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General Agreement for Language Services

INTERPRETATION/TRANSLATION SERVICES

THIS AGREEMENT, is entered into by and between IU, LLC dba Accessible Communication for the Deaf, Inc. (hereinafter “ACD”), a Florida corporation with offices at 10244 NW 47th Street, Sunrise, FL 33351, and **CareerSource Broward**, (hereinafter “Client”), with offices at **2890 West Cypress Creek Road, Ft. Lauderdale, FL. 33309.**

WHEREAS, Client wishes to engage the services of ACD to provide sign language interpretation/transliteration, on-site verbal interpretation, written document translation, video remote interpretation, telephone interpretation for Client, and special occasion simultaneous interpretation; and

WHEREAS, Client has agreed to accept such engagement on the terms and conditions set out herein;

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

1. TERM

The term of this Agreement shall be for the period commencing on **November 1, 2023**, and ending on **October 31, 2025**. This term may be extended upon mutual written agreement between the parties hereto.

2. AMENDMENT

This Agreement may only be amended by formal written amendment to this Agreement and signed by both parties.

3. SCOPE OF SERVICE

Upon request, ACD agrees to provide all language services for Client, and Client’s consumers/patients/customers who use sign language. Services are to be provided on an as-needed basis and are subject to interpreter availability.



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translation



transportation



sign language

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4. FEE SCHEDULE

On-Site American Sign Language Interpretation

Assignment	Days	Time frame	Hourly Rates	Minimums
Regular	M-F	8:00 am – 5:00 pm	\$75.00	2 hour minimum, 2 interpreters required for appointments over 2 hours
Regular	Sat & Sun	8:00 am – 5:00 pm	\$75.00	2 hour minimum, 2 interpreters required for appointments over 2 hours
Emergency (less than 24 hours in advance, or hours outside the Regular hours)	All Days	All Times	\$75.00	2 hour minimum, 2 interpreters required for appointments over 2 hours

On-Site Spanish Interpretation

Assignment	Days	Time frame	Hourly Rates	Minimums
Regular And Emergency	All Days	All Times	\$75.00	2 hour minimum, 2 interpreters required for appointments over 2 hours

On-Site Foreign Language Interpretation (All Other Languages)

Assignment	Days	Time frame	Hourly Rates	Minimums
Regular And Emergency	All Days	All Times	\$75.00	2 hour minimum, 2 interpreters required for appointments over 2 hours

Video Remote Interpreting

Language	Rates per Minute	Minimum
ASL And All Available Languages	\$1.25	None

Document Translation

Language	Rates per Word	In-Design Formatting	Minimums
Spanish	\$0.15	No Charge	None
All Others	\$0.15	No Charge	None

Telephone Interpretation

Language	Rates per Minute	Minimums
Spanish	\$0.90	No minimum
All Others	\$0.90	No minimum



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Special Occasion Pricing

Special occasions may include conferences, trainings, meetings, or anytime when it is necessary to provide verbal interpretation for a large number of people.

Assignment	Hourly Rates	Minimums
Simultaneous Interpretation - Spanish	\$115.00/hour	4 hour minimum, at least two interpreters required
Simultaneous Interpretation - All Other Languages	\$145/hour	4 hour minimum, at least two interpreters required
Necessary Equipment*	TBD*	TBD*

*Equipment may include such items as booths, headsets, receivers, microphones, projectors, etc. Such needs and fees are determined on a case by case basis.

5. REQUESTS FOR SERVICES

- (a) Recommendation regarding requests: ACD strongly recommends that Client place all requests for services a minimum of one week in advance. Requesting services in advance increases the likelihood of finding an available interpreter.
- (b) Requesting services during business hours/after hours: When requesting services by phone Monday through Friday from 8:00a.m. – 5:00p.m., please call the ACD office to place your request. If you are requesting services outside of regular business hours, please use the ACD emergency number (954) 347-5749.
- (c) Options to place a request: When requesting services **more than two full business days in advance**, Client may request interpreting services by phone, fax, e-mail, or online through the ACD Website. *Services requested via fax or e-mail must be sent using the ACD Fax Request Form, or the ACD E-mail Request Form.*
- (d) Additional Information: ACD shall request any additional assignment-related information deemed necessary by ACD to provide the best possible quality services.
- (e) Requesting services less than two full business days in advance: If you are requesting services less than two (2) full business days in advance, you **must call the ACD office to confirm that your request has been received.**
- (f) Requesting sufficient time: When placing a request for services, be sure to schedule sufficient time for your event, to ensure that services will be provided throughout.



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- (g) Accommodating extensions: In the event services are needed beyond the original time requested, ACD will make every effort to accommodate the request. However, ACD cannot guarantee the availability of the interpreter beyond the time scheduled on the initial request.
- (h) Overtime rates: Should services be required beyond the original time scheduled, the additional time will be considered an “emergency” request, and will be billed at the emergency rate.

6. EMERGENCY SERVICES

Emergency requests are assigned a high priority status for scheduling purposes.

- (a) Emergency defined: An “emergency” is defined as “services requested less than twenty-four (24) hours in advance.”
 - (1) Regular business hours: To request emergency services Monday through Friday, 8:00am to 5:00pm, call the ACD office at (954) 578-3081.
 - (2) After hours: To request emergency services outside of regular business hours, call the ACD emergency line at (954) 347-5749.

7. PROCESSING REQUESTS; CONFIRMATION OF SERVICE SCHEDULING; UNFORESEEN CIRCUMSTANCES; NO GUARANTEE

- (a) When Client places a request for interpreting services, ACD will confirm that your request has been received within 24 hours.
- (b) Once an interpreter has been secured for Client’s request, ACD will send a confirmation including the name of the interpreter assigned, and the interpreter’s credentials or certification status.
- (c) In the event interpreting services cannot be provided due to unforeseen circumstances, unsafe travel, assignment site conditions, or interpreter illness, Client shall not be charged for services.
- (d) ACD will make every effort to secure an interpreter for each request; however, there is no guarantee that services will be provided for every request.

8. NUMBER OF INTERPRETERS REQUIRED

For American Sign Language, assignments lasting two or more hours generally require two interpreters. ACD shall determine the number of interpreters required for each assignment requested. When more than one interpreter is assigned, they are to work as a team.



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9. CANCELLATION OF SERVICES

- (a) Cancellation: Client must make cancellations of any requested services a minimum of two (2) full business days in advance. Assignments canceled less than two (2) full business days in advance will be billed for the original time scheduled.
- (b) "No Show" Policy: Should an unforeseen circumstance prevent the deaf or hard-of-hearing individual from attending his or her appointment, the assignment will be billed for the original time requested.
- (c) Assignments ending earlier than original scheduled time: If a request is made for a specific time period ends earlier than the requested time, Client is responsible for payment in full of the original request time. If client is discharged or leaves the assignment before the end of the originally requested time; Client will be responsible for payment in full of the original request time.

10. RECORDING OF INTERPRETATION/TRANSLITERATION/WORK PRODUCT

- (a) Video or audio recording of interpretations/transliterations/work products provided by ACD (including all officers, directors, agents, independent contractors, representatives and employees of ACD) in connection with the performance of this Agreement is strictly prohibited.
- (b) Permission to produce such a recording may be granted at the discretion of ACD upon formal written agreement stipulating the following conditions will be met:
 - (1) Client has the prior written consent of ACD to produce a recording
 - (2) Client agrees to provide ACD with an unedited copy of the entire recording within 15 days of the date the recording was produced
 - (3) Client agrees to provide ACD with a copy of any product resulting from the use of the recorded material, or portions of the recorded material, whether the material has been edited or altered in any way, or remains in its original format
 - (4) The recorded material will not be used in lieu of a sign language interpreter providing a real-time interpretation/transliteration at any time in the future
 - (5) The recorded product will not be used for any future illicit or illegal purposes, nor will it be used in connection with any future illicit or illegal acts
 - (6) Client will not profit in any way from the future use of the recording
 - (7) Client will not copy or reproduce, nor allow in any way, the copying or reproduction of the recorded material



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11. PAYMENT FOR SERVICES

- (a) On the seventh day of each month, ACD shall prepare an invoice detailing services rendered the previous month and submit such invoice to the Client.
- (b) Client shall review the invoice and make payment within 30 days of receipt.
- (c) A 1.5% surcharge will be assessed on all past due invoices.

12. HOLD HARMLESS

The parties hereto shall, and hereby do, indemnify and hold harmless the other party, its respective officers, directors, agents, representatives and employees from and against all liabilities, claims, losses, obligation, actions, demands, costs, expenses (including without limitation actual attorney fees) or liabilities resulting from their own acts or omissions in connection with the performance of this Agreement.

13. INDEPENDENT CONTRACTOR

The relationship between the parties is that of independent contractors only, and nothing in this Agreement shall be construed as creating a master - servant or partnership relationship between the parties.

14. ENTIRE AGREEMENT

This Agreement contains the entire agreement of the parties and may be modified only by formal written agreement, signed by the party against whom enforcement of any waiver, change, modification, extension or discharge is sought. If any provision of this Agreement is declared void, such provision shall be deemed severed from this Agreement, which shall remain in full force and effect. This Agreement supersedes any prior agreement between the parties.

15. RESTRICTIVE COVENANTS

During the term of this Agreement and for a period of six (6) months following the termination hereof; Client shall not, either on Client's own behalf, or on behalf of any other person, firm, or corporation, induce employees or independent contractors of ACD to terminate employment or a contracting agreement with ACD.

During such period, Client will not, on Client's own behalf, or on behalf of any other person, firm, or corporation, directly retain the services of, or be connected with, as an employee, consultant, or



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independent contractor, any sign language interpreter provided by ACD, unless Client has the prior written consent of ACD.

16. GOVERNING LAW

This Agreement shall be construed in accordance with and governed by the laws of the State of Florida.

(a) ACD may terminate performance of work under this Agreement in whole or in part whenever, for any reason ACD shall determine that such termination is in its best interest.

(b) This Agreement shall remain in full force and effect for the entire term of the Agreement as stated in paragraph one (1) above unless terminated by ACD, by giving Client written notice of such intention 15 days prior to the date of termination. In the event that ACD elects to terminate this Agreement pursuant to this provision, ACD shall notify Client by certified mail, return receipt requested. Termination shall be effective as of the close of business on the date specified in the notice.



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IN WITNESS WHEREOF, the parties hereto, intending to be legally bound, have executed this Agreement on the **19th** day of **October, 2023**

IU, LLC dba Accessible Communication for the Deaf, Inc.
4846 N University Drive, #354
Lauderhill, FL 33351

Signed:

Shamus Sayed

11/07/2023

Date:

Shamus Sayed, V.P. of Sales & Marketing

CareerSource Broward
2890 West Cypress Creek Road
Ft. Lauderdale, FL 33309

Signed:

Carol Hylton

Date: 11/07/2023

Carol Hylton
President/CEO



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EXHIBIT A

COMPLIANCE WITH FEDERAL GRANT REQUIREMENTS

1. Contractor assures, warrants, covenants, and agrees that in the performance of its duties and obligations pursuant to this Contract, Contractor is and will be in full and complete compliance with all applicable regulations promulgated by the oversight authority for the grants and fund sources administered by CSBD and all other applicable laws, government regulations and guides governing said performance.
2. Contractor warrants that neither their firm nor any partner or principal has employed any person or solicited or secured this Contract through any Contract for a commission, percentage, brokerage, or contingent fee. Breach of this warranty shall give CSBD the right to terminate this Contract.
3. The Contractor certifies that no person who presently exercises any functions or responsibilities in connection with CSBD has any personal or financial interest, direct or indirect in this Contract, and that no person having any conflicting interest shall be employed. Any interest on the part of the Contractor or its employees must be disclosed to CSBD. This paragraph shall not be construed so as to unreasonably impede the statutory requirement that maximum opportunity be provide for employment and/or participation by residents of the area.
4. Contractor shall provide, pay for, and maintain in force, at all times during the services to be performed, such insurance, including Workers' Compensation insurance, Professional Liability Insurance, Comprehensive Liability and Business Auto Liability Insurance as appropriate to its business. Contractor shall add CSBD as an additional insured to their policies upon CSBD request.
5. To the extent this contract is funded with federal funds in excess of one hundred thousand dollars (\$100,000.00) Contractor shall comply with all applicable standards, orders, or regulations issued under section 306 of the Clean Air Act, as amended (42 USC 1857(h) et seq.), section 508 of the Clean Water Act, as amended (33 USC 1368 et seq.), Executive Order 11738, and Environmental Protection Agency regulations (40CFR Part 15), and the Energy Policy and Conservation Act of 1988 as amended. (Pub. L. 94-163, 89 Stat. 871) [53 FR 8079, 8087, Mar. 11, 1988, as amended at 60 FR 19639, 19645, Apr. 19, 1995]
6. Contractor certifies that it is in compliance with the Drug Free Workplace Act of 1988 and all state and federal implementing regulations.
7. Contractor shall ensure that all its activities under this Contract shall be conducted in conformance with: 45 CFR Part 74 and/or 45 CFR Part 92 and/or 220 CFR Part 600 et. seq., and all other applicable federal regulations as applicable

8. Contractor shall comply with Title VI of the Civil Rights Act of 1964 as amended, 42 U.S.C. 2000d et seq., which prohibits discrimination on the basis of race, color or national origin.
9. Contractor shall comply with Section 504 of the Rehabilitation Act of 1973 as amended, 29 U.S.C. 794, which prohibits discrimination on the basis of disability.
10. Contractor shall comply with Title IX of the Education Amendments of 1972 as amended, 20 U.S.C. 1681 et seq., which prohibits discrimination on the basis of sex in educational programs.
11. Contractor shall comply with the Age Discrimination Act of 1975 as amended, 42 U.S.C. 6101 et seq., which prohibits discrimination on the basis of age.
12. Contractor shall comply with Section 654 of the Omnibus Budget Reconciliation Act of 1981 as amended, 42 U.S.C. 9849, which prohibits discrimination on the basis of race, creed, color, national origin, sex, handicap, political affiliation, or beliefs.
13. Contractor shall comply with Section 188 of the Workforce Innovation and Opportunity Act of 2014 (WIOA), which prohibits discrimination against all individuals in the United States on the basis of race, color religion, sex, national origin, age, disability, political affiliation or belief, and against beneficiaries on the basis of either citizenship/status as a lawfully admitted immigrant authorized to work in the United States or participation in any WIOA Title I – financially assisted program or activity.
14. Contractor shall comply with The American with Disabilities Act of 1990, P.L. 101-336, which prohibits discrimination on the basis of disability and requires reasonable accommodation for persons with disabilities.
15. Contractor shall comply with the Davis-Bacon Act (40 U.S.C. 276a to 276a7).
16. Contractor shall comply with the Copeland Anti-Kickback Act (40 U.S.C. 276c and 18 U.S.C. 874, and the Contract Work Hours and Safety Standards Act (40.327-333), regarding labor standards for federally assisted construction sub-Contracts.
17. Equal Employment Opportunity. Contractor agrees that it shall comply with Exec. Order No. 11246, Equal Employment Opportunity, as amended by Exec. Order No. 11375, and as supplemented in Department of Labor regulation 41 C.F. R., pt. 60, if applicable.
18. Non-Discrimination and Harassment-Free Workplace. Contractor shall not discriminate against any employee employed in the performance of a Contract, or against any applicant for employment because of race, creed, color, handicap, national origin, marital status, or sex. The Contract shall provide a harassment-free workplace and give any allegations of harassment priority attention and action by

management. The Contractor agrees to insert a similar provision in all subcontracts that will meet the requirements as set forth in Public Law 105-220, section 188.

19. Unauthorized Aliens. Contractor agrees not to employ unauthorized aliens. CSBD shall consider the employment of unauthorized aliens a violation of section 274A (e) of the Immigrations and Nationality Act (8 U.S.C. 1324a). Such violation shall be cause for unilateral termination of this Contract by CSBD. Contractor shall obtain affidavits from its subcontractors swearing and affirming that they do not employ, contract with, or subcontract with an unauthorized alien, Contractor shall maintain a copy of subcontractor affidavits.
20. Debarment and Suspension. Contractor certifies that they are not presently nor within the three (3) year period preceding the effective date of this Contract, debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency. When applicable, as required by the regulation implementing Executive Order No. 12549, Debarment and Suspension 29 CFR 98.
21. Pro-Children Act. Contractor agrees to comply with the Pro-Children Act of 1994, 20 U.S. C. 6083.
22. Domestic Preferences for Procurements. As applicable Contractor shall comply with 2 CFR§ 200.322 Domestic preferences for procurement.
23. Procurement of Recovered Materials. As applicable Contractor shall comply with 2 CFR§ 200.323 Procurement of recovered materials.
24. Contractor attests that he has not employed any person to solicit or secure this Contract through any Contract for a commission, percentage, brokerage, or contingent fee. Contractor agrees and understands that no officer, employee, or agent of the Contractor shall tender, or solicit gratuities, favors or anything of monetary value from any actual or potential sub-contractor or employer or from any staff person or elected official connected with CSBD or its governing boards. Breach of this clause may result in termination of this Contract, or, at CSBD's discretion to deduct from the Contractor's fee the amount of such commission, percentage, brokerage, or contingent fee.
25. When applicable, the Contractor shall disclose all related party transactions.
26. Contractor shall comply with the immigration and naturalization service regulations for employers and employees Public Law 107 -124 and 107-125. Statutes and regulations applicable to this Agreement. Exhibit I is a public law and is not attached to this Agreement.
27. The Contractor shall familiarize himself with and comply with the provisions of any and all federal, state and county orders, statutes, ordinances, charter, bond

covenants, administrative code, rules and regulations which may pertain to the work required under this Contract, including specifically those which pertain to “Conflicts of Interest” and “Employment Discrimination”. In addition, the Contractor is required to execute a Truth-in-Negotiation Certificate stating that the rates of compensation and other factual unit costs supporting this compensation are accurate, complete, and current at the time of contracting.

28. Contractor agrees that none of its officers or employees shall during the term of this Contract serve as an expert witness against CSBD, the CareerSource Broward Council of Elected Officials, or the BWDB, Inc. in any legal or administrative proceeding in which he or she is not a party unless compelled by court process, nor shall such persons give sworn testimony or issue a report or writing as an expression of his or her expert opinion which is adverse or prejudicial to the interests of CSBD or the CareerSource Broward Council of Elected Officials or the BWDB in connection with any such pending or threatened legal or administrative proceeding. The limitations of this section shall not preclude such persons from representing themselves in any action or in any administrative or legal proceeding.

29. In the event Contractor is given written authorization from CSBD to utilize subcontractors to perform any services required by this Contract Contractor agrees to prohibit such subcontractors by written contract, from having any conflicts as within the meaning of this section.

30. E-VERIFY

a. Contractor agrees to comply with Florida Statutes 448.095 and shall:

1. Use the E-Verify system to verify the work authorization status of all newly hired employees, contractors and subcontractors
2. Not employ, contract with, or subcontract with an unauthorized alien

b. Obtain affidavits from its applicable subcontractors swearing and affirming that such subcontractor does not employ, contract with, or subcontract with an unauthorized alien, and shall maintain a copy of any such subcontractor affidavits

31. Contractor shall comply with the Prohibition On Certain Telecommuting And Video Surveillance Services Or Equipment 2 CFR 200.216.

32. Contractor shall comply with the Statutory And National Policy Requirements 2 CFR 200.300;

33. Contractor is aware of FFATA requirements, which includes requirements on executive compensation, and also requirements implementing the Act for the non-Federal entity at 2 CFR parts 25 and 170. See also statutory requirements for

whistleblower protections at 10 U.S.C. 2409, 41 U.S.C. 4712, and 10 U.S.C. 2324, 41 U.S.C. 4304 and 4310.

34. Public Entities Crime

Contractor represents that the execution of this Contract will not violate the Public Entity Crimes Act (§ 287.133, Florida Statutes) which essentially provides that a person or affiliate who is a contractor, consultant or other provider and who has been placed on the convicted vendor list following a conviction for a Public Entity Crime may not submit a bid on a contract to provide any goods or services to CSBD, may not submit a bid on a contract with CSBD for the construction or repair of a public building or public work, may not submit bids on leases of real property to CSBD, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with the CSBD, and may not transact any business with the CSBD in excess of the threshold amount provided in § 287.017, Florida Statutes, for category two (2) purchases for a period of thirty-six (36) months from the date of being placed on the convicted vendor list. Violation of this section shall result in termination of this Contract and recovery of all monies paid hereto, and may result in debarment from the CSBD's competitive procurement activities.

In addition to the foregoing, Contractor further represents that there has been no determination, based on an audit, that he or she committed an act defined by § 287.133, Florida Statutes, as a "public entity crime" and that he or she has not been formally charged with committing an act defined as a "public entity crime," regardless of the amount of money involved or whether Contractor has been placed on the convicted vendor list.

35. Contractor shall comply with Section 286.021, F.S., if any discovery or invention arises or is developed in the course or as a result of work or services performed with funds from this Contract, the Contractor shall refer the discovery or invention to the CSBD who will refer it to the Department of State to determine whether patent protection will be sought in the name of the State of Florida. Any and all patent rights accruing under or in connection with the performance of the Contract are hereby reserved to the State of Florida. In the event that any books, manuals, films, or other copyrightable materials are produced the Contractor shall notify the CSBD. Any and all copyrights accruing under or in connection with the performance funded by this Contract are hereby reserved to the State of Florida.

Shamus Sayed

11/07/2023

Signature and Date

Shamus Sayed

Printed Name

Vice President

Title

SIGNATURE CERTIFICATE



REFERENCE NUMBER
F969BD39-EBC6-481A-81C4-950E63FC7DBC

TRANSACTION DETAILS	DOCUMENT DETAILS
Reference Number F969BD39-EBC6-481A-81C4-950E63FC7DBC	Document Name CareerSource Broward 2023-2025 Interpreter Services Agreement
Transaction Type Signature Request	Filename CareerSource_Broward_2023-2025_Interpreter_Services_Agreement.pdf
Sent At 11/07/2023 10:54 EST	Pages 13 pages
Executed At 11/07/2023 11:17 EST	Content Type application/pdf
Identity Method email	File Size 282 KB
Distribution Method email	Original Checksum e5ff2e1375a6e969d77eff24e5872fde10ad40b680fdb4d74753b967d6044f8f
Signed Checksum a4ae5b5b8ffb607d22f7bf2c9f3c5efe7837594b801c089603edbc5560d58829	
Signer Sequencing Disabled	
Document Passcode Disabled	

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
Name Shamus Sayed	Status signed	Viewed At 11/07/2023 11:13 EST
Email shamus.sayed@interpreters.com	Multi-factor Digital Fingerprint Checksum 4a0160755e5a6368895f7ad2f809e666269ad9364d7a2b14a116413a5dc764d7	Identity Authenticated At 11/07/2023 11:17 EST
Components 6	IP Address 75.104.88.88	Signed At 11/07/2023 11:17 EST
	Device Chrome via Windows	
	Typed Signature 	
	Signature Reference ID 2FFDFA17	

AUDITS

TIMESTAMP	AUDIT
11/07/2023 10:54 EST	Moya Brathwaite (mbrathwaite@careersourcebroward.com) created document 'CareerSource_Broward_2023-2025_Interpreter_Services_Agreement.pdf' on Chrome via Windows from 67.23.70.69.
11/07/2023 10:54 EST	Shamus Sayed (shamus.sayed@interpreters.com) was emailed a link to sign.
11/07/2023 11:13 EST	Shamus Sayed (shamus.sayed@interpreters.com) viewed the document on Chrome via Windows from 75.104.88.88.
11/07/2023 11:17 EST	Shamus Sayed (shamus.sayed@interpreters.com) authenticated via email on Chrome via Windows from 75.104.88.88.
11/07/2023 11:17 EST	Shamus Sayed (shamus.sayed@interpreters.com) signed the document on Chrome via Windows from 75.104.88.88.
11/07/2023 11:17 EST	Shamus Sayed (shamus.sayed@interpreters.com) signed the document on Chrome via Windows from 75.104.88.88.

SIGNATURE CERTIFICATE



REFERENCE NUMBER
8F56D6A5-25C6-4086-A354-8939C1CD0ECC

TRANSACTION DETAILS	DOCUMENT DETAILS
Reference Number 8F56D6A5-25C6-4086-A354-8939C1CD0ECC	Document Name PE-CareerSource Broward 2023-2025 Interpreter Services Agreement
Transaction Type Signature Request	Filename PE-CareerSource_Broward_2023-2025_Interpreter_Services_Agreement.pdf
Sent At 11/07/2023 11:47 EST	Pages 14 pages
Executed At 11/07/2023 12:00 EST	Content Type application/pdf
Identity Method email	File Size 249 KB
Distribution Method email	Original Checksum 5696481ef95c64c8d5014a3868f729eaff96913543c5a8d3e24955e536b1a642
Signed Checksum 6ab590d7be4572845f0bbc81ee92d5c365d2d80bbfae18922c741ff7111f991d	
Signer Sequencing Disabled	
Document Passcode Disabled	

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
Name Carol Hylton	Status signed	Viewed At 11/07/2023 11:59 EST
Email chylton@careersourcebroward.com	Multi-factor Digital Fingerprint Checksum eff8f950441d2cd6f4d8b2262b7cef796b8d528634e049bb2e10c3c54519c747	Identity Authenticated At 11/07/2023 12:00 EST
Components 2	IP Address 174.212.46.160	Signed At 11/07/2023 12:00 EST
	Device Mobile Safari via iOS	
	Typed Signature 	
	Signature Reference ID 3999171E	

AUDITS

TIMESTAMP	AUDIT
11/07/2023 11:47 EST	Moya Brathwaite (mbrathwaite@careersourcebroward.com) created document 'PE-CareerSource_Broward_2023-2025_Interpreter_Services_Agreement.pdf' on Chrome via Windows from 67.23.70.69.
11/07/2023 11:47 EST	Carol Hylton (chylton@careersourcebroward.com) was emailed a link to sign.
11/07/2023 11:59 EST	Carol Hylton (chylton@careersourcebroward.com) viewed the document on Mobile Safari via iOS from 174.212.46.160.
11/07/2023 12:00 EST	Carol Hylton (chylton@careersourcebroward.com) authenticated via email on Mobile Safari via iOS from 174.212.46.160.
11/07/2023 12:00 EST	Carol Hylton (chylton@careersourcebroward.com) signed the document on Mobile Safari via iOS from 174.212.46.160.