



Tim Ryan  
Commissioner  
Board of County Commissioners  
Chair  
CareerSource Broward  
Council of Elected Officials

Josh Levy  
Mayor, City of Hollywood  
Vice Chair  
CareerSource Broward  
Council of Elected Officials

Dean Trantalis  
Mayor, City of Fort Lauderdale  
Chair Pro Tem  
CareerSource Broward  
Council of Elected Officials

Frank Ortis  
Mayor, City of Pembroke Pines  
Chair  
Broward Workforce  
Development Board, Inc.

Mason C. Jackson  
President/CEO  
CareerSource Broward

June 11, 2019

Dr. Mildred G. Coyne  
Broward College  
111 East Las Olas Boulevard  
Fort Lauderdale, FL 33301

Re: Amendment No. Five to  
Agreement No. 2015-2016-CR-WIOA-OSY-2610

Dear Dr. Coyne:

Enclosed please find a fully-executed copy of the above referenced agreement signed by the CSBD President/CEO.

Sincerely yours,

Rochelle Daniels  
General Counsel

RJD/kar

Enclosure

CareerSource Broward  
Administrative Office  
2610 West Oakland Park Boulevard  
Oakland Park, FL 33311  
P: 954.202.3830 | F: 954.497.1588

**AMENDMENT NO. FIVE**

**TO**

**AGREEMENT NO. 2015-2016-CR-WIOA-OSY-2610**

**(PROGRAM YEAR 2018-2019)**

**BETWEEN**

**CAREERSOURCE BROWARD**

**AND**

**BROWARD COLLEGE**

**(SUBRECIPIENT)**

**THIS IS NOT AN AGREEMENT FOR RESEARCH AND DEVELOPMENT**

<b>DUNS #</b>	<b>0760232250000</b>
<b>FEDERAL AWARD IDENTIFICATION (FAIN) #</b>	<b>AA-26773-15-55-A-12</b>
<b>FEDERAL AWARD DATE</b>	<b>4/1/2018</b>
<b>TOTAL FEDERAL AWARD</b>	<b>\$3,168,401.00</b>
<b>FEDERAL AWARDDING AGENCY</b>	<b>US Department of Labor</b>
<b>CFDA #</b>	<b>17.259</b>
<b>PASS THROUGH AGENCY</b>	<b>DEPARTMENT OF ECONOMIC OPPORTUNITY</b>
<b>CONTRACTING OFFICER</b>	<b>Mason Jackson</b>

**And**

<b>DUNS #</b>	<b>0772836950000</b>
<b>FEDERAL AWARD IDENTIFICATION (FAIN) #</b>	<b>ED16HDQ0200018</b>
<b>FEDERAL AWARD DATE</b>	<b>03/01/2016 - 02/28/2019</b>
<b>TOTAL FEDERAL AWARD</b>	<b>\$499,999.00</b>
<b>FEDERAL AWARDDING AGENCY</b>	<b>US Department of Commerce</b>
<b>CFDA #</b>	<b>11.020</b>
<b>PASS THROUGH AGENCY</b>	<b>CareerSource Broward</b>
<b>CONTRACTING OFFICER</b>	<b>Mason Jackson</b>



**AMENDMENT NO. FIVE TO AGREEMENT NO. 2015-2016-CR-WIOA-OSY-2610**

**(PROGRAM YEAR 2018-2019)**

**BETWEEN**

**CAREERSOURCE BROWARD**

**AND**

**DISTRICT BOARD OF TRUSTEES OF BROWARD COLLEGE, FLORIDA**

**THIS IS A SUBRECIPIENT AGREEMENT THIS IS NOT A RESEARCH AND DEVELOPMENT CONTRACT**

**THIS IS AMENDMENT NUMBER FIVE TO AGREEMENT NO. 2015-2016-CR-WIOA-OSY-2610, entered into the 1st day of March, 2016 by and between CareerSource Broward hereinafter referred to as CSBD, the administrative entity and fiscal agent for the CareerSource Broward Council of Elected Officials and the Broward Workforce Development Board, Inc. having its principal office at 2890 West Cypress Creek Road, Fort Lauderdale, Florida 33309, and The District Board of Trustees of Broward College, Florida, hereinafter referred to as Contractor, existing under and by virtue of the laws of the State of Florida as a body politic, having its principal office at 111 East Las Olas Boulevard, Fort Lauderdale, FL 33301, to begin on the date this Amendment is executed by the parties.**

**WITNESSETH THAT:**

**WHEREAS, CSBD and Contractor entered into an Agreement effective March 1, 2016 for an Out of School Youth Program under the Workforce Innovation and Opportunity Act of 2014 PL 113-128 (WIOA 29 U.S.C. Sec. 3101, et. seq.); and,**

**WHEREAS, the CSBD governing boards approved the renewal of the WIOA Out of School Youth program at their meeting held on, May 24, 2018 for an additional period and approved the funds necessary to continue the program through June 30, 2019; and**

**WHEREAS, Contractor is requesting and the CSBD governing boards have approved an increase of five thousand dollars (\$5,000.00) to the total amount of their contract, at their meeting held on February 28, 2019, to cover the cost of the background screening of the youth enrolled in the Out of School Youth Program;**

**NOW THEREFORE, in consideration of the premises and the mutual covenants and obligations herein contained, and subject to the terms and conditions hereinafter stated, the parties agree to amend Contractor's Agreement No. 2015-2016-CR-WIOA-OSY-2610 as follows:**



1. Article 3, Fiscal Management, is amended by replacing the stricken language of section 3.2.1, a. with the underscored paragraph and section numbered 3.2.1., a. below:

3.2 Compensation

3.2.1 Total Compensation

- a. ~~The funds allocated for the WIOA Out of School Youth program to be operated under this Agreement shall be for the period of July 1, 2018- June 30, 2019 shall be Four Hundred Thirty Five Thousand Dollars and zero cents (\$435,000.00). Funds shall be spent in accordance with the budget attached hereto as Exhibit B.~~
  - a. The funds allocated for the WIOA Out of School Youth program to be operated under this Agreement shall be for the period of July 1, 2018- June 30, 2019 shall be Four Hundred Forty Thousand Dollars and zero cents (\$440,000.00). Funds shall be spent in accordance with the budget attached to this Amendment as Exhibit A.
2. Article 4, Notice is amended at section 4.8, paragraph 4.8.1 to update the contact address as follows:

4. Notice

4.8.1 Notice to CSBD

All notices required to be given to CSBD under this Agreement shall be sufficient when hand delivered or mailed to CSBD at its office at 2890 West Cypress Creek Road, Fort Lauderdale, FL. 33309 addressed to the CSBD President/CEO with a copy to be forwarded to the Senior Vice President of Operations.



EXECUTION PAGE

IN WITNESS THEREOF, the parties hereto have made and executed this document on the respective dates under each signature: The DISTRICT BOARD OF TRUSTEES OF BROWARD COLLEGE, FLORIDA through its Board (Board, Commission, Executive, as applicable), signing by and through its Executive Director, Workforce Education and Economic Development (Title of Signatory) following \_\_\_\_\_ (Board, Commission, Executive) action on the \_\_\_\_ day of \_\_\_\_\_, 2018 and CAREERSOURCE BROWARD signing by and through its President/CEO, following Board Action on the 28<sup>th</sup> day of February, 2019.

AS TO: THE DISTRICT BOARD OF TRUSTEES OF BROWARD COLLEGE, FLORIDA

WITNESSED BY:

DocuSigned by:  
Marisol Cortes L.S.  
Elizbeth Beavin L.S.

DocuSigned by:  
Mildred Coyne  
DCAASBDE1B7E441...  
BY: \_\_\_\_\_  
TITLE: Executive Director, Workforce Ed  
DATE: 4/22/2019

AS TO CAREERSOURCE BROWARD:

WITNESSED BY:

[Signature] L.S.  
Kathleen Bedford L.S.

BY: [Signature]  
(Signature  
MASON C. JACKSON  
TITLE: PRESIDENT/CEO  
DATE: 6/10/19

Approved, as to form by the CareerSource Broward  
General Counsel  
2890 W. Cypress Creek Road.  
Fort Lauderdale, FL 33309

BY: \_\_\_\_\_  
Rochelle J. Daniels  
General Counsel



Broward College  
 BUDGET - EXHIBIT A  
 Administration

2018 - 2019

Reminder: Administration is limited to 5%

Note: Totals will automatically calculate when related cells are filled.

Line Item				TOTAL
<b>Personnel</b>				
Salaries	\$	12,357		12,357
Fringe Benefits	\$	4,883		4,883
Mileage	\$	-	\$ -	\$ -
<b>Total Personnel</b>	\$	17,240	\$ -	\$ 17,240
<b>Non Personnel</b>				
Supplies	\$	-	\$ -	-
Materials	\$	-	\$ -	-
Books	\$	-	\$ -	-
Teaching Aids	\$	-	\$ -	-
Credential Training	\$	-	\$ -	-
Passage	\$	-	\$ -	-
Telephone	\$	-	\$ -	-
Maintenance	\$	-	\$ -	-
Printing	\$	-	\$ -	-
Equipment Rental	\$	-	\$ -	-
Equipment Purchase	\$	-	\$ -	-
Space Rental	\$	-	\$ -	-
Insurance	\$	-	\$ -	-
Utilities	\$	-	\$ -	-
Indirect Costs			\$ -	-
Sub	\$	-	\$ -	-
Legal	\$	-	\$ -	-
Accounting	\$	-	\$ -	-
Profit	\$	-	\$ -	-
Background Screening	\$	-	\$ -	-
Subcontractor	\$	-	\$ -	-
<b>Total Non Personnel</b>	\$	-	\$ -	\$ -
<b>Total ADMINISTRATION</b>	\$	17,240	\$ -	\$ 17,240

\*Must be explained in detail.

\*\* Must have an approved indirect cost rate plan all other overhead must be itemized.

\*\*\*Profit - For for-profits only. Profit is limited to 7.5%.

\*\*\* Note that all gray areas are read only and can not be changed.

Broward College  
 BUDGET - EXHIBIT A  
 Services

2018 - 2019

Note: Totals will automatically calculate when related cells are filled.

Line Item				TOTAL
<b>Personnel</b>				
Salaries	\$	304,685		304,685
fringe Benefits	\$	103,910		103,910
Mileage	\$	1,500		1,500
<b>Total Personnel</b>	\$	410,095	\$	410,095
<b>Non Personnel</b>				
Supplies				
Materials				
Postage	\$	-		
Printing	\$	-		
Credential Training				
Books	\$	-		
Telephone	\$	-		
Maintenance	\$	-		
Printing				
Equipment Rental	\$	-		
Equipment Purchase				
Sparks (ADA)	\$	-		
Insurance	\$	-		
Utilities	\$	-		
Indirect Costs	\$	-		
Audit	\$	-		
Legal	\$	-		
Accounting	\$	-		
Travel	\$	-		
Depreciated Software	\$	5,000		5,000
Subcontractor	\$	-		
<b>Total Non Personnel</b>	\$	5,000	\$	5,000
<b>Total SERVICES</b>	\$	415,095	\$	415,095

\*\*\* Note that all gray areas are read only and can not be changed.

2018 - 2019

Broward College  
PERSONNEL DETAILS  
Salaries

Use all positions included and the total amount of wages requested for each cost category. Add more lines if necessary. All allocations of salary across cost categories must be supported by matching job descriptions and a cost allocation plan.  
NOTE: Columns with 0 will be automatically calculated when other items are entered

Job Title	Staff member (if known)	Annual Salary	Year 3 (12 months)	% of Salary to Admin Budget	\$ to Admin Budget*	% of Salary to Services Budget	\$ to Services Budget	% of Salary from CareerSource Programs	\$ from CareerSource Programs	% of Salary from Other Sources of Funding**	\$ to Other Sources of Funding***	Total % (Must total 100)	Total \$
Director	Ollius Barson	\$75,766.74	\$75,766.74	0.00%	-	100.00%	75,766.74	100.00%	75,766.74	0.00%	-	100%	\$ 75,766.74
Admin	John Blackwood	\$41,189.86	\$41,189.86	30.00%	12,356.86	70.00%	28,832.20	100.00%	41,189.86	0.00%	-	100%	\$ 41,189.86
Success Coach	Britney Blackwell	\$52,403.13	\$52,403.13	0.00%	-	100.00%	52,403.13	100.00%	52,403.13	0.00%	-	100%	\$ 52,403.13
Success Coach	Jenny Salvey	\$52,403.13	\$52,403.13	0.00%	-	100.00%	52,403.13	100.00%	52,403.13	0.00%	-	100%	\$ 52,403.13
Success Coach	Erin McWhite	\$53,356.87	\$53,356.87	0.00%	-	100.00%	53,356.87	100.00%	53,356.87	0.00%	-	100%	\$ 53,356.87
Employment Specialist	Darrell Young	\$41,922.50	\$41,922.50	0.00%	-	100.00%	41,922.50	100.00%	41,922.50	0.00%	-	100%	\$ 41,922.50
TOTALS													

\*Total must match the total salaries on Administration Budget (Budget Sheet #1)

\*\*Total must match the total salaries on Ser

\*\*\*Include all non-CareerSource Broward Funds





Itemize any items in your budget under the categories listed and provide cost breakdown.  
 Note: Items with 0 will automatically calculate when related cells are filled.

Cost Category*	Item	Quantity	Unit Cost	Total Cost**
EX - Distance Traveled (Per Employee)	From home to school and back travel from campus to campus and from campus to work/business and from campus to CareerSource Broward - 3,093 x .465 state mileage rate (Broward College policy)	3093	\$ 0.465	\$ 1,438
In-county travel				\$ -
				\$ -

\* Must match categories on budget pages 1-3  
 \*\* Must match totals on Budget Summary, Budget Page 3



2018 - 2019

Broward College  
BUDGET - EXHIBT A  
Summary

Line Item	Annual Expense	Administration	Services
Personnel			
Salaries *	\$ 317,041	\$ 12,357	\$ 304,685
Fringe Benefits	\$ 108,793	\$ 4,883	\$ 103,910
Mileage	\$ 1,500	-	\$ 1,500
<b>Total Personnel</b>	<b>\$ 427,334</b>	<b>\$ 17,240</b>	<b>\$ 410,094</b>
Non Personnel			
Supplies	\$ 995		\$ 995
Materials			
Books			
Teaching Aids			
Credential training			
Postage			
Telephone			
Maintenance			
Printing			
Equipment Rental	\$ 750		\$ 750
Equipment Purchase			
Space Rental			
Insurance			
Utilities			
** Indirect Costs (1.36%)	\$ 5,921	\$ 5,921	
Audit			
Legal			
Accounting			
***Profit			
Background Screening	\$ 5,000		
Subcontractor			
<b>Total Non- Personnel</b>	<b>\$ 12,666</b>	<b>\$ 5,921</b>	<b>\$ 1,745</b>
<b>GRAND TOTAL</b>	<b>\$ 440,000</b>	<b>\$ 23,161</b>	<b>\$ 411,839</b>

99%

5%

94%