

AMENDMENT NUMBER ONE

TO

SUB-RECIPIENT AGREEMENT

NO. 2022 – 2023-ONE-STOP OPERATOR-11477

(PROGRAM YEAR 2023-2024)

BETWEEN

CAREERSOURCE BROWARD

AND

WORKFORCE GUIDANCE ASSOCIATES, LLC

THIS IS NOT A CONTRACT FOR RESEARCH AND DEVELOPMENT

UEI #	X2LWAFK8EW35			
FEDERAL AWARDING AGENCY	U.S. DOL			
TOTAL FEDERAL AWARD	\$15,563,554			
FEDERAL AWARD IDENTIFICATION # (FAIN)	ALN (CFDA) #	FDA/CSFA Title	FEDERAL AWARD DATE	TOTAL FEDERAL AWARD
HL9AA84QLED4	10.561	SNAP	1/24/23	\$342,700
G-23011FLTANF	93.558	TANF	12/22/22	\$2,934,158
AA-38523-22-55-A-12	17.258	WIOA Adult	7/6/222	\$3,333,563
AA-38523-22-55-A-12	17.278	WIOA DW	7/26/22	\$4,160,696
AA-38523-22-55-A-12	17.259	WIOA Youth	6/24/22	\$2,914,085
ES-38724-22-55-A-12	17.207	WP	8/4/2022	\$966,776
DV-37868-22-55-5-12	17.804	LVER/DVOP	12/5/22,2/3/23	\$68,047, \$135,091
UI-37975-20-60-A-12	17.225	RESEA	11/4/22	\$708,438
PASS THROUGH ENTITY	FL. Department of Commerce			
CONTRACTING OFFICER	Carol Hylton, President/CEO			
CONTACT INFORMATION	CareerSource Broward 2890 W. Cypress Creek Road Ft. Lauderdale, FL 33309			

This Workforce Innovation and Opportunity Act Contract is fully supported by the Employment and Training Administration of the U.S. Department of Labor and Personal Responsibility and Work Opportunity Reconciliation Act is fully supported by the Department of Health and Human Services which together total \$15,563,554, with funds from the federal funding streams listed above. The total funds for this contract are \$110,000. Pursuant to the Steven's Amendment 100% of the funds support this contract are federal funds.

AMENDMENT NUMBER ONE

TO

SUB-RECIPIENT AGREEMENT

NO. 2022 – 2023-ONE-STOP OPERATOR-11477

(PROGRAM YEAR 2023-2024)

This is Amendment Number One to Sub-grant Agreement No. 2022 – 2023-ONE-STOP OPERATOR-11477 entered into the 22nd day of September, 2022 by and between, CareerSource Broward, (hereinafter referred to as CSBD) the administrative agency and fiscal agent for the CSBD Council of Elected Officials, (hereinafter referred to as Council) a consortium of the Cities of Fort Lauderdale and Hollywood, and Broward County, existing under and by virtue of the laws of the State of Florida as an Inter-local Unit of Governments, and the Broward Workforce Development Board, Inc., (hereinafter referred to as the BWDB) a not for profit corporation having its principal offices at 2890 Cypress Creek Road, Fort Lauderdale, FL 33309 AND WORKFORCE GUIDANCE ASSOCIATES, LLC, (hereinafter referred to as Sub-grant Recipient), existing under and by virtue of the laws of the State of Florida as a for profit limited liability corporation having its principal office at 10456 NW 48th Manor, Coral Springs, FL 33076, to begin on the date this Agreement is signed by all the parties and to terminate on **September 30, 2024**.

WITNESSETH THAT:

WHEREAS, CSBD has entered into an agreement with the Governor of the State of Florida for the implementation of workforce development programs and activities in accordance with the Workforce Innovation and Opportunity Act of 2014, P.L. 113-128 (WIOA); and

WHEREAS, CSBD issued a Request for Quotes for One-Stop Operator Services; and

WHEREAS, Sub-grant Recipient submitted a response to the Request for Quotes and was selected by CareerSource Broward to serve as the one-stop operator for the local workforce development area to coordinate programs among the one-stop partners identified in WIOA; and

WHEREAS, the Agreement is scheduled to expire on September 30, 2023; and

WHEREAS, CSBD wishes to expand the duties and responsibilities of the One Stop Operator to encompass a full-time dedicated individual; and

WHEREAS, the CSBD governing boards have approved an increase to the duties and responsibilities of the One Stop Operator to encompass a full-time dedicated individual; and

WHEREAS an extension of the Agreement and funds to support the increased duties and the renewal period through September 30 2024 were approved by the Broward Workforce Development Board at their June 22, 2023 meeting;

NOW THEREFORE, in consideration of the premises and the mutual covenants and obligations herein contained, and subject to the terms and conditions hereinafter stated, the parties hereto agree to amend the Sub-grant Recipient Agreement as follows:

1. Article Two Scope of Work is amended to add a new Section 205, Additional Activities to Support the One Stop System

205.1 The one stop operator shall dedicate sixty percent (60%) of his/her time to the performance of the duties and responsibilities described in Sections 201 through 204.

205.2 Forty percent (40%) of the one-stop operator's time shall be spent assisting CSBD and its one stop partners in developing or responding to grant opportunities to enhance the services available in the one-stop centers to the residents and citizens of the Broward County Workforce Area. This may include

- a. Identifying grant opportunities aligned with the services available through the one –stop system.
- b. Developing consortia of partners, which shall include the one stop partners, as appropriate to the grant, to apply for the grants.
- c. Working with contracted grant writers and/or being responsible for drafting grant responses

205.3 Depending upon the type of grant awarded, being responsible for the initial implementation of grants awarded which are being deployed through the one-stop system until such time as they are assigned to the Program Manager for that grant, as directed by the CSBD President /CEO

2. Article V, PROGRAM REQUIREMENTS, Paragraph 509 is amended to extend the Contract until September 30, 2024. The term of this Amendment shall begin on October 1, 2023 and shall end on September 30, 2024. There is one (1) more extension under this Contract.

3. Article III COMPENSATION, Paragraph 300.1, is amended to read as follows:

300.1 Sub-grant Recipient shall be paid Nine Thousand, One Hundred and Sixty-six Dollars and sixty-seven cents (\$9166.67) a month for 11 months, and Nine Thousand, One Hundred and Sixty-six Dollars and sixty-three cents (\$9166.63) on the twelfth month, for a total contract amount of One Hundred and Ten Thousand Dollars (\$110,000.00). Compensation is for the completion of services outlined in Article II, Scope of Work.

4. All provisions of the Agreement entered into on September 22, 2022, which are not in conflict with this Amendment, shall continue to be enforced in accordance with the terms and conditions therein.

5. This Amendment and all its attachments are made a part of said Agreement. The effective date of this Amendment shall be the date on which it has been signed by all parties.


EXECUTION PAGE

IN WITNESS THEREOF, the parties hereto have made and executed this document on the respective dates under each signature:

WORKFORCE GUIDANCE ASSOCIATES, LLC, signing and through its President, and CAREERSOURCE BROWARD signing by and through its President/CEO following Board Action on June 22, 2023.

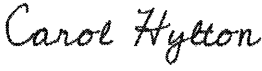
AS TO WORKFORCE GUIDANCE ASSOCIATES, LLC

WITNESSED BY:

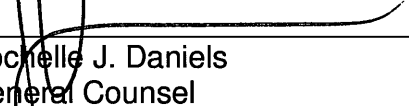
Reginald K Gregoire L.S. BY: 
Magalie Berrouet L.S. (Signature)
PRINT NAME: NADINE G. JACKSON
TITLE: PRESIDENT
DATE: 09/27/2023

AS TO CAREERSOURCE BROWARD:

WITNESSED BY:

Michelle Baldis L.S. BY: 
Moya Braithwaite L.S. (Signature)
PRINT NAME: CAROL HYLTON
TITLE: PRESIDENT/CEO
DATE: 09/27/2023

Approved as to form by the CareerSource Broward
Rochelle J. Daniels, General Counsel
2890 West Cypress Creek Road
Fort Lauderdale, FL 33309

BY: 
Rochelle J. Daniels
General Counsel

SIGNATURE CERTIFICATE



REFERENCE NUMBER

9553B1E2-1736-4372-AF96-FD2068B06A7E

TRANSACTION DETAILS

Reference Number
9553B1E2-1736-4372-AF96-FD2068B06A7E

Transaction Type
Signature Request

Sent At
09/27/2023 10:47 EDT

Executed At
09/27/2023 16:02 EDT

Identity Method
email

Distribution Method
email

Signed Checksum
96c58c92d75d36b34643a6b4c480a56966be54578ff40c249895248707234329

Signer Sequencing
Enabled

Document Passcode
Disabled

DOCUMENT DETAILS

Document Name
rd-23-24-One Stop Operator Amendment No 1 to Agreement No 2022-2023-WIOA-ONE-STOP Operator-11477

Filename
rd-23-24-One_Stop_Operator_Amendment_No_1_to_Agreement_No_2022-2023-WIOA-ONE-STOP_Operator-11477.pdf

Pages
5 pages

Content Type
application/pdf


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34.6 KB

Original Checksum

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SIGNERS

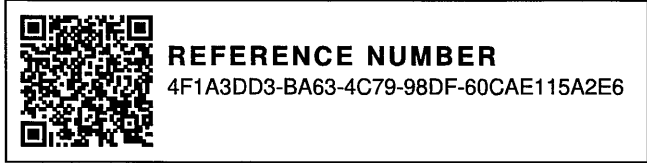
SIGNER	E-SIGNATURE	EVENTS
<p>Name Magalie Berrouet</p> <p>Email magalieberrouet@gmail.com</p> <p>Signer Sequence 2</p> <p>Components 1</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum 908aa451197cc0d7532b5fe13372d7968045ffc9f785eb16dc265cabcf96100</p> <p>IP Address 76.153.92.175</p> <p>Device Chrome via Windows</p> <p>Typed Signature <i>Magalie Berrouet</i></p> <p>Signature Reference ID 83F0BEE5</p>	<p>Viewed At 09/27/2023 15:59 EDT</p> <p>Identity Authenticated At 09/27/2023 16:02 EDT</p> <p>Signed At 09/27/2023 16:02 EDT</p>
<p>Name Reginald Gregoire</p> <p>Email reginald.gregoire@gmail.com</p> <p>Signer Sequence 1</p> <p>Components 1</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum 983ae729aab30929daaf999f48378ef729d9a165d83c70c0c5f6c99efbc33612</p> <p>IP Address 82.199.223.66</p> <p>Device Chrome via GNU/Linux</p> <p>Typed Signature <i>Reginald K Gregoire</i></p> <p>Signature Reference ID 03D9736E</p>	<p>Viewed At 09/27/2023 11:12 EDT</p> <p>Identity Authenticated At 09/27/2023 11:13 EDT</p> <p>Signed At 09/27/2023 11:13 EDT</p>

SIGNER	E-SIGNATURE	EVENTS
Name Nadine Jackson	Status signed	Viewed At 09/27/2023 11:02 EDT
Email goodgrammar@yahoo.com	Multi-factor Digital Fingerprint Checksum a334c250824fb65602c37b17477ea50be643a0f3701495eebaaa42003d5aa049	Identity Authenticated At 09/27/2023 11:03 EDT
Signer Sequence 0	IP Address 76.235.214.179	Signed At 09/27/2023 11:03 EDT
Components 2	Device Chrome via Windows	
	Drawn Signature 	
	Signature Reference ID 1ABA5DBB	
	Signature Biometric Count 1	

AUDITS

TIMESTAMP	AUDIT
09/27/2023 10:47 EDT	Moya Brathwaite (mbrathwaite@careersourcebroward.com) created document 'rd-23-24-One_Stop_Operator_Amendment_No_1_to_Agreement_No_2022-2023-WIOA-ONE-STOP_Operator-11477.pdf' on Chrome via Windows from 67.23.70.69.
09/27/2023 10:47 EDT	Nadine Jackson (goodgrammar@yahoo.com) was emailed a link to sign.
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09/27/2023 11:03 EDT	Nadine Jackson (goodgrammar@yahoo.com) signed the document on Chrome via Windows from 76.235.214.179.
09/27/2023 11:03 EDT	Reginald Gregoire (reginald.gregoire@gmail.com) was emailed a link to sign.
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09/27/2023 11:13 EDT	Reginald Gregoire (reginald.gregoire@gmail.com) signed the document on Chrome via GNU/Linux from 82.199.223.66.
09/27/2023 11:13 EDT	Magalie Berrouet (magaliemberrouet@gmail.com) was emailed a link to sign.
09/27/2023 15:59 EDT	Magalie Berrouet (magaliemberrouet@gmail.com) viewed the document on Chrome via Windows from 76.153.92.175.
09/27/2023 16:02 EDT	Magalie Berrouet (magaliemberrouet@gmail.com) authenticated via email on Chrome via Windows from 76.153.92.175.
09/27/2023 16:02 EDT	Magalie Berrouet (magaliemberrouet@gmail.com) signed the document on Chrome via Windows from 76.153.92.175.

SIGNATURE CERTIFICATE



TRANSACTION DETAILS

Reference Number
4F1A3DD3-BA63-4C79-98DF-60CAE115A2E6

Transaction Type
Signature Request

Sent At
09/27/2023 16:15 EDT

Executed At
09/28/2023 08:50 EDT

Identity Method
email

Distribution Method
email

Signed Checksum
fb8136a653a7ad0c201e19db398d3a5f49402762bccaf1a79d22f548ff58c3b

Signer Sequencing
Enabled

Document Passcode
Disabled

DOCUMENT DETAILS

Document Name
PE-23-24-One Stop Operator Amendment No 1 to Agreement No 2022-2023-WIOA-ONE-STOP Operator-11477-signed-certificate

Filename
PE-23-24-One_Stop_Operator_Amendment_No_1_to_Agreement_No_2022-2023-WIOA-ONE-STOP_Operator-11477-signed-certificate.pdf

Pages
7 pages

Content Type
application/pdf

File Size
165 KB

Original Checksum
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SIGNERS

SIGNER	E-SIGNATURE	EVENTS
<p>Name Moya Brathwaite</p> <p>Email mbrathwaite@careersourcebroward.com</p> <p>Signer Sequence 2</p> <p>Components 1</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum f48b5a43e5968dffe5bacdc8556ba75ca8e398b14012b7c410793e2abea3f64a</p> <p>IP Address 67.23.70.69</p> <p>Device Chrome via Windows</p> <p>Typed Signature <i>Moya Brathwaite</i></p> <p>Signature Reference ID 10B91F9E</p>	<p>Viewed At 09/28/2023 08:50 EDT</p> <p>Identity Authenticated At 09/28/2023 08:50 EDT</p> <p>Signed At 09/28/2023 08:50 EDT</p>
<p>Name Michele Baldis</p> <p>Email mbaldis@careersourcebroward.com</p> <p>Signer Sequence 1</p> <p>Components 1</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum b4ce22c6a9842f656ef10f47b2095874d3be41dc6ef4699d767c2a285eec0fdc</p> <p>IP Address 67.23.70.69</p> <p>Device Chrome via Windows</p> <p>Typed Signature <i>Michele Baldis</i></p> <p>Signature Reference ID 42267271</p>	<p>Viewed At 09/28/2023 06:56 EDT</p> <p>Identity Authenticated At 09/28/2023 06:56 EDT</p> <p>Signed At 09/28/2023 06:56 EDT</p>

SIGNER	E-SIGNATURE	EVENTS
Name Carol Hylton	Status signed	Viewed At 09/27/2023 18:28 EDT
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Components 2	Device Mobile Safari via iOS	
	Typed Signature <i>Carol Hylton</i>	
	Signature Reference ID 2B819911	

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TIMESTAMP	AUDIT
09/27/2023 16:15 EDT	Moya Brathwaite (mbrathwaite@careersourcebroward.com) created document 'PE-23-24-One_Stop_Operator_Amendment_No_1_to_Agreement_No_2022-2023-WIOA-ONE-STOP_Operator-11477-signed-certificate.pdf' on Chrome via Windows from 67.23.70.69.
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