**

Enter fringe benefits for all positions listed on Budget page 4. Add more lines if necessary.
NOTE: Columns with 0 will be automatically calculated when other items are entered.

Job Title	Staff member (If known)	Annual Salary	Year 1	Total Fringes	% of Fringes compared to Salary	% of Fringes to Admin Budget	\$ for fringes to Admin Budget*	% of Fringes to Services Budget	\$ to for Fringes Services Budget**	% of Fringes from other CareerSource Broward Programs	\$ for Fringes from other CareerSource Broward Programs	% of Fringes from Other Sources of Funding **	\$ for Fringes from Other Sources ***	Total % (Must total 100)	Total \$
EX: Case Manager	Jane Doe		\$ 26,000	\$ 4,680	18%	10	\$ 468	50	\$ 2,340	10	\$ 468	30	\$ 1,404	100	\$ 4,680
TIL Job - Career Coach	Alfred Barr	\$ 45,000	\$ 45,000	\$ 9,450	21.00%	0.00%	\$ -	100.00%	\$ 9,450	0.00%	\$ -	0.00%	\$ -	100.00%	\$ 9,450
TIL Job - Career Coach	Nadege Senat	\$ 45,000	\$ 45,000	\$ 9,450	21.00%	0.00%	\$ -	100.00%	\$ 9,450	0.00%	\$ -	0.00%	\$ -	100.00%	\$ 9,450
TIL Job - Program Manager	Andree Garnier	\$ 60,000	\$ 60,000	\$ 12,600	21.00%	0.00%		29.00%	\$ 3,655	0.00%	\$ -	71.00%	\$ 8,946	100.00%	\$ 12,601
				\$ -					\$ -	0.00%	\$ -		\$ -	100.00%	\$ -
				\$ -					\$ -	0.00%	\$ -		\$ -		\$ -
TOTALS							\$ -		\$ 22,555		\$ -		\$ 8,946		\$ 31,501

*Total must match the total fringes on Administration Budget (Budget Sheet #1) FICA	7.65% OF SALARIES	N. Senat	A. Barr	A Garnier	
**Total must match the total fringes on Serives Budget (Budget Sheet #2)	Health/Dental - ER portion	3,443	3,443	1,148	
***Include all non-WorkForce One Funds	SUTA	4,835	4,835	1,209	
	Workers Com. Ins	378	378	95	
	Life Insurance	1,035	1,035	345	
	Short Term Disability	105	110	32	
		168	160	42	
		9,964	9,961	2,870	22,796

Calaculation based on current Cost @ May 2021

HANDY
Non-Personnel Admin

7/1/21 - 6/30/22

Itemize any items in your budget under the categories listed and provide cost breakdown.
Note: Items with 0 will automatically calculate when related cells are filled.

Cost Category*	Item	Quantity	Unit Cost	Total Cost**
EX: Supplies	Paper	50	\$25	\$1,250
HANDY:				
Space Rental for program				
Insurance				
Back ground Screening	Background Screening - 15 Youth @ 53 per Youth	15	53.00	\$ 795
				\$ 795

* Must match categories on budget pages 1-3
 ** Must match totals on Budget Summary, Budget Page 3

Line Item	Annual Expense	Administration	Services
Personnel			
Salaries *	\$ 107,400	\$ -	\$ 107,400
Fringe Benefits	\$ 22,555	\$ -	\$ 22,555
Mileage	\$ -		\$ -
Staff Incentives	\$ -		\$ -
Total Personnel	\$ 129,955	\$ -	\$ 129,955
Non Personnel			
Supplies	\$ -		\$ -
Bus Passes			
Incentives			
Teaching Aids			
Credential training			
Postage			
Telephone/Internet/Fax			
Maintenance			
Printing			
Equipment Rental			
Equipment Purchase			
Space Rental			
Insurance			
Utilities			
** Indirect Costs			
Audit			
Legal			
Accounting			
***Profit			
Background Screening	\$ 795		\$ 795
Subcontractor			
Total Non- Personnel	\$ 795	\$ -	\$ 795
GRAND TOTAL	\$ 130,750	\$ -	\$ 130,750

SIGNATURE CERTIFICATE




REFERENCE NUMBER

D1474BF5-B169-47C3-BAC6-289C14B7BD7B

TRANSACTION DETAILS	DOCUMENT DETAILS
<p>Reference Number D1474BF5-B169-47C3-BAC6-289C14B7BD7B</p> <p>Transaction Type Signature Request</p> <p>Sent At 06/15/2021 16:25 EDT</p> <p>Executed At 06/21/2021 12:04 EDT</p> <p>Identity Method email</p> <p>Distribution Method email</p> <p>Signed Checksum 0dddb129fa980e5a91f6d953f6e0fb53ee03ec90ce4988ab078a65ad29b585d02</p> <p>Signer Sequencing Enabled</p> <p>Document Passcode Disabled</p>	<p>Document Name Rd-Handy- Amendment 2 To Agreement N0 2019-2020-Cr-Wioa-Osy-54000 2021-2022 With Exhibit A</p> <p>Filename rd-handy- amendment_2_to_agreement_n0_2019-2020-cr-wioa-osy-54000_2021-2022_with_exhibit_a.pdf</p> <p>Pages 14 pages</p> <p>Content Type application/pdf</p> <p>File Size 1.5 MB</p> <p>Original Checksum 6d5bd3b0081ab627eb828b90c004557721a6911f0f88004fac3768ad5ddf3f61</p>

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
<p>Name Andree Garnier</p> <p>Email agarnier@handyinc.org</p> <p>Signer Sequence 2</p> <p>Components 1</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum 6a81e0a47b664e65b943ae8282f6557c7086395949eb27a33ab8cf18c6eb2258</p> <p>IP Address 96.64.174.145</p> <p>Device Chrome via Windows</p> <p>Typed Signature </p> <p>Signature Reference ID EBF49653</p>	<p>Viewed At 06/21/2021 12:02 EDT</p> <p>Identity Authenticated At 06/21/2021 12:04 EDT</p> <p>Signed At 06/21/2021 12:04 EDT</p>
<p>Name Maxine Brown Webster</p> <p>Email mbrown@handyinc.org</p> <p>Signer Sequence 1</p> <p>Components 1</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum f9c2b8bfa88911d8bc2cd68159f9afc8620451eba27eaf09dd136df0bcdcf15</p> <p>IP Address 73.125.212.46</p> <p>Device Firefox via Windows</p> <p>Typed Signature </p> <p>Signature Reference ID 838C6C0C</p>	<p>Viewed At 06/17/2021 20:19 EDT</p> <p>Identity Authenticated At 06/17/2021 20:21 EDT</p> <p>Signed At 06/17/2021 20:21 EDT</p>
<p>Name Kirk Brown</p> <p>Email</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum</p>	<p>Viewed At 06/16/2021 08:26 EDT</p> <p>Identity Authenticated At</p>

kbrown@handyinc.org

112d13d9eb25b1823a31ec90703f12dc6a6499ea8b4c5ddcd2abe7a041a638df

06/16/2021 15:48 EDT

Signer Sequence

0

IP Address

96.64.174.145

Signed At

06/16/2021 15:48 EDT

Components

9

Device

Chrome via Windows

Drawn Signature



Signature Reference ID

FC8D6C2C

Signature Biometric Count

149

AUDITS

TIMESTAMP	AUDIT
06/15/2021 16:25 EDT	Moya Brathwaite (mbrathwaite@careersourcebroward.com) created document 'rd-hand-_amendment_2_to_agreement_n0_2019-2020-cr-wioa-osy-54000_2021-2022_with_exhibit_a.pdf' on Chrome via Windows from 67.23.70.69.
06/15/2021 16:25 EDT	Kirk Brown (kbrown@handyinc.org) was emailed a link to sign.
06/15/2021 17:18 EDT	Kirk Brown (kbrown@handyinc.org) viewed the document on Chrome via Windows from 96.64.174.145.
06/16/2021 08:26 EDT	Kirk Brown (kbrown@handyinc.org) viewed the document on Chrome via Windows from 96.64.174.145.
06/16/2021 15:48 EDT	Kirk Brown (kbrown@handyinc.org) authenticated via email on Chrome via Windows from 96.64.174.145.
06/16/2021 15:48 EDT	Kirk Brown (kbrown@handyinc.org) signed the document on Chrome via Windows from 96.64.174.145.
06/16/2021 15:48 EDT	Maxine Brown Webster (mbrown@handyinc.org) was emailed a link to sign.
06/17/2021 16:13 EDT	Maxine Brown Webster (mbrown@handyinc.org) was emailed a reminder.
06/17/2021 20:19 EDT	Maxine Brown Webster (mbrown@handyinc.org) viewed the document on Firefox via Windows from 73.125.212.46.
06/17/2021 20:19 EDT	Maxine Brown Webster (mbrown@handyinc.org) viewed the document on Firefox via Windows from 73.125.212.46.
06/17/2021 20:21 EDT	Maxine Brown Webster (mbrown@handyinc.org) authenticated via email on Firefox via Windows from 73.125.212.46.
06/17/2021 20:21 EDT	Maxine Brown Webster (mbrown@handyinc.org) signed the document on Firefox via Windows from 73.125.212.46.
06/17/2021 20:21 EDT	Andree Garnier (agarnier@handyinc.org) was emailed a link to sign.
06/21/2021 11:28 EDT	Andree Garnier (agarnier@handyinc.org) was emailed a reminder.
06/21/2021 12:02 EDT	Andree Garnier (agarnier@handyinc.org) viewed the document on Chrome via Windows from 96.64.174.145.
06/21/2021 12:04 EDT	Andree Garnier (agarnier@handyinc.org) authenticated via email on Chrome via Windows from 96.64.174.145.
06/21/2021 12:04 EDT	Andree Garnier (agarnier@handyinc.org) signed the document on Chrome via Windows from 96.64.174.145.

SIGNATURE CERTIFICATE


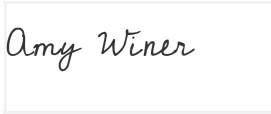


REFERENCE NUMBER

4DA9ADFA-499F-4760-9ABE-266603ADB976

TRANSACTION DETAILS	DOCUMENT DETAILS
<p>Reference Number 4DA9ADFA-499F-4760-9ABE-266603ADB976</p> <p>Transaction Type Signature Request</p> <p>Sent At 06/21/2021 12:28 EDT</p> <p>Executed At 06/21/2021 15:49 EDT</p> <p>Identity Method email</p> <p>Distribution Method email</p> <p>Signed Checksum 315aa1a3e36a538fc4acb45b2a639285d3cb5f3f280556e320d5a074055914b1</p> <p>Signer Sequencing Enabled</p> <p>Document Passcode Disabled</p>	<p>Document Name Partially Executed-Handy- Amendment 2 To Agreement NO 2019-2020-Cr-Wioa-Osy-54000 2021-2022 With Exhibit A</p> <p>Filename partially_executed-handy- amendment_2_to_agreement_n0_2019-2020-cr-wioa-osy-54000_2021-2022_with_exhibit_a.pdf</p> <p>Pages 16 pages</p> <p>Content Type application/pdf</p> <p>File Size 527 KB</p> <p>Original Checksum 01b5d390bf6d4ab0e82c23fff74f6bdcdb7c876cfb531e58d70dee0c4c8c8e13</p>

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
<p>Name Moya Brathwaite</p> <p>Email mbrathwaite@careersourcebroward.com</p> <p>Signer Sequence 2</p> <p>Components 1</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum 4c321c5380c9c2f0a62d61da6fed2b1cbc957750317f0aff34dfc861ed246ee8</p> <p>IP Address 67.23.70.69</p> <p>Device Internet Explorer via Windows</p> <p>Typed Signature</p> <div style="border: 1px solid black; padding: 5px; text-align: center;">  </div> <p>Signature Reference ID 0EBF2896</p>	<p>Viewed At 06/21/2021 15:47 EDT</p> <p>Identity Authenticated At 06/21/2021 15:49 EDT</p> <p>Signed At 06/21/2021 15:49 EDT</p>
<p>Name Amy Winer</p> <p>Email awiner@careersourcebroward.com</p> <p>Signer Sequence 1</p> <p>Components 1</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum 97698b8eb60e766523c77e96faecd63cbb2c1613b3d263e8d56c1b4702b82cf1</p> <p>IP Address 67.23.70.69</p> <p>Device Chrome via Windows</p> <p>Typed Signature</p> <div style="border: 1px solid black; padding: 5px; text-align: center;">  </div> <p>Signature Reference ID 8D9CC678</p>	<p>Viewed At 06/21/2021 12:59 EDT</p> <p>Identity Authenticated At 06/21/2021 13:00 EDT</p> <p>Signed At 06/21/2021 13:00 EDT</p>
<p>Name Carol Hylton</p> <p>Email</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum</p>	<p>Viewed At 06/21/2021 12:31 EDT</p> <p>Identity Authenticated At</p>

chylton@careersourcebroward.com

bb354656e54bf91ea0c885370ddc5e7b4b0b45e078fb4538776ec2356f7f09d6

06/21/2021 12:32 EDT

Signer Sequence

0

IP Address

67.23.70.69

Signed At

06/21/2021 12:32 EDT


Components

2

Device

Chrome via Windows

Typed Signature



Signature Reference ID

986F8C53

AUDITS

TIMESTAMP	AUDIT
06/21/2021 12:28 EDT	Moya Brathwaite (mbrathwaite@careersourcebroward.com) created document 'partially_executed-handly_amendment_2_to_agreement_n0_2019-2020-cr-wioa-osy-54000_2021-2022_with_exhibit_a.pdf' on Chrome via Windows from 67.23.70.69.
06/21/2021 12:28 EDT	Carol Hylton (chylton@careersourcebroward.com) was emailed a link to sign.
06/21/2021 12:31 EDT	Carol Hylton (chylton@careersourcebroward.com) viewed the document on Chrome via Windows from 67.23.70.69.
06/21/2021 12:31 EDT	Carol Hylton (chylton@careersourcebroward.com) viewed the document on Chrome via Windows from 67.23.70.69.
06/21/2021 12:32 EDT	Carol Hylton (chylton@careersourcebroward.com) authenticated via email on Chrome via Windows from 67.23.70.69.
06/21/2021 12:32 EDT	Amy Winer (awiner@careersourcebroward.com) was emailed a link to sign.
06/21/2021 12:32 EDT	Carol Hylton (chylton@careersourcebroward.com) signed the document on Chrome via Windows from 67.23.70.69.
06/21/2021 12:59 EDT	Amy Winer (awiner@careersourcebroward.com) viewed the document on Chrome via Windows from 67.23.70.69.
06/21/2021 13:00 EDT	Amy Winer (awiner@careersourcebroward.com) authenticated via email on Chrome via Windows from 67.23.70.69.
06/21/2021 13:00 EDT	Amy Winer (awiner@careersourcebroward.com) signed the document on Chrome via Windows from 67.23.70.69.
06/21/2021 13:00 EDT	Moya Brathwaite (mbrathwaite@careersourcebroward.com) was emailed a link to sign.
06/21/2021 15:47 EDT	Moya Brathwaite (mbrathwaite@careersourcebroward.com) viewed the document on Internet Explorer via Windows from 67.23.70.69.
06/21/2021 15:49 EDT	Moya Brathwaite (mbrathwaite@careersourcebroward.com) authenticated via email on Internet Explorer via Windows from 67.23.70.69.
06/21/2021 15:49 EDT	Moya Brathwaite (mbrathwaite@careersourcebroward.com) signed the document on Internet Explorer via Windows from 67.23.70.69.

SIGNATURE CERTIFICATE




REFERENCE NUMBER

4BBF16BC-146A-4317-9B02-EF69A962E11C

TRANSACTION DETAILS	DOCUMENT DETAILS
<p>Reference Number 4BBF16BC-146A-4317-9B02-EF69A962E11C</p> <p>Transaction Type Signature Request</p> <p>Sent At 06/25/2021 09:41 EDT</p> <p>Executed At 06/25/2021 11:54 EDT</p> <p>Identity Method email</p> <p>Distribution Method email</p> <p>Signed Checksum a29c385b2bd27148fa3e88a9d04763859d7b2924c1a95ac97d55e167c1c21632</p> <p>Signer Sequencing Disabled</p> <p>Document Passcode Disabled</p>	<p>Document Name Executed-Handy- Amendment 2 To Agreement N0 2019-2020-Cr-Wioa-Osy-54000 2021-2022 With Exhibit A</p> <p>Filename executed-handy- amendment_2_to_agreement_n0_2019-2020-cr-wioa-osy-54000_2021-2022_with_exhibit_a.pdf</p> <p>Pages 18 pages</p> <p>Content Type application/pdf</p> <p>File Size 632 KB</p> <p>Original Checksum da34bd5ccc31ad7657e721e7af72df0aed2a4ba5707d273fbf61db02291200af</p>

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
<p>Name Rochelle Daniels</p> <p>Email rdaniels@careersourcebroward.com</p> <p>Components 1</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum cb28277e4eb7f25da5d6685803879148987d65b5e1908901c9d333ca31a9b2e9</p> <p>IP Address 67.23.70.69</p> <p>Device Chrome via Windows</p> <p>Typed Signature </p> <p>Signature Reference ID 176E3380</p>	<p>Viewed At 06/25/2021 11:54 EDT</p> <p>Identity Authenticated At 06/25/2021 11:54 EDT</p> <p>Signed At 06/25/2021 11:54 EDT</p>

AUDITS

TIMESTAMP	AUDIT
06/25/2021 09:41 EDT	Moya Brathwaite (mbrathwaite@careersourcebroward.com) created document 'executed-handy-amendment_2_to_agreement_n0_2019-2020-cr-wioa-osy-54000_2021-2022_with_exhibit_a.pdf' on Chrome via Windows from 67.23.70.69.
06/25/2021 09:41 EDT	Rochelle Daniels (rdaniels@careersourcebroward.com) was emailed a link to sign.
06/25/2021 11:54 EDT	Rochelle Daniels (rdaniels@careersourcebroward.com) viewed the document on Chrome via Windows from 67.23.70.69.
06/25/2021 11:54 EDT	Rochelle Daniels (rdaniels@careersourcebroward.com) authenticated via email on Chrome via Windows from 67.23.70.69.
06/25/2021 11:54 EDT	Rochelle Daniels (rdaniels@careersourcebroward.com) signed the document on Chrome via Windows from 67.23.70.69.