



Broward Workforce Development Board
Youth Committee
Monday, November 6, 2023
12:30 p.m. – 2:00 p.m.

Zoom Meeting ID:	896 1464 2186
Zoom Password:	307317
Zoom Call in:	1-646-876-9923

CareerSource Broward Main Conference Room
2890 West Cypress Creek Road, Ft. Lauderdale, FL 33309

This meeting is being held in person. This meeting is also accessible via Zoom video conference using the link below.

<https://us02web.zoom.us/j/81524820840?pwd=K2tMRlk0aXZXSGZBU0ltQW9TWFlSZz09>

PROTOCOL FOR TELEPHONE/ZOOM MEETING

1. Please state your name when making or seconding a motion. Such as “I move the item, and your name – “Jane Doe.” Please also identify yourself when asking a question.
2. Put your phone/microphone on mute when not speaking. Don’t forget to take it off when you wish to speak. Telephone users must press *6 to mute or unmute yourself.
3. Votes in the affirmative should be “aye” and in opposition should be “no” (delays in responding sometimes make it difficult to determine the intent of the vote).
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7. Please note the chat function has been disabled.

<p>The Committee is reminded of the conflict-of-interest provisions. In declaring a conflict, please refrain from voting or discussion and declare the following information: 1) your name and position on the Board, 2) the nature of the conflict and 3) who will gain or lose as a result of the conflict. Please also fill out form 8B <u>prior</u> to the meeting.</p>
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MEETING AGENDA

IDENTIFICATION AND INTRODUCTION OF ANY UNIDENTIFIED CALLERS

INTRODUCTION OF NEW COMMITTEE MEMBER, TRACI SCHWEITZER

SELF-INTRODUCTIONS

APPROVAL OF MINUTES

Approval of the Minutes of the 9/27 Youth Committee meeting.

RECOMM	Approval
ACTION	Motion for Approval
EXHIBIT	Minutes of the 9/27 Meeting

Pages 8 - 11

PRESENTATION

Jaem Dessources will discuss what brought him to CSBD's OSY Program. He is currently a student at The Academy of South Florida pursuing several IT certifications in their Information Technology Professional Program and is also enrolled in paid work experience at the CSBD Central Center where he is assisting youth with 1) using our virtual reality career exploration equipment and 2) providing technical assistance in the computer lab.

NEW BUSINESS

1. Request for Proposals (RFP) for WIOA Youth Providers

Consideration to allow flexibility in serving ISY and OSY for providers serving both categories of youth under the new RFP to be released. CSBD will be releasing an RFP for OSY and ISY services as there are no renewals remaining for the OSY contracts and only one renewal remaining for the ISY contracts. This will place OSY and ISY contracts on the same schedule. The RFP will encompass the WIOA 14 elements as required by the statutes. Currently, FloridaCommerce has a waiver allowing local areas to divide youth funds 50/50 for ISY and OSY as opposed to the 25/75 allocation of funds required by the statute. If the waiver continues, it is recommended that flexibility in the ratio of expenditures and numbers of youth served be incorporated into the RFP for providers serving both ISY and OSY.

RECOMM	Approval
ACTION	Motion for Approval
EXHIBIT	None

2. Youth Committee Meeting Calendar 2024

Consideration to approve the Youth Committee 2024 meeting schedule. We have scheduled 4 meetings for the upcoming year. Meetings are in person. On occasion, if necessary, a committee member can attend via Zoom.

RECOMM	Approval
ACTION	Motion for Approval
EXHIBIT	Memo #07-23 (OPS)

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3. Youth Committee Strategic Planning Matrix Updates

Consideration to approve the updates to the Strategic Planning Matrix.

RECOMM	Approval
ACTION	Motion for Approval
EXHIBIT	Youth Committee Strategic Planning Matrix

Pages 13 – 18

4. **Non-custodial Parent Grant Award**

CSBD has received \$772,447 in funds to serve non-custodial parents some of whom may be youth. The purpose of this discretionary grant is to assist non-custodial parents who are under or unemployed and have difficulty meeting child support obligations to obtain employment. Suggestions have included working with justice-involved youth, and CSBD is following up with various agencies within the Justice System. However, there are some challenges. These funds are not tagged for ISY and OSY and can be used for youth and adults. The Committee is requested to provide input regarding additional recruitment and outreach strategies for this population.

RECOMM	Discussion
EXHIBIT	Non-custodial Parent Flyer

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REPORTS

1. **Celebrating Success - HVAC Graduates**

As the committee is aware, CSBD runs an OSY program out of the Central location in Oakland Park. There, youth can access a myriad of services, including assessment, support services, scholarships for occupational skills training, and more. We are proud to report that on, 11/3, ten (10) youth are graduating from the HVAC Residential & Commercial Technician program at the South Florida Academy of Air Conditioning. This is the largest collective group of HVAC graduates we've had to date. The youth will also attend a job fair on 11/3 coordinated by the school to help place them into employment. CSBD staff have been working with the graduates providing employability and work skills so that they find employment quickly.

ACTION	None
EXHIBIT	None

2. Update on WIOA Youth Performance for Program Year 23/24

This Youth Performance report provides the Youth Committee with provider performance as required under their agreements and in accordance with the Workforce Innovation and Opportunity Act. CSBD funds four (4) Out-of-School (OSY) and two (2) In-School Youth (ISY) programs. Programs are on target for the first quarter of the year.

ACTION	None
EXHIBIT	Memo #10-23 (OPS)

Pages 20 – 23

3. Youth Career Exploration Event

As the Committee is aware, CSBD, in partnership with the School Board of Broward County (SBBC), is planning a Youth Career Exploration event for 9th and 10th graders. The goal is to inform students about the career opportunities available to them and the skill sets needed so they can select their courses with their future in mind. We have ongoing meetings with SBBC staff, and we are working with their assigned point person regarding the student logistics for the event. We have received some inquiries regarding co-sponsorship, and we will follow up. We have secured the World of Work (WOW) curriculum, at no cost, which has been used very successfully in other states, as well as more recently, in Tallahassee for a similar event. CSBD and SBBC conducted a walkthrough of the venue on 11/1. We are in the process of securing Virtual Realty firms and schools/employers who will provide experiential experiences for the youth. These hands-on activities will be tied to the most in-demand occupational sectors in Broward County 1) Health 2) IT 3) Hospitality 4) Transportation and logistics 5) Aviation 6) Marine 7) Entrepreneurial/Finance 8) Automotive 9) Construction/Manufacturing and 10) Public Service/Government.

ACTION	None
EXHIBIT	None

4. Summer Youth Employment Program (SYEP) 2024

The SYEP team has started work on the 2024 summer program. The application portal for youth will go live on 12/8. This year we are recruiting additional private-sector employers to increase the availability of jobs aligned with the youth's interests. Youth will continue to receive employability skills training. New for this year CSBD is incorporating mental health awareness into the work preparation component. This will be followed by an eight-week meaningful summer work experience. The program will begin in June.

ACTION	None
EXHIBIT	SYEP Save the Date Flyer

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5. Career, Technical, Adult, and Community Education (CTACE) Advisory Board

Carol Hylton, President/CEO has joined a distinguished group of business leaders, community stakeholders, and educators on the Broward County Schools CTACE Advisory Board. The goal of this board is to continue to advance and meet the demands of industry and bridge the gaps for our local businesses and communities.

ACTION	None
EXHIBIT	None

6. CSBD Acknowledged at the FLITE Center's Annual Heroes Luncheon

The FLITE Center awarded CareerSource Broward the Memorial Healthcare System Transition to Independent Living Collaborator of the Year Award, on 10/27 at their Heroes luncheon held at the Signature Grand. CSBD received this award in partnership with United Healthcare/Optum as both organizations support FLITE's Certified Behavioral Health Technician program.

ACTION	None
EXHIBIT	None

MATTERS FROM THE YOUTH COMMITTEE CHAIR

MATTERS FROM THE YOUTH COMMITTEE

MATTERS FROM THE FLOOR

MATTERS FROM THE PRESIDENT/CEO

ADJOURNMENT

<p>THE NEXT YOUTH COMMITTEE MEETING IS TBD</p>



**Broward Workforce Development Board
Youth Committee
Wednesday, September 27, 2023
12:30 p.m. – 2:00 p.m.**

**Zoom Meeting ID: 815 2482 0840
Zoom Password: 125381
Zoom Call in: 1 646 876 9923**

MEETING MINUTES

THE COMMITTEE WAS REMINDED OF CONFLICT-OF-INTEREST PROVISIONS.

ATTENDANCE:

Youth Committee Members: Jill Denis-Lay, Rufus James, and Dawn Liberta, who chaired the meeting.

Staff: Carol Hylton, Ron Moffett, Mark Klinecicz, Kim Bryant, Yushika Florence, and Latema King.

Guests: Christy Bradford, Christine Frederick, Kirk Brown, Robert Sawyer, Cara Malave, and RaShani Boyton.

APPROVAL OF MINUTES

Approval of the Minutes of the 6/26 Youth Committee meeting.

On a motion by Rufus James and seconded by Jill Denis-Lay, the Youth Committee unanimously approved the minutes of the 6/26 meeting.

PRESENTATIONS

Ms. Christy Bradford, Curriculum Supervisor, Career, Technical, Adult, and Community Education at Broward County Public Schools and 2) Ms. Christine Frederick, CEO, FLITE Center, presented to the committee on their Out of School youth program models and evidenced-based innovative approaches to recruiting, enrolling and engaging youth who can benefit from CSBD funded services. Ms. Hylton thanked both presenters and added that the wonderful work highlighted during these presentations reflects the quality of our partnerships and the successful results we are seeing.

NEW BUSINESS

1. Accept Summer Youth Employment Program Funds

Considered the acceptance of \$4,215,656 from the Children's Services Council (CSC) to serve 913 economically disadvantaged youth ages 16-18 years old in the PY 23/24 Summer Youth Employment Program (SYEP). Due to the success of this summer's program, this renewal includes an additional 1.4 million in funding to match last year's award. These funds will allow us to maintain the youth wage of \$14.00 per hour. The SYEP will provide each youth with three days of employability skills training and an eight-week meaningful summer work experience.

On a motion by Rufus James and seconded by Jill Denis-Lay, the Youth Committee unanimously approved the acceptance of \$4,215,656 from the Children's Services Council to serve up to 913 economically disadvantaged youth in the PY 23/24 Summer Youth Employment Program.

2. Youth Committee Strategic Planning Matrix Updates

Considered the approval of the updates to the Strategic Planning Matrix.

Ms. Bryant reviewed the Strategic Planning Matrix and discussed the next steps and benchmarks with the committee members.

Ms. Liberta requested that the Department of Juvenile Justice be added to objective 5.1 as one of the organizations to contact regarding educating justice-involved youth on career pathways.

On a motion by Rufus James and seconded by Jill Denis-Lay, the Youth Committee unanimously approved the 1) updates to the Youth Committee Strategic Planning Matrix and 2) addition of the Department of Juvenile Justice to objective 5.1 as one of the organizations to contact regarding educating justice-involved youth on career pathways.

3. Distribution of Fully Depreciated Computers

Considered the approval of expanding the distribution of CSBD computers to include summer youth, veterans' participants as well as CSBD/ISG/DFC staff. CSBD cycles computers out of use every 5 years in accordance with our rotation policy. To date, per Board policy, we offer them to WIOA youth and Welfare program participants or other non-profit organizations. Because many of our participants in training receive technology through support services or from the training institution, we still have computers left after offering them to WIOA youth and Welfare participants. By expanding the distribution of the old computers, we can reach additional participants as well as staff who could benefit from being able to add technology to their homes.

Mr. Moffett stated that CSBD and the Board have a long history of supporting initiatives to reduce the digital divide in Broward County. This recommendation is to expand what was already approved to include 1) Summer Youth Program participants 2) the Veteran population, and after those priority groups 3) we would offer any remaining equipment to staff.

Ms. Liberta stated that she thinks this is a great idea.

On a motion by Rufus James and seconded by Dawn Liberta, the Youth Committee unanimously approved expanding the distribution of surplus CSBD computers to include summer youth, veterans' participants and CSBD/ISG/DFC staff.

REPORTS

1. Update on WIOA Youth Performance for Program Year 23/24

This Youth Performance report provides the Youth Committee with provider performance as required under their agreements and in accordance with the Workforce Innovation and Opportunity Act. CSBD funds 4 Out-of-School and 2 In-School Youth programs. Since the beginning of the program year, which began on 7/1, CSBD staff has been meeting with each of the providers to discuss contract expectations, offer ongoing technical support, and receive updates on recruitment activities. The report shows that all of our youth providers are off to a great start and actively enrolling youth to meet their deliverables.

Ms. Bryant reviewed the performance updates for each of the youth providers. She stated, as can be seen from the report, the first quarter is ending, and providers have been focused on enrollments and getting positive outcomes for the youth who were carried forward from the last program year.

2. Summer Youth Employment Program 2023

This year, staff developed nearly 40 new employer host sites. CSBD served about 1,000 youth over the summer, and we have already received many heartwarming testimonials from employers. The youth held positions allowing them hands-on career exploration in the vast array of healthcare occupations, which included Broward Health and its network of hospitals and clinics. We are also reaching out to youth via text messaging and email blasts who have graduated high school and who may not have plans for school or work, to invite them to come to our centers to learn about CSBD services and how we may be able to assist them with a scholarship and/or work-based training programs. The Children's Services Council of Broward County also conducted an administrative and fiscal review and we were commended for having no findings.

Ms. Hylton updated the committee on the closeout for the 2023 SYEP. Each year, CSC conducts an audit and there were no financial or administrative findings. She highlighted that this year we had the largest number of CSBD Board members participating in the SYEP. One example of an innovative approach to enriching the youths' experience is Broward Health, which offered a virtual hospital learning environment for the youth who participated with them.

3. Youth Career Exploration Event

As the Committee is aware, CSBD, in partnership with the School Board of Broward County (SBBC), is planning a Youth Career Exploration event for 9th and 10th graders. The goal is to help students better understand the opportunities available to them and which career paths align best with their interests and skill sets. We recently met with Dr. Licata and SBBC Career,

Technical, Adult, & Community Education staff to begin planning the event. The SBBC has agreed to provide lunch for the youth on the day of the event and to cover the cost of the transportation for youth to get to the event. The proposed venue is the Amerant Bank Arena

(formerly FLA Live Arena). The event will include guest speakers, employer representatives, training providers, and other vendors, such as the virtual reality career exploration team. We're expecting to have a day of exploration, awareness, and fun as we get younger youth to start thinking early about their future careers.

Ms. Bryant provided an update to the committee on the status of the Youth Career Exploration event which ties back to item 2.0 on the Youth Committee's Matrix. She explained that the plan is to have the event in early 2024, and we've secured an event planner to help make the event a success.

Ms. Liberta applauded staff for initiating this event as it affords younger youth the opportunity to explore a range of careers and introduces them and their families to the services offered by the career centers.

MATTERS FROM THE YOUTH COMMITTEE CHAIR: None

MATTERS FROM THE YOUTH COMMITTEE: None

MATTERS FROM THE FLOOR: None

MATTERS FROM THE PRESIDENT/CEO:

Ms. Hylton acknowledged Ms. King and Mr. Klinecicz for their hard work in making the SYEP a success this year.

Ms. Hylton informed the committee of upcoming changes related to the Eligible Training Provider application process. This revised policy will change the process for how providers apply to become eligible training providers or when existing providers are able to add new programs. The policy is still pending CareerSource Florida's board approval. Ms. Liberta asked Ms. Hylton if she thought any providers would not want to go through the new process. Ms. Hylton replied that they would not have a choice if they wanted to continue to work with us and with enrollments being low, she believed that they would do it. We have a great relationship with all of our providers and the state, so if there are any bottlenecks, we can provide feedback.

Ms. Hylton also discussed the good news that CSBD was acknowledged at the September Broward County Commission meeting and received a proclamation sponsored by CSBD Council Chair, Commissioner Ryan, proclaiming September as Workforce Development Professionals Month.

ADJOURNMENT 1:42 p.m.

THE NEXT YOUTH COMMITTEE MEETING IS SCHEDULED FOR MONDAY, 11/6/23 AT 12:30 P.M.

Memorandum #07-23 (OPS)

To: Youth Committee

From: Carol Hylton, President/CEO

Subject: Youth Committee Meeting Calendar for 2024

Date: October 25, 2023

SUMMARY

Consideration to approve the Youth Committee 2024 meeting schedule. We have scheduled 4 meetings for the upcoming year. Meetings are in person. On occasion, if necessary, a committee member can attend via Zoom.

BACKGROUND

The youth Committee approves a calendar so the members can set aside the time necessary to attend and participate in the committee meetings.

DISCUSSION

We have scheduled 4 meetings for the upcoming year. Meetings are in person. On occasion, if necessary, a committee member can attend via Zoom. The following calendar is proposed for Youth Committee approval:

Location	Date	Time
CareerSource Broward, Main Conference Room 2890 West Cypress Creek Road Ft. Lauderdale, FL 33309.	Monday, March 18, 2024	12:30 p.m.
	Monday, June 24, 2024	
	Monday, September 23, 2024	
	Monday, November 18, 2024	

Additional meetings may be scheduled as needed.

RECOMMENDATION

Approve the above meeting calendar for 2024.



BROWARD WORKFORCE DEVELOPMENT BOARD

YOUTH COMMITTEE

Strategic Planning Matrix for PY 22/23

Heiko Dobrikow,
Board Chair

Dawn Liberta,
Youth Chair

Carol Hylton,
President/CEO



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CareerSource Broward Mission:

To provide innovative solutions through the professional delivery of quality services, which consistently and effectively meet workforce needs.

CareerSource Broward Vision:

To be the premier workforce agency facilitating better jobs and providing quality workers that enhances the quality of life and builds a sustainable economy for Broward County.

Youth Committee Goal:

To promote the successful entry of youth into the workplace through the provision of training, education, and experiential activities.

STATE STRATEGIC GOAL: Lead the Nation in Economic Growth and Prosperity by Supporting Talent and Business Development.

CareerSource Broward Strategic Goal #2:

Maintain Our Role as Workforce Development Leaders Through Advocacy by the Board, Collaboration, and Providing Information and Intelligence to Stakeholders with Feedback from the Community.

Objective	Next Steps	Benchmark / Performance Measures	Due Date	Comments
2.0 - Sponsor a CSBD career exploration day to introduce youth ages 14 -15 and their parents to one-stop career services and industry/community leaders.	<p>2.0.1 – Meet with the School Board of Broward County (SBBC) for approval.</p> <p>2.0.2 – Contract with an event planner to handle the coordination of this large event.</p> <p>2.0.3 – The Event Planner will develop a project plan to identify the important benchmarks and timeframes.</p> <p>2.0.4 – Hold the event.</p>	<p>A meeting was held with SBBC, and event approval was received.</p> <p>The event planner is selected.</p> <p>Project Plan completed</p> <p>CSBD Career Exploration Day is held.</p>	3/29/24	<p>In Progress:</p> <p>Meetings held with SBBC, including Superintendent Dr. Licata and Career, Technical, Adult & Community Education (CTACE) staff on 8/25, 9/6, 9/8, 10/12, and 10/23. We will continue meeting as the event planning progresses.</p> <p>CSBD is partnering with Goodman Public Relations, our current marketing firm, to coordinate the specifics for this event.</p> <p>Goodman Public Relations and is working with a project plan that will identify the important activities and dates to ensure the success of the event. We are planning to hold the event at Amarant Bank Arena, and Goodman is working on securing the date.</p> <p>On 10/20, CSBD staff conducted research by visiting CareerSource Capital Region's Worlds of Work (WOW) youth event to gain best practices.</p> <p>A project plan was developed.</p>

STATE STRATEGIC GOAL: Lead the Nation in Economic Growth and Prosperity by Supporting Talent and Business Development.

CareerSource Broward Strategic Goal #2:

Maintain Our Role as Workforce Development Leaders Through Advocacy by the Board, Collaboration, and Providing Information and Intelligence to Stakeholders with Feedback from the Community.

Objective	Next Steps	Benchmark / Performance Measures	Due Date	Comments
2.1 – Connect with partners/providers serving youth ages 14-15 for input on the content and organization of a career awareness / exploration event.	<p>2.1.1 – Contact the Children’s Services Council and Junior Achievement of South Florida to tell them about the event and get feedback on our plan for the Youth Career Awareness event.</p> <p>2.1.2 – Input is compiled and, where feasible, incorporated into the plan.</p>	<p>Providers / Partners are contacted, and feedback is received.</p> <p>The event coordinator updates the plan.</p>	12/1/23	<p>In Progress:</p> <p>On 10/18, CSBD met with CSC to discuss the Youth Career Exploration event. They were very excited about the event and agreed to participate in the planning of the event. We will include CSC staff in future planning meetings for the event.</p> <p>On 10/10, during a meeting with Junior Achievement staff, we informed them of our plan to have this event in early 2024. They were very receptive to the idea and open to assist, we will circle back as we confirm the date and location of the event.</p>
2.2 – Query CSBD’s current youth providers regarding their services to younger youth to identify opportunities for additional services to provide at the Career Awareness Event.	2.2.1 – Contact our current providers and ask them if they would like to have a booth or other role in the event.	Discussions are held with all the providers, and their event participation is confirmed.	12/8/23	<p>In Progress:</p> <p>We informed the current youth providers of the event at the 9/27 Youth Committee meeting. When we confirm the event dates and logistics, we will confirm their participation.</p>

STATE STRATEGIC GOAL: Lead the Nation in Economic Growth and Prosperity by Supporting Talent and Business Development.

CareerSource Broward Strategic Goal #5:

To Align Broward County Community Services (Social Services and Education) to Maximize Employment and Work Opportunities for Targeted Populations (Veterans, Youth, Individuals with Disabilities, Older Workers, and Ex-offenders).

Objective	Next Steps	Benchmark / Performance Measures	Due Date	Comments
5.0 – Meet with the SBBC to assess the feasibility of having a traveling job/life coach to visit Broward County high schools to deliver information on career pathways, workplace skills, and career exploration.	5.0.1 – Schedule a meeting with the SBBC to discuss this objective.	A meeting was conducted with SBBC, and a determination was made regarding the next steps.	9/21/23	<p>Completed:</p> <p>In consultation with the SBBC, we determined the one-day career exploration event is the best way to provide information related to career pathways, workplace skills, and career exploration.</p>
5.1 - Develop strategies to connect with youth with an emphasis on connecting with justice-involved youth on how to best educate them on career pathways.	<p>5.1.1 – Contact BSO, DJJ, and the prosecutors' office to discuss how we'll be able to connect to serve justice-involved youth.</p> <p>5.1.2 Strategies to connect with youth justice-involved youth are identified.</p>	<p>Meetings were held with BSO, DJJ and the prosecutor's office.</p> <p>One or more strategies to connect with justice-involved youth are developed.</p>	2/29/24	<p>In Progress:</p> <p>CSBD met with several staff at the Department of Corrections Community Transition Department and provided an overview of our youth services and discussed how we could partner to provide information to youth on career pathways. They have approximately 40 youthful offenders soon to be released in Broward County and we will coordinate virtual information sessions for the youth. They requested some time to discuss how to coordinate as not all youth are in the same facility. We will continue to follow up bi-weekly until the meetings are set.</p> <p>We've reached out to BSO regarding our Non-custodial Parent Program and also plan to discuss assisting justice-involved youth. A meeting date is pending.</p>

STATE STRATEGIC GOAL: Lead the Nation in Economic Growth and Prosperity by Supporting Talent and Business Development.

CareerSource Broward Strategic Goal #5:

To Align Broward County Community Services (Social Services and Education) to Maximize Employment and Work Opportunities for Targeted Populations (Veterans, Youth, Individuals with Disabilities, Older Workers, and Ex-offenders).

Objective	Next Steps	Benchmark / Performance Measures	Due Date	Comments
5.2 – Connect youth to internships in career areas matching their interests in occupations that don't require a college degree.	<p>5.2.1 – Create a job description.</p> <p>5.2.2 – Post the position, screen candidates, and select a candidate.</p> <p>5.2.3 - Hire a Youth Employment Specialist to develop employer training/work sites that match the youth's goals.</p> <p>5.2.4 – Using the youth's ISS Employment goal, identify those who are not interested in traditional classroom training and develop worksites that match their career interests.</p> <p>5.2.5 – Place the youth in meaningful work experience (WEX) training that offers career exploration.</p>	<p>The job description is created.</p> <p>The position was posted, candidates were screened, interviews took place, and a candidate was selected and on-boarded.</p> <p>The employee is hired and trained.</p> <p>A minimum of 5 additional worksites were developed.</p> <p>Enroll a minimum of 10 youth in WEX occupations that do not require a college degree.</p>	3/29/24	<p>In Progress:</p> <p>The job description has been created, and the position has been posted. We are currently sourcing candidates.</p> <p>The new Youth Employment Specialist started on 11/1 and has begun training on employer outreach procedures. We have identified the first industry we will target will be hospitality.</p>



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Memorandum #10-23 (OPS)

To: Youth Committee
From: Carol Hylton, President/CEO
Subject: Update on WIOA Youth Providers' Performance for Program Year 23/24
Date: November 1, 2023

SUMMARY

This Youth Performance report provides the Youth Committee with provider performance as required under their agreements and in accordance with the Workforce Innovation and Opportunity Act. CSBD funds four (4) Out-of-School (OSY) and two (2) In-School Youth (ISY) programs. CSBD and provider staff meet regularly to discuss achievements and challenges. CSBD provides technical support as needed. The current report indicates that our youth providers are meeting recruitment goals and are working towards meeting their contract deliverables.

BACKGROUND

CSBD funds 4 OSY contracts and 2 ISY Contracts. They are:

OSY

1. The School Board of Broward County (SBBC) – Career, Technical Adult, and Community Education (CTACE)
2. The Fort Lauderdale Independent Training and Education (FLITE) – Let's Get To Work Program
3. Helping Advance and Nurture the Development of Youth (HANDY) – The LIFE Program
4. Center for Independent Living (CIL) – Jobs for Youth Program

ISY

5. SBBC
6. Junior Achievement of South Florida

DISCUSSION

As our Youth Committee is aware, recruitment is one of the key elements to a successful program. As a best practice and technical assistance tool the SBBC OSY and FLITE Center shared their recruiting strategies with all the CSBD youth providers. This is reflected in the performance charts which follows.

Some of CSBD's other activities in the community to support our providers have included:

1. Increasing awareness of our youth provider programs by making program overviews available to our Legislative Delegation, cities and municipalities, the Broward County Commissioners, and other community and faith-based leaders
2. Implementing a "bridge" program to the one-stop career centers for youth in our Summer Youth Employment Program
3. Launching campaigns to attract youth such as youth forums, recruitment fairs, and joint community partner events, and other initiatives.

Our two ISY programs which focus on graduating seniors will begin youth enrollment in January 2024. The seniors will be enrolled in work experience to keep them attached to school through graduation.

The charts that follow provide an overview of each provider's performance beginning 7/1 through 11/1.

The SBBC GED Program			
The program provides youth with assistance in obtaining their GED. Individual career pathway plans are developed with each youth. Youth receive employability skills training and a subsidized internship when appropriate for the youth.			
Contract Deliverables	Due Date	Current Performance	CSBD Comments
Enroll 135 youth.	3/31/24	78 youth. 29 youth were carried forward from PY 22/23.	Enrollment is at 58% of the contract goal at the end of the 1 st quarter of the year
90% of youth enrolled must achieve a Measurable Skills Gain (MSG).	6/30/24	50 youth have received an MSG.	
Of 94 youth that must exit by 6/30 80 youth (85%) must complete their GED by 6/30/24.	6/30/24	14 youth have obtained their GED.	Credentials are earned as youth exit the program. Youth enter and exit all year long.
Of the 94 youth that must exit prior to June 30, 80 youth must enter the military, post-secondary education or unsubsidized employment upon exit.	6/30/24	9 youth have exited, and all have been placed into employment.	

HANDY – THE LIFE PROGRAM

This program serves youth with barriers to employment and education through case management; referral to WIOA-funded services, career pathway planning, job placement and follow-up services.

Contract Deliverables	Due Date	Current Performance	CSBD Comments
Enroll 30 OSY	3/31/24	15 youth. 12 youth were carried forward from PY 22/23.	Enrollment is at 50%. The youth carried forward were enrolled toward the end of the previous program year.
100% of youth enrolled in training must 1) achieve an MSG and 2) obtain their GED or post-secondary credential in the year that they exit.	6/30/24	1 youth is enrolled in training.	Training is optional.
Of the 15 youth that must exit prior to 6/30/24, 13 youth must enter the military, post-secondary education or unsubsidized employment upon exit.	6/30/24		

THE FLITE CENTER			
The Let's Get to Work program serves foster care youth transitioning to independent living with on-site GED preparation, employability skills training, and WEX.			
Contract Deliverables	Due Date	Current Performance	CSBD Comments
Enroll 36 - 45 youth	3/31/24	25 youth. 9 youth were carried forward from PY 22/23.	Enrollment is at 69%. The youth carried forward were enrolled toward the end of the previous program year..
100% of youth enrolled in training must 1) achieve an MSG and 2) obtain their GED or post-secondary credential in the year that they exit.	6/30/24	N/A - No youth are enrolled in training.	Training is optional.
Of the 18 youth that must exit prior to 6/30/24; 15 youth or 85% must enter the military, post-secondary education or unsubsidized employment at exit.	6/30/24	1 youth exited and was placed into employment.	

CILB			
CIL's Jobs for Youth program helps youth with disabilities achieve their career and occupational goals through help with peer counseling, WEX and employability skills training.			
Contract Deliverable	Due Date	Current Performance	CSBD Comment
Enroll 12 - 15 youth	3/31/24	14 youth. 6 youth were carried forward from PY 22/23.	Enrollment is at 93%. The youth carried forward were enrolled toward the end of the previous program year.
Of the 6 youth that must exit prior to 6/30/24; 5 youth or 85% of the 6 youth shall enter the military, post-secondary education, or be in unsubsidized employment upon exit.	6/30/24		

RECOMMENDATION

None. For information purposes only.

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