
AGENDA

BROWARD WORKFORCE DEVELOPMENT BOARD, INC. & CAREERSOURCE BROWARD COUNCIL OF ELECTED OFFICIALS

**Partnership Meeting #254
Thursday, April 25, 2024
CareerSource Broward Boardroom
2890 West Cypress Creek Road, Ft. Lauderdale, FL 33309**

This meeting is being held in person. This meeting is also accessible via Zoom video conference.

<https://us02web.zoom.us/j/84073781941?pwd=eDNcNjYveVFoK3VYNXU4Y0plbHlFdz09>

PROTOCOL FOR TELEPHONE/ZOOM MEETING

1. Please state your name when making or seconding a motion. Such as “I move the item, and your name – “Jane Doe.” Please also identify yourself when asking a question.
2. Put your phone/microphone on mute when not speaking. Don’t forget to take it off when you wish to speak. Telephone users must press *6 to mute or unmute yourself.
3. Votes in the affirmative should be “aye” and in opposition should be “no” (delays in responding sometimes make it difficult to determine the intent of the vote).
4. Please be in a quiet area free of background noise, so we may hear you clearly when you are speaking. When using Zoom, please make sure the background is appropriate or choose one of their virtual backgrounds.
5. If you are calling and must leave the call, please don’t put your phone on hold. In some cases, we will get music or recorded messages, and we will not be able to conduct business.
6. If you are using your phone for audio, please identify yourself on the screen and state the last 4 digits of the number you are calling from.
7. Please note the chat function has been disabled.

The Board and Council are reminded of the conflict-of-interest provisions. In declaring a conflict, please refrain from voting or discussion and declare the following information: 1) your name and position on the Board 2) the nature of the conflict and 3) who will gain or lose as a result of the conflict. Please also fill out form 8B prior to the meeting whether or not you are able to attend the meeting if you have a conflict with any agenda items.

PLEDGE OF ALLEGIANCE

IDENTIFICATION AND INTRODUCTION OF ANY UNIDENTIFIED CALLERS

MISSION MOMENT

APPROVAL OF MINUTES

Approval of the minutes of the 2/22 BWDB meeting #253.

RECOMM	Approval
ACTION	Motion for Approval
EXHIBIT	Minutes of the BWDB Meeting

Pages 11 – 23

CONSENT AGENDA

Consent Agenda items may not need individual discussion and may be voted on as one item. Any member wishing to discuss an item may move to have it considered individually.

ACCEPTANCE OF CONSENT AGENDA

RECOMM	Approval
ACTION	Motion for Approval

1. Monthly Performance Report

The performance for February is provided. The data reflects that within the Big 7 Regions, CSBD is in a four-way tie for 1st in WIOA Entered Employment Rate (EER), 1st in Welfare Transition EER, All Family and Two-parent Participation Rate, 2nd in Veterans EER, and 3rd in WP EER.

ACTION None
EXHIBIT Performance Report for February

Pages 24 – 35

2. Letters of Support

Letters of support were written for 1) Broward College’s application for two (2) industry certifications on the Master Credential and CAPE Funding Lists 2) AARP Foundation’s application for the Senior Community Service Employment Program 3) Community Rightful Center’s application for the Homeless Veterans Reintegration Program 4) Harmony Development Center’s application for Healthy Youth Transitions Proposal 5) Bankers Healthcare Group’s Quick Response Training (QRT) grant 6) Pixels on Target’s QRT Grant 7) OIC’s application for the Pathway Home program and 8) Broward County Public Schools’ Career and Technical Education update to program courses.

ACTION None
EXHIBIT None

REGULAR AGENDA

These are items that the Council and Board will discuss individually in the order listed on the Agenda. Individuals who wish to participate in these discussions may do so merely by raising their hand during the discussion and being recognized by the Chair. The Chair will determine the order in which each individual will speak and the length of time allotted.

NEW BUSINESS

1. Board Recertification

The state has issued redesignation instructions. The CareerSource Broward (CSBD) Council of Elected Officials must request subsequent designation in accordance with the Workforce Innovation and Opportunity Act of 2014 (WIOA) and certify their local workforce development board by 5/6/24. *(This is in alignment with the Board's goal to maintain our role as workforce development leaders through advocacy by the board, collaboration, and providing information and intelligence to stakeholders with feedback from the community.)*

RECOMM	BWDB to Recommend Approval
ACTION	Motion for Approval by CSBD Council of Elected Officials
EXHIBIT	Memo #05 – 23 (LS)

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2. Broward Workforce Development Board (BWDB) Appointment

Consideration to appoint Dr. Howard Hepburn, Superintendent of Broward County Public Schools to fill the mandatory core partner Adult Basic Education and Family Literacy Act seat on the BWDB due to the retirement of Dr. Licata. The CSBD Council of Elected Officials appoints board members following a recommendation from the BWDB. *(This is in alignment with the Board's goal to maintain our role as workforce development leaders through advocacy by the board, collaboration, and providing information and intelligence to stakeholders with feedback from the community.)*

RECOMM	BWDB to Recommend Approval
ACTION	Motion for Approval by CSBD Council of Elected Officials
EXHIBIT	None

3. Approval of Work Experience Contracts for Locality Bank

Consideration to approve 1) an adult WIOA non-financial work experience contract and 2) a non-financial Summer Youth Employment Program (SYEP) contract with Locality Bank. CareerSource Broward is the employer of record. Because Keith Costello, Board member, is a partner, and Heiko Dobrikow, Board Chair, is Chair of the advisory board and a shareholder of the Bank, this recommendation must be approved by a 2/3 vote of the BWDB members present with an established quorum at the BWDB meeting. Approved at the 3/18 Youth Committee and 4/8 Executive Committee meetings. *(This is in alignment with the Board goal to encourage employers by engaging and identifying their needs, and educating and connecting them to the workforce system to produce innovative workforce solutions.)*

RECOMM	Approval
ACTION	2/3 Vote for Approval
EXHIBIT	None

4. Approval of Work Experience Contract for Healthy Mothers, Healthy Babies

Consideration to approve non-financial 1) WIOA adult work experience contract and 2) SYEP contract with Healthy Mothers, Healthy Babies. CareerSource Broward is the employer of record. Because Board Member Dawn Liberta is the Executive Director, this recommendation must be approved by a 2/3 vote of the BWDB members present with an established quorum at the BWDB meeting. Approved at the 4/8 Executive Committee meeting. *(This is in alignment with the Board goal to encourage employers by engaging and identifying their needs, and educating and connecting them to the workforce system to produce innovative workforce solutions.)*

RECOMM	Approval
ACTION	2/3 Vote for Approval
EXHIBIT	None

5. School Board Youth Contract for Out-of-School and In-School Youth

Consideration to approve contracts with the School Board of Broward County (SBBC) to serve 1) 135 Out-of-School Youth (OSY) for \$525,000 and 2) 50 In-School Youth (ISY) for \$200,000 in accordance with the recommendations of the Review Committee, which met on 3/12. Additional recommendations are addressed further in the agenda. If approved, the contracts will be funded for one year and will be renewable for 4 additional 1-year periods. This recommendation must be approved by a 2/3 vote of the BWDB members present with an established quorum at the BWDB meeting. Approved at the 3/18 Youth and 4/8 Executive Committee meetings. *(This is in alignment with the Board goal to align Broward County community services (social services and education) to maximize employment and work opportunities for targeted populations veterans, youth, individuals with disabilities, and ex-offenders.)*

RECOMM	Approval
ACTION	2/3 Vote for Approval
EXHIBIT	Memo #18 - 23 (OPS)

6. Approval of Contract Recommendations for OSY and ISY Providers

Consideration to approve entry into contracts with 1) The Center for Independent Living for \$60,896 to serve up to 15 OSY 2) The Ft. Lauderdale Independent Training and Education Center for \$240,000 to serve up to 36 OSY 3) Helping Advance and Nurture the Development of Youth for \$152,000 to serve up to 30 OSY 4) Harmony Development Center, a new provider, for \$60,000 to serve up to 15 OSY and 5) Junior Achievement of South Florida for \$160,000 to serve up to 25 ISY in accordance with the recommendations of the Review Committee, which met on 3/12. If approved, the contracts will be funded for one year and will be renewable for 4 additional 1-year periods. Approved at the 3/18 Youth and 4/8 Executive Committee meetings. *(This is in alignment with the Board goal to align Broward County community services (social services and education) to maximize employment and work opportunities for targeted populations veterans, youth, individuals with disabilities, and ex-offenders.)*

RECOMM	Approval
ACTION	Motion for Approval
EXHIBIT	Memo #19 - 23 (OPS)

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7. Accept Funds for the Summer Youth Employment Program (SYEP)

Consideration to accept \$50,000 from the City of Dania Beach for the SYEP. The funding will serve 11 economically disadvantaged youth, aged 16-18 years old, who reside within the legal boundaries of the City of Dania Beach. Each youth will receive three days of employability skills training and an eight-week meaningful summer work experience. Approved at the 3/18 Youth Committee and 4/8 Executive Committee meetings. *(This is in alignment with the Board goal to encourage employers by engaging and identifying their needs, and educating and connecting them to the workforce system to produce innovative workforce solutions.)*

RECOMM	Approval
ACTION	Motion for Approval
EXHIBIT	None

8. Accept Donations for the Worlds of Work (WOW) Event

Consideration to accept \$15,000 in donations from various organizations, including a number of our Board members, to support the 2024 WOW Career Exploration event. CSBD partnered with the School Board of Broward County to host the event at the Amerant Bank Arena on 3/14, where 9th and 10th graders from high schools across the county learned about nine in-demand industries or “worlds” through hands-on and virtual reality immersive exhibits. The event was made possible by the generous support of our partners, employers, education institutions, and donors. This includes an additional \$500 received subsequent to the committee meetings. Approved at the 3/18 Youth and 4/8 Executive Committee meetings. *(This is in alignment with the Board goal to improve the sustainability of the workforce system through increased funding, technology and relevancy.)*

RECOMM Approval
ACTION Motion for Approval
EXHIBITS Memo #17 - 23 (OPS) Revised
 Exhibitors List

Pages 42 - 47

9. Accept Donations for the 2024 State of the Workforce Event

Consideration to accept a 1) \$5,000 donation from the Greater Ft. Lauderdale Chamber of Commerce and 2) \$2,445 donated to CSBD through Eventbrite for a total of \$7,445. The donations will be used to off-set the cost of the speaker and the AV rental costs. A number of board members also supported the event by purchasing sponsorships through our partner Chambers of Commerce and we would like to acknowledge and thank them for helping to make the event a success. Approved at the 4/1 Employer Services and 4/8 Executive Committee meetings. *(This is in alignment with the Board goal to improve the sustainability of the workforce system through increased funding, technology and relevancy.)*

RECOMM Approval
ACTION Motion for Approval
EXHIBIT Memo #15 – 23 (BR)

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REPORTS

1. Purchase of Workers' Compensation Insurance

This is to report on the renewal of our workers' compensation policy with Bridgefield Employers Insurance Company (BEIC) for 5/1/2024 - 4/30/2025 at a cost of \$32,594.18, which is a \$13,781 decrease from last year's policy. Our procurement allows us to renew the policy for three (3) one-year periods. This will be the 1st renewal under the current procurement. The policy covers CSBD employees and the youth in our summer employment program. This is being reported in accordance with our board policy to report single purchases over \$10,000.

ACTION None
EXHIBIT None

2. Directors & Officers (D&O) Insurance with Employment Practices Liability

The Board has authorized the President/CEO to make the purchase of D&O Insurance to cover the governing boards and management with a report to the governing boards each year as it is a single purchase of over \$10,000. Working with our agent, we received a quote from our current carrier, Philadelphia Insurance, for \$13,190 and from Cincinnati Insurance Company at \$19,836. The quote from Philadelphia Insurance is \$463 more than our premium last year of \$12,727. We have been very satisfied with the Philadelphia Insurance Company.

ACTION None
EXHIBIT None

3. Total Network Consulting, LLC Incumbent Worker Training Grant Application

Total Network Consulting, Inc. applied for an Incumbent Worker Training (IWT) grant in the amount of \$79,324 to train 12 employees who will receive job-related certifications. The agreement will cross program years, and we will obligate funds accordingly. In accordance with governing boards' policy, IWT grant applications of \$50,000 go to the Employer Services and the Executive Committees for consideration, with a report to the BWDB and CSBD Council of Elected Officials at their next meeting. Approved at the 4/1 Employer Services and 4/8 Executive Committee meetings.

ACTION None
EXHIBIT Memo #14 – 23 (BR) Revised

4. Broward County Unemployment and Economic Dashboard

The unemployment rate in Broward County was 3.2 percent in March 2024. This rate was 0.6 percentage points higher than the region’s year-ago rate. In March 2024, Broward County’s unemployment rate was 0.1 percent less than the State’s rate. Out of a labor force of 1,097,797, up 20,499 (+1.9 percent) over the year, there were 35,320 unemployed Broward County residents. The dashboard is a value-added resource allowing businesses the ability to make data-informed decisions. A new tile was added, which provides a year-over-year comparison of tax and revenue data to identify trends in the hotel and lodging industry.

ACTION None
EXHIBITS Broward County Labor Market Information
 [CareerSource Broward Dashboard](#)

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5. Florida Atlantic University (FAU) Wins Award

Under Board member Dr. Stacy Volnick’s leadership, FAU was recognized by the American Council on Education as the winner of the prestigious ACE/Fidelity Investments Award for Institutional Transformation. FAU was lauded for doubling its graduation rate with no student left behind based on income, race, or first-generation status. Congratulations, Dr. Volnick!

ACTION None
EXHIBIT None

6. Board Members Recognition

This is to inform the board of 1) Cynthia Gaber’s and 2) Dr. Peter Licata’s resignations due to their retirements. We will invite both back to an upcoming meeting and “plaque” them.

ACTION None
EXHIBIT None

MATTERS FROM THE CAREERSOURCE BROWARD COUNCIL OF ELECTED OFFICIALS

MATTERS FROM THE BROWARD WORKFORCE DEVELOPMENT BOARD CHAIR

MATTERS FROM THE BOARD

MATTERS FROM THE FLOOR

MATTERS FROM THE PRESIDENT/CEO

ADJOURNMENT

***THE DATE OF THE NEXT BROWARD WORKFORCE DEVELOPMENT BOARD/CAREERSOURCE
BROWARD COUNCIL MEETING IS MAY 23, 2024.***

MEETING MINUTES

BROWARD WORKFORCE DEVELOPMENT BOARD, INC. & CAREERSOURCE BROWARD COUNCIL OF ELECTED OFFICIALS

**Partnership Meeting #253
Thursday, February 22, 2024
CareerSource Broward Boardroom
2890 West Cypress Creek Road, Ft. Lauderdale, FL 33309**

The Board and Council are reminded of the conflict-of-interest provisions. In declaring a conflict, please refrain from voting or discussion and declare the following information: 1) your name and position on the Board 2) the nature of the conflict and 3) who will gain or lose as a result of the conflict. Please also fill out form 8B prior to the meeting whether or not you are able to attend the meeting if you have a conflict with any agenda items.

Attendees: Mayor Dean Trantalis, Commissioner Tim Ryan, Zac Cassidy, Dr. Ben Chen, Keith Costello, Paul Farren, Michael Goldstein, Frank Horkey, Rufus James, Dr. Lisa Knowles, Kevin Kornahrens, Francois Leconte, Dawn Liberta, Felipe Pinzon, Jim Ryan, Pam Sands, Mark Schaunaman, Richard Shawbell, Cynthia Sheppard, Shane Strum, Marjorie Walters, Lori Wheeler, Tara Williams, and Heiko Dobrikow, who chaired the meeting.

Guests: Jason Kruszka, Eugen Bold, Anthony Brunson, Tim Garling, Audrey Robinson.

Staff: Carol Hylton, Ron Moffett, Mark Klinecicz, Rochelle Daniels, Tony Ash, Michael Bateman, Kimberly Bryant, Kaminnie Kangal, Andrew Skobinsky, Johnil Beckford, Carlisle Anderson, Barbara Cevieux, Nadine Jackson, Deborah Nunez, Douglas Saenz, and Samantha Vazquez.

MISSION MOMENT

The Board members viewed the Inaugural State of the Workforce video. Chair Heiko Dobrikow acknowledged the event's success, recognizing Ms. Hylton along with Chamber Presidents Dan Lindblade, Marie Suarez, Jean McIntyre, and Peter Mason, as well as the CareerSource staff and board members who provided sponsorships, all of whom helped create a memorable event. Mr. Dobrikow also acknowledged Ms. Hylton's accomplishment in engaging County Administrator Monica Cepero to provide free transportation to and from the event for jobseekers in the prosperity zip codes. He then introduced Mr. Tim Garling, from Broward County Transit as the mission moment.

Mr. Garling, Deputy General Manager of the Broward County Transportation Department, discussed his collaboration with CSBD and expressed appreciation for the great feedback, support, and professionalism of the staff. He discussed having a table at the job fair explaining the benefits of the

jobs in transit and, with the support of Commissioner Tim Ryan and the County Commission, a new labor contract was recently approved, and the starting bus driver salary was raised from \$16.32 to \$20.78.

Mr. Garling stated that three rotating bus routes throughout the duration of the event facilitated the transportation of over 200 job seekers to and from the Convention Center. Mr. Garling rode a bus to and from the event and shared an encounter he had with a rider. He encountered a visibly concerned woman holding on to a CareerSource Broward binder in the morning while going to the job fair. They made introductions, and he wished her luck at the job fair. Post-event, Mr. Garling encountered the same woman on the return bus ride, now wearing a radiant smile. He inquired about her experience at the job fair, and she enthusiastically shared that it went exceptionally well, expressing her confidence in a potential job prospect. Additionally, she disclosed the free bus ride was crucial to her attendance as she could not afford gas for her car, being unemployed for over two months.

Mr. Garling explained that this encounter brought home for him the profound impact of participating in initiatives like this that can positively alter the course of individuals' lives. He concluded by expressing his thanks and stating that he was very happy with our partnership and looked forward to further collaboration in the future.

Mr. Dobrikow thanked Mr. Garling, his staff, and Ms. Monica Cepero for their collaboration and presented him with a token of appreciation for making the Inaugural State of the Workforce event a success. He explained that a survey was going to be sent to the employers in attendance to get their feedback that will be used during the course of planning for next year's event.

Mayor Trantalis stated that Broward Transit's increase in hourly wage was great. He expressed appreciation towards the County for the work it does and mentioned that access to affordable transportation is key as it connects people to jobs.

Mr. Pinzon, on behalf of himself and the 15 Hispanic Unity staff who attended the event, congratulated the team on such an amazing event. He inquired if any job placement data was available from the job fair. Ms. Hylton responded that it takes time to get data from any job fair due to lengthy HR processes; however, we typically get a 15% to 20% increase in our performance at the end of the year when the state pulls the wage records on jobseekers that secured employment.

APPROVAL OF MINUTES

Approval of the minutes of the 12/14 BWDB meeting #252.

On a motion made by Keith Costello and seconded by Lori Wheeler, the BWDB/CSBD Council of Elected Officials unanimously approved the minutes of the 12/14 meeting #252.

CONSENT AGENDA

Consent Agenda items are items that may not need individual discussion and may be voted on as one item. Any member wishing to discuss an item may move to have it considered individually.

ACCEPTANCE OF CONSENT AGENDA

1. Monthly Performance Report

The performance for December was provided. The data reflects that within the Big 7 Regions, CSBD is in a five-way tie for 1st in WIOA Entered Employment Rate (EER), 1st in Welfare Transition (WT) All Family Participation Rate and Two-parent Participation Rate, and 2nd in Wagner Peyser and Veterans EER.

2. Construction Industry Job Fair

CSBD partnered with the Broward County Office of Economic and Small Business Development (OESBD) and Balfour Beatty and hosted a Construction Industry Job Fair on 1/17 at the Central Career Center. The job fair was to support the Broward County Convention Center Expansion Project. BWDB member and director of the OESBD, Sandy McDonald, welcomed the employers and over 120 job seekers. BWDB member Rick Shawbell recruited for electrical apprenticeship positions. Ten construction companies participated, including Southeast Mechanical Contractors, Conti Corp., and Lotspeich, with job openings from entry-level to managerial positions. Employers at the event shared that they were pleased with the number and skill of the applicants. Based on the success of this job fair, several employers expressed a desire to hold additional recruitment events.

3. Letter of Support

Letters of support were written for HANDY, Inc.'s grant applications to the 1) Children Services Council to provide 130 youth ages 10 – 15 with supportive educational transition and workforce development services and 2) US Department of Labor's YouthBuild Program to serve underrepresented and economically disadvantaged youth to prepare and assist with obtaining jobs in the construction industry and as a partner 3) Florida Atlantic University's (FAU) proposal submitted in response to the NOAA 2023 Climate Ready Workforce for Coastal States, Tribes, and Territories Competition to create a module-based climate resilience training initiative for workforce participants.

On a motion made by Francois Leconte and seconded by Dawn Liberta, the BWDB/CSBD Council of Elected Officials unanimously approved the Consent Agenda of 2/22.

REGULAR AGENDA

These are items that the Council and Board will discuss individually in the order listed on the Agenda. Individuals who wish to participate in these discussions may do so merely by raising their hand during the discussion and being recognized by the Chair. The Chair will determine the order in which each individual will speak and the length of time allotted.

NEW BUSINESS

1. Anthony Brunson, P.A. Audit for FY 22/23 Presentation

Considered the acceptance of the Audit Report for the period ending 9/30/23. Anthony Brunson, PA, has completed its draft Audit Report for the 22/23 CareerSource Broward fiscal year. The audit is clean and has an unqualified opinion. There are no findings or management recommendations. Approved at the 2/12 combined Audit and Executive Committee meeting. *(This is in alignment with the Board goal to improve the sustainability of the workforce system through increased funding, technology and relevancy.)*

Mr. Dobrikow introduced Mr. Brunson and asked him to present the item.

Mr. Brunson directed attention to the audit results on the unmodified audit opinion on the financial statements. He provided an overview of the Audit Report for the PY 22/23 fiscal year, stating there were no findings, which reflects a strong internal control system. There are no management recommendations. Mr. Brunson expressed that the results are certainly a testament to the efforts of CSBD staff.

Mr. Horkey congratulated Ms. Kangal on a very good job, especially as she is new in her role as CFO. Mr. Horkey inquired about the transfer in of \$167,000 to the general fund and transfer out from the special revenue fund on page 13 of the audit report. Ms. Kangal explained the transfer was due to depreciation for the use of the building.

On a motion made by Frank Horkey and seconded by Francois Leconte, the BWDB/CSBD Council of Elected Officials unanimously approved the Audit Report for the period ending 9/30/23.

2. Accept Funds from FloridaCommerce

Considered the acceptance of \$3,000,000 from FloridaCommerce, which will be used to rehabilitate the Pompano Care Center Multipurpose Facility in partnership with Broward Health, which will be investing funds as well. CSBD and Broward Health will be collocated at the Center, which will offer workforce and health services to the community. Approved at the 2/12 combined Audit and Executive Committee meeting. *(This is in alignment with the Board goal to align Broward County community services (social services and education) to maximize employment and work opportunities for targeted populations (veterans, youth, individuals with disabilities, older workers and ex-offenders.)*

Mr. Dobrikow recognized Ms. Jackson and Mr. Bateman for being instrumental in writing the grant application to secure these funds and asked Ms. Hylton to introduce and present the item.

Ms. Hylton reviewed the item and discussed the collaboration with Mr. Strum and Broward Health staff to finalize the grant application in a short time. Ms. Hylton explained the unique nature of this joint venture will see the development of a medical clinic in an area known as a “health desert” along with a satellite CSBD center that will provide workforce development resources in the community.

Mr. Strum added that Ms. Hylton presented the item perfectly. He further explained that this is a prime example of collaboration through a wonderful partnership of the two teams working together to better the community by providing workforce and health services.

Mr. Horkey inquired if the purpose of these funds is for construction. Ms. Hylton answered yes, funds will be used to renovate an existing building. Mr. Horkey further asked if the funds would be on our financial records and be a fixed asset.

Ms. Hylton stated yes, as we are the recipient of the grant, but that it is not a fixed asset as it is not our building. She further added that Mr. Strum was able to get the building from the County, a building they are not using but is in disrepair. Mr. Horkey emphasized the County's involvement and acknowledged a great collaboration.

Ms. Hylton expressed gratitude to Commissioner Ryan and Mr. Bold as they were vital in coordination between us, Mr. Strum, and the County.

On a motion made by Mayor Trantalis and seconded by Felipe Pinzon, the BWDB/CSBD Council of Elected Officials unanimously approved acceptance of \$3,000,000 from FloridaCommerce.

3. Accept Funds from Broward County for the Summer Youth Employment Program

Considered the acceptance of \$385,000 from Broward County for the Summer Youth Employment Program (SYEP). The funding will serve up to 83 economically disadvantaged youth who have and/or had contact with the Juvenile Justice continuum residing in one of the six distressed zip codes ages 16-18. With this additional funding, the SYEP will serve approximately 1,130 youth this year. The youth application portal opened on 12/1. We have received nearly 2,200 applications. Each youth will be provided with three days of employability skills training and an eight-week meaningful summer work experience. Approved at the 2/6 Youth and 2/12 combined Audit and Executive Committee meetings. *(This is in alignment with the Board goal to align Broward County community services (social services and education) to maximize employment and work opportunities for targeted populations (veterans, youth, individuals with disabilities, older workers and ex-offenders.)*

Mr. Dobrikow recognized Ms. Bryant, Ms. Jackson, and Ms. Daniels for being instrumental in securing these funds. He then asked Ms. Liberta to introduce and present the item.

Ms. Liberta reviewed the item and expressed gratitude for the hard work that went into securing this grant, indicating the need for us to provide workforce services to justice-involved youth who are exiting the system.

Mr. Horkey highlighted the SYEP's impressive growth, which has doubled in size over the past three to four years in terms of funds and youths served. Mr. Heiko echoed the statement.

On a motion made by Dawn Liberta and seconded by Keith Costello, the BWDB/CSBD Council of Elected Officials unanimously approved acceptance of \$385,000 from Broward County for the SYEP.

4. Program Year (PY) 23/24 Revised Budget

Considered approval of the annual update from the preliminary budget presented in June. This is the adjusted budget based upon the final grant awards received by CareerSource Broward.

The formula grants for PY 23/24 total \$19,423,045 an increase of \$158,052 or less than 1% from the planning numbers presented in June. Dedicated grants total \$11,804,969, an increase of \$4,683,312. Our total available budget is \$31,228,014 (\$19,423,045 + \$11,804,969) for PY 23/24. Approved at the 1/30 One Stop Services and 2/12 combined Audit and Executive Committee meetings. *(This is in alignment with the Board goal to improve the sustainability of the workforce system through increased funding, technology and relevancy.)*

Mr. Dobrikow asked Mr. Shawbell to introduce and present the item. Mr. Shawbell reviewed the budget with the members. There was no further discussion.

On a motion made by Rick Shawbell and seconded by Jim Ryan, the BWDB/CSBD Council of Elected Officials unanimously approved the revised annual budget.

5. Addition of Occupational Titles to the Targeted Occupation List (TOL)

Considered the approval to add three (3) occupations to our local TOL 1) Computer Programmers 2) Nursing Assistants and 3) Veterinary Assistants/Laboratory Animal Caretakers. Over the year, CareerSource Broward (CSBD) receives input from our industry intermediaries, eligible training providers, our economist, and employers to evaluate our local TOL. With this input and using labor market analytic tools such as Employ Florida and Lightcast, CSBD staff has been able to establish local demand for these 3 occupations, and that all Board-mandated criteria have been met for these occupational titles to be added to the TOL for Program Year 23/24. Approved at the 1/30 One Stop Services and 2/12 combined Audit and Executive Committee meetings. *(This is in alignment with the Board goal to maintain our role as workforce development leaders through advocacy by the board, collaboration, and providing information and intelligence to stakeholders with feedback from the community.)*

Mr. Dobrikow asked Mr. Shawbell to introduce and present the item. Mr. Shawbell reviewed each of the three recommendations and expressed his support for adding the occupational titles to the TOL. There was no further discussion.

On a motion made by Rick Shawbell and seconded by Mayor Trantalis, the BWDB/CSBD Council of Elected Officials unanimously approved the addition of 1) Computer Programmers 2) Nursing Assistants and 3) Veterinary Assistants/Laboratory Animal Caretakers to our local TOL.

6. Addition of New Eligible Training Provider HCI College and Courses

Considered approval to add HCI College as an Eligible Training Provider and 1) Nursing A.S. Degree 2) Substance Abuse Counseling A.S. Degree 3) Medical Assisting Diploma and 4) Practical Nursing Diploma programs to the Workforce Innovation and Opportunity Act Individual Training Account list. CareerSource Broward adds schools and courses that meet federal, state, and local criteria to give customers more choices. Approved at the 1/30 One Stop Services and 2/12 combined Audit and Executive Committee meetings. *(This is in alignment with the Board goal to align Broward County community services (social services and education) to maximize employment and work opportunities for targeted populations (veterans, youth, individuals with disabilities, older workers, and ex-offenders).)*

Mr. Dobrikow asked Mr. Shawbell to review the item and recommendations.

Mr. Leconte asked if the additions were being made based on demand. Ms. Hylton indicated that they are currently in-demand occupations.

Mr. Dobrikow referenced the “2030 occupation growth projections” on the dashboard and stated that Nursing is one of the top jobs that are needed, growing by more than 33%.

On a motion made by Rick Shawbell and seconded by Felipe Pinzon, the BWDB/CSBD Council of Elected Officials unanimously approved the addition of HCI College as an Eligible Training Provider and 1) Nursing A.S. Degree 2) Substance Abuse Counseling A.S. Degree 3) Medical Assisting Diploma and 4) Practical Nursing Diploma programs to the WIOA ITA list.

7. CSBD Chatbot

Considered approval to implement a Chatbot on the CSBD Website as a way to make the website more user-friendly for employers. The Chatbot is a form of artificial intelligence designed to simulate conversation with people using Natural Language Processing. The Chatbot can answer questions and provide information based on programmed algorithms or predefined responses. The Chatbot will help employers navigate our website to find the information they are looking for, and if successful, we will expand the Chatbot to assist job seekers. The estimated cost of doing this is less than \$10,000. Approved at the 1/22 Employer Services and 2/12 combined Audit and Executive Committee meetings. *(This is in alignment with the Board goal to encourage employers by engaging and identifying their needs, and educating and connecting them to the workforce system to produce innovative workforce solutions.)*

Mr. Dobrikow asked Mr. Leconte to introduce and present the item.

Mayor Trantalis asked Ms. Hylton to elaborate on the aspects and functionality of the chatbot. Ms. Hylton informed the committee that after procurement, the vendor will create algorithms based on our processes, which will include pre-determined questions and answers that will be used to automate and improve the employer's experience when using our website to learn about and access our services.

Ms. Wheeler asked if the feature has already been tested or if this rollout will be considered the test. Ms. Hylton confirmed that the rollout will be CSBD's first test with the chatbot. She stated that Adrienne Johnston, President of CareerSource Florida, is also interested in the feature and would like to be briefed on the results of our implementation. Ms. Hylton further explained that chatbots are commonplace on most websites today. Mr. Ryan confirmed Ms. Hylton's statement and advocated for the feature, stating that his company has also been using it for years, which has greatly assisted with handling interactions with the many customers they serve.

Mr. Costello asked if we would be developing our own resources or contracting out. Ms. Hylton confirmed that it would be contracted out with a vendor to collaborate with us and develop the chatbot.

Ms. Wheeler expressed interest in applying a chatbot to her business operations. Ms. Hylton stated that we would be open to sharing the resource with anyone who is interested.

On a motion made by Francois Leconte and seconded by Keith Costello, the BWDB/CSBD Council of Elected Officials unanimously approved the implementation of a Chatbot on the CSBD Website to make the website more user-friendly for employers.

8. Increase to the Moore Communications Group Contract

Considered the approval of an increase of \$15,000 to the contract with Moore Communications Group. Earlier this year, the governing boards approved their contract in the amount of \$50,000, and while there are still unexpended funds, an additional \$15,000 is necessary for launching the Career Exploration Worlds of Work (WOW) event. In planning our WOW event we found out that Moore Communications had supported a similar event in Tallahassee and we would like for them to provide us with all of the same services which include but are not limited to the 1) design of the WOW student handbook 2) creation of the Exhibitor and Supporter information packets 3) landing page for the different worlds on our website and 4) run of show. *(This is in alignment with the Board goal to align Broward County community services (social services and education) to maximize employment and work opportunities for targeted populations (veterans, youth, individuals with disabilities, older workers and ex-offenders.)*

Mr. Dobrikow asked Ms. Hylton to introduce and present the item. There was no further discussion.

On a motion made by Francois Leconte and seconded by Lori Wheeler, the BWDB/CSBD Council of Elected Officials unanimously approved the increase of \$15,000 to the contract with Moore Communications Group.

REPORTS

1. Update on Chamber Marketing Initiative

Following a request for proposals to identify business associations to market and promote CSBD employer services to their members, CSBD has finalized the contracts with 1) the Greater Fort Lauderdale Chamber for up to up to \$65,000 and 2) the Greater Hollywood Chamber of Commerce for up to \$55,000. The Miramar/Pembroke Pines Chamber has elected not to move forward as they do not have sufficient staff at this time. The CSBD Business Services team has trained Chamber staff to begin developing commitments in the amount of \$350,000 for work-based training in OJTs, internships, and incumbent worker training contracts with their members. The contracts are aligned with our fiscal year and run from the date executed through 9/30. The funds awarded have been prorated to reflect the number of months between execution of the contract through 9/30.

Mr. Dobrikow asked Ms. Hylton to review the item.

Ms. Hylton reminded the members that during the previous meeting, we discussed the desire to engage the Chambers in a more collaborative relationship where they will assist us in securing leads for our work-based training programs.

Mr. Dobrikow indicated the Greater Fort Lauderdale Chamber hired a staff member to assist with the work required under their contract.

Mr. Leconte asked if the money that was to go to the Miramar or Pembroke Pines Chambers can be used toward reaching out to another chamber. Ms. Hylton indicated that as we are approaching the end of the program year it would be best to wait until the new program year and do another RFQ if this model is successful.

2. General Fund Balance

As of 6/30/23, we reported that the General Fund balance was \$1,020,281. From 7/1/23 through 12/31/23, we realized revenues of \$175,409 and incurred expenditures of \$106,410. The General Fund balance as of 12/31/23 is \$1,089,280. Of this amount, \$521,531 is held in reserve, leaving a balance of \$567,749.

Mr. Dobrikow asked Mr. Cassidy to introduce and present the item. Mr. Cassidy reviewed the General Fund report with the members. There was no further discussion.

3. Budget vs. Actual Expenditure Report

Pursuant to the Board's request, throughout the year, we provide a report on Budget vs. Actual expenditures. Each year, we budget to spend 100% of our grants. CSBD receives some of its funds based on its program year, which is 7/1 – 6/30, and some of its funds based on the federal fiscal year, 10/1 – 9/30, which is also the CSBD fiscal year. While Wagner Peyser, Veterans, and SNAP expenditures appear low, we have plans that will result in expending the funds.

Mr. Dobrikow asked Mr. Cassidy to review the item. There was no further discussion.

4. Cherry Bekaert LLP Fiscal Monitoring - Report #3 PY 22/23 Issued 9/29/23

Cherry Bekaert conducted fiscal monitoring for the period 3/1/23 through 6/30/23. Cherry Bekaert reviewed a total of 1,220 elements during the review period. There were no findings or observations. Based upon the total elements reviewed, this was a 0% error rate.

Mr. Dobrikow congratulated the staff on the 0% error rate

5. Cherry Bekaert LLP Fiscal Monitoring - Report #1 PY 23/24 Issued 1/12/24

Cherry Bekaert conducted fiscal monitoring for the period 7/1/23 through 9/30/23. Cherry Bekaert reviewed a total of 829 elements during the review period. There were no findings or observations. Based upon the total elements reviewed, this was a 0% error rate.

Mr. Dobrikow congratulated the staff on another 0% error rate.

6. Taylor Hall Miller Parker (THMP), P.A. Program Monitoring Report Issued 8/23

THMP conducted program monitoring for the period 2/22/23 through 08/17/23. They reviewed a total of 178 files consisting of 6,894 elements. There were 8 findings and 20 observations. This equates to an error rate of .12%, or less than 1%. All findings and observations were corrected except where cases were closed, and no further action could be taken.

Mr. Dobrikow congratulated staff on the excellent results of the monitoring.

7. The Children's Services Council (CSC) Monitoring Report

The Children's Services Council of Broward County conducted an administrative and fiscal review of the CSBD 2023 summer program, and we were commended for having no findings.

Mr. Dobrikow expressed his appreciation for another excellent monitoring report.

8. Update on Worlds of Work (WOW) Youth Career Exploration Event

CSBD, in partnership with the School Board of Broward County, will host the 2024 WOW at the Amerant Bank Arena. WOW is an immersive experiential learning event where over 1,100 youth in the 9th and 10th grades will engage in hands-on career experiences in nine growth industries 1) aviation 2) healthcare 3) information technology 4) manufacturing 5) construction, energy and utility 6) hospitality 7) logistics, transportation and automotive 8) marine and 9) public safety and service. CSBD Intermediary staff have engaged businesses related to the specific industries, education and community partners who have expressed an interest in supporting the event. A social media campaign was released on the week of February 5th and will be followed by a press release announcing the event.

Mr. Dobrikow asked Ms. Hylton to provide additional information about the upcoming event.

Ms. Hylton emphasized that each of the 9 “worlds” will provide an immersive experience. She expressed appreciation to the board members for their participation and support. She provided examples of the various interactive experiences across the industries that are to be at the event. Ms. Hylton recognized Commissioner Ryan and Mr. Bold’s efforts for getting public safety services to commit to the event.

Mr. Bold added that Mr. Kruszka, is a member of the Law Enforcement Board of Sunrise and was instrumental in procuring the public safety exhibit.

Mr. Klincewicz added that there are currently 49 registered exhibitors.

Mr. Dobrikow encouraged the Board to reach out to any of their connections who may have job simulations available and connect them with Mr. Klincewicz.

Mr. Pinzon asked when the event is taking place. Ms. Hylton informed everyone that the event takes place on March 14th and that the information had been shared with the Board via an Outlook calendar invite.

Mr. Pinzon asked if the non-profit industry could be considered as a “world” for next year’s event. Mr. Dobrikow thanked Mr. Pinzon for the suggestion.

Mr. Ryan asked if transporting youth to the Nova Allen B. Levan Broward Center of Innovation could be included in the event. Ms. Hylton indicated that the youth will be bused to the Amerant Arena and that we have partnered with the Levan Center, and they will have an A.I. exhibit at the event.

Ms. Wheeler asked if there was a cost to exhibit. Ms. Hylton indicated there are no registration fees for the exhibitors; however, we do pay for some of the costs associated with bringing some exhibits to the Arena.

Ms. Wheeler asked if exhibitor applications were still being accepted and if there was a limit. Ms. Hylton said yes, we are still accepting exhibitors and explained that while some worlds are near capacity, others, like Marine, still need exhibits.

9. Inaugural State of the Workforce Breakfast and Job Fair

On 1/24, CSBD in partnership with the chambers of commerce in Fort Lauderdale, Hollywood, Pompano Beach, and Tamarac, hosted the inaugural State of the Workforce Breakfast and

Job Fair at the Broward County Convention Center. The event featured a 1) networking breakfast where over 300 business leaders learned about the latest workforce trends and uncovered the dynamic relationship between AI and the workforce 2) Business Marketplace showcasing local vendors that offer services to help companies operate efficiently and 3) job fair where over 1,200 job seekers attended. Broward County Transit provided complimentary transportation to job seekers from economically distressed zip codes and Visit Lauderdale provided complimentary parking. This was the largest event that CareerSource Broward has brought to the community in our 51-year history. By all accounts, the event was an incredible success!

As this was discussed at the beginning of the meeting there was no further discussion.

10. New Education and Industry Consortium

Per Section 445.007(15), Florida Statutes, local workforce development boards must form an education and industry consortium. CSBD collaborated with Board chair Heiko Dobrikow to identify, recruit, and appoint selected members from the targeted industries. The consortium is comprised of representatives from educational entities and local businesses. The goal is to 1) review and discuss labor market trends and the talent pipelines and 2) identify workforce and educational programs, services, and partnerships needed to support demand occupations in Broward County. Meetings will occur quarterly, and a report will be presented to the governing boards. We are in the process of scheduling the first meeting for early March.

Mr. Dobrikow asked Ms. Hylton to introduce the item. Ms. Hylton reviewed the purpose and membership of the committee.

11. Rufus James Honored

Board Member Rufus James has been nominated 1) as part of the Florida Panther's annual "Celebration of Black Excellence" for making an impact and going above and beyond in our South Florida community and 2) by the Broward Metropolitan Planning Organization for their Champion Award for outstanding service and unwavering community effort. Congratulations Rufus!

12. Property & General Liability Insurance Report

This is to report on the purchase of insurance coverage for CSBD. As the governing boards are aware, insurance coverage continues to go up, and our insurance has increased by \$34,746 over last year. As coverage is renewed annually, in December, we issued an RFQ. The notice was sent to over 37 companies. We received quotes from one carrier in each category. Each of the policies is under \$100,000. CSBD has secured the following coverage 1) Commercial general liability, Nautilus Insurance Company Inc., for \$58,995 2) For the Cypress Creek Office, Commercial Property and Windstorm coverage, Frontline Insurance Unlimited for \$70,640.36 3) For the career centers Commercial Property and Windstorm coverage, Lloyds of London for \$29,188.07 4) For the North Center window coverage as required by the lease, USPlate Glass Insurance Co for \$1,621 5) For all Offices, AGCS Marine Insurance Company for electronic data processing for \$15,282.46 and 6) Umbrella coverage, Scottsdale Insurance Co for \$5,609.00 which extends our coverage on all policies.

Ms. Daniels explained the procurement process and reviewed the coverage amounts and costs for each of the providers.

13. Biennial Review of CSBD and One-Stop Compensation and Benefits

Pursuant to the Governing Board’s direction to conduct a compensation study every two years, CSBD is in the process of getting quotes for the conduct of the study which is due this year 2024. This direction is in line with ensuring we keep up with market trends and fluctuations related to employee salaries and benefits.

Mr. Leconte expressed support for the study. There was no further discussion.

14. Broward County Unemployment

There is no report this month due to “benchmarking” which happens each year at this time when the previous year’s statistics are “trued up.” The January report will be issued on March 11th. February labor statistics for Florida will be released on March 22nd.

Mr. Dobrikow reviewed the unemployment report. There was no further discussion.

15. Broward County Economic Dashboard

Pursuant to the Board's direction, CSBD added a new economic indicator on cruise passenger data to the dashboard. The new tile provides information regarding month-over-month cruise passenger data at Port Everglades. This information is useful in measuring the health of the local tourism industry, one of Broward’s main economic drivers. Cruise passengers contribute to the local economy by spending money on various goods and services. CSBD’s economist is finalizing two additional tiles 1) Business Confidence Indicator and 2) Hotel Lodging Index, to provide a year-over-year comparison of tax and revenue data to identify trends.

Mr. Dobrikow brought up the dashboard to share it with the members. He highlighted that there were recent major community events, such as the Broward Workshop, Fort Lauderdale Executive Association Economic Outlook, and State of the Workforce. During each event, the CSBD dashboard was referenced.

Mr. Horkey asked if there were any other boards in the state with similar dashboards. Ms. Hylton stated that there are none that she is aware of. Mr. Horkey congratulated the team for their work on the dashboard.

16. Upcoming 2024 Board Planning Session

The 2024 Board Planning Session is scheduled for 4/25 following a short board meeting as we have done in previous years. Workgroup thought questions will include topics covering local labor market conditions and WIOA reauthorization which seems to be moving forward in the House.

Mr. Dobrikow reminded everyone the planning session will be on Thursday, April 25th. There was no further discussion.

MATTERS FROM THE CAREERSOURCE BROWARD COUNCIL OF ELECTED OFFICIALS

None.

MATTERS FROM THE BROWARD WORKFORCE DEVELOPMENT BOARD CHAIR

Mr. Dobrikow expressed gratitude and congratulated Ms. Hylton and her leadership team for CSBD's growth and exposure in the community.

MATTERS FROM THE BOARD

Mr. Horkey stated that during his time as Board Chair, the first part of the management study was completed and inquired if we were planning on doing the second part of the study which was to look at fiscal and youth depts.

Ms. Hylton indicated that with the recent promotion of our new CFO, we also looked at the needs of the department and made changes already. Additionally, both our year-round and summer programs are doing well, so there doesn't seem to be a need to study those departments at this time. Mr. Horkey agreed.

MATTERS FROM THE FLOOR

Mr. Bold shared that, on behalf of Commissioner Ryan, he uses the dashboard to present economic data whenever the opportunity arises as it best encapsulates Broward County's economic makeup and workforce trends. Mr. Bold stated that their office will continue to advocate and promote CSBD as it truly provides invaluable employment services in the county.

MATTERS FROM THE PRESIDENT/CEO

Ms. Hylton expressed gratitude to the Board for their support and collaborative efforts.

Ms. Hylton reminded the members that they were sent the Annual Board Refresher training via email on February 14th. She asked that the members direct any of their inquiries to Ms. Daniels and send completion confirmations to Ms. Vazquez.

Lastly, Ms. Hylton discussed CSBD staff's participation in community volunteer events on their own time. She indicated one such opportunity is in May to assist with building a house.

ADJOURNMENT 1:32 p.m.

<p><i>THE DATE OF THE NEXT BROWARD WORKFORCE DEVELOPMENT BOARD/CAREERSOURCE BROWARD COUNCIL MEETING AND BOARD PLANNING SESSION IS APRIL 25, 2024.</i></p>
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Performance Report

Performance Report July 2023 to February 2024

Entered Employment Rate for the Month February 2024 across all Big Seven Regions

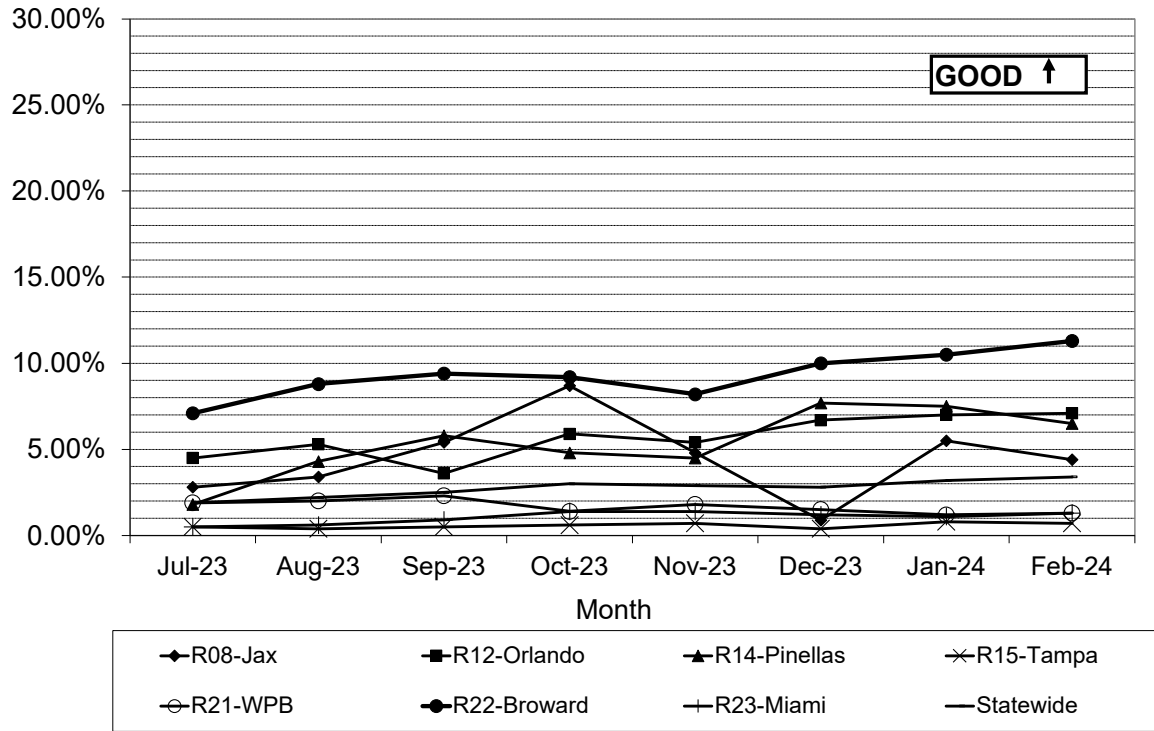
	WTP		Wagner-Peyser		Veterans		WIOA Adult/DW	
Region 8 - Jacksonville	20.20%	↑	28.50%	↑	25.50%	↑	94.10%	↑
Region 12 - Orlando	29.30%	↑	39.30%	↑	35.60%	↑	90.00%	↑
Region 14 - Pinellas	21.30%	↓	34.20%	↓	34.40%	↑	60.00%	↓
Region 15 - Tampa	32.30%	↑	28.30%	↓	40.30%	↓	100.00%	—
Region 21 - WPB	22.10%	↑	34.60%	↓	37.00%	↓	100.00%	—
Region 22 - Broward	41.30%	↑	34.70%	↓	41.40%	↓	100.00%	—
Region 23 - Miami	33.00%	↑	69.60%	↑	62.50%	↓	100.00%	—
Statewide	30.60%	↑	37.90%	↓	38.80%	↓	90.00%	↑

Note: Arrows indicate direction of change since previous month's figures. Flat line indicates no change.

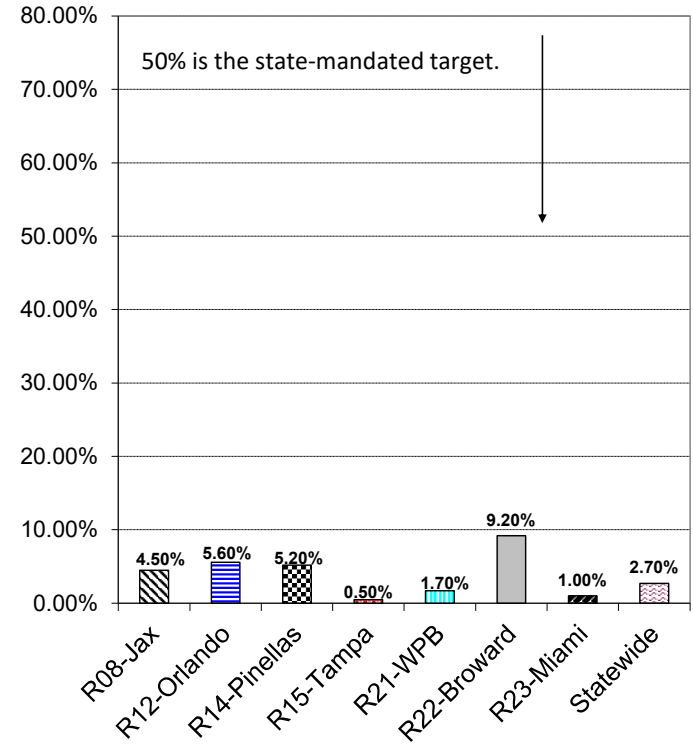
Legend / Abbreviation Key	WTP	Welfare-Transition Program	DW	Dislocated Worker
	WIOA	Workforce Innovation and Opportunity Act		

Welfare Transition Program (WTP) All-Family Participation Data for the Big 7 Regions

Month-to-Month Participation Rate from July 2023 to Feb 2024

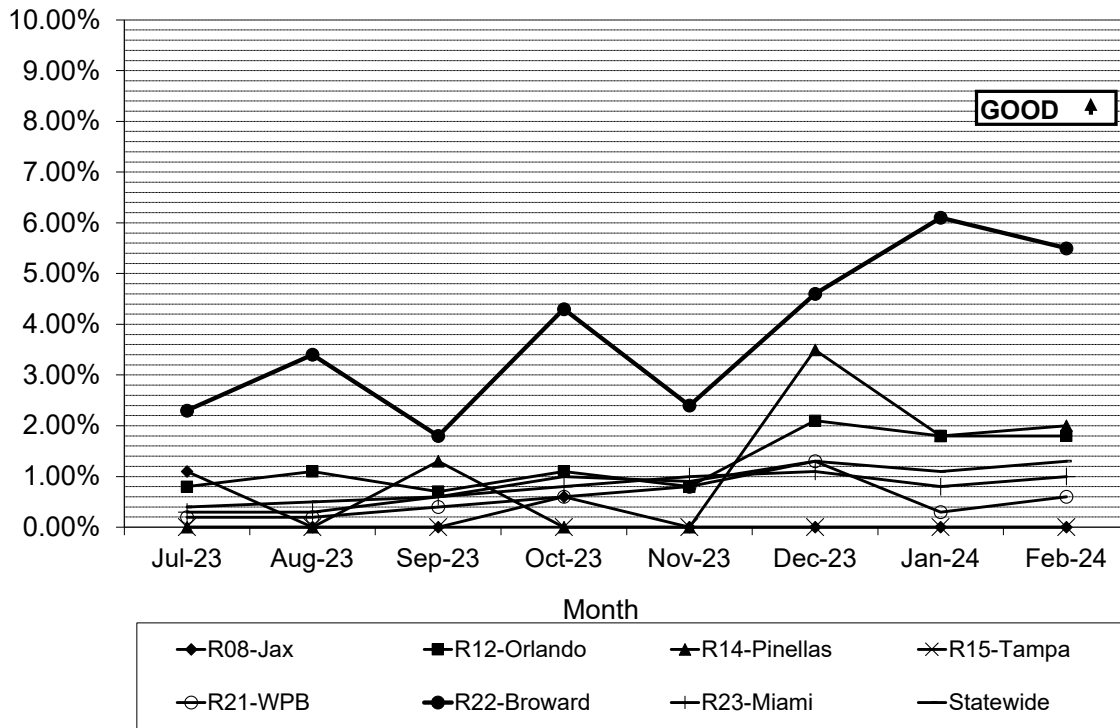


Program Year-to-Date (YTD) Participation Rate as of Feb 2024

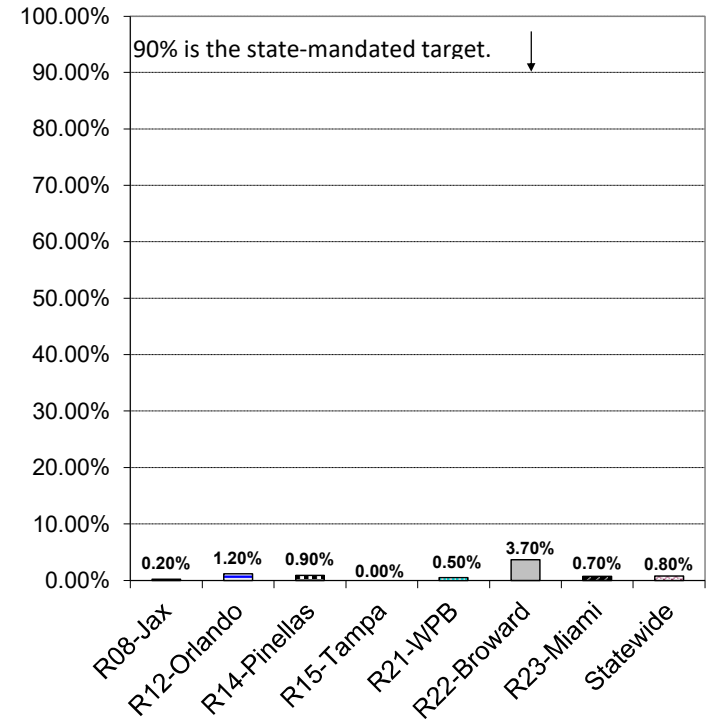


Welfare Transition Program (WTP) Two-Parent Family Participation Data for the Big 7 Regions

Month-to-Month Participation Rate from July 2023 to Feb 2024

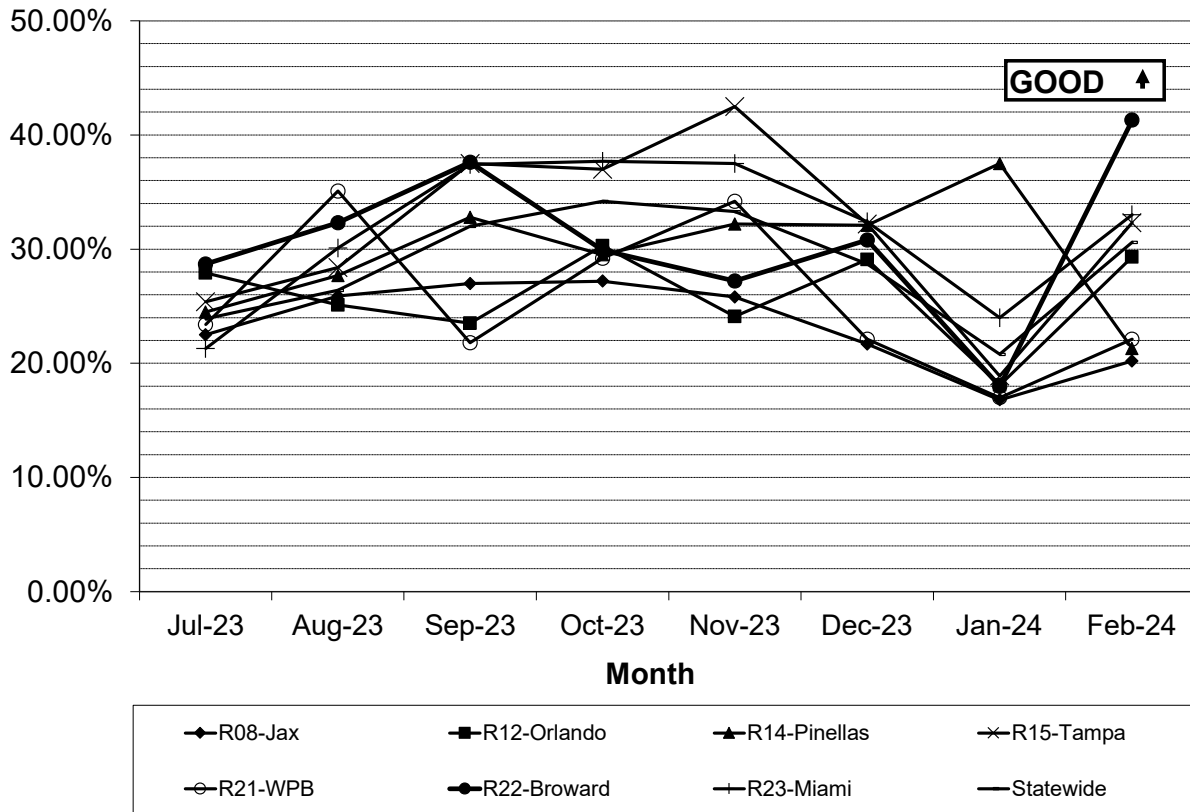


Program Year-to-Date (YTD) Participation Rate as of Feb 2024

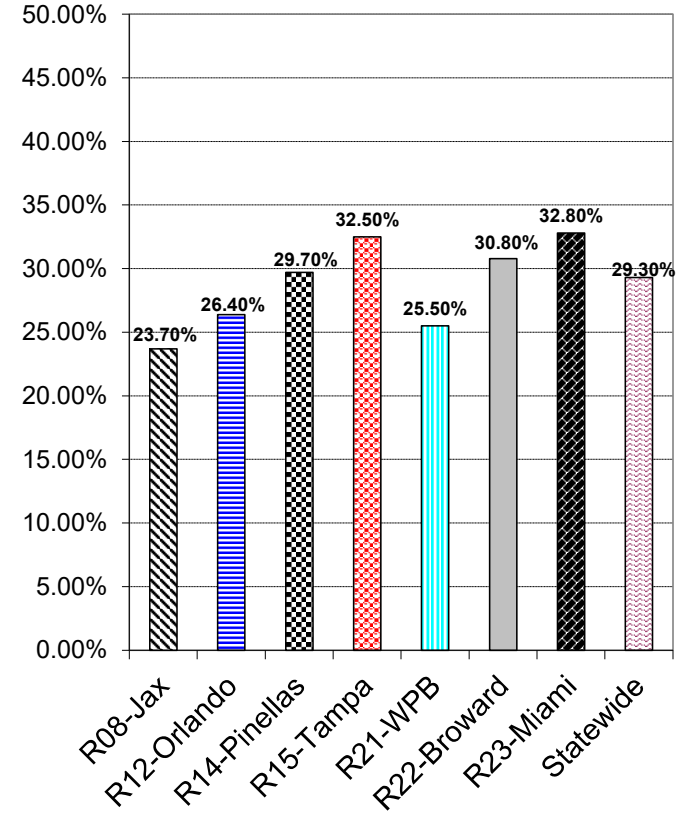


Welfare Transition Program (WTP) Entered Employment (EE) Data for the Big 7 Regions

Month-to-Month Entered Employment Rate from July 2023 to Feb 2024



Program Year-to-Date (YTD) EE Rate as of Feb 2024

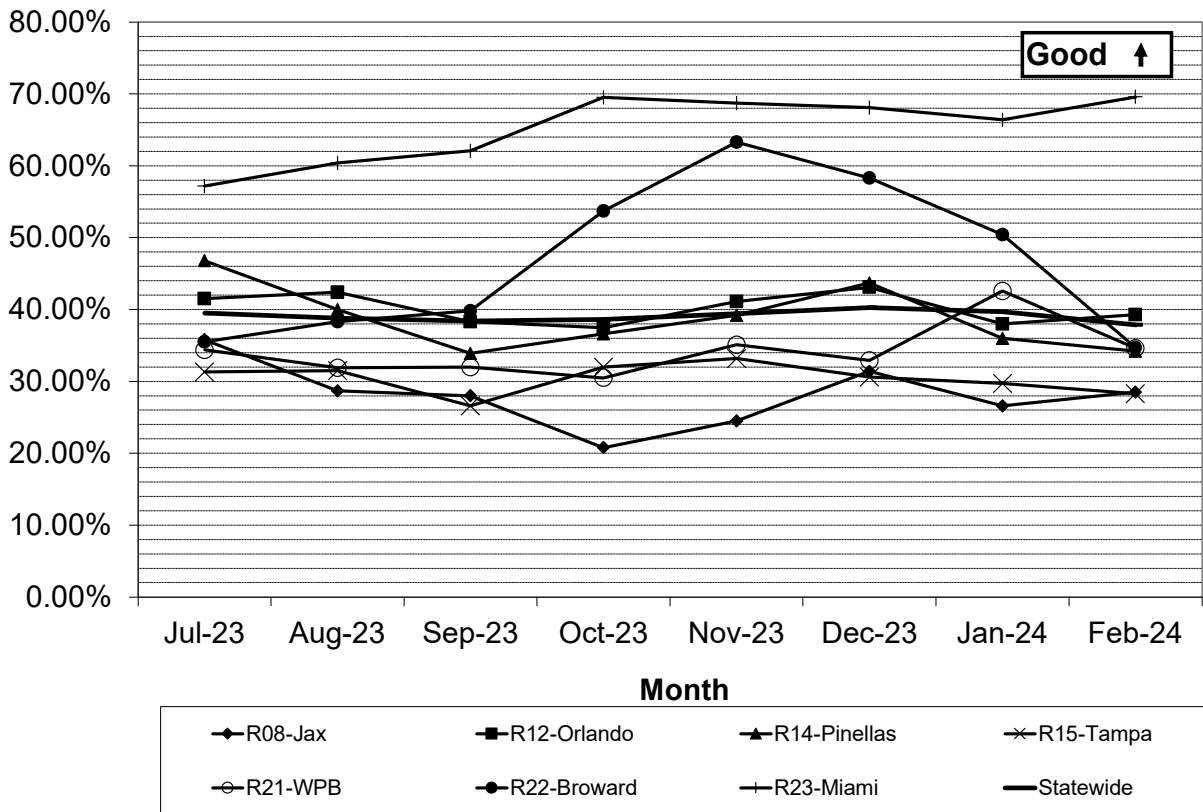


Analysis of Welfare Transition Program (WTP) Performance

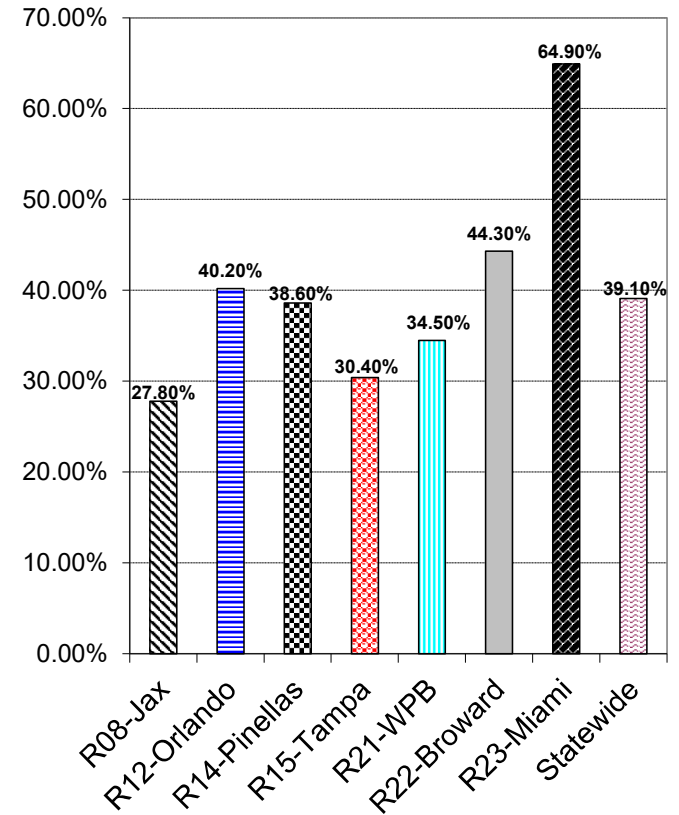
	Measure	Goal	Month (February 2024)	PYTD
WTP Program Performance At-A-Glance	All Family Participation	50%	11.3%	9.2%
	Two-Parent Family Participation	90%	5.5%	3.7%
	Entered Employment Rate (EER)	39%	41.3%	30.8%
Current Situation and Performance Summary	<p>In relation to the Big 7 Regions:</p> <p>All Family Participation Rate CSBD ranks 1st in performance for the month and ranks 1st for Program Year 23/24</p> <p>Two-Parent Participation Rate CSBD ranks 1st in performance for the month and ranks 1st for Program Year 23/24</p> <p>Entered Employment Rate CSBD ranks 1st in performance for the month and ranks 3rd for Program Year 23/24.</p>			
Strategies and Action Steps	<p>To increase performance, we are taking the following steps:</p> <ul style="list-style-type: none"> As a result of our discussions with the Refugee Task Force which includes DCF, Florida Commerce, and CSBD, we have enhanced our capability to identify holders of Employment Authorization Documentation (EAD) forms. This enables us to engage them quickly into work search activities and refer them to employment opportunities to get them to work quickly. The new process also allows us to quickly identify individuals who do not have of EAD forms and to direct them to the appropriate agencies responsible for assisting this population. To increase our visibility among South Florida's refugee community and engage employers interested in becoming a community service worksite CSBD initiated communication with Radio TeleFundamental, a Haitian community radio and online podcast station, where we presented on services available to employers and job seekers. To improve the All Family Rate we recently implemented a marketing strategy for vocational training. This strategy focuses on promoting the short-term 6- to 8-month programs during the work registration and Orientation process. This enables participants to meet program expectations while achieving educational goals leading to better jobs and economic self-sufficiency. 			

Wagner-Peyser (WP) Program Entered Employment (EE) Data for the Big 7 Regions

Month-to-Month Entered Employment Rate from July 2023 to Feb 2024



Program Year-to-Date (YTD) EE Rate as of Feb 2024

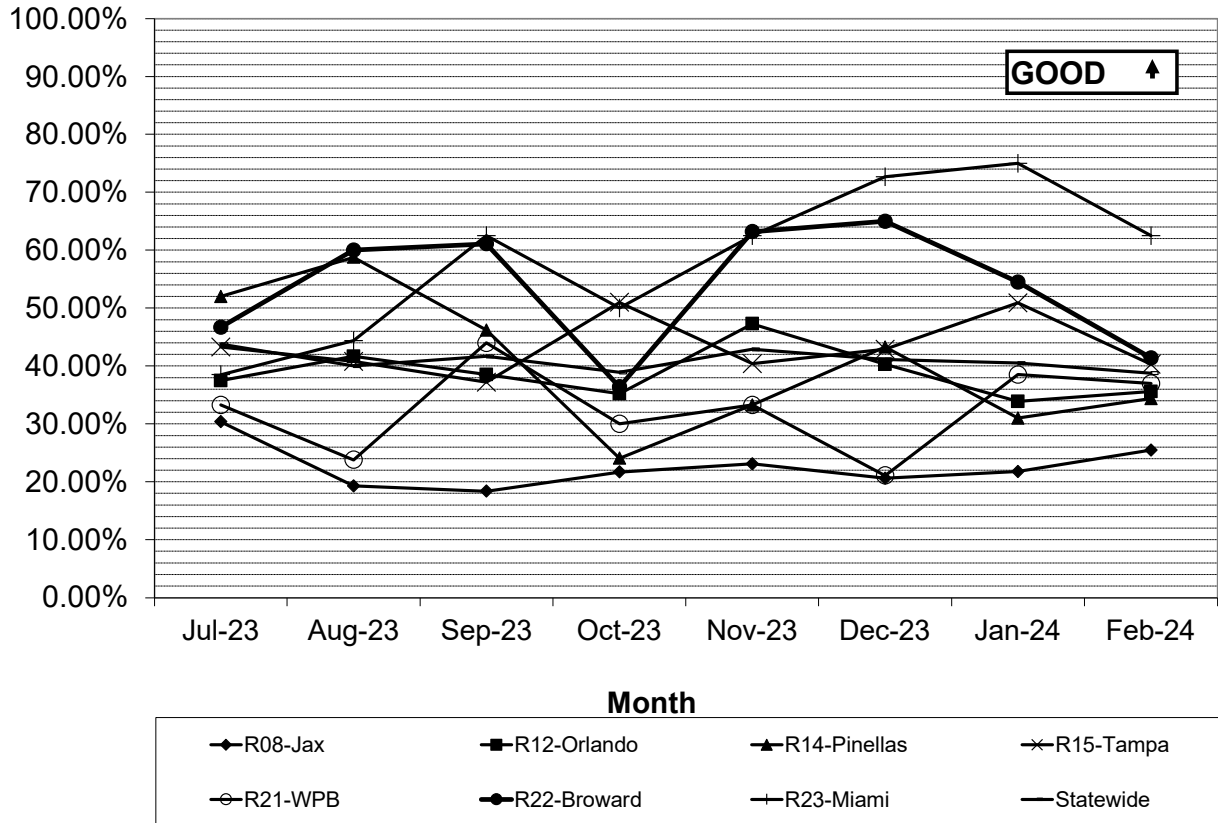


Analysis of Wagner-Peyser (WP) Performance

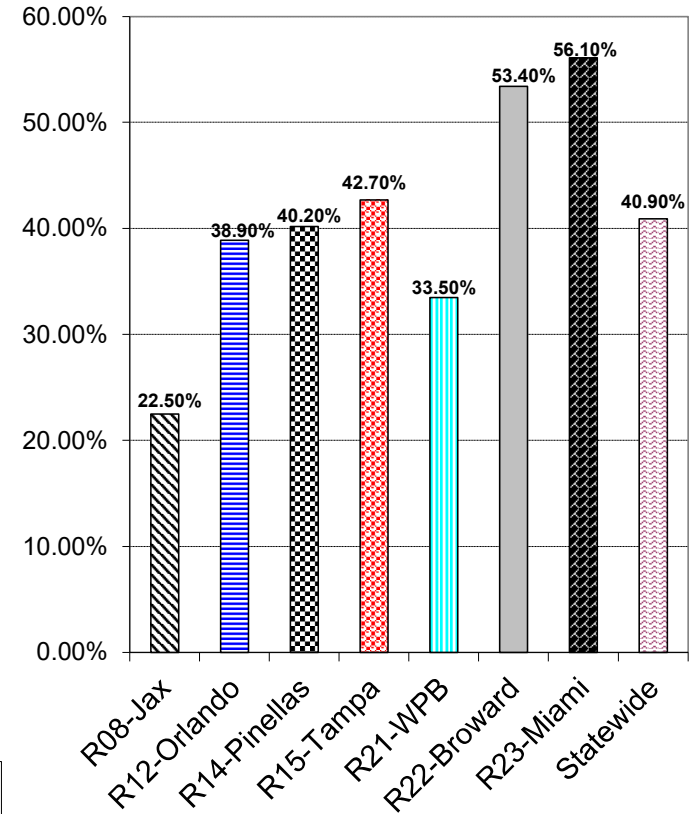
	<u>Measure</u>	Performance*	
		Month (February)	PYTD
WP Program Performance At-A-Glance	Entered Employment Rate (EER)	34.70%	44.30%
	<i>*Please note: The performance detail is based on the Monthly Management Report (MMR). Due to lagging data, our true YTD rate will adjust at the end of the program year.</i>		
Current Situation and Performance Summary	<p>In relation to the Big 7 Regions:</p> <p>CSBD ranks 2nd for the month and ranks 2nd year-to-date in Entered Employment Rate.</p>		
Strategies and Action Steps	<p>To increase the number of job seekers engaged with us and improve our EER we have implemented the following strategies:</p> <ul style="list-style-type: none"> • CSBD performed an analysis of our job seekers' employment needs and developed, promoted, and hosted 3 in-house employer recruitment events with 5 employers, and 1 mini-job fair with 9 employers, to target the business community's needs and align specific job seekers to a variety of open positions in the following sectors: non-profit, security, logistics, insurance, health care, and hospitality. The events have yielded 5 direct hires and 10 jobseekers who are in the HR onboarding cycle. Additional recruitment events are being developed to target additional sectors including customer service, construction and maintenance, engineering, automotive and transportation, and education. • Through increased targeted marketing campaigns on social media, Linked-In, and in the Sun Sentinel, a dramatic increase in our new registrant report showed that over 500 jobseekers contacted CSBD in the last 2 weeks of February. Staff have been able to contact, by phone and email, all interested new job seekers to assist them with Employ Florida registration and the job search process. 		

Veterans' Entered Employment (EE) Data for the Big 7 Regions

Month-to-Month Entered Employment Rate from July 2023 to Feb 2024



Program Year-to-Date (YTD) EE Rate as of Feb 2024

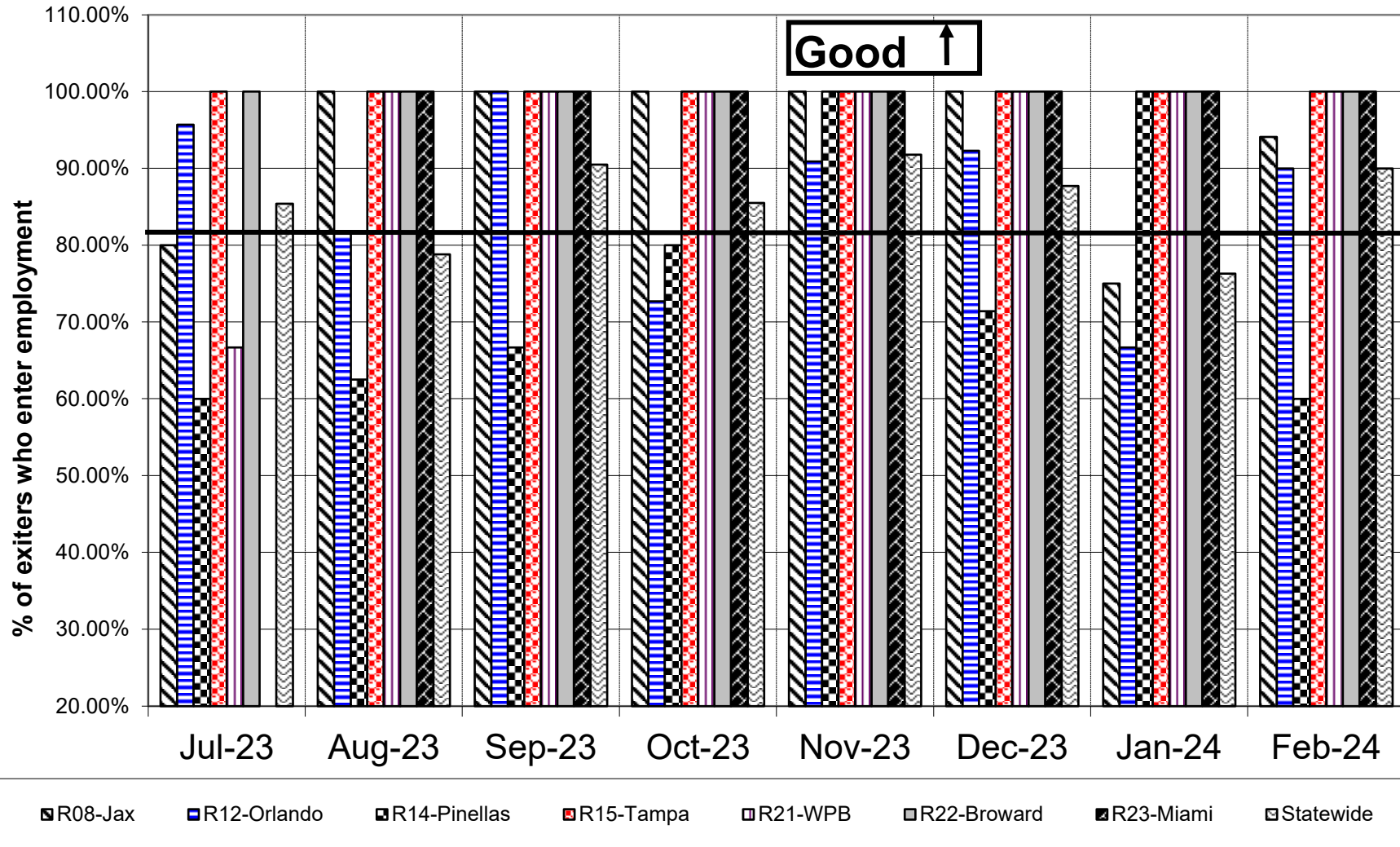


Analysis of Veterans' Performance

Veterans Program Performance At-A-Glance	Measure	Performance*	
		Month(February)	PYTD
	Entered Employment Rate (EER)	41.40%	53.4%
<i>*Please note: The performance detail is based on the Monthly Management Report (MMR).</i>			
Current Situation and Performance Summary	<p>In relation to the Big 7 Regions:</p> <p>CSBD ranks 2nd for the month and 2nd for Program Year 23/24 in Veteran's Entered Employment Rate.</p>		
Strategies and Action Steps	<p>To increase the EER the following strategies were implemented:</p> <ul style="list-style-type: none"> • CSBD has partnered with the Veteran's Court staff, the Public Defender's Office, and the Mission United Pro-Bono Legal Team to assist area veterans in gaining access to services that will provide immediate access to employment opportunities. Weekly court docket cases are shared so that CSBD staff can work with the veterans and their families to provide on-site employment case management services. • CSBD participated in the 3rd Annual Bob Woodruff Summit which brings together public, private, and nonprofit sector representatives to network and collaborate on finding effective ways to support veterans and military families. Our team gained valuable insights on veterans' challenges and struggles to reintegrate into civilian life by discussing and tackling topics and issues such as homelessness, military transition, brain injury awareness, and employment. The information obtained assisted staff with access to additional grassroots organizations and networks of locally-based community veterans' organizations through the Got Your 6 Network Partners. • In preparation for Military Appreciation Month, CBSD is in the planning stages of coordinating a veteran focused job fair. Veterans will receive priority by being given the opportunity to attend the job fair for the first hour before non-veteran job seekers. Employers who have current job openings that veteran job seekers are looking for will be targeted specifically for this fair. 		

Comparison of the Workforce Innovation and Opportunity Act (WIOA) Entered Employment Rate for Adult & Dislocated Workers across the 7 largest Regions in Florida from July 2023 to Feb 2024

.Note: Data presented as bar graph due to strong overlap of all regions in the near-100% range



Analysis of Workforce Innovation and Opportunity Act Adult and Dislocated Worker Performance

WIOA Program Performance At-A-Glance	<u>Measure</u>	Performance	
		Month (February)	PYTD
	Entered Employment Rate	100%	95%
Current Situation and Performance Summary	<p>CSBD is in a 5-way tie for 1st in Entered Employment Rate.</p> <p>Since July 2023, CSBD has assisted 627 Adult and Dislocated Worker customers in obtaining employment or accessing training opportunities. This includes traditional classroom training and work-based training via internships, apprenticeships, and On-the-Job Training.</p>		
Strategies and Action Steps	<p>To increase customer training enrollments CSBD:</p> <ul style="list-style-type: none"> • CSBD in conjunction with Florida Atlantic University will be holding an enrollment open house on the Davie Campus. The focus will be to bring our services and knowledgeable staff to the Campus where the prospective students can not only learn about the programs offered, but complete basic eligibility on the spot! We are holding the open house until 6 pm, thereby giving working adults an opportunity to visit after working hours. • While our Florida Healthcare Initiative Grant has been exceptionally successful, we will be expanding our offering to include OJT training to recently graduated Nurses, this will allow Broward Health to onboard income eligible employees utilizing this Grant. In addition, we will assist the Nurses in purchasing uniforms and shoes to complete the program and set them up for a successful employment in an in-demand career. 		

Memorandum #05 – 23 (LS)

To: Broward Workforce Development Board, Inc./CareerSource Broward
Council of Elected Officials

From: Carol Hylton, President/CEO

Subject: Local Workforce Development Area Designation and Local Board
Composition and Certification

Date: April 12, 2024

SUMMARY

The state has issued redesignation instructions. The CareerSource Broward (CSBD) Council of Elected Officials must request subsequent designation in accordance with the Workforce Innovation and Opportunity Act of 2014 (WIOA) and certify their local workforce development board by May 6, 2024.

BACKGROUND

WIOA, at sections 101, 106 and 107 sets forth the requirements for designation and subsequent designation of local areas. When WIOA was enacted, all local areas that had been designated as such under, the Workforce Investment Act of 1998, the previous workforce legislation were entitled to request designation. Since then, we have always requested redesignation to preserve our local role in the administration of the grants.

The state has informed us that it is time to request subsequent designation per WIOA and that we must do so by May 6, 2024.

DISCUSSION

To request subsequent designation local boards must be meeting WIOA performance and fiscal integrity. As the governing boards know our Audit was issued with an unqualified opinion and we are meeting required performance. The Board members have been appointed by the CSBD Council in accordance with WIOA. The Board meets the required percentages and categories as set forth by WIOA and CareerSource Florida.

RECOMMENDATION

Approval of redesignation requirements.

Memorandum #18 – 23 (OPS)

To: Broward Workforce Development Board, Inc./CareerSource Broward Council of Elected Officials

From: Carol Hylton, President/CEO

Subject: Approval of Contracts with the School Board of Broward County (SBBC) to Serve In-School and Out-of-School Youth (ISY/OSY)

Date: April 12, 2024

SUMMARY

Consideration to approve contracts with the School Board of Broward County (SBBC) to serve 1) 135 Out-of-School Youth (OSY) for \$525,000 and 2) 50 In-School Youth (ISY) for \$200,000 in accordance with the recommendations of the Review Committee, which met on 3/12. Proposals were submitted in response to an RFP released on 1/16. Additional proposals and recommendations are addressed further in the agenda. If approved, the contracts will be funded for one year and will be renewable for 4 additional 1-year periods. State rules require the governing boards approve this item by a 2/3 vote of the established quorum after a conflict has been declared at the Board meeting. Approved at the 3/18 Youth and 4/8 Executive Committee meetings.

BACKGROUND

On 1/16 an RFP was issued for ISY and OSY program services including the WIOA 14 required elements, such as but not limited to: case management, employability skills, GED, post-secondary training, work experience placement, employment or placement into post-secondary schools/military/apprenticeship and follow-up. Responses were due 3/1.

Notice regarding the RFP was posted on the CSBD website and published in the Sun Sentinel, Westside Gazette, and Miami Herald. CSBD also notified community partners, the Children's Services Council, and the Coordinating Council of Broward, asking them to advise their providers regarding the RFP.

Funds are set aside in the CSBD budget for mandatory work experience wages (20% of the youth allocation), tuition and support services which includes transportation, clothing vouchers, and incentives. These funds are distributed directly to the youth.

WIOA requires that local boards spend 75% of their youth funds on OSY. The State was awarded a waiver allowing for a 50% / 50% split between OSY and ISY. However, we do not know if it will continue, and the requirement is still to meet the OSY expenditure rate first. The committee recommendations would result in approximately 75% of the funds being spent on OSY.

DISCUSSION

A Review Committee consisting of board and committee members Rick Shawbell, Dr. Lisa Knowles, Frank Horkey, Traci Sweitzer, and Dawn Liberta was appointed. Ms. Liberta chaired the meeting. The proposals and rating forms along with the staff comments were transmitted to the Review Committee members. The staff comments were also sent to the individual proposers prior to the Review Committee meeting.

The Committee met on 3/12. Each proposer was given time to make a short presentation and the members had a chance to ask them questions about their proposals. The Review Committee recommended funding both of the SBBC's proposals. Provider is currently meeting performance expectations.

Subsequent to the meeting, the staff spoke with SBBC regarding the proposed funding levels to ensure they were in agreement.

OSY FUNDING RECOMMENDATION						
Proposer	\$ Current Contract	# of Youth	\$ Amount Requested	# of Youth	\$ Amount Recommended	# of Youth
SBBC	615,185	135	615,185	135	525,000	135

ISY FUNDING RECOMMENDATION						
Proposer	\$ Current Contract	# of Youth	\$ Amount Requested	# of Youth	\$ Amount Recommended	# of Youth
SBBC	360,000	100	360,000	100	200,000	50

Contracts funded as a result of this procurement will be funded for one year and may be renewed for four additional one-year terms, subject to performance and funding availability.

This recommendation must be approved by a 2/3 vote of the BWDB members present with an established quorum at the BWDB meeting.

RECOMMENDATION

Approve the recommendation to fund the SBBC for 1) OSY up to \$525,000 and 2) ISY up to \$200,000. Contracts will be funded for one year and may be renewed for four additional one-year terms.

Memorandum #19 – 23 (OPS)

To: Broward Workforce Development Board, Inc./CareerSource Broward Council of Elected Officials

From: Carol Hylton, President/CEO

Subject: Approval of Contract Recommendations for Out-of-School Youth (OSY) and In-School Youth (ISY) Providers

Date: April 12, 2024

SUMMARY

Consideration to approve entry into contracts with 1) The Center for Independent Living for \$60,896 to serve up to 15 OSY 2) The Ft. Lauderdale Independent Training and Education Center for \$240,000 to serve up to 36 OSY 3) Helping Advance and Nurture the Development of Youth for \$152,000 to serve up to 30 OSY 4) Harmony Development Center, a new provider, for \$60,000 to serve up to 15 OSY and 5) Junior Achievement of South Florida for \$160,000 to serve up to 25 ISY in accordance with the recommendations of the Review Committee, which met on 3/12. Proposals were submitted in response to an RFP released on 1/16. If approved, the contracts will be funded for one year and will be renewable for 4 additional 1-year periods. Approved at the 3/18 Youth and 4/8 Executive Committee meetings.

BACKGROUND

On 1/16 an RFP was issued for ISY and OSY program services including the WIOA 14 required elements, such as but not limited to: case management, employability skills, GED, post-secondary training, work experience placement, employment or placement into post-secondary schools/military/apprenticeship and follow-up. Responses were due 3/1.

Notice regarding the RFP was posted on the CSBD website and published in the Sun Sentinel, Westside Gazette, and Miami Herald. CSBD also notified community partners, the Children's Services Council, and the Coordinating Council of Broward asking them to advise their providers regarding the RFP.

Funds are set aside in the CSBD budget for mandatory work experience wages (20% of the youth allocation), tuition and support services which includes transportation, clothing vouchers, and incentives. These funds are distributed directly to the youth.

As the Committee may recall, we fund both navigator and full service proposals. The navigator proposals are targeted toward organizations already serving the WIOA population. The contract budgets are based on staffing and do not require the same level of documentation as the full service contracts making it easier for community partners to process. All the proposals below are recommended for funding in the navigator category.

Nine (9) proposals were received by the due date. Staff reviewed the proposals for responsiveness and determined that all were responsive. Two of the proposals, 1 OSY and 1 ISY were received from the School Board of Broward County (SBBC) and are addressed in a separate memo as their awards require a 2/3 vote because they have a representative on the Broward Workforce Development Board.

WIOA requires that local boards spend 75% of their youth funds on OSY. The State was awarded a waiver allowing for a 50% / 50% split between OSY and ISY, however we do not know if it will continue and the requirement is still to meet the OSY expenditure rate first. The committee recommendations would result in approximately 75% of the funds being spent on OSY.

DISCUSSION

A Review Committee consisting of board and committee members, Rick Shawbell, Dr. Lisa Knowles, Frank Horkey, Traci Sweitzer, and Dawn Liberta was appointed. Ms. Liberta chaired the meeting. The proposals and rating forms along with the staff comments were transmitted to the Review Committee members. The staff comments were also sent to the individual proposers prior to the Review Committee meeting.

The Committee met on 3/12. Each of the proposers were given time to make a short presentation and the members had a chance to ask them questions about their proposals. The Review Committee recommended funding all 4 OSY proposals and 1 of the ISY proposals in this grouping. Providers are currently meeting performance expectations. SBBC is considered separately.

Subsequent to the meeting, the staff spoke with each of the recommended providers regarding the proposed funding levels to assure they were in agreement.

OSY FUNDING RECOMMENDATIONS						
Proposer	\$ Current Contract	# of Youth	\$ Amount Requested	# of Youth	\$ Amount Recommended	# of Youth
CIL	60,896	12	60,896	12 - 15	60,896	12 – 15
FLITE	236,452	36	331,400	40	240,000	36
HANDY	143,825	30	239,916	40	152,000	24 – 30
Harmony*	N/A	N/A	238,511	40	60,000*	12 – 15

*As Harmony is a new provider and has no WIOA experience, but indicated they have a pool of youth they are already serving, providing them with a navigator contract and a small caseload will make it more likely they can succeed.

ISY FUNDING RECOMMENDATIONS						
Proposer	\$ Current Contract	# of Youth	\$ Amount Requested	# of Youth	\$ Amount Recommended	# of Youth
JA	225,000	35	241,921	35	160,000	25
HANDY	N/A	N/A	239,916	40	0	---
Harmony	N/A	N/A	238,511	40	0	---

HANDY and Harmony are not recommended for ISY funding because of the ratios we need to maintain between OSY and ISY expenditures.

Contracts funded as a result of this procurement will be funded for one year and may be renewed for four additional one-year terms, subject to performance and funding availability.

RECOMMENDATION

Approve the recommendation to fund the following OSY providers: 1) HANDY at \$152,000 2) FLITE at \$240,000 3) CIL at \$60,896 4) Harmony at \$60,000 and 5) JA the ISY provider at \$160,000. Contracts will be funded for one year and may be renewed for four additional one-year terms.

Memorandum #17 – 23 (OPS) Revised

To: Broward Workforce Development Board, Inc./CareerSource Broward Council of Elected Officials

From: Carol Hylton, President/CEO

Subject: Donations for the Worlds of Work (WOW) Career Exploration Event for Youth

Date: April 12, 2024

SUMMARY

Consideration to accept \$15,000 in donations from various organizations, including a number of our Board members, to support the 2024 WOW Career Exploration event. CareerSource Broward (CSBD) partnered with the School Board of Broward County to host the event at the Amerant Bank Arena on 3/14, where 9th and 10th graders from high schools across the county learned about nine in-demand industries or “worlds” through hands-on and virtual reality immersive exhibits. The event was made possible by the generous support of our partners, employers, education institutions, and donors. This includes an additional \$500 received subsequent to the committee meetings. Approved at the 3/18 Youth and 4/8 Executive Committee meetings.

BACKGROUND

The 2024 WOW Youth Career Exploration event was an initiative aimed at introducing 9th and 10th graders from 31 high schools across the county to a broad spectrum of career pathways. Through hands-on exhibits and virtual reality screens, students had the opportunity to experience what work would be like for them in nine (9) different occupational clusters. The exhibits were generously provided by our education and employer community and represented 1) aviation 2) healthcare 3) information technology 4) manufacturing 5) construction, energy and utility 6) hospitality 7) logistics, transportation and automotive 8) marine 9) public safety and service.

In addition to virtual reality, displays included airplane simulators, 3D digital models and designs, respiratory mannequins, patient simulators, robots, web development, cyber security projects, drones, a 35-foot boat, a fire engine, an ambulance, and various police vehicles.

DISCUSSION

The 2024 WOW Youth Career Exploration event was made possible through the support we received from:

- ★ Our partner, the School Board of Broward County, which provided the buses and many of the chaperones as well as lunch for the students.
- ★ Our donors, local employers and supporters who committed to supporting our community’s youth. CSBD gratefully recognizes the generous support of the following for their donations listed below in Table 1:

Table 1: Donations Received to Support the WOW Youth Career Exploration Event

Donor	Donated Amount
Children’s Services Council	\$5,000
Broward County Office of Economic and Small Business Development *	\$2,000
International Brotherhood of Electrical Workers– Local 728 *	\$2,000
Broward Health *	\$1,000
Stryker Robotics	\$1,000
Community Care Plan	\$1,000
City of Fort Lauderdale*	\$500
PrideStaff	\$500
Starboard Yacht Group	\$500
Advanced Roofing *	\$500
City of Miramar	\$500
Baptist Health	\$500
Total Received	\$15,000

An additional \$500 was received subsequent to the approval of this item at the committee meetings.

* Broward Workforce Development Board / Council of Elected Officials member

★ Our employers and education institutions created interactive exhibits from robots to aircraft and healthcare simulations. Whether students dream of healing patients, building bridges, or flying planes, the attached List of Exhibitors let the youth explore a variety of career options of which they may not be aware and to answer questions on education requirements needed to support certain career paths.

Feedback on the event from employers, exhibitors, partners, board members, and youth has been overwhelmingly positive. Many expressed how impressive the scale of the event was and how the hands-on experience for youth brought to life the worlds of work!

RECOMMENDATION

Accept \$15,000 received in support of the WOW Youth Career Exploration Summit.

Attachment: List of Exhibitors

2024 CAREERSOURCE BROWARD - WORLDS OF WORK		
WORLD	EXHIBITOR	EXHIBITS DETAILS
Aviation	Atlantic Technical College	Students displayed their built exhibits from the CTE Program at ATC
	Fort Lauderdale Executive Airport	Aviation representation and exhibit display
	Museum of Discovery and Science	Stem Mobiles Aviation Program Displays
	TransfrVR	Aviation VR career exploration
	Haugton Media Management	Airplane and Helicopter Simulators
Construction, Energy, and Utility	Advanced Roofing	Solar panel model to demonstrate how solar energy works with machines or objects
	Stang / The Art of Architecture	Development of 3d digital models
	Atlantic Technical College	Carpentry Students Displayed their exhibits from the CTE Program
	McFatter Technical College	Construction/Energy/Utility – Exhibits Drafting Program
	Sheridan Technical College	Construction/Energy/Utility Displays from HVAC
	Miller Electric	Electrical and Utility Exhibits
	Transfer VR	Construction and Electrical VR career exploration
	CYTT INC / Nailed It DIY Studio	Wood Displays with Custom WOW Logo and Phrase

 Broward Workforce Development Board member

2024 CAREERSOURCE BROWARD - WORLDS OF WORK		
WORLD	EXHIBITOR	EXHIBITS DETAILS
Manufacturing	Flying Classroom	Electrical Go-Carts showing the manufacturing process
	Slate Solutions	Body Armor, Vests, Helmets, and shields Students saw how the manufacturing process works
	IMI	A video showing how the manufacturing process works along with in-person Engineers to connect with students
	Transfer VR	Manufacturing VR career exploration
	Stryker Robotics	Brought parts of their robot builders and the parts they make for medical devices
Healthcare	Atlantic Technical College	EKG and Patient Tech Students brought displays from their CTE Program
	McFatter Technical College	Representation from the Healthcare Program with exhibits
	Cleveland Clinic	Ambulance and medical equipment
	Memorial Healthcare System	Patient Simulators, Stop Bleed Nurse with exhibit
	Broward College	Representation from the CPR, Respiratory, and Nursing Program with exhibits
	Transfer VR	Healthcare VR career exploration
	Broward Health	Respiratory Mannequin, Rehab Services, and exhibits for ADLs

 Broward Workforce Development Board member

2024 CAREERSOURCE BROWARD - WORLDS OF WORK		
WORLD	EXHIBITOR	EXHIBITS DETAILS
Hospitality	Margaritaville Hollywood	Exhibits in culinary arts and service industry
	Riverside Hotel	Hospitality exhibit and interaction
	Conrad Hotel	Hospitality exhibit and interaction - Formal table place setting completion
	Transfer VR	Hospitality VR career exploration
	Atlantic, McFatter, and Sheridan Technical Colleges	Culinary exhibits and projects from students
Information Technology	Lan Infotech	Demo Copilot AI to Students - AI-powered digital assistant that aims to provide personalized assistance to users for a range of tasks and activities
	Hado	Augmented reality display and interactive activity
	First Inspired	STEM Robots with representatives
	Peter Solomon Design	3D printer models of furniture created with the device.
	From the Mouth of Babes	Live cameras, technology, and video to demonstrate a career in media and technology
	Nova University - Levan Center	Humanoid Robot and Dog Robot
	Florida Robotics	Interactive Robot
	Atlantic and Sheridan Technical College	Network Support, Systems, and Web Development projects from CTE students
	McFatter Technical College	Applied Cyber Security projects from CTE students
	Broward College	Robot, Critical thinking puzzles, STEM Mobile Unit

 Broward Workforce Development Board member

2024 CAREERSOURCE BROWARD - WORLDS OF WORK		
WORLD	EXHIBITOR	EXHIBITS DETAILS
Logistics, Automotive, and Transportation	Sheridan Technical College	Automotive Service Technology projects from Students and Representatives
	Broward College	Drones, Desktop simulator, Maintenance Exhibits
	Amazon	DeepRacer coding exhibit and interaction
	Goodwill Industries	VR experience in the area of logistics
	Transfer VR	Automotive Repair VR career exploration
	Tri-Rail	Materials and Discounts on Tri-rail passes.
Marine	McFatter Marine Advisory Board	Jet skis and boat motors
	Frank and Jimmy's Propellers	3-D scan of a marine object and present on large screen TV Video presentation of how propellers are manufactured
	Starboard Yacht	35 ft boat & representatives
Public Safety and Service	City of Sunrise Police Department	Officers -SWAT Bearcat - armored vehicle -Aggressive Driving Ford Mustang -Service Aide F-150 -K9 Tahoe -Harley Davidson Traffic Motorcycle -Ford Explorer Patrol Vehicle
	Broward College	An exhibit reflecting Crime Scene activity
	City of Ft. Lauderdale	HR and Developmental Services exhibits
	City of Ft. Lauderdale	IT and Public Works exhibits
	City of Sunrise Fire Rescue Department	Fire Engine & Department representatives
	Children's Services Council	Materials and social services exhibit

 Broward Workforce Development Board member

Memorandum #15 – 23 (BR)

To: Broward Workforce Development Board, Inc./CareerSource Broward Council of Elected Officials

From: Carol Hylton, President/CEO

Subject: Donations for the 2024 State of the Workforce Event

Date: April 9, 2024

SUMMARY

Consideration to accept 1) a \$5,000 donation from the Greater Ft. Lauderdale Chamber of Commerce and 2) \$2,445 donated to CSBD through Eventbrite for a total of \$7,445. The donations will be used to off-set the cost of the speaker and the AV rental costs. A number of board members also supported the event by purchasing sponsorships through our partner Chambers of Commerce and we would like to acknowledge and thank them for helping to make the event a success. Approved at the 4/1 Employer Services and 4/8 Executive Committee meetings.

BACKGROUND

On 1/24, CSBD in partnership with the Chambers of Commerce in Fort Lauderdale, Hollywood, Pompano Beach, and Tamarac, hosted the Inaugural State of the Workforce Breakfast and Job Fair at the Broward County Convention Center. The vision for the event came from our Board Chair, Heiko Dobrikow, and that vision was brought to life through the support we received from our board members. By all accounts, the event was an incredible success!

DISCUSSION

The State of the Workforce was the largest event that CSBD has brought to the community in our 51-year history. A number of board members supported the event by purchasing sponsorships through our partner Chambers of Commerce, and we would like to acknowledge and thank them for their generous support.

Advanced Roofing	Broward County Board of County Commissioners	Energy Store
Broward Health	Broward County Office of Economic and Small Business Development	Florida Atlantic University
City of Fort Lauderdale	Fort Lauderdale Executive Airport	Riverside Hotel
City of Hollywood	Marine Industries Association of South Florida	Hispanic Unity
IBEW Local 728	Greater Fort Lauderdale Alliance	OutPLEX
IUOE Local 487	School Board of Broward County	Locality Bank

RECOMMENDATION

Accept 1) a \$5,000 donation from the Greater Ft. Lauderdale Chamber of Commerce and 2) \$2,445 donated to CareerSource Broward through Eventbrite for a total of \$7,445. The donations will offset the cost of the speaker and the AV rental.

Memorandum #14 – 23 (BR) Revised

To: Broward Workforce Development Board, Inc./CareerSource Broward
Council of Elected Officials

From: Carol Hylton, President/CEO

Subject: Total Network Consulting, Inc. Incumbent Worker Training Grant
Application

Date: April 9, 2024

SUMMARY

Total Network Consulting, Inc. applied for an Incumbent Worker Training (IWT) grant in the amount of \$79,324 to train 12 employees who will receive job-related certifications. The agreement will cross program years, and we will obligate funds accordingly. In accordance with governing boards' policy, IWT grant applications of \$50,000 go to the Employer Services and the Executive Committees for consideration, with a report to the BWDB and CSBD Council of Elected Officials at their next meeting. Approved at the 4/1 Employer Services and 4/8 Executive Committee meetings.

BACKGROUND

IWT is a work-based training option under WIOA to assist companies in remaining competitive by upgrading existing employees' skills. Employees must have been employed by the employer for at least six (6) months, and employers must contribute to the cost of the training based on the number of their employees.

DISCUSSION

Total Network Consulting, Inc. has been providing communications installation and support for a wide number of businesses in Broward County, the State of Florida, and other locations in the Caribbean since 2006. Total Network Consulting, Inc. submitted an IWT Application to train 12 employees at a cost of \$79,324. Employees in occupations such as Lead Technicians and Crew Leaders will earn a certification in fiber optic installation, burglar alarm installation, card access and biometric training, DAS installation, fusion splicing, wireless AP installation and security camera installation.

Total Network Consulting, Inc. will contribute 53% to the cost of the training by paying employee wages while they are in training. The following training providers best suit each employee's distinct training needs: Light Brigade (Fiber Optic Installation), Elite CEU (Burglar Alarm Installation), ESA Training (Card Access and Biometric Certification), Anritsu (DAS Installation), International Network (Fusion Splicing), Skillsoft (Wireless AP Installation), and CMOOR Group (Security Camera Installation).

The occupations to be trained are on the Targeted Occupations List for Broward County. Employees will earn an average of \$28.50 an hour upon completion of the training. The training is projected to start in April 2024 and be completed by April 2025. A CSBD rating committee reviewed the application and recommended this grant for funding.

IWT grant applications of \$50,000 or more go to the Employer Services and the Executive Committees for consideration, with a report to the BWDB and CSBD Council of Elected Officials at their next meeting.

Due to the training's projected completion date of April 2025, \$30,084 in training costs will be obligated from PY 23/24's allocation, and \$49,240 in training costs will be obligated from PY 24/25's allocation.

RECOMMENDATION

None. For information only.

**Overview of the CareerSource Broward Region
Not Seasonally Adjusted
April 19, 2024**

- The unemployment rate in the CareerSource Broward region (Broward County) was 3.2 percent in March 2024. This rate was 0.6 percentage point greater than the region's year ago rate of 2.6 percent. The region's March 2024 unemployment rate was 0.1 percentage point lower than the state rate of 3.3 percent. The labor force was 1,097,797, up 20,499 (+1.9 percent) over the year. There were 35,320 unemployed residents in the region.

Fort Lauderdale-Pompano Beach-Deerfield Beach Metro Division

- In March 2024, nonagricultural employment in the Fort Lauderdale-Pompano Beach-Deerfield Beach MD was 927,700, an increase of 18,200 jobs (+2.0 percent) over the year.
- The Other Services (+10.6 percent); Government (+4.4 percent); Leisure and Hospitality (+3.1 percent); and Trade, Transportation, and Utilities (+2.7 percent) industries grew faster in the metro area than statewide over the year.
- The Fort Lauderdale-Pompano Beach-Deerfield Beach MD had the highest annual job growth compared to all the metro areas in the state in the Government (+4,600 jobs) and Other Services (+3,700 jobs) industries.
- The Fort Lauderdale-Pompano Beach-Deerfield Beach MD had the fastest annual job growth rate compared to all the metro areas in the state in the Other Services (+10.6 percent) industry.
- The Fort Lauderdale-Pompano Beach-Deerfield Beach MD had the second highest annual job growth compared to all the metro areas in the state in the Trade, Transportation, and Utilities (+5,400 jobs) industry.
- The Fort Lauderdale-Pompano Beach-Deerfield Beach MD had the third fastest annual job growth rate compared to all the metro areas in the state in the Government (+4.4 percent); Leisure and Hospitality (+3.1 percent); and Trade, Transportation, and Utilities (+2.7 percent) industries.
- The industries gaining jobs over the year were Trade, Transportation, and Utilities (+5,400 jobs); Education and Health Services (+4,700 jobs); Government (+4,600 jobs); Other Services (+3,700 jobs); Leisure and Hospitality (+3,000 jobs); and Construction (+1,200 jobs).
- The industries losing jobs over the year were Professional and Business Services (-3,000 jobs); Manufacturing (-700 jobs); Information (-600 jobs); and Financial Activities (-100 jobs).

Note: All data are subject to revision.

Source: Florida Department of Commerce, Bureau of Workforce Statistics and Economic Research.

Unemployment Rates			
(not seasonally adjusted)	Mar-24	Feb-24	Mar-23
CareerSource Broward (Broward County)	3.2%	3.1%	2.6%
Florida	3.3%	3.1%	2.6%
United States	3.9%	4.2%	3.6%

Nonagricultural Employment by Industry (not seasonally adjusted)	Ft. Lauderdale-Pompano Beach-Deerfield Beach Metropolitan Division				Florida				Annualized Avg. Wages Broward County, Q3 2023
	Mar-24	Mar-23	change	percent change	Mar-24	Mar-23	change	percent change	
Total Employment	927,700	909,500	18,200	2.0	9,930,600	9,720,200	210,400	2.2	\$62,544.97
Mining and Logging	#N/A	#N/A	#N/A	#N/A	6,100	5,700	400	7.0	\$72,990.42
Construction	52,300	51,100	1,200	2.3	644,000	622,400	21,600	3.5	\$69,797.25
Manufacturing	29,900	30,600	-700	-2.3	425,400	418,500	6,900	1.6	\$69,298.68
Trade, Transportation, and Utilities	208,300	202,900	5,400	2.7	1,995,400	1,944,300	51,100	2.6	\$61,688.66
Wholesale Trade	55,500	53,700	1,800	3.4	400,200	386,500	13,700	3.5	\$87,494.19
Retail Trade	108,700	107,100	1,600	1.5	1,168,500	1,134,900	33,600	3.0	\$44,667.00
Transportation, Warehousing, and Utilities	44,100	42,100	2,000	4.8	426,700	422,900	3,800	0.9	\$74,900.68
Information	20,100	20,700	-600	-2.9	158,600	159,600	-1,000	-0.6	\$115,566.38
Financial Activities	72,300	72,400	-100	-0.1	680,300	678,300	2,000	0.3	\$100,382.82
Professional and Business Services	170,900	173,900	-3,000	-1.7	1,611,100	1,618,400	-7,300	-0.5	\$74,299.27
Education and Health Services	124,500	119,800	4,700	3.9	1,522,300	1,459,700	62,600	4.3	\$65,513.97
Leisure and Hospitality	100,600	97,600	3,000	3.1	1,343,400	1,314,700	28,700	2.2	\$34,213.96
Other Services	38,700	35,000	3,700	10.6	377,000	364,200	12,800	3.5	\$48,707.25
Government	110,000	105,400	4,600	4.4	1,167,000	1,134,400	32,600	2.9	\$81,198.97

Population	2023	2022	change	percent change
CareerSource Broward (Broward County)	1,962,531	1,946,889	15,642	0.8
Florida	22,610,726	22,245,521	365,205	1.6

Average Annual Wage	2022	2021	change	percent change
CareerSource Broward (Broward County)	\$66,754	\$63,542	\$3,212	5.1
Florida	\$63,781	\$60,313	\$3,469	5.8

Note: All data are subject to revision.

Source: Florida Department of Commerce, Bureau of Workforce Statistics and Economic Research.