



Broward Workforce Development Board  
**Youth Committee**  
Monday, September 23, 2024  
12:30 p.m. – 2:00 p.m.

Zoom Meeting ID: 730 243 5583  
Zoom Password: 223498  
Zoom Call-In: 1 646 876 9923

**CareerSource Broward Boardroom**  
2890 West Cypress Creek Road, Ft. Lauderdale, FL 33309

**This meeting is being held in person.**  
**This meeting is also accessible via a Zoom video conference.**

**PROTOCOL FOR TELEPHONE/ZOOM MEETING**

1. Please state your name when making or seconding a motion. Such as “I move the item, and your name – “Jane Doe.” Please also identify yourself when asking a question.
2. Put your phone/microphone on mute when not speaking. Don’t forget to take it off when you wish to speak. Telephone users must press \*6 to mute or unmute yourself.
3. Votes in the affirmative should be “aye” and in opposition should be “no” (delays in responding sometimes make it difficult to determine the intent of the vote).
4. Please be in a quiet area free of background noise, so we may hear you clearly when you are speaking. When using Zoom, please make sure the background is appropriate or choose one of their virtual backgrounds.
5. If you are calling and must leave the call, please don’t put your phone on hold. In some cases, we will get music or recorded messages and we will not be able to conduct business.
6. If you are using your phone for audio, please identify yourself on the screen and state the last 4 digits of the number you are calling from.
7. Please note the chat function has been disabled.

**The Committee is reminded of the conflict-of-interest provisions. In declaring a conflict, please refrain from voting or discussion and declare the following information: 1) your name and position on the Board, 2) the nature of the conflict, and 3) who will gain or lose as a result of the conflict. Please also fill out form 8B prior to the meeting.**

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## MEETING AGENDA

### IDENTIFICATION AND INTRODUCTION OF ANY UNIDENTIFIED CALLERS

### SELF-INTRODUCTIONS

### NEW COMMITTEE MEMBER INTRODUCTION

Joe Cox, President & CEO of the Museum of Discovery and Science.

### EMPLOYER TESTIMONIAL

Gregory Todd of 007 Protective Services and Training will share his experience as an SYEP employer.

### APPROVAL OF MINUTES

Approval of the Minutes of the 6/24 Youth Committee Meeting.

<b>RECOMM</b>	Approval
<b>ACTION</b>	Motion for Approval
<b>EXHIBIT</b>	Minutes of the Meeting

Pages 6 – 9

### NEW BUSINESS

#### 1. Accept Summer Youth Employment Program (SYEP) Funds for 2025

Consideration to accept \$4,277,213 from the Children's Services Council to serve 913 economically disadvantaged youth ages 16-18 years old. The SYEP will provide each youth with three days of employability skills training and an eight-week meaningful summer work experience.

<b>RECOMM</b>	Approval
<b>ACTION</b>	Motion for Approval
<b>EXHIBIT</b>	None

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**2. Accept Summer Youth Employment Program (SYEP) Funds for 2025**

Consideration to accept \$385,000 from Broward County for the SYEP. The funding will serve up to 83 economically disadvantaged youth ages 16-18 who have and/or had contact with the Juvenile Justice continuum residing in one of the six distressed zip codes. CSBD must also provide the youth's parents with information on Broward County's services upon intake.

**RECOMM**                      Approval  
**ACTION**                      Motion for Approval  
**EXHIBIT**                      None

**3. CareerSource Broward (CSBD) Youth Summit**

Consideration to approve a CareerSource Broward Youth Summit to be held in the Fall of 2025, focused on services for Opportunity Youth, sometimes referred to as "disconnected youth," ages 16-24 years old. The event would be aimed at recognizing the barriers and finding meaningful solutions for providing services that the youth value to develop relationships with the youth so that they see the benefit of connecting with education and employment. The target audience will be education, social workers, mental health professionals, case managers, counselors, and experts from our partners in the community who serve these youth. Youth Committee member input is requested on the event's framework and key components.

**RECOMM**                      Approval  
**ACTION**                      Motion for Approval  
**EXHIBIT**                      Memo #03-24 (OPS)

**Pages 10 – 11**

**4. Updates to the Youth Committee Matrix PY 24/25**

Consideration to review and approve updates to the Strategic Planning Matrix which includes updates to the matrix from the Education and Industry Consortium.

**RECOMM**                      Approval  
**ACTION**                      Motion for Approval  
**EXHIBIT**                      Committee Strategic Planning Matrix

**Pages 12 – 18**

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## REPORTS

### 1. WIOA Youth Provider Performance for Program Year (PY) 23/24

For program year (PY) 23/24 that ended on 6/30, CSBD, funded four (4) Out-of-School (OSY) and two (2) In-School Youth (ISY) programs. During their time enrolled in the programs the youth received case management, career pathway planning, occupational skills training and job readiness preparation. This Youth Performance Report provides the Youth Committee with provider performance as required under their agreements and in accordance with the Workforce Innovation and Opportunity Act (WIOA). Overall, the providers were successful during the year.

**ACTION**                      None  
**EXHIBIT**                      Memo #01-24 (OPS)

**Pages 19 – 24**

### 2. WIOA Youth Provider Performance for PY 24/25

For program year (PY) 24/25 CareerSource Broward (CSBD) currently contracts with five (5) Out-of-School Youth and two (2) In-School Youth programs. The youth receive case management, career pathway planning, occupational skills training, and job readiness preparation. This Youth Performance report provides the Youth Committee with provider performance as required under their agreements and in accordance with the Workforce Innovation and Opportunity Act (WIOA).

**ACTION**                      None  
**EXHIBIT**                      Memo #02-24 (OPS)

**Pages 25 – 29**

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### 3. Marine Career Pathways Video

This video showcases the various opportunities available in the marine industry and highlights the yacht service technician apprenticeship program. Board member Lori Wheeler, Vice President of the Marine Industries Association of South Florida will share the video within the Marine industry. CSBD has shared the video with 1) Broward Schools 2) the Career Technical Adult and Community Education Department to distribute to students, parents 3) career advisors 4) technical colleges 5) promoted through the Claim Your Future and 6) My Next Move events 7) featured on our website and social media platforms and 8) sent to the 1,120 summer youth participants to share with their parents 9) Community partners 10) municipalities and youth providers.

**ACTION**        None  
**EXHIBIT**        [Marine Career Pathways Video](#)

**MATTERS FROM THE YOUTH COMMITTEE CHAIR**

**MATTERS FROM THE YOUTH COMMITTEE**

**MATTERS FROM THE FLOOR**

**MATTERS FROM THE PRESIDENT/CEO**

**ADJOURNMENT**

**THE NEXT YOUTH COMMITTEE MEETING IS NOVEMBER 18, 2024**



Broward Workforce Development Board  
**Youth Committee**  
Monday, June 24, 2024  
12:32 p.m. – 1:13 p.m.

Zoom Meeting ID: 811 2327 4276  
Zoom Password: 059731  
Zoom Call-In: 1 646 876 9923

## MEETING MINUTES

CareerSource Broward Boardroom  
2890 West Cypress Creek Road, Ft. Lauderdale, FL 33309

**The Committee was reminded of the conflict-of-interest provisions.**

**ATTENDEES:** Traci Schweitzer, Dr. Lisa Knowles, Heiko Dobrikow, and Dawn Liberta, who chaired the meeting.

**STAFF:** Kimberly Bryant, Ronald Moffett, Mark Klinecicz, Rochelle Daniels, Yushika Florence, and LaTanya Brown.

**GUESTS:** Cynthia Moreno, Gabriela Raurell, Robert Sawyer, and Kathia Dumelle.

### APPROVAL OF MINUTES

Approval of the Minutes of the 3/18 Youth Committee meeting.

**On a motion made by Traci Schweitzer and seconded by Dr. Lisa Knowles, the Youth Committee unanimously approved the minutes of the 3/18 meeting.**

### NEW BUSINESS

#### 1. Youth Committee Strategic Planning Matrix PY 24/25

On 4/25, the Board held its annual planning session. At the meeting, two separate workgroups discussed and made recommendations for the upcoming year. The Board approved these recommendations at the 5/23 meeting and staff has distributed the recommendations amongst Board committees. The goals and objectives are tracked by each committee in the form of a strategic planning matrix. The proposed PY 24/25 matrix is presented for your review. Consideration to 1) approved the matrix and 2) assign CSBD staff to develop the benchmarks and bring updates to the committee.

Kimberly Bryant presented the item, and discussed the matrix objectives.

Dawn Liberta inquired if the new School Board Superintendent will be joining our Board and this committee. She believes that he will be able to assist with achieving some of the goals in the matrix. Kimberly Bryant stated the Council of Elected Officials will consider appointing Dr. Hepburn to the Board at their next meeting.

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Heiko Dobrikow pointed out the staff is charged with developing the next steps, action items, benchmarks and due dates. He invited the committee members to share their thoughts and assist staff in adding the benchmarks.

Dawn Liberta concurred stating, anything the committee can do to assist the staff would be great and move the committee forward in completion of the matrix objectives.

**On a motion made by Dr. Lisa Knowles and seconded by Traci Schweitzer, the Youth Committee unanimously approved the Youth Committee Strategic Planning Matrix and the assignment of CSBD Staff to develop benchmarks and bring updates to the committee.**

## **2. Planning for the Next Worlds of Work Youth Career Exploration Event**

In March 2024, CareerSource Broward (CSBD) partnered with the School Board of Broward County to host the first Worlds of Work (WOW) youth career exploration event. The event was an overwhelming success. Over 1,100 Broward County High School 9<sup>th</sup> and 10<sup>th</sup> graders attended. The youth immersed themselves in 9 different in-demand occupational sectors through hands-on and virtual exhibits aimed at educating, inspiring and motivating them regarding their career pathway options. The worlds exhibited last year are still in-demand. The Youth Committee is asked for input regarding 1) the addition of 1 -2 new occupational sectors 2) how to also incorporate a track for adults to create a 2 Gen event and 3) additional partners for donations to help support the event.

To open the discussion, Kimberly Bryant reviewed the WOW exhibits last year and asked for input for next year's employer exhibits.

Dawn Liberta opened the floor for discussion about the 1) three additional occupational sectors 2) making it a two-generational event and 3) possible fundraising ideas.

Heiko Dobrikow shared a screen from the Broward County Economic and Workforce Dashboard, specifically the Occupation Projections to 2031 tile and reiterated that most of the top careers which are projected to be in demand according to the report are already represented in the industries that were at this year's event.

Dawn Liberta believes that Mental Health should have its own category separate from Healthcare. She expressed in the community that it is seen as two separate entities even though they fall under the same umbrella.

Heiko Dobrikow suggested that professional services could be a world with: lawyers, accountants, financial planners, etc. Since the ones on the projections chart from the economic dashboard are the ones with the highest projected growth, he feels we should have representation from each one in the worlds.

Heiko Dobrikow indicated that the worlds that we have cover the majority of the highest in-demand jobs and he did not see any huge gaps.

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Rochelle Daniels shared ideas for next year's event including the addition of a track for adults. Rochelle explained this year with the logistics of the school buses providing transportation, the youth were done at 12 pm. If we did the same next year, then after a short break at 2 pm we could come back and begin the worlds for the parents.

Dawn Liberta thought it was an excellent idea. Ms. Liberta then inquired about the cost and asked how the event was funded this year.

Rochelle Daniels conveyed that the majority of the event was funded by CareerSource Broward, with donations from CSC, Board members, employers and some cities. However, this time around we are starting earlier and we are reaching out to get the support and sponsorship that is needed adding that we are already reaching out to Amazon and FPL. We are asking for the members suggestions of who else we should approach.

Dawn Liberta asked if the committee had any suggestions.

Heiko Dobrikow suggested contacting the banks because they have an obligation to the community to donate to worthwhile events. The Sheriff's Department or Police Departments can provide some type of sponsorship as well.

Dawn Liberta recommended PNC Bank or American Express and if she thinks of anything else she will let us knows.

**On a motion made by Dr. Lisa Knowles and seconded by Traci Schweitzer, the Youth Committee unanimously approved 1) the addition of three (3) new occupational sectors: Education, Government, and Professional Services to include Legal Services, Marketing, Finance/Banking 2) the incorporation of a 2 Gen event and 3) seeking additional partners for donations to help support the event.**

## REPORTS

### 1. WIOA Youth Provider Performance PY 23/24

CSBD funds four (4) Out-of-School and two (2) In-School Youth programs. The youth receive case management, career pathway planning, occupational skills training, and job readiness preparation. This Youth Performance report provides the Youth Committee with provider performance as required under their agreements and in accordance with the Workforce Innovation and Opportunity Act (WIOA). A final youth provider performance report for PY 23/24 will be brought to the Youth Committee during the 1<sup>st</sup> quarter of PY 24/25 after all outcomes and exits from the program have been entered into the Employ Florida system.

Kimberly Bryant presented the item. She reminded the Committee that the numbers are current as of June 17<sup>th</sup>. Our Program Manager, Yushika Florence, meets with the providers frequently and we are focusing on positive exits.

Dawn Liberta clarified that the "N/A" in the chart under FLITE Center indicated that they do not provide the service. Kimberly Bryant agreed and explained that they have the option but it is not required to provide the services where the "N/A" is notated.



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## **2. Summer Youth Employment Program (SYEP) Update**

The SYEP kicked off on Wednesday, 6/12 with the first day of employability skills training held at four schools for about 1,300 youth. Due to the rain and flash flooding, Broward County Public Schools closed all of its facilities on Thursday and Friday. CSBD staff proactively took action to email, text and call all of the youth, our worksite monitors, and worksites. Due to our efforts all youth started their work assignments on time Monday morning as planned. We are currently working to reschedule the remaining two days of employability skills training.

Heiko Dobrikow gave kudos to staff and particularly Latema Thomas. He stated she did an outstanding job on the orientation and training that was uploaded to YouTube. It was super informative and he thoroughly enjoyed it. Her approach was organic and she executed the training with ease. He loved the PowerPoint presentation that was shared with him and the other employers to use.

### **MATTERS FROM THE YOUTH COMMITTEE CHAIR**

Dawn Liberta thanked the Youth Provider staff for attending today's meeting.

### **MATTERS FROM THE YOUTH COMMITTEE**

None.

### **MATTERS FROM THE FLOOR**

None.

### **MATTERS FROM THE PRESIDENT/CEO**

Ron Moffett spoke on behalf of Carol Hylton who was not in attendance. Ron informed the members that we have received additional funds for the SYEP Program. Ron explained that Carol Hylton was invited to appear before the Board of County Commissioners by Commissioner Ryan and that as a result of her presentation we were awarded an additional \$315,000 to support the enrollment of additional youth into the SYEP for a total of \$385,000 in funding from the county.

Ron congratulated all of our Youth Providers on this year's performance and stated we look forward to them achieving great results in PY 24/25. Lastly, Ron stated we are looking forward to the start of our partnership with Harmony as a new provider.

**ADJOURNMENT** – 1:13 p.m.

<p><b>THE NEXT YOUTH COMMITTEE MEETING IS ON SEPTEMBER 23, 2024.</b></p>
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**Memorandum #03 – 24 (OPS)**

**To:** Youth Committee

**From:** Carol Hylton, President/CEO

**Subject:** CareerSource Broward Youth Summit

**Date:** September 17, 2024

**SUMMARY**

Consideration to approve a CareerSource Broward Youth Summit to be held in the Fall of 2025, focused on services for Opportunity Youth, sometimes referred to as “disconnected youth,” ages 16-24 years old. The event would be aimed at recognizing the barriers and finding meaningful solutions for providing services that the youth value to develop relationships with the youth so that they see the benefit of connecting with education and employment. The target audience will be education, social workers, mental health professionals, case managers, counselors, and experts from our partners in the community who serve these youth. Youth Committee member input is requested on the event’s framework and key components.

**BACKGROUND**

Opportunity Youth are young people between the ages of 16 and 24 years old who are disconnected from school, work, and society. This time period is also referred to as emerging adulthood. Youth who move through high school and on to post-secondary school or training are on their way to productive lives. Opportunity youth often got lost along the way because they may have fallen behind in school, aged out of foster care, lived in an impoverished area, had a brush with the criminal justice system, or were affected by other events that interfered with their ability to progress. The WIOA out-of-school youth program is one of the few national programs targeted at this group.

**DISCUSSION**

We need better and more diverse ways to recruit disconnected youth and to provide a path for them to succeed. As a community, we need to understand what services these youth value to be able to develop relationships with the youth so that they see the benefit of connecting with education and employment. The target audience will be education, together with community partners, education partners, parents, social workers, mental health professionals, case managers, and counselors who are serving this population, as well as youth who have graduated from our out-of-school youth programs. There has been much written on the subject but very few replicable strategies.

Spearheading a Youth Summit will highlight the issue and may provide answers applicable to our local area. As a society, we cannot afford to lose these young people. The Summit will provide a forum to hear from experts who have studied these issues, for the attendees to share innovative ideas, and to foster collaborative solutions. The Summit would be scheduled for a ½ day and would include:

- Panels of individuals with experience and expertise in understanding these youth
- Youth's voices from the target age group
- Representatives from Community-Based Organizations who work with this population; and,
- Representatives from our education partners.

## **RECOMMENDATION**

Approve 1) a Youth Summit in 2025 and 2) Youth Committee members provide input on the event's framework and key components.



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# YOUTH COMMITTEE

Strategic Planning Matrix for PY 24/25

Heiko Dobrikow, Board Chair  
Dawn Liberta, Youth Chair  
Carol Hylton, President/CEO

**CONNECTING • REIMAGINING • INNOVATING**

**Transformative Partnerships For Tomorrow's Workforce**

**CareerSource Broward Mission:**

To provide innovative solutions through the professional delivery of quality services, which consistently and effectively meet workforce needs.

**CareerSource Broward Vision:**

To be the premier workforce agency facilitating better jobs and providing quality workers that enhances the quality of life and builds a sustainable economy for Broward County.

**Youth Committee Goal:**

To promote the successful entry of youth into the workplace through the provision of training, education, and experiential activities.

**STATE STRATEGIC GOAL: Lead the Nation in Economic Growth and Prosperity by Supporting Talent and Business Development.**

**CareerSource Broward Strategic Goal #3:**

**Encourage employers by engaging, identifying their needs, educating, and connecting them to the workforce system to produce innovative workforce solutions.**

Objective	Next Steps	Benchmark / Performance Measures	Due Date	Comments
3.0 - Explore alternative ways to market Incumbent Worker Training and Skills Upgrade OJT to employers to provide additional upskilling for out-of-school youth they hire.	3.0.1 – Through a query, identify employers who have hired youth ages 18 – 23 in the past year.	Employers have been identified based on the report.	8/2024	<b>Completed:</b> CSBD's Data Analyst pulled a report of employers who have hired youth ages 18-23 and we have selected 62 employers to target for marketing outreach to offer skills upgrade OJT or IWT for their young adult workforce.
	3.0.2 – Develop marketing materials that can be used to target the employers identified in 3.0.1.	Marketing materials are developed.  Outreach conducted to employers by Business Services team members.  A minimum of 5 employers inquire about moving forward with IWT/OJT.	12/2024	
	3.0.3 – Develop IWT or OJT contract(s).	A minimum of 5 OSY will receive Incumbent Worker or On-The-Job Training.	3/2025	

**STATE STRATEGIC GOAL: Lead the Nation in Economic Growth and Prosperity by Supporting Talent and Business Development.**

**CareerSource Broward Strategic Goal #4:**

**Encourage job seekers to choose CSBD for comprehensive employment, education and training services, and to connect them to the workforce system using the state’s job bank.**

Objective	Next Steps	Benchmark / Performance Measures	Due Date	Comments
4.0 - Consider additional ways to reach out to caregivers and parents to inform youth about locally in-demand and emerging occupations.	4.0.1 – Collaborate with youth providers and SBBC staff to coordinate WOW 2025.	Date, location, and content finalized for WOW 2025 Event and Workbook.	12/2024	<b>In Progress:</b> CSBD has conferred with SBBC staff and we have reserved Thursday, March 14, 2025, as the date for the event. The Amerant Bank Arena staff will confirm final approval after Nov 2024.
	4.0.2 – Assess the feasibility of the venue and employers regarding extending the WOW event for a 2-Gen audience.	A decision is made on whether we can have a 2-Gen event.	12/2024	
	4.0.3 – Share the WOW digital workbook and links to industry videos with local high schools to be shared with students and parents.	Links to WOW digital workbook and local demand industry videos are shared with SBBC staff.  Job fairs and suitable events are shared with SBBC staff.	4/2025	<b>In Progress:</b> As a follow up to the Education and Industry Consortium meeting an email was sent to Loli Formoso on 9/18 with links to the Marine Video and WOW book so that she can distribute to Career Champions and BRACE Advisors.
	4.0.4 – Collaborate with SBBC staff to coordinate CSBD support at their Career Fair in May which targets high school seniors.	Workshops on interviewing and resume preparation are offered in our centers to youth in advance of attending the career fair.	4/2025	

**STATE STRATEGIC GOAL: Lead the Nation in Economic Growth and Prosperity by Supporting Talent and Business Development.**

**CareerSource Broward Strategic Goal #5:**

**To Align Broward County Community Services (Social Services and Education) to Maximize Employment and Work Opportunities for Targeted Populations (Veterans, Youth, Individuals with Disabilities, Older Workers, and Ex-offenders).**

Objective	Next Steps	Benchmark / Performance Measures	Due Date	Comments
5.0 - Research NOVA's robotic bus to see if we can develop partnership opportunities.	5.0.1 – Meet with NSU Innovation Center staff to discuss partnership opportunities.	Opportunities identified and implemented.	11/2024	<p><b>In Progress:</b></p> <p>CSBD Staff met with Dr. Jaap Donath, Assistant Executive Director of the Alan B Levan NSU Broward Center of Innovation, on 9/11. The robotic bus is still in development and won't be available for the next WOW event. Dr. Donath committed to bringing robots and other hands-on technology to the WOW event in March 2025. He stated he would be very open to supporting CSBD in new grants related to innovation and information technology.</p>
5.1 - Consider ways to partner with the Museum of Discovery and Science (MODS) to present careers and sustainable jobs in aviation, marine, and green/blue jobs in-demand industries.	5.1.1 – Invite Joe Cox, CEO of MODS to join the CSBD Youth Committee.	Invitation is made.	7/2024	<p><b>Completed:</b></p> <p>Carol Hylton invited Joe Cox to join the Youth Committee, and he accepted.</p>
	5.1.2 – Meet with MODS to schedule a tour of the facility and discuss ideas for partnership.	Tour and meeting are held.	10/2024	
	5.1.3 – Collaborate with MODS to develop an exhibit at WOW 2025 which highlights sustainable jobs in aviation, marine, and environment.	If feasible, MODS will have a presence at the WOW 2025 Youth Career Exploration event.	3/2025	



**STATE STRATEGIC GOAL: Lead the Nation in Economic Growth and Prosperity by Supporting Talent and Business Development.**

**CareerSource Broward Strategic Goal #5:**

**To Align Broward County Community Services (Social Services and Education) to Maximize Employment and Work Opportunities for Targeted Populations (Veterans, Youth, Individuals with Disabilities, Older Workers, and Ex-offenders).**

Objective	Next Steps	Benchmark / Performance Measures	Due Date	Comments
5.2 - Explore ways to dialogue with younger youth (late elementary and middle school), their teachers, and parents to encourage career/job exploration.	5.2.1 – Develop industry-specific videos in 1) Marine 2) IT 3) Healthcare and 4) Manufacturing.	Videos developed and shared with targeted elementary and middle schools.	12/2024	<b>In Progress:</b> The Marine video has been finalized. The other industry videos are in progress.
	5.2.2 – Create a plan for distribution to the targeted groups.	Plan developed and implemented.	2/2025	
	5.2.3 – Develop the WOW 2025 digital handbook, which highlights career pathways.	WOW 2025 handbook is shared with SBBC staff and Parent/Teach Associations.	3/2025	

**STATE STRATEGIC GOAL: Lead the Nation in Economic Growth and Prosperity by Supporting Talent and Business Development.**

**CareerSource Broward Strategic Goal #5:**

**To Align Broward County Community Services (Social Services and Education) to Maximize Employment and Work Opportunities for Targeted Populations (Veterans, Youth, Individuals with Disabilities, Older Workers, and Ex-offenders).**

Objective	Next Steps	Benchmark / Performance Measures	Due Date	Comments
5.3 - Consider creating a presence in the library or malls, such as strategically placed kiosks.	5.3.1 – Meet with Broward County Libraries to determine methods to share CSBD information with their customers.	A meeting is held, and strategies for partnership are developed.	2/2025	
	5.3.2 – Explore the feasibility of strategically placing CSBD materials / kiosks in malls and other high-visibility areas throughout the county.	If feasible, recommendations are developed on where CSBD should advertise.	3/2025	

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## Memorandum #01-24 (OPS)

**To:** Youth Committee

**From:** Carol Hylton, President/CEO

**Subject:** WIOA Youth Performance for Program Year (PY) 23/24

**Date:** September 9, 2024

### SUMMARY

For program year (PY) 23/24 that ended on 6/30, CareerSource Broward (CSBD), funded four (4) Out-of-School (OSY) and two (2) In-School Youth (ISY) programs. During their time enrolled in the programs the youth received case management, career pathway planning, occupational skills training and job readiness preparation. This Youth Performance report provides the Youth committee with provider performance as required under their agreements and in accordance with the Workforce Innovation and Opportunity Act (WIOA).

### BACKGROUND

For program year (PY) 23/24 that ended on 6/30 CSBD funded four (4) OSY program contracts for the delivery of WIOA youth services. They were:

- The School Board of Broward County (SBBC) – Career, Technical Adult, and Community Education (CTACE),
- The Fort Lauderdale Independent Training and Education (FLITE) – Let’s Get To Work Program,
- Helping Advance and Nurture the Development of Youth (HANDY) – The LIFE Program; and,
- Center for Independent Living (CIL) – Jobs for youth.

Each OSY program serves youth between ages 17-24 through case management; referrals to WIOA funded services, career pathway and planning, employability skills training, and paid work experience.

CSBD also funded two (2) ISY program contracts for the delivery of WIOA youth services. They were:

- SBBC; and,
- Junior Achievement of South Florida (JA)

As we reported to the committee earlier in the year, enrollment of new youth was slow initially. However, as the year progressed, and CSBD provided technical assistance the provider’s strategic recruitment plans were successful. As a result, all providers have met contract deliverables.

## DISCUSSION

The charts below provide an overview of each provider's performance for the period 7/1/23 to 6/30/24.

### SBBC OSY Program

SBBC CTACE OSY provides youth with assistance towards obtaining their high school credentials together with individual pathway plans and employability skills training.			
Contract Deliverables	Due Date	Current Performance	CSBD Comments
Enroll 135 youth into the OSY GED program.	6/30/24	A total of 136 youth were enrolled. 29 youth were carried forward from PY 22/23.	
90% of youth enrolled must achieve a Measurable Skills Gain (MSG).	6/30/24	122 youth (90%) received an MSG.	
Of the 94 youth that must exit prior to June 30, 80 youth, which is 85%, must complete their GED and obtain a High School credential by 6/30/24.	6/30/24	86 youth (91%) obtained their GED.	Due to the floods late in the program year, youth had to be rescheduled for testing, which resulted in 34 youth being carried forward into PY 24/25.
Of the 94 youth that must exit prior to June 30, 80 youth must enter the military, post- secondary education or unsubsidized employment during the 2 <sup>nd</sup> quarter after exit.	6/30/24	103 youth exited. 88 youth have been placed and 1 exited due to a global exclusion.	

### HANDY – THE LIFE PROGRAM

HANDY's The LIFE Program serves youth with barriers to employment and education through case management; referral to WIOA funded services, career pathway planning, job placement, and follow up services.			
<b>Contract Deliverables</b>	<b>Due Date</b>	<b>Current Performance</b>	<b>CSBD Comments</b>
Enroll 30 OSY.	6/30/24	30 youth were enrolled. 13 youth were carried forward from PY 22/23.	
100% of youth enrolled in training must achieve a measurable skills gain (MSG).	6/30/24	1 youth was enrolled in training, and earned an MSG (100%).	Training is optional for youth enrolled in the program.
100% of youth enrolled in a GED or post-secondary training must attain their GED or post-secondary credential in the program year in which they exit.	6/30/24	The youth enrolled in training obtained their credential (100%).	
Of the 15 youth that must exit prior to 6/30/24, 13 youth must enter the military, post-secondary education or unsubsidized employment upon exit.	6/30/24	14 youth have exited, 12 youth have been placed and 2 exited due to a global exclusion.	

**THE FLITE CENTER**

FLITE’s Let’s Get to Work program serves foster care youth with on-site GED preparation, employability skills training, and WEX to ensure the successful transition into adulthood.			
<b>Contract Deliverables</b>	<b>Due Date</b>	<b>Current Performance</b>	<b>CSBD Comments</b>
Enroll 36 - 45 youth into the program.	6/30/24	44 youth were enrolled. 7 youth were carried forward from PY 22/23.	
100% of youth enrolled in training must achieve a measurable skills gain.	6/30/24	N/A - No youth are enrolled in training	Training is optional for youth enrolled in the program.
100% of youth enrolled in training must obtain their GED or post-secondary credential in the year that they exit.	6/30/24	N/A - No youth are enrolled in training	
Of the 18 youth that must exit prior to 6/30/24; 15 youth or 85% must enter the military, post- secondary education or unsubsidized employment at exit.	6/30/24	30 youth have exited, 26 have been placed and 1 due to a global exclusion.	

**CILB**

CIL’s Jobs for Youth program helps youth with disabilities achieve their career and occupational goals through help with peer counseling, WEX, and employability skills training.			
<b>Contract Deliverables</b>	<b>Due Date</b>	<b>Current Performance</b>	<b>CSBD Comment</b>
Enroll 12 - 15 youth into the program.	6/30/24	15 youth were enrolled.	
Of the 6 youth that must exit prior to 6/30/24; 5 youth or 85% of the 6 youth shall enter the military, post-secondary education, or be in unsubsidized employment upon exit.	6/30/24	8 youth have exited and 5 have been placed.	

### SBBC ISY Program

SBBC ISY provides youth with assistance towards obtaining their high school credentials together with individual pathway plans and employability skills training.			
Contract Deliverables	Due Date	Current Performance	CSBD Comments
Enroll 100 youth into the ISY program.	6/30/24	100 youth were enrolled.	
100% of youth enrolled must achieve a Measurable Skills Gain (MSG).	6/30/24	100 youth (100%) have received an MSG.	
Of the 100 youth that must exit prior to June 30, 90 youth, which is 90%, must obtain a High School credential by 6/30/24.	6/30/24	100 Youth obtained their High School credential.	
Of the 100 youth that must exit prior to June 30, 90 youth must enter the military, post-secondary education or unsubsidized employment during the 2 <sup>nd</sup> quarter after exit from the program.	6/30/24	100 youth have exited. 99 have been placed, and 1 due to a global exclusion.	

### JA ISY Program

JA ISY provides youth with employability skills training and assists youth with planning their individual career pathways			
Contract Deliverables	Due Date	Current Performance	CSBD Comments
Enroll up to 35 youth into the ISY program.	6/30/24	30 youth were enrolled.	
100% of youth enrolled must achieve a Measurable Skills Gain (MSG).	6/30/24	30 youth (100%) have earned a MSG.	
Of the 30 youth that must exit prior to June 30 each year 27 youth, which is 90% must obtain a High School credential by 6/30/24.	6/30/24	28 youth (93%) have obtained their high school credential.	
Of the youth that must exit prior to June 30, 90% of them must enter the military, post-secondary education or unsubsidized employment during the 2 <sup>nd</sup> quarter after exit from the program.	6/30/24	28 youth have exited and all have been placed.	

### RECOMMENDATION

None. For information only.



## Memorandum #02-24 (OPS)

**To:** Youth Committee  
**From:** Carol Hylton, President/CEO  
**Subject:** WIOA Youth Performance for Program Year (PY) 24/25  
**Date:** September 9, 2024

### SUMMARY

For program year (PY) 24/25 CareerSource Broward (CSBD) currently contracts with five (5) Out-of-School Youth (OSY) and two (2) In-School Youth (ISY) programs. The youth receive case management, career pathway planning, occupational skills training, and job readiness preparation. This Youth Performance report provides the Youth Committee with provider performance as required under their agreements and in accordance with the Workforce Innovation and Opportunity Act (WIOA).

### BACKGROUND

At the start of this program year 7/1, CSBD funded five (5) OSY program contracts for the delivery of WIOA youth services. They are:

- The School Board of Broward County (SBBC) – Career, Technical Adult, and Community Education (CTACE)
- The Fort Lauderdale Independent Training and Education (FLITE) – Let’s Get To Work Program
- Helping Advance and Nurture the Development of Youth (HANDY) – The LIFE Program
- Center for Independent Living (CIL) – Jobs for youth; and,
- Harmony Development Center (HDC) – Career Bound.

CSBD also funded two (2) ISY program contracts for the delivery of WIOA youth services. They are:

- SBBC; and,
- Junior Achievement of South Florida (JA).

### DISCUSSION

OSY and ISY engagement has begun for PY 24/25. This year, we are excited to have a new OSY provider, HDC. We look forward to collaborating with them to serve the youth in our community. ISY enrollments will begin mid program year.

The charts below provide an overview of each provider’s performance for July 1, 2024 to September 10, 2024.

SBBC CTACE OSY program provides youth with assistance toward obtaining their high school credentials together with individual pathway plans and employability skills training.

<b>SBBC GED Program</b>			
<b>Contract Deliverables</b>	<b>Due Date</b>	<b>Current Performance</b>	<b>CSBD Comments</b>
Enroll 135 youth into the OSY GED program.	6/30/25	62 youth are enrolled. 34 youth were carried forward from PY 23/24.	
90% of youth enrolled must achieve a Measurable Skills Gain (MSG).	6/30/25	37 youth received an MSG.	The MSG usually occurs later in the year as youth get closer to obtaining their GED credential; this is not a concern.
Of 94 youth that must exit by 6/30 80 youth (85%) must complete their GED by 6/30/25.	6/30/25	8 youth have obtained their GED.	
Of the 94 youth that must exit prior to 6/30, 80 youth (85%) must enter the military, post-secondary education, or be in unsubsidized employment during the 2 <sup>nd</sup> quarter after exit.	6/30/25	2 youth have exited and have been placed.	

HANDY's The Life Program serves youth with barriers to employment and education through case management; referral to WIOA funded services, career pathway planning, job placement and follow up services.

<b>HANDY – THE LIFE PROGRAM</b>			
<b>Contract Deliverables</b>	<b>Due Date</b>	<b>Current Performance</b>	<b>CSBD Comments</b>
Enroll 20 OSY	6/30/25	17 youth.12 youth were carried forward from PY 23/24.	
100% of youth enrolled in training must achieve a measurable skills gain (MSG).	6/30/25	N/A - No youth are enrolled in training.	Training is optional for youth enrolled in this program.
100% of youth enrolled in a GED or post-secondary training must attain their GED or post-secondary credential in the program year in which they exit.	6/30/25	N/A - No youth are enrolled in training.	
Of the 17 youth that will exit prior to 6/30/25; 17 youth (85%) shall enter the military, post-secondary education, or be in unsubsidized employment in the 2 <sup>nd</sup> quarter after exit.	6/30/25	2 youth have exited and have been placed.	

FLITE's Let's Get to Work program serves foster care youth with on-site GED preparation, employability skills training, and WEX to ensure the successful transition into adulthood.

<b>THE FLITE CENTER</b>			
<b>Contract Deliverables</b>	<b>Due Date</b>	<b>Current Performance</b>	<b>CSBD Comments</b>
Enroll 36 youth	6/30/25	22 youth. 14 youth were carried forward from PY 23/24.	
100% of youth enrolled in training must achieve a measurable skills gain.	6/30/25	N/A - No youth are enrolled in training.	Training is optional for youth enrolled in this program.
100% of youth enrolled in training must obtain their GED or post-secondary credential in the year that they exit.	6/30/25	N/A - No youth are enrolled in training.	
Of the 31 youth that must exit prior to 6/30/25; 31 youth / 85% of the youth shall enter the military, post-secondary education, or be in unsubsidized employment in the 2 <sup>nd</sup> quarter after exit.	6/30/25	1 youth has exited and has been placed.	

CIL's Jobs for Youth program helps youth with disabilities achieve their career and occupational goals through help with peer counseling, WEX and employability skills training.

<b>CILB</b>			
<b>Contract Deliverables</b>	<b>Due Date</b>	<b>Current Performance</b>	<b>CSBD Comment</b>
Enroll 12 - 15 youth	6/30/25	14 youth. 7 youth were carried forward from PY 23/24.	
Of the 6 youth that must exit prior to 6/30/25; 5 youth or 85% of the 6 youth shall enter the military, post-secondary education, or be in unsubsidized employment in the 2 <sup>nd</sup> quarter after exit	6/30/25	No youth have exited to date.	

HDC's Career Bound youth program serves youth with barriers by offering them services such as career planning, internships, and employability skills development.

<b>HDC</b>			
<b>Contract Deliverables</b>	<b>Due Date</b>	<b>Current Performance</b>	<b>CSBD Comments</b>
Enroll 15 youth.	6/30/25	No youth have been enrolled to date.	As new provider, Harmony's staff focused on programmatic and fiscal training during the beginning of the quarter. The provider is now actively recruiting youth.
90% of youth enrolled in training must achieve a measurable skills gain.	6/30/25	N/A - No youth are enrolled in training.	Training is optional for youth enrolled in this program.
90% of youth enrolled in training must obtain their GED or post-secondary credential in the year that they exit.	6/30/25	N/A - No youth are enrolled in training.	
Of the 13 youth that must exit prior to 6/30/25; 13 youth / 85% of the youth shall enter the military, post-secondary education, or be in unsubsidized employment in the 2 <sup>nd</sup> quarter after exit.	6/30/25	No youth have exited.	

**RECOMMENDATION**

None. For information only.